

DOWNSTATE LOCAL RECORDS COMMISSION
Margaret Cross Norton Building
John Daly Conference Room
Springfield, Illinois

MINUTES

Meeting of March 6, 2018

MEMBERS PRESENT: Timothy Carlson, Chairman Local Records Commission and Christian County Board Chairman; David Joens, Secretary of State Designee; Carol Reed, Macon County Auditor; Jay Scott, Macon County State's Attorney; Ian Hunt, Designee for the Illinois State Historian; Jeff Clarke, Mayor of Pawnee.

MEMBERS ABSENT:

STAFF PRESENT: Robert Boots, Pamela Waggoner, Karen Mizeur.

STAFF ABSENT:

GUESTS:

Mr. Carlson called the meeting of the Downstate Local Records Commission to order at 10:00 A.M.

Mr. Scott made the motion to approve the minutes from the February 6, 2018 meeting. Ms. Clarke seconded the motion. The motion carried. Approved unanimously.

OLD BUSINESS:

Mr. Joens gave an update on legislation currently before the General Assembly that deals with the Local Records Act. He said right now there are three bills regarding the Local Records Act and the State Archives opposes them all as not being the appropriate act to place these proposals in.

NEW BUSINESS:

APPLICATIONS:

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>City</u>
Montgomery	Montgomery County Ambulance Billing	18:031	Hillsboro
Marion	Patoka CUSD #100	18:032	Patoka
Richland	Olney Township	18:033	Olney
Grundy	Minooka Board of Police Commission	18:034	Minooka
DuPage	Oak Brook Police Department	18:035	Oak Brook
St. Clair	Belleville City Clerk	18:036	Belleville
St. Clair	Belleville City Treasurer	18:037	Belleville

Marion	Marion County Coroner's Office	18:038	Salem
Jackson	Lakeside Water District	18:039	Carbondale
Moultrie	Bethany Fire Protection and Ambulance District	18:040	Bethany
LaSalle	LaSalle County Veterans Assistance Commission	18:041	Ottawa
Wayne	Geff School District #14	18:042	Geff
Bond	Bond Co. Circuit Clerk 3rd Judicial Circuit	18:043	
Brown	Brown Co. Circuit Clerk 8th Judicial Circuit	18:044	
Cass	Cass Co. Circuit Clerk 8th Judicial Circuit	18:045	
DuPage	DuPage Co. Circuit Clerk 18th Judicial Circuit	18:046	
DuPage	DuPage Co. Circuit Clerk 18th Judicial Circuit	18:047	
DuPage	DuPage Co. Circuit Clerk 18th Judicial Circuit	18:048	
DuPage	DuPage Co. Circuit Clerk 18th Judicial Circuit	18:049	
Macoupin	Macoupin Co. Circuit Clerk 7th Judicial Circuit	18:050	
McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	18:051	
Monroe	Monroe Co. Circuit Clerk 20th Judicial Circuit	18:052	
White	White Co. Circuit Clerk 2nd Judicial Circuit	18:053	

ADD-ONS:

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>Add-on Items</u>
Champaign	City of Urbana	04:195	219, 1712, 1713
DuPage	Elmhurst Public Library	12:287	68
Kane	Elgin Community College	87:133	101
Kane	Village of Campton Hills	11:146	70
Lee	Amboy Police Department	04:029	30
Livingston	Pontiac City Clerk	78:659	46 - 52
Macon	Macon Piatt R.O.E. #39	95:145	118, 119, 403
Macon	Warrensburg-Latham CUSD #11	10:026	318
Madison	Roxanna CUSD #1	06:173	151
McLean	Bloomington-Normal Reclamation Dist.	05:147	168-170
McLean	Town of Normal	02:319	13.28
Montgomery	City of Litchfield	11:002	137,323
Peoria	Elmwood CUSD #322	91:181	118

Peoria	Peoria County Jury Commission	08:083	105
Will	Lockport Township (Clerk & Supervisor)	91:074	30-32

AMENDMENTS:

<u>County</u>	<u>Agency</u>	<u>Application</u>	<u>Amendment Item #</u>
McLean	Bloomington-Normal Reclamation Dist.	05:147	160

Mr. Clarke made a motion to approve the applications, add-ons, and amendments as presented. Ms. Reed seconded the motion. The motion carried unanimously.

Public Comment: There was no public comment.

The date of the next meeting of the Downstate Local Records Commission will be Tuesday, April 3, 2018 at 10:00 a.m.

Mr. Joens made a motion to adjourn. Mr. Clarke seconded the motion. The motion carried. Approved unanimously.

Minutes submitted by: Pamela Waggoner, Records Management Section, Local Records Unit.