

DOWNSTATE LOCAL RECORDS COMMISSION
Margaret Cross Norton Building
John Daly Conference Room
Springfield, Illinois

MINUTES

Meeting of April 3, 2018

MEMBERS PRESENT: Timothy Carlson, Chairman Local Records Commission and Christian County Board Chairman; Carol Reed, Macon County Auditor; Jay Scott, Macon County State's Attorney; Ian Hunt, Designee for the Illinois State Historian; Robert Boots, Secretary of State designee.

MEMBERS ABSENT: David Joens, Secretary of State Designee; Jeff Clarke, Mayor of Pawnee.

STAFF PRESENT: Pamela Waggoner, Karen Mizeur, Carol Moreno.

STAFF ABSENT:

GUESTS:

Mr. Carlson called the meeting of the Downstate Local Records Commission to order at 10:00 a.m
Mr. Boots is appointed Secretary of State Designee, in lieu of David Joens, for the purpose of the meeting.

Mr. Boots made the motion to approve the minutes from the March 6, 2018 meeting. Mr. Scott seconded the motion. The motion carried. Approved unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

Mr. Boots introduced Carol Moreno to the commission members. Ms. Moreno is a new employee with the Local Records Department.

APPLICATIONS:

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>City</u>
DuPage	Western DuPage Special Recreation Association/WDSRA	18:054	Carol Stream
Williamson	City of Marion Code Enforcement Office	18:055	Marion
St. Clair	Swansea Police Department	18:056	Swansea
Wayne	North Wayne CUSD #200	18:057	Cisne
St. Clair	Lebanon Police Department	18:058	Lebanon
Effingham	Bishop Township	18:059	Dieterich
White	Carmi-White County CUSD #5	18:060	Carmi

Wabash	Mt. Carmel Fire Department	18:061	Mt. Carmel
Madison	Pin Oak Township	18:062	Edwardsville
Hamilton	Hamilton County Community Unit School District #10	18:063	McLeansboro
Fayette	Brownstown C.U.S.D. #201	18:064	Brownstown
Bureau	Bureau Co. Circuit Clerk 13th Judicial Circuit	18:065	
Cumberland	Cumberland Co. Circuit Clerk 5th Judicial Circuit	18:066	
Douglas	Douglas Co. Circuit Clerk 6th Judicial Circuit	18:067	
McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	18:068	
Morgan	Morgan Co. Circuit Clerk 7th Judicial Circuit	18:069	
Moultrie	Moultrie Co. Circuit Clerk 6th Judicial Circuit	18:070	
Ogle	Ogle Co. Circuit Clerk 15th Judicial Circuit	18:071	
Pope	Pope Co. Circuit Clerk 1st Judicial Circuit	18:072	
Stark	Stark Co. Circuit Clerk 10th Judicial Circuit	18:073	

ADD-ONS:

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>Add-on Items</u>
Brown	Brown County C.U.S.D. #1	85:184	102-105
Christian	Central A&M School District #21	92:156	61, 62, 63, 64
Crawford	Palestine Public Library	00:210	33, 34
Douglas	Tuscola City Clerk	08:272	130
DuPage	Addison Public Library	17:135	55-57
DuPage	Elmhurst Park District	13:001	117
Edwards	Village of West Salem	16:093	47
Kane	Fox Valley Park District	11:007	40
Kane	Kane Co. Division of Transportation	07:232	27
Knox	Knox County State's Attorney	08:010	6-10
Macon	Argenta-Oreana Public Library District	11:309	124,125,126, 413
Macon	Macon County Sheriff	11:055	412, 502, 807, and 921-933
Marion	Salem High School District #600	12:037	220
Tazewell	East Peoria Police Department	13:169	225-232
Will	Joliet Junior College	12:003	231

AMENDMENTS:

<u>County</u>	<u>Agency</u>	<u>Application</u>	<u>Amendment Item #</u>
Crawford	Palestine Public Library	00:210	8, 18, 21, 27, 29, 31
McLean	City of Bloomington	08:136	818
Macon	Mt. Zion CUSD #3	08:275	101, 105
Macon	Macon County Sheriff	11:055	907
Tazewell	East Peoria Police Department	13:169	203, 219

Ms. Reed made a motion to approve the applications, add-ons, and amendments as presented. Mr. Hunt seconded the motion. The motion carried unanimously.

Public Comment: There was no public comment.

The date of the next meeting of the Downstate Local Records Commission will be Tuesday, May 1, 2018 at 10:00 a.m.

Mr. Hunt made a motion to adjourn. Mr. Scott seconded the motion. The motion carried. Approved unanimously.

Minutes submitted by: Pamela Waggoner, Records Management Section, Local Records Unit.