

**Local Library Resolution Levying and Assessing Municipal Tax  
and Secretary's Certificate**

Resolution No. \_\_\_\_\_

Resolution Levying and Assessing Municipal Tax for \_\_\_\_\_ Public Library  
of the [City, Village, etc],

County of \_\_\_\_\_, State of Illinois for the Fiscal Year

Beginning the 1st Day of \_\_\_\_\_, 20\_\_\_\_, and Ending the 30th Day of \_\_\_\_\_, 20\_\_\_\_

WHEREAS, the President and Board of Trustees of the \_\_\_\_\_ Public Library, in the County of \_\_\_\_\_ and State of Illinois, did on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, determine the amounts required for the operation for said Library for the fiscal year commencing on \_\_\_\_\_ 1, 20\_\_\_\_, and ending \_\_\_\_\_ 30, 20\_\_\_\_; and

WHEREAS, Section 5/3-5 of the Local Library Act [75 ILCS 5/3-5] requires the City [Village, Town, or Township] to levy the amounts determined by the Library Board which sums are required to be deposited into the Library Fund;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the \_\_\_\_\_ Public Library, In the County of \_\_\_\_\_ and State of Illinois, as follows:

**Section 1:** That the total sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_) composed as follows: The sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), being the amount deemed required for the necessary corporate purposes [75 ILCS 5/3-4] of \_\_\_\_\_ Public Library, \_\_\_\_\_ County, Illinois; the sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), being required for the payment of employer contributions [40 ILCS 5/21-110] of \_\_\_\_\_ Public Library to the Medicare and Social Security Fund; the sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), being required for the payment of employer contributions [40 ILCS 5/7-171] of \_\_\_\_\_ Public Library to the Illinois Municipal Retirement Fund; the sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), being required for the payment of the professional opinion of an accountant and other auditing expenses from an Audit Fund [65 ILCS 5/8-8-8 (city, village, or town), [50 ILCS 310/9 (townships)]; the sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_) for the purpose of payments of premiums due for the purchase of liability insurance, property damage (fire) insurance, workers' compensation, unemployment compensation, risk management and loss control program, and legal fees for defending or otherwise protecting itself against liability from a Liability Fund [745 ILCS 10/9-107]; the sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), being required for the maintenance, repairs and alterations of library buildings and equipment from a Maintenance Fund [75 ILCS 5/3-4]; the sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), being required for a Working Cash Fund [75 ILCS 5/3-9], be and the same is hereby determined



**CERTIFICATE**

I, \_\_\_\_\_, the undersigned, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the \_\_\_\_\_ Public Library in the \_\_\_\_\_, [City, Village, or Township] of \_\_\_\_\_, County of \_\_\_\_\_ and State of Illinois, and that as an official, I am the keeper of records and files of the Board of Trustees of the Library.

I do further certify that the foregoing is a true and correct copy of the " Resolution Levying and Assessing Municipal Tax for \_\_\_\_\_ Public Library of the [city, village, etc.], County of \_\_\_\_\_, State of Illinois for the Fiscal Year Beginning the 1st Day of \_\_\_\_\_, 20\_\_\_\_, and Ending the 30th Day of \_\_\_\_\_, 20\_\_\_\_, " as passed by the Board of Trustees of said Library at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that said \_\_\_\_\_ was duly passed by a yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof.

I do further certify that the deliberations of the members of the Board of Trustees on the adoption of this \_\_\_\_\_ were taken openly; that the vote on the adoption of this \_\_\_\_\_ was taken openly; that the meeting was held at the specified time and place convenient to the public; that notice of the meeting was properly published; and that the meeting was called and held in strict compliance with the provisions of "An Act in Relation to Meetings," approved July 11, 1957, as amended, and the applicable provisions of the Local Library Act of the State of Illinois and that this Board of Trustees has complied with all the applicable provisions of the Act and with all of the procedural rules of the Board of Trustees.

I further certify that said \_\_\_\_\_ has not been amended or repealed but remains in full force and effect at this time.

Witness my hand and the official seal of my office this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_.

\_\_\_\_\_

Secretary, \_\_\_\_\_ Public Library