



Illinois State Library Training Grant for The Master of Library and Information Science Degree

Purpose:

- To encourage college graduates with demonstrated scholarship, talent, and potential to enter the library profession.
- To encourage these new librarians to work in Illinois libraries.
- To improve and stimulate development of library service in Illinois.

Amount of Training Grants:

\$7,500 each paid to the grant recipient contingent on Library Service and Technology Act (LSTA) federal funds.

Number of Training Grants:

The Illinois State Library will award up to 15 training grants per academic year.

How to Apply:

Complete the attached application form and mail to: *(Include all supporting data requested.)*

Illinois State Library
Gwendolyn Brooks Building
Training Grant Program
300 South Second Street
Springfield, Illinois 62701-1796
Telephone: (800) 665-5576 x-1
or 217-557-7259

Deadline: May 1 of current calendar year.

Eligibility Requirements:

- Resident of Illinois and a citizen of the United States or one of its territories.
- Bachelor's degree from an accredited four-year college or university with transcripts of all academic work submitted to the Illinois State Library.
- Acceptance in the master's degree program of an American Library Association accredited graduate library school **and not currently/previously enrolled in a library science master's degree program.**
- Compliance with the entrance requirements of the selected graduate library school.
- Contract signed with the state of Illinois, Illinois State Library, consenting to spend the equivalent of two full-time years in Illinois library service within the first three years following graduation from graduate library school. Service must be in an Illinois library, an Illinois Regional Library System or at the Illinois State Library.

Selection:

- Candidates must make written application on the attached form.
- In addition to three references being required, qualifying candidates will be personally interviewed by staff of the Illinois State Library and members of a Training Grant Review Committee.
- Only those candidates whose complete applications (including all required transcripts, references, etc.) meet the **May 1** deadline will be considered.
- Each applicant will be notified of the action taken on the application within one month after its consideration by the Illinois State Library's Training Grant Review Committee.
- Final selection or rejection of applicants rests with the Illinois State Library.

Conditions of Training Grant *(if training grant is awarded):*

- Recipient must submit proof of acceptance in a Master of Library and Information Science degree program in an American Library Association accredited library school on or before the application deadline date.
- Recipient must notify the Illinois State Library of the library school, date of admission, and anticipated date of graduation.
- Recipient must not be enrolled in the master degree program of the library graduate school prior to May 1, but must be enrolled by the Fall session of the academic year.
- Recipient must notify the Illinois State Library immediately if financial scholarships and/or loans in addition to Illinois State Library training grant are accepted by the recipient.
- Graduate study must be on a full-time or part-time basis with no interruption or leave of absence permitted except with the approval of the director of the Illinois State Library upon written application. Part-time graduate study must be completed within three years of enrollment.
- Recipient must forward transcripts of graduate library school courses for each semester of study to the Illinois State Library Training Grant Program within thirty days following the semester's conclusion.
- Training grant is subject to cancellation if a grade C average for each semester of graduate library courses is not maintained.
- If, for any reason, the training grant recipient is unable to complete the required course program and receive the Master of Library and Information Science Degree, the recipient must refund the total amount of money received. The grant must also be repaid if the recipient fails to fulfill the personal service contract for the equivalent of two years of full-time work in a qualifying Illinois library. In the event of other extenuating circumstances, the responsibility of the recipient will be reviewed and determined by the Illinois State Library.
- Recipient must satisfy the requirements of the personal service contract with the Illinois State Library within the first three years following graduation from graduate library school. The recipient must submit to the Illinois State Library proof of employment by an Illinois library, an Illinois Regional Library System or at the Illinois State Library and proof of continued employment in such a library until the two-year work agreement has been fulfilled.

Funding:

Recipients can expect to receive their grant payment no later than **November 1** of the academic year.

(Training Grants are awarded by the Illinois State Library, Office of the Secretary of State, using Library Services and Technology Act (LSTA) federal funds.)

Application for the Secretary of State/Illinois State Library Training Grant for the Master of Library and Information Science Degree

Please Type All Information

Date _____

Name in Full _____

First

Middle

Last

Present Address _____

Street

City

State

Zip+ four

Telephone _____

Permanent Address _____

Street

City

State

Zip

(If different from above)

Telephone at Permanent Address _____

United States Citizen Yes___ No___ Illinois Resident Yes___ No___

Graduate Library School that you are entering _____

Date of entrance _____

Anticipated date of graduation _____

Date accepted by the above institution _____

Are you presently enrolled? _____ (If yes, attach documentation)

Schools attended

High School _____ Graduation date _____

Colleges

Name of College	Location	Dates Attended	Degree(s)
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_____	_____	_____	_____
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_____	_____	_____	_____
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_____	_____	_____	_____
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Grade Point Average _____

Major subject area(s) _____

Minor subject area(s) _____

** A copy of all college or university transcripts must be submitted to the Illinois State Library, Training Grant Program, 300 South Second St., Springfield, Illinois 62701-1796, by **May 1** of the current year.

COLLEGE EXTRACURRICULAR ACTIVITIES: (Include any offices held)

ASSOCIATION AND ORGANIZATION AFFILIATIONS: *(Include any offices held)*

Employment History

List employers and positions held in chronological order, including any library experience. If more space is needed, use reverse side.

Employer <i>(Include address and telephone)</i>	Position	Date
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

References

List three references (other than personal friends or relatives). Request each of your references to complete a copy of the attached personal reference sheet and to submit it to the Illinois State Library, Gwendolyn Brooks Building, Training Grant Program, 300 South Second Street, Springfield, Illinois 62701-1796, by May 1 in order for your application to be complete.

<hr/> Name	<hr/> Address
<hr/> Name	<hr/> Occupation
<hr/> Name	<hr/> Address
<hr/> Name	<hr/> Occupation
<hr/> Name	<hr/> Address
<hr/> Name	<hr/> Occupation

List the names of your local and college newspapers _____

STATE WHY YOU WOULD LIKE TO BE A LIBRARIAN AND WHAT PARTICULAR ASPECTS OF THE PROFESSION INTEREST YOU MOST:

(In Compliance with the state and federal constitutions, the Illinois Human Rights Act, Section 504 of the Federal Rehabilitation Act and the Americans with Disabilities Act, the Office of the Secretary of State does not discriminate in employment, contracts or any other activity.)

Personal References

Applicant's Name _____

Address _____

Mail to: Illinois State Library
Gwendolyn Brooks Building
Training Grant Program
300 South Second Street
Springfield, Illinois 62701-1796

Personal Characteristics	Excellent	Better Than Average	Average	Below Average
Initiative	_____	_____	_____	_____
Dependability	_____	_____	_____	_____
Industriousness	_____	_____	_____	_____
Sense of Responsibility	_____	_____	_____	_____
Cooperativeness: ability to get along with others	_____	_____	_____	_____
Intellectual Curiosity	_____	_____	_____	_____
Leadership	_____	_____	_____	_____
Resourcefulness	_____	_____	_____	_____
Flexibility	_____	_____	_____	_____

Comments: (please feel free to make additional comments on separate paper)

Please type or print:

Name: _____

Address: _____

Street

City, State, Zip

Occupation or Business

Signature _____

Phone # _____