

**DOWNSTATE LOCAL RECORDS COMMISSION**  
**Christian County Courthouse**  
**Board Meeting Room**  
**Taylorville, Illinois**

**MINUTES**

Meeting of July 3, 2018

**MEMBERS PRESENT:** Timothy Carlson, Chairman Local Records Commission and Christian County Board Chairman; Carol Reed, Macon County Auditor; Jay Scott, Macon County State's Attorney; Ian Hunt, Designee for the Illinois State Historian; Jeff Clarke, Mayor of Pawnee.

**MEMBERS ABSENT:** David Joens, Secretary of State Designee

**STAFF PRESENT:** Robert Boots, Carol Moreno

**STAFF ABSENT:** None

**GUESTS:** None

Mr. Carlson called the meeting of the Downstate Local Records Commission to order at 10:30A.M.

The minutes of the June 5, 2018 meeting of the Downstate Local Records Commission were reviewed by the Commission. Ms. Reed made the motion to approve the minutes as submitted. Mr. Scott seconded the motion. The motion carried and was approved unanimously.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Mr. Boots is appointed Secretary of State Designee and voting member of the commission, in lieu of David Joens for the purpose of today's meeting.

**APPLICATIONS:**

The below listed new applications, add-ons and amendments were discussed. Mr. Clarke made a motion to approve them as submitted. Mr. Hunt seconded the motion. The motion carried and was approved unanimously.

**NEW:**

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>City</u>
Lee	Amboy Fire Protection District	18:102	Amboy
Will	Village of Elwood	18:113	Elwood
Shelby	Village of Oconee	18:114	Oconee
Tazewell	Delavan Police Department	18:115	Delavan
Lee	Ashton Township Offices	18:116	Ashton
Bureau	Village of Wyanet	18:117	Wyanet
Warren	Ellison Township	18:118	Roseville
Marshall	Lacon Township Offices	18:119	Lacon
Wabash	Allendale School District #17	18:120	Allendale
Jefferson	Mt. Vernon Public Works Department	18:121	Mount Vernon
Washington	Village of Okawville	18:122	Okawville
Perry	Perry Co. Highway Dept.	18:123	Pinckneyville
Randolph	Steeleville Fire Department	18:124	Steeleville
Kendall	Kendall County States Attorney's Office	18:125	Yorkville
Shelby	Rose Township	18:126	Shelbyville
Will	Will Co. Circuit Clerk 12th Judicial Circuit	18:127	
Will	Will Co. Circuit Clerk 12th Judicial Circuit	18:128	
Will	Will Co. Circuit Clerk 12th Judicial Circuit	18:129	
Moultrie	Moultrie Co. Circuit Clerk 6th Judicial Circuit	18:130	
McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	18:131	

McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	18:132	
Jersey	Jersey Co. Circuit Clerk 7th Judicial Circuit	18:133	
Jasper	Jasper Co. Circuit Clerk 4th Judicial Circuit	18:134	
DeWitt	DeWitt Co. Circuit Clerk 6th Judicial Circuit	18:135	

**ADD-ONS:**

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>Add-on Items</u>
Rock Island	Rock Island County Sheriff	02:172	120
St. Clair	Millstadt Township	04:248	33-41
DuPage	Helen Plum Library	09:155	71-79
Madison	Alton Police Department	12:294	329-330
Jo Daviess	Jo Daviess County Sheriff	16:003	808
Macon	Central Illinois Regional Dispatch Center	17:235	208
McHenry	McHenry County College	84:557	130

**AMENDMENTS:**

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>Amendments</u>
DuPage	Helen Plum Library	09:155	27, 29

**Public Comment:**

The date of the next meeting of the Downstate Local Records Commission will be Tuesday, August 7, 2018 at 10:00 A.M.

Mr. Clarke made a motion to adjourn. Mr. Boots seconded the motion. The motion carried and was approved unanimously.

Minutes submitted by: Carol J. Moreno, Records Management Section, Local Records Unit.