

## Certification

### Technology Plan Approval for Schools and Libraries Universal Service Program

\_\_\_\_\_ (Library or consortia name) has a technology plan that has met the standards and criteria outlined in the following checklist.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STAFF CONTACT PERSON:** \_\_\_\_\_

#### CHECKLIST

This technology plan is valid from \_\_\_\_\_ until \_\_\_\_\_ (maximum of three years).

- \_\_\_\_\_ The plan establishes clear goals and a realistic strategy for using telecommunications and information technology to improve education or library services.
- \_\_\_\_\_ The plan has a professional development strategy to ensure that staff members know how to use the new technologies to improve education or library services.
- \_\_\_\_\_ The plan includes an assessment of the telecommunication services, hardware, software, and other services that will be needed to improve education or library services.
- \_\_\_\_\_ The plan provides for a sufficient budget to acquire and maintain the hardware, software, professional development, and other services that will be needed to implement the strategy for improved education or library services.
- \_\_\_\_\_ The plan includes an evaluation process that enables the school or library to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.

**Approved by the** \_\_\_\_\_ **Library System.**

SIGNATURE \_\_\_\_\_ (Date)

\_\_\_\_\_  
(Name and Title)

**Approved by the Illinois State Library:**

SIGNATURE \_\_\_\_\_ (Date)

Connie Frankenfeld  
Digital Programs Librarian