



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State and State Librarian

**The Illinois Literacy Foundation
Board Meeting Minutes
December 15, 2015
Noon
James R. Thompson Center, Room 9-036
100 W. Randolph Street
Chicago, IL 60601**

Present:

Michael C. Mroz, President; Dr. Roberto Castaneda, Treasurer; Heather Bookstaver, Secretary –via teleconference; John Rosales

Guest: Carolyn Anthony Director Skokie Public Library

Secretary of State Staff Present: Rachel Farrer; Bette Morreale

Secretary of State Staff Present via teleconference: Anne Craig, Director, Illinois State Library; Kathleen Bloomberg; Cyndy Colletti; Taran Ley; Joe Natale

Welcome and Introductions

President Mroz called the meeting to order at 12:14 p.m. and called the roll. A Quorum was present.

Approval of Minutes

President Mroz presented the September 15, 2015 minutes. Minutes approved.

Motion: Dr. Castaneda

Seconded: Mr. Rosales

Bylaws

President Mroz presented the Amended Bylaws. Bylaws approved.

Motion: Mr. Rosales

Seconded: Dr. Castaneda

Treasurer's Report

Dr. Castaneda reported that the treasury has an ending balance as of November, 2015 of \$23,273.79

Treasurer's Report approved.

Motion: Mr. Rosales

Seconded: Ms. Bookstaver

Old Business

President Mroz spoke about adding additional board members since statute allows for five additional Directors (total of 11). Discussion included finding people with a passionate interest and remembering that the focus is on children. President Mroz and Director Craig agreed to continue efforts to fill vacancies.

New Business

President Mroz commented on the success of the November 13th Book Event at the Chicago Public Library's Austin Branch. Board members agreed future events would be worthwhile.

Strategic Directions for 2016

Board will review document and continue discussions at the next meeting including goals for 2016. Board members discussed need for fundraising activities. Ms. Bookstaver suggested the Board create a video about reading to children and put it on YouTube.



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State and State Librarian

2016 Meeting Dates Were Discussed and Scheduled

March 8, 2016 – June 14, 2016 – September 13, 2016- December 13, 2016

Board Directory

Board moved to update the Directory to reflect board members who are no longer serving. Board requested a draft letter to be approved by President Mroz, thanking Board Members for their past service.

Motion: Mr. Rosales

Seconded: Ms. Bookstaver

Board Secretary

President Mroz discussed approving Heather Bookstaver as Secretary, now serving as Acting Secretary.

Motion: Dr. Castaneda

Seconded: Mr. Rosales

Fundraising Letter

Anne Craig (Director, Illinois State Library) spoke regarding the fundraising letter given to each board member. President Mroz urged board members to approve letter and send it to 10-20 people who were likely to financially support the foundation and its efforts, with status of this effort to be discussed at next meeting.

Motion: Ms. Bookstaver

Seconded: Dr. Castaneda

Wish You Well Foundation Donation Application

Joe Natale spoke about grant opportunities and said ILF has applied for a \$10,000 grant to purchase early learning books for distribution to underprivileged children. President Mroz asked Mr. Natale to continue updating Board on grant status.

President Mike Mroz wished everyone a Happy Holiday Season and a good year for the Foundation in 2016.

Meeting Adjourned at 1:04 pm

Motion: Mr. Rosales

Seconded: Dr. Castaneda