State Archives commemorates 75th anniversary of building dedication

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For the past 75 years, the State Archives Building has safely and securely held Illinois’ permanent government documents. Throughout the years the building has seen upgrades such as an HVAC system to provide environmentally sound heating, venting and air-conditioning for the building’s multi-layered record storage system, security and fire alarm systems, and wiring to accommodate the electronic age of record keeping. The building was rededicated in 1995 in honor of former Archives Superintendent Margaret Cross Norton.

“This building serves as a testament to the importance of preserving the records from the past,” said Secretary of State Jesse White. “I’m proud to note that over the last decade we’ve made infrastructure repairs to the building, including tuck-pointing the masonry work, replacing the roof, and installing a new heating, ventilation and air-conditioning system that should help make this building last for another 75 years.”

The State Archives currently holds over 78,000 cubic feet of records. All three branches of state government house records in the Norton Building on the Capitol Complex in Springfield. The Archives has records series from more than 200 different offices, departments, divisions, institutions and boards, including the Illinois Legislature, the Illinois Supreme Court and several federal agencies.

Although the Archives’ main purpose is to serve state government by housing and making accessible Illinois’ permanent records the various state agencies created, its holdings are heavily used by genealogists, historians, attorneys, surveyors, architects, teachers, media reporters and students. By fulfilling its legal mandate, the Illinois State Archives preserves permanent records not only for today’s users but also for future researchers who may wish to see firsthand evidence of Illinois government’s actions and decisions.
Secretary White produces video on paper conservation

Secretary of State Jesse White is pleased to announce that the State Archives’ new instructional video, “Basics of Paper Conservation,” is available on the Secretary of State’s website as well as on the office’s YouTube channel.

“This video is geared toward persons with little or no professional training or experience who need to repair or restore documents,” said Secretary White. “It is very useful for genealogists, archivists in small historical repositories and students.”

The video features State Archives conservator Dottie Hopkins-Rehan as she discusses simple techniques that archivists can use to preserve and repair documents. Topics include how to humidify, flatten, clean and properly store documents. Hopkins-Rehan has been a conservator at the State Archives for more than 30 years.

The video was filmed by Secretary of State staff in the State archives’ conservation laboratory. It can be accessed by visiting the Secretary of State website at www.cyberdriveillinois.com/archives/divisions/archives/divisional_operations/director_of_administrative_operations/video.

Illinois Archival Repositories Directory

The Illinois Archival Repositories Directory is an online resource that provides Illinois archivists a way to locate other archivists in the state to exchange ideas and concerns. It also serves as a useful tool for researchers using when they want to locate appropriate repository centers. The directory is available at www.cyberdriveillinois.com/departments/archives/ISHRAB/archival_repositories_directory/home.html.

The Illinois State Historical Records Advisory Board uses the directory to send news about archivists a way to locate other archivists in the state to exchange ideas and concerns. It also serves as a useful tool for researchers using when they want to locate appropriate repository centers. The directory is available at www.cyberdriveillinois.com/departments/archives/ISHRAB/archival_repositories_directory/home.html.

Professional development scholarships available

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The ISHRAB and its representatives will award scholarships on a first-come, first-served basis until the funding is exhausted. Complete information and an application form are available at www.cyberdriveillinois.com (click Departments, Illinois State Archives, Illinois Historical Records Advisory Board). For questions, please contact:

David Joens, Director
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M.C. Norton Building
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Phone: 217-782-3402
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This archival educational opportunity is funded by a State and National Archival Partnership (SNAP) grant from the National Historical Publications and Records Commission (NHPRC).
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The Illinois State Historical Records Advisory Board uses the directory to send news about upcoming grant opportunities and funding possibilities. The directory is searchable by name of repository, region, or name of county or city. To add your organization to the directory or update an existing listing, use either the online Submission Form (www.ilsos.gov/archivalrepositories/emailForm) or the printable Submission Form (www.cyberdriveillinois.com/publications/pdf_publications/arrd143.pdf).

Illinois State Archives

Margaret Cross Norton Building • Capitol Complex • Springfield, IL 62756 • 217-782-4682
Monday-Friday: 8 a.m.-4:30 p.m. • Closed state holidays

State Government Records

Commissioner of Banks and Trust Companies
Law Enforcement
Commissioner's Removal of Officers, Directors, Employers, and Agents Files, 1982-2004; 2 cubic feet

Illinois State Board of Education
Education Services Center #1 (Macomb)
Governing Board Meeting Minutes, July 1985–June 1996, 1 cubic foot

Illinois Board of Education
Education Services Center #1 (Macomb)
Education and School Development Division
Private Business and Vocational School Registration Files, 1995–2012; 147 cubic feet
School Support Services
School District Annual Reports, July 1999–June 2003, 13 cubic feet

State Board of Elections
Election Information Division
Third and Independent Parties Nominating Petitions, 2004; 2006; 2012; 4 cubic feet

Illinois Emergency Management Agency
Director of Environmental Radiation Safety
Low-Level Waste Annual Generator Surveys, 1983–2008; 35 cubic feet

Department of Financial and Professional Regulation
Division of Professional Regulation Administration Files, 2002; 2004–2010; 4 cubic feet

Department of Financial Institutions
Director's Administrative Files, 2002–2004; 2 cubic feet

General Assembly
Bills, Resolutions, and Related General Assembly Records, 2011–2013; 191.75 cubic feet

Illinois Health Care Cost Containment Council
Local Government Records
County Board Minutes, 1977–2002; 7 cubic feet
Illinois Department of Human Rights
Interagency Committee on Employees with Disabilities Committee Administrative Files, July 1993–June 2008; 1 cubic foot
Legal Division

Illinois Department of Public Health
State/Local Liaison Unit
Proposed Amendments to the 1970 Public Health Code, 2012; 0.25 cubic foot

Mound Township
Justice of the Peace
County Board Minutes, Apr. 10, 1957–Apr. 19, 1960; Sept. 17, 1973–June 28, 1976, 1 microfilm roll

Secretary of State

Justice of the Peace
Secretary of State’s administrative offices, 1923–1926; 1 microfilm roll

Executive Secretary
Executive Section
Executive Section, 2010; 1 cubic foot
Examination of the Governor, 2011; 0.5 cubic foot
Files on Land Purchases for Road Development, 2012; 1 cubic foot
Mass Transit District Files, 1973–2007; 2 cubic feet
Proposed Amendments to the 1970 Public Health Code, 2012; 0.25 cubic foot

Supreme Court of Illinois

Attorney Oath Files, Ca. 1874–1915; 2005–2012; 8.01 cubic feet
Case Files, etc. n.d.; 0.1 cubic foot
Unclaimed License Files, 1898–1923; 0.1 cubic foot

LaSalle County

Corporate Bodies, Persons, and Families

County Superintendent of Schools
County Board Minutes, Apr. 10, 1957–Apr. 19, 1960; Sept. 17, 1973–June 28, 1976, 1 microfilm roll

Marshall County

County Superintendent of Schools
School District Records, Jan. 6, 1929–July 30, 1932; Aug. 25, 1931–April 19, 1937, 1 microfilm roll
School Board Minutes, Apr. 10, 1957–April 19, 1960; Sept. 17, 1973–June 28, 1976, 1 microfilm roll
School Student Permanent Record, 1896–1950, 1 microfilm roll
School Teachers’ Daily Registers, 1916–1940, 1 microfilm roll

Union County

Justice of the Peace

Justice of the Peace

Secretary of State videographer Tim Lynn shoots a take with Dottie Hopkins-Rehan for the State Archives video, "Basics of Paper Conservation."

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2013 Accessions of the Illinois State Archives

State Financial Institutions

Eldorado: Police Magistrate
1957–1963, 1 microfilm roll

Edgewood: Police Magistrate
1957–1963, 1 microfilm roll

LaSalle County

County Superintendent of Schools
School Board Minutes, 1916–1946, 1 microfilm roll

Marshall County

County Superintendent of Schools
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School Board Minutes, Apr. 10, 1957–April 19, 1960; Sept. 17, 1973–June 28, 1976, 1 microfilm roll
School Student Permanent Record, 1896–1950, 1 microfilm roll
School Teachers’ Daily Registers, 1916–1940, 1 microfilm roll

Union County

Justice of the Peace

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Secretary of State

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