

MEETING NOTES

Library System Standards Committee

September 30, 2009; 10 a.m.; meeting #10

Videoconference

Present: David Carlson, Chairman
Marilyn Boria
Tom Dorst
Tina Hubert
Jim Quisenberry
Jane Sharka

State Library staff:

Anne Craig
Kathleen Bloomberg
Pat Norris
Joe Natale

Audience:

Amanda McKay

Approval of Minutes

Corrections to the draft minutes of the August 31, 2009 meeting were made and approved. The approved notes will be posted on the Illinois State Library web site.

Public Comments

The committee reviewed recent public comments on the library system standards blog. As a result of the input from the library community, some wording changes were made in several of the standards. Additionally, some of the issues raised on the blog will be addressed in the core services standards and the glossary. The committee decided that members of the subcommittees will follow-up on the final draft of the changes to the standards, then make sure the revisions are posted on the blog.

Core Services

The committee reviewed the second draft of the Core Services standards. A delivery volume chart in the document will not be included because other factors also impact delivery and the amount and method of delivery can change. Specific delivery vendors such as UPS, FedEx, and the U.S. Postal Service will be referred to as “commercial” vendors. Clarification will be made that on-site visits to each system member should be completed in a five-year cycle. Another revision will be that workshops about “state-managed” grant programs must be offered free-of-charge to members. The committee decided that members of Core Service subcommittee should make corrections to the draft, then share it with the Standards Committee members. If there are no objections, the Core Services standards will be posted on the Standards blog.

Glossary

Some of the terms were reviewed, and the Glossary subcommittee will address committee suggestions. Standards Committee members' suggestions on terms that need to be added or terms that should be dropped from the glossary should be shared with Tom Dorst or Kathleen Bloomberg. The revised Glossary will be posted for public comment, and suggestions will be considered for inclusion.

Next steps

Kathleen Bloomberg volunteered to draft a preamble that could provide introductory and background information based on the Standards Committee discussions and activities throughout the standards drafting process. A full version of the standards will be available for discussion at the November meeting.

Program

A program on the standards will be presented on Oct. 9 at the Illinois Library Association Conference in Peoria.

Next Meetings

The Standards Committee will reconvene at 10 a.m. on Friday, November 6, 2009 by video conference.

Adjournment

The meeting adjourned at 11:55 p.m.

-----Notes by Joe Natale, Illinois State Library