

School Library Per Capita Grant

Fact Sheet FY 2006

Jesse White, Secretary of State and State Librarian
Illinois State Library Gwendolyn Brooks Building
300 S. Second Street Springfield, IL 62701-1796



BACKGROUND OF THE PROGRAM

The Grants for School Libraries Program was established in legislation, *Illinois Library System Act (75 ILCS 10/8/4)*. This unique grant program authorizes a maximum of \$0.75 per student to support the services of Illinois school districts' library programs and services. This grant program was signed into law in 1989 after authorization by Public Act 86-518. The 1993 passage of House Bill 526 authorized the minimum grant to be \$100 per school district.

The 2005 School Library Grant Program benefited 736 successful school district applicants. Over 3,300 school libraries and 1,927,961 students benefited from the statewide award total of \$1,409,408.

PURPOSE

Grant funds must be used to support the services of the district's school library media program. The primary purpose of this grant is to provide quality library services, books, and materials to support students' learning.

This may include but is not limited to:

- ★ Purchase of library books and other library materials,
- ★ Purchase and maintenance of equipment located in the library and used by staff and/or students as part of regular library services,
- ★ Professional development of the library staff,
- ★ Library computers and telecommunications costs.

Grant funds may not be used for capital improvements such as attached shelving, wiring, or remodeling.

ACCESS THE APPLICATION ONLINE

One grant is accepted per school district with all eligible school libraries included on the district's application.

The online application is live only during the time applications are accepted and will be found at: http://www.cyberdriveillinois.com/departments/library/what_we_do/schoolcapitagrant.html; click on Apply for the 2006 School Library Per Capita Grant

ELIGIBILITY

Illinois public school districts recognized by the Illinois State Library as members in good standing with one of the regional multitype library system are eligible to apply. If a school district is not a system member, the district must apply for system membership to be considered eligible for this grant offering.

The purpose of this grant is to support the services of the school library program; therefore, only attendance centers meeting the following requirements may be included for funding consideration:

- ★ The named attendance center is required to have a library occupying identifiable quarters in one location within that attendance center. A library is more than a computer lab.
- ★ The library is required to have:
 1. A bibliographically organized, permanent collection of library materials,
 2. Ongoing, undiminished financial support by the school district,
 3. Resources, which meet the basic information and library needs of the students,
 4. At least one paid employee whose primary duty is to serve as librarian.
- ★ Attendance at one of the Essential Elements workshops, previously announced and conducted during 2004 and 2005.

DEADLINES & TIMELINE

Sept – late Nov*	Grant applications accepted
November 18, 2005	Application deadline
December 16, 2005	Signature Page(s) deadline
Early Spring	Award checks are issued
June 30, 2006	Grant funds spent or encumbered
August 31, 2006	All grant funds expended

When applications are approved, an award letter is mailed to the Superintendent, with a copy to grant preparer.

GETTING READY TO APPLY

Gathering the following information prior to starting the application process will make filling out the application easier.

1. Schedule the date for the **review of Linking for Learning** with the school board during the current school year. Illinois Statutes require your school board to review the library's progress towards meeting the Illinois standards for school library media centers. The review may be scheduled anytime during the current school year. Indicate the month and year when addressing this question on the application.
2. Confirm which attendance centers meet the eligibility requirements. Obtain the exact **September 30, Housing Count** for each eligible attendance center.
3. Identify the district's **FY06 budget** for library materials. Materials are considered to be anything that is cataloged and added to the library's collections. Reporting will be by range rather than an exact number.

\$0	\$80,001 - \$100,000
\$1 - \$ 5,000	\$100,001 - \$150,000
\$5,001 - \$10,000	\$150,001 - \$200,000
\$10,001 - \$20,000	\$200,001 - \$250,000
\$20,001 - \$35,000	\$250,001 - \$500,000
\$35,001 - \$50,000	\$500,001 - \$750,000
\$50,001 - \$65,000	\$750,001 - \$1,000,000
\$65,001 - \$80,000	\$1,000,001++

4. Application is made using the school **district's** Every Library in Illinois (ELI) "**_99**" record. You must have access to the school district's ELI "**_99**" login and password to access the School Library Per Capita Grant application.

5. The application asks you to address:
 - a. Challenges the library is facing during the FY06 school year (in 100 words or less) **and**
 - b. Goals attained or successful accomplishments achieved during this or last year (in 100 words or less).

WHEN FILLING OUT THE APPLICATION

Use your Every Library in Illinois (ELI) login and password to access the grant application.

*Hints: Use the school **district** login that ends with **_99***

Passwords are case sensitive

If you do not have your login or password, contact your library system or the Illinois State Library

Do not use any abbreviations. For example, spell out Community Unit School District. Do not use punctuation, including apostrophes (O'Fallon instead of O'Fallon). Do not use commas (2713 instead of 2,713).

Scroll between sections by clicking on the buttons at the bottom of each section or using the computer back and forward arrows. You may go backward and forward through the application as often as necessary until you submit your application. Editing may be done until you transmit.

Advance to the next section to SAVE your information.

Two opportunities will be provided to PRINT your application. A draft may be printed from the signature page screen. After electronically submitting your application, a version as submitted may be printed for your files from the congratulations screen.

YOU ARE NOT FINISHED until you transmit your application and see the word "CONGRATULATIONS!"

FOR MORE INFORMATION

Contact the Illinois State Library

Phone: (800) 665-5576 x1

Fax: (217) 782-1877

Email: Ron Winner, rwinner@ilsos.net

Susan Goodman, sgoodman@ilsos.net

Jeanne Urbaneck, jurbaneck@ilsos.net