To prevent delay in processing your renewal, when obtaining a new Certificate of Insurance from your agent, please take this notice with you to ensure compliance.

Wreckers or boom-type tow trucks may register for the empty weight of the fully equipped tow truck. Rollback or carrier-type tow trucks must register for the gross weight of the tow truck.

An affirmation statement may be accepted in the following situations:
- A small towing company that does not have repair or storage facilities would not need the $25,000 garagekeepers legal liability.
- A sole proprietor that does not have any employees would not need the Workers Compensation coverage.
- A company that has a tow truck to tow only its own vehicles would not need the on-hook coverage.

The reverse side of this notice contains a sample Certificate of Insurance with specific instructions that must be followed. To prevent delay in processing your renewal, when obtaining a new Certificate of Insurance from your agent, please take this notice with you to ensure compliance.
Plates/sticker renewals

Non-Standard Plates
First Floor Howlett Bldg., Customer Service
Springfield, IL 62756 ............................. 217-782-1140
Chicago West Facility
5301 W. Lexington Ave., Chicago, IL 60644 ................................. 312-793-1010
Chicago East Facility
100 W. Randolph, Chicago, IL 60601 ........................................... 312-793-1010
Chicago North Facility Insured Vehicles
5401 N. Elston Ave., Chicago, IL 60630 ........................................... 773-794-5848
Chicago South Facility
9901 S. Martin Luther King Jr. Dr., Chicago, IL 60628 ........................ 312-793-1010
Lake Zurich
951 S. Rand, Lake Zurich, IL 60047 ............................................. 312-793-1010
Lombard Facility
837 S. Westmore, Lombard, IL 60148 ............................................. 312-793-1010
Naperville Facility
931 W. 75th, Hobson Plaza, Ste. 1, Naperville, IL 60565 ... 630-548-9373
Joliet Facility
2450 W. Jefferson, Ste. 1, Joliet, IL 60436 ...................................... 312-793-1010
Waukegan Facility
617 S. Green Bay Rd., Waukegan, IL 60085 .................................... 312-793-1010
Woodstock Facility
428 S. Eastwood Dr., Woodstock, IL 60098 ............................. 312-793-1010

Certificate of Insurance

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2. Policy expiration date must be Dec. 31 of current registration year, or certificate must indicate continuous coverage.
3. Certificate must indicate that the Secretary of State’s office will be notified in writing 30 days prior to cancellation.
4. Certificate date must be dated within 90 days of transaction.

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