

Secretary of State

IRP Summary for Registration Year 2011

- **Current IRP registrations and credentials expire March 31, 2010.** Drivers of vehicles with expired registrations are subject to arrest after March 31, 2010. Power units renewed will be issued a distinctive 8.5" x 11" cab card showing the 2011 registration year. Apportioned trailer registration remains current as long as the vehicle remains in service in your ownership.
- Firms with less than 250 units and with minimal changes may renew online at www.cyberdriveillinois.com (see enclosed letter).
- Estimated distances will be taken from the Estimated Distances Chart. Please refer to the IRP Instruction Manual on the Web site. This chart may be used for adding jurisdictions on renewals and supplements when actual distance or provided estimates are not available. All registrants have the option of providing their own estimates with justification. If you are providing your own estimates, a Schedule "E" is required. Visit www.cyberdriveillinois.com (click Departments, Vehicle Services, Commercial & Farm Truck, Forms) to obtain printable copies for submission.
- **The distance reporting period for the 2011 registration year is July 1, 2008, through June 30, 2009.**
- **The Heavy Vehicle Use Tax, Form 2290, Schedule 1, for the 2009–2010 tax period must be submitted for all vehicles registered at 55,000 pounds or more.**
- If a vehicle had a Special Hauling Vehicle Permit (SHV) in 2010 and you renew online, that vehicle will be renewed with the SHV for 2011 unless you declare otherwise. Special Hauling Vehicle (SHV) stickers are no longer issued. The IRP cab card will show "SHV FEE PAID" in the SHV field instead of a sticker number. If purchased at a Secretary of State facility, only a validated identification card will be issued.
- **Applicants who are unable to renew online and choose to renew in person MUST make an appointment.** Appointments are scheduled beginning at 8:30 a.m. until noon, Monday through Friday, excluding state holidays. To make an appointment, please call 217-785-1800 (opt. #2). Schedule early as times fill up quickly.
- For more information, please consult the IRP Instruction Manual available at www.cyberdriveillinois.com (click Departments, Vehicle Services, Commercial & Farm Truck, Forms).
- To cancel your firm or fleet, or individual vehicles, please submit a Request for Cancellation form, available at www.cyberdriveillinois.com (click Publications, Motorist, Commercial & Farm Truck, Form VSD 674. You may obtain a printable copy to be returned as instructed.
- Acceptable forms of payment are listed in the instructions on your renewal letter. Credit/debit card payments are subject to a 2.1 percent bank-processing fee. Credentials processed by credit/debit card payments phoned into this office, will not be held for pick-up by applicant. Please allow 72 hours for payment processing and mailing of credentials. To pick up credentials paid by credit/debit card, the payment must be in person.
- Special mailing instructions or use of services other than the United States Postal Service must be pre-paid by the registrant and pre-approved by our office.