



## OFFICE OF THE SECRETARY OF STATE

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JESSE WHITE ● Secretary of State

### SECRETARY OF STATE TRAVEL CONTROL BOARD

#### MEETING NOTICE

A meeting of the Secretary of State Travel Control Board is scheduled for Thursday, April 21, 2016, at 11 a.m., in Room 213 of the State Capitol Building.

#### Agenda Items

Roll Call

Approval of Minutes, LAC travel exceptions quarterly report, Travel Update # 16-03 re: Smoking/Non-Smoking lodging, and Decision on requiring Post Out-Of-State Travel Reports by employees.

Other Business

Adjournment

#### **Notice**

This agenda conforms to the requirements of Section 2.02 of the Illinois Open Meetings Act (5 ILCS 120/02). Any individual planning to attend who will need an accommodation under the Americans with Disability Act should notify the SOS at (217) 782-8892.