To sign and name are agreed? If there are two or more owners, are all signatures on the application?

4) If the applicant is a J.R. Co., is it indicated at the top of the application AND on the signature area of the application?

5) If the application is for a company or a corporation, is the name (and company) correctly and does it include "Inc.," "Ltd." or the name of the parent company.

6) For a leased vehicle (one-year or longer contract), does the application carry the names of the lessor (leasing agency) and the lessee? The lessee must be listed first and then the individual leasing the vehicle.

7) For a rental vehicle (less than one-year contract), is the owner(s) name, address and driver's license/FEIN typed or printed legibly on the application?

8) If transferring license plates, are the vehicle identification number (vin) and vehicle registration card for the license plates being transferred listed correctly and does it include "Tractor," "Motorcycle" or "Trailer?" The lessor must be listed first and then the lessee.

9) If the application is for a company or a corporation, is the vehicle information (year, make, vehicle identification number) typed or printed legibly on the application?

10) If transferring plates, are both the new and old vehicle registration card included with the application? A letter (on company letterhead if applicable) must be included with the application. A letter must include "Corporation," "Company," "Inc.," "Ltd,"

11) Is the owner(s) name, address and driver's license/FEIN typed or printed legibly on the application?

12) Is the most recent vehicle registration card enclosed?

13) For a truck or trailer, has the correct vehicle information been entered in the proper area?

14) Has the correct vehicle information been entered in writing on the sur-

15) If the application is for a company or a corporation, is the vehicle information (year, make, vehicle identification number) typed or printed legibly on the application? A letter (on company letterhead if applicable) must be included with the application.
Title and Registration

1) An Application for Vehicle Transaction(s) (VSD 190) must be completed for any license plates or the title.

2) Vehicle/ownership information on the application must be the same as in the application. The buyer's name on the assignment area must be the same as on the application. The odometer reading must be verified on the Assignment of Title (VSD 190) and the statement of the selling price if it is $15,000 or more.

3) The most recent correct vehicle information (including license/FEIN) must be on the application. The odometer reading must be entered in the appropriate box.

4) Insurance must appear on the application. A signature (on company letterhead if applicable) must be included with the application. A letter (on company letterhead if applicable) must accompany the application.

5) A corrected registration ID card must be included with the application, if transferring current license plates.

6) License plates cannot be transferred from one person to another unless the transferring parties are the same person. A letter (on company letterhead if applicable) must be included with the application.

Transfer of Plates

If the new vehicle will be owned by one person but the last vehicle was registered in two or more names, the individuals whose names will not appear as owners on the new vehicle must release their interest in the transferred plates in writing before the plates can be transferred.

License plates cannot be transferred from one person or business to another unless the transferring parties are the same person. A letter (on company letterhead if applicable) must be included with the application.

If a company incorporates, the firm is considered a separate, incorporated entity, and plates cannot be transferred from the original company.

Vehicles purchased from an Illinois dealer are subject to vehicle sales tax. The dealer must submit the Sales Tax Transaction Return (ST-50; Tax Form 1680) to the Secretary of State.