

SECRETARY OF STATE TRAVEL CONTROL BOARD

Minutes of Meeting held on Thursday January 21, 2016

Terri Coombes called the January 21, 2016 Travel Control Board Meeting to Order at 11:00 a.m., in Room 213 Statehouse, Springfield, Illinois.

Roll Call was taken. Present were Terri Coombes, Linda Piccioli, Amy Williams, Amanda Trimmer, Jaqueline Price, Jacki DiCianni, Angela Inghram, and Alex Holmes.

Jacki DiCianni moved to approve the minutes of the previously held Travel Control Board meeting of January 21, 2016, and Linda Piccioli second the motion.

The committee members reviewed and discussed the Legislative Audit Commission travel exceptions quarterly report. The board discussed the various valet parking rates in Chicago per night along with Amtrak rates.

Terri Coombes discussed the Travel Update #16-02: Mile Reimbursement from the Governor's Travel Control Board Travel Update. The update lowers the current mileage reimbursement rate of 57.5 cents per mile to 54 cents per mile effective January 1, 2016. Jackie Price moved to approve the motion and Jacki DiCianni second the motion.

In addition to the mileage reimbursement changes, the reimbursement rate for Privately Owned Vehicles (POV) used in conjunction with official relocation will change. The POV standard mileage rate for moving purposes will be 19 cents per mile.

Jackie Price informed the board of a change that Personnel will be making to Article 3.7 of the Policy Manual. The policy states that "Any out-of-state travel without the prior approval of the Secretary will not be eligible for travel reimbursement." The change being made will remove this statement from the policy.

In new business, a conference with the Auditor General the Travel Control Board could not produce one meeting for 2014 due to transition issues.

The board decided the following 3 Travel Control Board meetings would be held on April 21, 2016, July 21, 2016, and October 20, 2016.

Jacki DiCianni moved to adjourn the meeting and Linda Piccioli second the motion.