



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State and State Librarian

THE ILLINOIS LITERACY FOUNDATION

AGENDA

December 13, 2016

12:30 P.M. – 2:30 P.M.

JAMES R. THOMPSON CENTER, ROOM 9-035

100 W. RANDOLPH STREET, CHICAGO, IL 60601

Also available by videoconference and/or teleconference

Illinois Heartland Library System – Carbondale

Illinois State Library Room 207 – Springfield

Conference Call Number: 1-888-494-4032, Access Code: 3718624578

Meeting Convened

Welcome and Introductions – President Michael Mroz

Roll Call

Minutes of Preceding Meeting – September 27, 2016

Recommended Motion: Board moves the adoption of September, 2016 minutes with any corrections as noted.

Action(s) Requested: Adoption (with or without amendment) or rejection Treasurer's Report – Treasurer, Dr. Castaneda

Recommended Motion: Board moves the adoption of the Treasurer's report with any corrections as noted.

Action(s) Requested: Adoption (with or without amendment) or rejection

New Business

- Election of Officers

Recommended Motion: Board moves to nominate and elect officers for the 2017 calendar year (i.e., President, Vice President, Treasurer and Secretary).

Action(s) Requested: Nominate and elect officers.

- Holiday Event

Recommended Motion: Board moves to host an event at Chicago-area location to distribute children's books remaining from recent Family Reading Night event at the Evanston Public Library.

Action(s) Requested: Adoption (with or without amendment) or rejection

- Valentine's Day Event

Recommended Motion: Board moves to approve expenditures not to exceed \$1000 for book distribution at an event to coincide with the Valentine's Day Holiday.

Action(s) Requested: Adoption (with or without amendment) or rejection

- Fundraising Letter
Recommended Motion: Board moves to issue fundraising letter as amended by end of 2016.
Action(s) Requested: Motion to approve.

Informational Only (Event and other activity updates)

- Family Reading Night at Evanston Public Library (Thursday, November 17, 2016)
- McDonald's Thanksgiving Day Parade (Thursday, November 24, 2016)
- American Library Association Luncheon (Monday, June 26, 2017)
- Press Release plan
- Facebook page
- Specialty license plate

Old Business

- Approved Goals and Objectives for next 12 months Fundraising Letter: Board members are to distribute the letter to potential donors among their personal contacts and networks.
- *Informational Only:* No action requested
- Grant Applications update by Joe Natale, Illinois State Library staff
Informational Only: No action requested
- Board member recruitment
Informational Only: Request Board members to help identify potential candidates for Board membership and to present any potential candidates to the Board for consideration and comment prior to seeking approval from the Secretary of State.

Public Comment

Next Meeting is March 14, 2017

Adjournment

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