

**Illinois State Archives Advisory Board/  
Illinois State Historical Records Advisory Board  
Minutes of the May 29, 2014 meeting**

A meeting of the Illinois State Archives Advisory Board (ISAAB)/Illinois State Historical Records Advisory Board (ISHRAB) was held in Chicago on May 29, 2014 at the James R. Thompson Center. Present were Chairman Matthew Rutherford, Morag Walsh, Lisa Oppenheim, Alison Eisendrath, Valerie Harris, Pamela Hackbart-Dean, Gary Stockton, Janet Olson, Jenny Barker-Devine and Neil Dahlstrom. Also present were Illinois State Archives representatives David Joens and Elaine Evans.

The meeting began at 1:43 p.m. with a round of introductions. The board then reviewed the minutes of the February 20, 2014 meeting. Ms. Olson made a motion to approve the minutes. Mr. Dahlstrom seconded the motion. The motion passed and the minutes were approved.

Mr. Joens gave his Director's Report. He said the legislature is in the final two days of session and is determining the budget for Fiscal Year 2015. He said the State Archives has begun a new volunteer project with the Illinois State Genealogical Society. He updated the board on his activities and noted that Secretary of State Jesse White, who serves as the State Archivist, had today (May 29) tied the record for serving as the longest Secretary of State in Illinois history.

The board moved to Old Business. In the packet was a copy of the National Archives and Records Administration's (NARA) recently released strategic plan. The ISHRAB is in the process of writing a new long range plan and Ms. Evans said NARA's plan was included in the packet to give board members some ideas. Chairman Rutherford noted the use of photos in the plan and the emphasis on digital access.

The board then discussed National Historic Publications and Records Commission (NHPRC) grants. Ms. Evans also noted that in May the NHPRC issued 30 grants to states for historical records projects. The only institution from Illinois to apply for a grant this year was the University of Illinois and it was not awarded a grant.

Also included in the packet was a list of recipients of scholarships awarded by the ISHRAB under its SNAP Grant. Eight Illinois archivists have been awarded scholarships this year. Ms. Evans noted that only three of those recipients have submitted forms for the reimbursement. Ms. Olson asked if we had contacted the others. Mr. Joens said he would contact them. Ms. Evans said that there is still \$1,022.91 left in the scholarship account for what was budgeted.

Noting that the fiscal year ends June 30 and that scholarships will be available next year, Ms. Evans recommended the board transfer the \$1,022.91 into the re-grant program. She also noted that some other programs funded by the SNAP grant, specifically the IRAD intern program, would have some money left over. She recommended that this also be transferred to the re-grant program. The board budgeted \$15,000 for the re-grant program and if funds from other programs were transferred in it would bring the re-grant program up to \$19,058. Ms. Eisendrath made the motion to transfer any left-over funds from SNAP grant programs for this fiscal year into the re-grant program. Ms. Barker-Devine seconded the motion. The motion passed.

The board then discussed the awarding of grants under the re-grant program. A total of 27 institutions applied for grants of up to \$5,000 and, as noted above, there is \$19,058 to award.

After lengthy discussion the board agreed to fund the following grants:

- Pullman State Historic Site \$2,642
- Randolph County Archives and Museum \$4,459.10
- Darien Historical Society \$995
- Gerber Hart Library and Archives \$2,515
- Winnetka Historical Society \$3,706.70
- Theosophical Society in America \$732
- Garrett-Evangelical Theological Seminary \$4,009.10

Mr. Stockton moved to award the grants as written above. Ms. Walsh seconded the motion. The motion passed.

The board then reviewed the proposed draft of the ISAAB/ISHRAB application for an \$80,000 2015-2017 NHPRC State Board Programming Support grant. This is the federal grant program that is replacing the SNAP grant. Chairman Rutherford and Ms. Evans explained some of the changes to this proposal from the last grant we received. The largest change is that the NHPRC is requiring an increased emphasis on electronic records in terms of access and preservation. Ms. Evans explained that this would affect our re-grant program, the types of archival scholarships we offer, a change in the workshops we offer and an increased emphasis on electronic records at the IRAD training session. Ms. Olson moved to approve the draft grant

application although board members will be given until next Friday (June 13) to offer minor changes and corrections before the draft is submitted. Mr. Dahlstrom seconded the motion and the motion passed.

The board then moved to new business. Included in the packet was a sample letter of support for NHPRC funding for the chairman to send to members of the Illinois Congressional delegation. Mr. Joens said the chairman has sent similar letters in the past but always when the budget was going before the appropriations committees. He said this letter is designed to get the issue in front of our Congressional members earlier than the last minute. Mr. Dahlstrom made a motion giving the chairman authority to send a letter of support for NHPRC funding to members of the Illinois congressional delegation on behalf of the board. Ms. Barker-Devine seconded the motion. The motion carried.

The board then discussed the 2014 Archives Month poster. Ms. Evans explained the idea of the poster and said it had changed a little from “the Original Social Network” to “Connecting Generations.” She has some pictures from board members to use but needs a few more. Chairman Rutherford suggested using a family tree as a backdrop for the poster. A proof of the poster with the theme Connecting Generations will be sent to board members this summer.

The board then moved to announcements. Mr. Joens said Ms. Walsh and Ms. Oppenheim were leaving the board after six years of service due to their terms ending. He thanked them both for their service and presented them with certificates of thanks for their work.

The board scheduled its next meeting date for October 23 in Chicago. Ms. Olson moved to adjourn and Mr. Stockton seconded the motion. The board adjourned at 4:24 p.m.