

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Chapter: I Department of Central Management Services

Sub Title A Procurement and Contract Provisions

Part #: 1 Standard Procurement

Sub Part A General Provisions

Section: 1	Title
Section: 3	Authority
Section: 5	Policy
Section: 8	Implementation of This Part
Section: 12	Additional Exemptions Applicable to Artistic and Musical Services
Section: 10	Application
Section: 13	Additional Exemptions Applicable to Illinois Finance Authority
Section: 15	Definition of Terms Used in This Part
Section: 25	Property Rights
Section: 30	Constitutional Officers, and Legislative and Judicial Branches

Sub Part B Procurement Rules, Policies and Procedures

Section: 525	Rules
Section: 530	Policies and Procedures
Section: 535	Vendor Portal

Sub Part C Procurement Authority

Section: 1005	Procurement Authority
Section: 1010	Appointment of State Purchasing Officer (Repealed)
Section: 1040	Central Procurement Authority of the CPO – GS
Section: 1050	Procurement Authority of the SPO; Limitations (Repealed)
Section: 1060	Delegation
Section: 1070	Toll Highway Authority
Section: 1075	Department of Natural Resources
Section: 1080	Illinois Mathematics and Science Academy (Repealed)

Sub Part D Publicizing Procurement Actions

Section: 1501	Illinois Procurement Bulletin
Section: 1510	Publication of Illinois Procurement Bulletin (Repealed)
Section: 1515	Registration
Section: 1525	Bulletin Content
Section: 1550	Official State Newspaper
Section: 1560	Supplemental Notice
Section: 1570	Error in Notice
Section: 1580	Direct Solicitation
Section: 1585	Notice Time
Section: 1590	Retention of Bulletin Information
Section: 1595	Availability of Solicitation Document

Sub Part E Source Selection and Contract Formation

Section: 2005	General Provisions
Section: 2010	Competitive Sealed Bidding
Section: 2012	Multi-Step Sealed Bidding
Section: 2013	Reverse Auction
Section: 2015	Competitive Sealed Proposals
Section: 2020	Small Purchase Limits
Section: 2025	Sole Source or Sole Economically Feasible Source Procurement

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 2030	Emergency Procurements
Section: 2035	Competitive Selection Procedures for Professional and Artistic Services
Section: 2036	Other Methods of Source Selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Modification or Withdrawal of Bids or Proposals
Section: 2040	Cancellation of Solicitations; Rejection of Bids or Proposals
Sub Part F	Suppliers, Prequalification and Responsibility
Section: 2043	Suppliers
Section: 2044	Vendor List
Section: 2045	Vendor Prequalification
Section: 2046	Responsibility
Sub Part G	Bid, Proposal and Performance Security
Section: 2047	Security Requirements
Sub Part H	Specifications and Samples
Section: 2050	Specifications and Samples
Sub Part I	Contracts
Section: 2055	Types of Contracts
Section: 2060	Duration of Contracts – General
Section: 2065	Cancellation of Contracts
Section: 2067	Contract Amendments and Change Orders
Sub Part J	Procurement Files
Section: 2080	Public Procurement File
Section: 2084	Record Retention
Section: 2086	Filing with the Comptroller
Sub Part K	Working Conditions
Section: 2560	Prevailing Wage
Section: 2570	Equal Employment Opportunity; Affirmative Action
Section: 2575	Subcontractors (Repealed)
Sub Part L	Contract Pricing
Section: 2800	All Costs Included (Repealed)
Sub Part M	Construction and Construction Related Professional Services
Section: 3005	Construction and Construction Related Professional Services
Sub Part N	Real Property Leases and Capital Improvement Leases
Section: 4005	Real Property Leases and Capital Improvement Leases
Section: 4010	Authority
Section: 4015	Method of Source Selection
Section: 4020	Request for Information – Real Property and Capital Improvement Leases
Section: 4025	Lease Requirements
Section: 4030	Purchase Option
Section: 4035	Rent Without Occupancy
Section: 4040	Local Site Preferences
Section: 4042	Historical Area Preferences
Section: 4044	Emergency Lease Procurement
Sub Part O	Preferences
Section: 4505	Procurement Preferences
Section: 4510	Resident Vendor Preference
Section: 4515	Soybean Oil – Based Ink

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 4520	Recycled Materials
Section: 4525	Recyclable Paper
Section: 4526	Environmentally Preferable Procurement
Section: 4530	Correctional Industries
Section: 4535	Qualified Not – for – Profit Agencies for Persons with Severe Disabilities
Section: 4540	Gas Mileage and Flex – Fuel Requirements
Section: 4545	Small Business
Section: 4550	Illinois Agriculture Products
Section: 4555	Corn – Based Plastic Products
Section: 4557	Disabled Veterans
Section: 4570	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities
Section: 4575	Domestic Products
Section: 4578	Bio – Based Products
Section: 4579	Notice of Preferences
Sub Part P Ethics	
Section: 5002	Continuing Disclosure; False Certification
Section: 5005	Bribery
Section: 5010	Felons
Section: 5011	Debt Delinquency
Section: 5012	Collection and Remittance of Illinois Use Tax
Section: 5013	Conflicts of Interest
Section: 5014	Environmental Protection Act Violations
Section: 5015	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5030	Revolving Door Prohibition
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5036	Disclosure of Business in Iran
Section: 5037	Vendor Registration, Certification and Prohibition on Political
Section: 5038	Lobbying Restrictions
Section: 5039	Procurement Communication Reporting Requirement
Section: 5055	Supply Inventory
Section: 5060	Prohibited Bidders and Contractors
Section: 5065	Lead Poisonings Prevention Act Violations Contributions
Sub Part Q Concessions	
Section: 5310	
Sub Part R Cooperative Purchasing	
Section: 5400	General
Section: 5420	Governmental Joint Purchasing Act Contracts
Section: 5440	Non – Governmental Joint Purchasing
Section: 5460	No Agency Relationship
Section: 5510	Complaints Against Vendors (Repealed)
Section: 5520	Suspension_(Repealed)
Section: 5530	Resolution of Contract Controversies_(Repealed)
Section: 5540	Violation of Law or Rule_(Repealed)
Sub Part S Protests	
Section: 5550	Protests

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part T	Suspension and Debarment
Section: 5560	Suspension and Debarment
Sub Part U	Violation of Statute or Rule
Section: 5620	Violation of Statute or Rule
Sub Part V	Hearing Procedures
Section: 5700	General
Section: 5710	Informal Process
Section: 5720	Hearing Officers
Section: 5730	Notice of Hearing
Section: 5740	Written Comments and Oral Testimony
Section: 6010	Supply Management and Dispositions (Repealed)
Section: 6500	General (Repealed)
Section: 6510	No Agency Relationship (Repealed)
Section: 6520	Obligations of Participating Governmental Units (Repealed)
Section: 6530	Centralized Contracts - Estimated Quantities (Repealed)
Section: 6535	Centralized Contracts - Definite Quantities (Repealed)
Sub Part W	Miscellaneous Provisions of General Applicability
Section: 7000	Servability
Section: 7010	Government Furnished Property
Section: 7015	Inspections
Section: 7020	Taxes, Licenses, Assessments and Royalties
Section: 7025	Written Determinations (Repealed)
Section: 7030	No Waiver of Sovereign Immunity
Sub Part X	Selection of Successor Illinois Lottery Private Manager if a Private Management Agreement has been Terminated
Section: 8000	Authority
Section: 8005	General
Section: 8010	Selection Process
Section: 8015	Lottery Advisory
Section: 8020	Public Hearing (Repealed)
Section: 8025	Award
Section: 8030	Action to Contest Selection

Chapter: II Chief Procurement Officer for Public Institutions of Higher Education

Sub Title B Supplemental Procurement Rules

Part #: 4 Procurement Rules of the Chief Procurement Officer for Public Institutions of Higher Education

Sub Part A	General
Section: 1	Title
Section: 3	Authority
Section: 5	Policy
Section: 8	Implementation of This Part
Section: 10	Application
Section: 13	Additional Exemptions Applicable to Higher Education (Repealed)
Section: 14	Certification, Hearing and Registration Waivers Applicable to Higher Education (Repealed)
Section: 15	Definition of Terms Used in this Part

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 25	Property Rights
Sub Part B	Procurement Rules, Polices and Procedures
Section: 525	Rules
Section: 530	Polices and Procedures
Sub Part C	Procurement Authority
Section: 1005	Procurement Authority
Section: 1010	Appointment of State Purchasing Officers (Repealed)
Section: 1011	Procurement Authority of the CPO (Repealed)
Section: 1030	Other Procurement Authority of the Universities (Repealed)
Section: 1060	Delegation
Section: 1080	Illinois Mathematics and Science Academy (Repealed)
Sub Part D	Publicizing Procurement Actions
Section: 1501	Illinois Procurement Bulletin - Higher Education
Section: 1510	Publication of Higher Education Bulletin
Section: 1515	Registration
Section: 1525	Bulletin Content
Section: 1535	Vendor Portal
Section: 1545	Supplemental Notice (Repealed)
Section: 1550	Error in Notice
Section: 1560	Alternate and Supplemental Notice
Section: 1580	Direct Solicitation
Section: 1585	Notice Time
Section: 1595	Availability of Solicitation Document
Sub Part E	Source Selection and Contract Formation
Section: 2005	General Provisions
Section: 2010	Competitive sealed Bidding
Section: 2012	Multi-Step Sealed Bidding
Section: 2013	Reverse Auctions
Section: 2015	Competitive Sealed Proposals
Section: 2020	Small Purchases
Section: 2025	Sole Source and Sole Economically Feasible Source Procurement
Section: 2030	Emergency Procurements
Section: 2035	Competitive Selection Procedures for Profession and Artistic Services
Section: 2036	Other Methods of Source selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Modification or Withdrawal of Bids or Proposals
Section: 2039	Mistakes
Section: 2040	Cancellation of Solicitations; Rejection of Bids or Proposals
Sub Part F	Suppliers, Prequalification and Responsibility
Section: 2043	Suppliers
Section: 2044	Vendor List
Section: 2045	Vendor Prequalification
Section: 2046	Responsibility
Sub Part G	Bid, Proposal and Performance Security
Section: 2047	Security Requirements
Sub Part H	Specifications and Samples
Section: 2050	specifications and Samples
Sub Part I	Contracts

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 2055	Types of Contracts
Section: 2060	Duration of Contracts-General
Section: 2065	Cancellation of Contracts
Section: 2067	Contact Amendments and Change Orders
Sub Part J	Procurement Files
Section: 2080	Public Procurement File
Sub Part K	Working Conditions
Section: 2560	Prevailing Wage
Section: 2570	Equal Employment Opportunity; Affirmative action
Sub Part L	Construction and Construction Related Professional Services
Section: 3005	Construction and Construction Related Professional Services
Sub Part M	Real Property Leases and Capital Improvement Leases
Section: 4005	Real Property Leases and Capital Improvement Leases
Section: 4010	Authority
Section: 4015	Method of Source Selection
Section: 4020	RFI-RPL
Section: 4025	Lease Requirements
Section: 4030	Purchase Option
Section: 4035	Rent Without Occupancy
Section: 4040	Local Site Preferences
Section: 4042	Historic Area Preference
Section: 4044	Emergency Lease Procurement
Sub Part N	Preferences
Section: 4505	Procurement Preferences
Section: 4510	Resident Bidder Preference
Section: 4515	Soy Bean Oil – Based Ink
Section: 4520	Recycled Materials
Section: 4525	Recycled Paper
Section: 4526	Environmentally Preferable Procurement
Section: 4530	Correctional Industries
Section: 4535	Qualified Not – for – Profit Agencies for Persons with Severe Disabilities
Section: 4540	Gas Mileage Flex – Fuel, Biodiesel and Hybrid Requirements
Section: 4545	Small Business
Section: 4550	Illinois Agriculture Products
Section: 4555	Corn – Based Plastics
Section: 4557	Veterans and Service-Disabled Veterans
Section: 4570	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities
Section: 4575	Domestic Products
Section: 4578	Bio – Based Products
Section: 4579	Notice of Preferences (Repealed)
Sub Part O	Ethics
Section: 5002	Continuing Disclosure; False Certification
Section: 5005	Bribery
Section: 5010	Felons
Section: 5011	Debt Delinquency
Section: 5012	Collection and Remittance of Illinois Use Tax

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 5013	Conflicts of Interest Prohibited by the Code
Section: 5014	Environmental Protection Act Violations
Section: 5015	Lead Poisoning Prevention Act Violations
Section: 5016	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5021	Bond Issuances
Section: 5023	Other Conflicts of Interest
Section: 5030	Revolving Door Prohibition
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5036	Disclosure of Business in Iran
Section: 5037	Vendor Registration, Certification and Prohibition on Political
Section: 5038	Lobbying Restrictions
Section: 5039	Procurement Communication Reporting Requirement
Section: 5055	Supply Inventory
Sub Part P	Concessions
Section: 5325	Granting of Concessions/Reporting
Sub Part Q	Cooperative Purchasing
Section: 5400	General
Section: 5420	Governmental Joint Purchasing Act Contracts
Section: 5440	Non – Governmental Joint Purchasing
Section: 5460	No Agency Relationship
Sub Part R	Protests
Section: 5520	Suspension (Repealed)
Section: 5530	Cancellation of Contracts (Repealed)
Section: 5540	Violation of Statute or Rule (Repealed)
Section: 5550	Protests
Sub Part S	Suspension and Debarment
Section: 5560	Suspension and Debarment
Sub Part T	Violation of Statute or Rule
Section: 5620	Violation of Statute or Rule
Sub Part U	Hearing Procedures
Section: 5700	General
Section: 5710	Informal Process
Section: 5720	Hearing Officers
Section: 5730	Notice of Hearing
Section: 5740	Written Comments and Oral Testimony
Section: 6500	General
Section: 6510	No Agency Relationship (Repealed)
Sub Part V	Miscellaneous Provisions of General Applicability
Section: 7000	Severability
Section: 7005	Supply Inventory (Repealed)
Section: 7010	University Furnished Property
Section: 7015	Inspections
Section: 7020	Taxes, Licenses, Assessments and Royalties
Section: 7030	No Waiver of Sovereign Immunity

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Chapter: IX Department of Transportation
Sub Title B Supplemental Procurement Rules
Part #: 6 Contract Procurement

Sub Part A	General	
Section: 10		Authority
Section: 20		Policy and Application
Section: 30		Purpose and Policy Interpretations
Section: 40		Definitions
Sub Part B	Publication of Procurement Information	
Section: 50		Transportation Procurement Bulletin
Section: 55	Requirement	Notices
Section: 60		Subscription Fees
Section: 70		Direct Solicitation
Sub Part C	Methods of Procurement	
Section: 80		Competitive Sealed Bids
Section: 90		Competitive Sealed Proposals
Section: 100		Small Contracts
Section: 110		Sole Source Contracts
Section: 120		Emergency Contracts
Section: 125		Small Business Set-Asides
Sub Part D	Competitive Sealed Bid Procedures	
Section: 130		General Conditions for Use
Section: 140		Invitations for Bids
Section: 150		Amendments to Invitations for Bids
Section: 160		Preparation of Bids
Section: 170		Delivery of Bids
Section: 180		Change or Withdrawal of Bids
Section: 190		Combination Bids for Construction Contracts
Section: 200		Pre-Bid Conferences
Section: 210		Public Opening of Bids
Section: 220		Consideration of Bids
Section: 230		Mistakes
Section: 240		Award After Bid Evaluation
Section: 250		Split and Multiple awards
Section: 260		Time for award
Section: 270		Delay in Award
Section: 275	Notice of Award	
Section: 280		Binding Contract
Section: 290		Requirement of Contract Bond for Construction Contracts
Section: 300		Execution of Contract
Section: 310		Publication of Contracts (Repealed)
Sub Part E	Competitive Sealed Proposal Procedures	
Section: 320		General Conditions for Use
Section: 330		Request for Proposals
Section: 340		Delivery of Proposals
Section: 350		Evaluation of Proposals

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 360	Discussions with Responsible Offerors
Section: 370	Award
Section: 380	Execution of Contracts
Sub Part F Contract Administration	
Section: 385	Expenditure in Excess of Contract Price
Section: 388	Multi-Year Contracts
Sub Part G Protests	
Section: 390	Application
Section: 400	Interested Party
Section: 410	Subject of the Protest
Section: 420	Filing of a Protest
Section: 430	Say of Action during Protest
Section: 440	Decision
Sub Part H Specifications	
Section: 450	Standard Specifications
Section: 460	Contract Documents
Section: 470	Specification Standards
Sub Part I Suspension of Contractors or Subcontractors	
Section: 480	Purpose
Section: 490	Definitions
Section: 500	Policy
Section: 510	General
Section: 520	Causes for Suspension or Debarment
Section: 530	Interim Suspension
Section: 540	Voluntary Exclusion
Section: 550	Term of Suspension
Section: 560	Coverage
Section: 570	Other Agency Suspensions
Section: 580	Responsibility
Section: 590	Continuation of Executory Contracts
Section: 600	Exception Provision
Section: 610	Notice of Suspension
Section: 620	Response and Request for Hearing
Section: 630	Hearing date and Hearing Officer
Section: 640	Answer
Section: 650	Form of Documents
Section: 660	Computation of Time
Section: 670	Appearances
Section: 680	Hearing Procedures
Section: 690	Determination
Sub Part J	
Section: 700	Procurement File
Section: 705	Property Rights
Section: 710	Federal Requirements
Section: 720	Intergovernmental Agreements
Section: 730	No Waiver of Sovereign Immunity
Section: 740	Written Determinations
Section: 750	Severability

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part K	Target Market Program	
Section: 800		Purpose and Objective
Section: 810		Definitions
Section: 820		Implementation Procedures
Section: 830		Target Market Remedial Actions
Section: 840		Participation Eligibility
Section: 850		Limitations applicable to Participation
Section: 860		Severability
Sub Part L	Illiana Expressway Procurement	
Section: 900		Purpose and Objective
Section: 905		Definitions
Section: 910		General Conditions for Use
Section: 915		Prequalification and Qualifications
Section: 920		Information Exchanges
Section: 925		Competitive Request for Proposals Process
Section: 930		Organizational Conflict of Interest Requirements
Section: 935		Proposal Evaluation
Section: 940		Discussions with Offerors
Section: 945		Clarifications
Section: 950		Selection and Negotiations
Section: 955		Interim Agreements
Section: 960		Award
Section: 965		Execution of Contract and Notice to Proceed
Section: 970		Subsequent Contracts
Section: 975		Disclosure of Proposal Contents

Part #: 8 Chief Procurement Officer for the Capital Development Board

(Repealed at 38 Ill. Reg. 10901, effective May 7, 2014)

Part #: 8 Chief Procurement Officer for the Capital Development Board

Sub Part A	General	
Section: 1		Short Title
Section: 5		Policy and Scope
Section: 15		Definition of Terms Used in This Part
Section: 20		Referenced Materials
Section: 25		Property Rights
Sub Part B	Procurement Rules, Policies and Procedures	
Section: 530		Policies and Procedures
Sub Part C	Procurement Authority	
Section: 1005		Procurement Authority
Section: 1040		Central Procurement Authority of the CPO
Section: 1050		Designees
Sub Part D	Publicizing Procurement Actions	
Section: 1501		Illinois Procurement Bulletin
Section: 1525		Bulletin Content

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 1535	Vendor Portal
Section: 1560	Alternate and Supplemental Notice
Section: 1570	Error in Notice
Section: 1580	Direct Solicitation
Section: 1585	Notice Time
Section: 1595	Availability of Solicitation Time
Sub Part E	Source Selection and Contract Formation
Section: 2005	General Provisions
Section: 2010	Competitive Sealed Bidding
Section: 2020	Small Purchase Limits
Section: 2025	Sole Economically Feasible Source Procurement
Section: 2030	Emergency Procurements
Section: 2036	Other Methods of Source Selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Modification or Withdrawal of Bids or Proposals
Section: 2039	Mistakes
Section: 2040	Cancellation of Solicitations; Rejection of Bids or Proposals
Sub Part F	Prequalification and Responsibility
Section: 2045	Vendor Prequalification and Responsibility
Section: 2046	Responsibility and Ineligibility
Sub Part G	Bid, Proposal and Performance Security
Section: 2047	Security Requirements
Sub Part H	Specifications and Samples
Section: 2050	Specifications and Samples
Sub Part I	Contracts
Section: 2055	Types of Contracts
Section: 2060	Duration of Contracts – General
Section: 2065	Cancellation of Contracts
Sub Part J	Protests, Disputes and Contract Controversies
Section: 2075	Protests
Section: 2076	Disputes and Contract Controversies
Sub Part K	Procurement Files
Section: 2080	Public Procurement File
Section: 2084	Record Retention
Section: 2086	Filing with the Comptroller
Sub Part L	Working Conditions
Section: 2560	Prevailing Wage
Sub Part M	General Provisions Related to Construction
Section: 3000	Notification of Procurement
Section: 3005	Construction and Construction Related Professional Services
Section: 3015	Method of Source Selection
Section: 3025	Retention Trust
Section: 3030	Construction Project Specifications
Section: 3035	Expenditure in Excess of Contract Price
Sub Part N	Selection of Construction-Related Professional Services and Construction Management Services and Design-Build Entities
Section: 3040	Purpose
Section: 3043	Other Acts

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 3045	Design-Build Written Determination
Section: 3050	Public Notice
Section: 3055	Design-Build Request for Proposal
Section: 3060	Preparation of Design-Build Scope and Performance Criteria
Section: 3065	Submittal Requirements
Section: 3070	Selection Procedures
Section: 3075	Evaluation Committee
Section: 3080	Evaluation Procedures
Section: 3085	Preliminary Evaluations
Section: 3090	Interviews
Section: 3095	Phase 1 Design-Build Evaluation
Section: 3100	Design-Build Shortlist
Section: 3105	Phase 2 Design-Build Evaluation
Section: 3110	Delegation of Architect/Engineer Evaluations
Section: 3115	Award of Design-Build Contract
Section: 3120	Small Projects
Section: 3125	Emergency Projects
Section: 3130	Construction Manager Procurement Limitations
Section: 3135	Publication of Award
Section: 3140	Design-Build Reports and Evaluations
Section: 3145	Federal Requirements
Section: 3150	Procurement Under the Architectural, Engineering, and Land Surveying Qualifications Based Selection Act
Section: 3155	Procurement Under the Design-Build Procurement Act
Sub Part O	Preferences
Section: 4505	Procurement Preferences
Section: 4510	Resident Vendor Preference
Section: 4526	Environmentally Preferable Procurement
Section: 4535	Qualified Not-for-Profit Agencies for Persons with Severe Disabilities
Section: 4545	Small Business
Section: 4557	Veterans
Section: 4570	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities
Section: 4590	Notice of Preferences
Section: 4599	Domestic Products
Sub Part P	Ethics
Section: 5002	Continuing Disclosure; False Certification
Section: 5505	Bribery
Section: 5010	Felons
Section: 5011	Debt Delinquency
Section: 5012	Collection and Remittance of Illinois Use Tax
Section: 5013	Conflicts of Interest Prohibited by the Code
Section: 5014	Environmental Protection Act Violations
Section: 5015	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5023	Other Conflicts of Interest
Section: 5030	Revolving Door Prohibition

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5037	Vendor Registration, Certification and Prohibition on Political Contributions
Section: 5038	Lobbying Restrictions
Section: 5039	Procurement Communication Reporting Requirement
Section: 5060	Prohibited Bidders and Contractors
Sub Part Q	Cooperative Purchasing
Section: 5400	General
Section: 5420	Governmental Joint Purchasing Act Contracts
Section: 5440	Non-Governmental Joint Purchasing
Section: 5460	No Agency Relationship
Sub Part R	Suspension and Debarment
Section: 5560	Suspension and Debarment
Sub Part S	Violation of Statute or Rule
Section: 5620	Violation of Statute or Rule
Sub Part T	Hearing Procedures
Section: 5700	General
Section: 5710	Informal Process
Section: 5720	Hearing Officers
Section: 5730	Notice of Hearing
Section: 5740	Written Comments and Oral Testimony
Sub Part U	Miscellaneous Provisions of General Applicability
Section: 7000	Severability
Section: 7010	Government Furnished Property
Section: 7015	Inspections
Section: 8001	Purpose
Section: 8005	Policy
Section: 8015	Prequalification Required
Section: 8017	Special Projects
Section: 8020	Confidentiality
Section: 8025	Sources for Determining Responsibility
Section: 8030	Licensing and Registration Actions
Section: 8035	Trade Codes and Profile Codes
Section: 8040	Prequalification by Office Locations
Section: 8045	Processing of Prequalification and Responsibility and Renewal Applications
Sub Part W	Suspension, Debarment, Modification of Ability to Bid, and Conditional Prequalification
Section: 8050	Actions Affecting Prequalification
Section: 8055	Causes for Suspension, Debarment, Modification of Ability to Bid or Offer, or Conditional Prequalification
Section: 8057	Failure to Satisfactorily Perform Work on, or Breach of the Terms of, CDB Contracts, Private Contracts or Other Governmental Contracts
Section: 8060	Interim or Emergency Suspension or Modification Pursuant to Section 16 of the Capital Development Board Act
Section: 8065	Denial of Prequalification

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part X	Application of CDB Action
Section: 8070	General
Section: 8072	Violation of CDB Order
Section: 8075	Nullification of Prequalification
Section: 8080	Denial of Award of Contract
Section: 8082	Debarment
Section: 8085	Reapplication for Prequalification
Section: 8090	Extension of CPO Action
Section: 8092	Effect on Current Contracts
Section: 8095	Basis of Decisions
Section: 8098	Settlement

Part #: 10 Business Enterprise Program: Contracting with Businesses Owned and Controlled by
Minorities, Females and Persons with Disabilities

Sub Part A	General
Section: 05	Introduction
Section: 10	Definitions
Sub Part B	Goal and Goal Measurement
Section: 20	Goal
Section: 21	Contracts and Expenditures Subject to the Goal
Section: 22	Categories of Contracts and expenditures Exempt from Goal
Section: 23	Council Review of Agency Requests for Specific Exemptions
Section: 24	Goal Measurement
Section: 25	SubContracting
Sub Part C	Agency Compliance and Reporting
Section: 30	Agency Compliance
Section: 35	Professional and Artistic Contract Reporting
Sub Part D	Program Eligibility
Section: 40	Program Eligibility
Sub Part E	Certification
Section: 50	General
Section: 55	List of Certified Businesses
Sub Part F	Certification Requirements and Procedures
Section: 60	Application
Section: 61	Applicant Requirements
Section: 62	Time to Determine Eligibility
Section: 63	Certification by Other Certifying Entities
Section: 64	Sales Limitation; Exception
Section: 65	Citizenship/Permanent residency
Section: 66	Ownership/Control by Members of Eligible Groups
Section: 67	Ownership
Section: 68	Control
Section: 69	Notice of Certification or Denial
Sub Part G	Reconsideration, Decertification and Recertification
Section: 70	Review and Reconsideration
Section: 71	Decertification Process
Section: 72	Annual Confirmation of Eligibility

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part H	Special Assistance for Certified Businesses
Section: 80	Special Assistance
Sub Part I	Contract Requirements
Section: 90	Change in Eligibility
Section: 91	Contract Commitment; Good Faith Effort
Sub Part J	Sheltered Markets
Section: 100	Purpose (Renumbered/added)
Section: 101	Implementation Procedures
Section: 102	Remedial Actions
Section: 103	Participation Eligibility
Section: 104	Severability
Sub Part K	Violations by Vendor
Section: 200	Violations by Vendor (Renumbered)

Part #: 20 Service – Disabled and Veteran – Owned Small Businesses

Sub Part A	General
Section: 10	Introduction
Section: 20	Definitions
Sub Part B	Goal and Goal Measurement
Section: 100	Goal
Section: 110	Contracts and Expenditures Subject to the Goal
Section: 120	Categories of Contracts and Expenditures Exempt from the Goal
Section: 130	Review of Agency Requests for Specific Exemptions
Section: 140	Goal Measurement
Section: 150	Subcontracting
Sub Part C	Agency Compliance and Reporting
Section: 200	Agency Compliance and Reporting
Sub Part D	Program Eligibility
Section: 300	Program Eligibility
Sub Part E	Certification
Section: 400	General
Section: 410	Program Information
Sub Part F	Certification Requirements and Procedures
Section: 500	Application
Section: 510	Application Requirements
Section: 520	Eligibility Determination
Section: 530	Certification by Other Certifying Entities
Section: 540	Sales Limitation; Exception
Section: 550	State Residency
Section: 560	Ownership/Control by Members of Eligible Groups
Section: 570	Ownership
Section: 580	Control
Section: 590	Notice of Certification or Denial
Sub Part G	Reconsideration, Decertification and Recertification
Section: 600	Review and Reconsideration
Section: 610	Decertification Process
Section: 620	Annual Confirmation of Eligibility

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

- Sub Part H Special Assistance for Certified Businesses
 - Section: 700 Special Assistance
- Sub Part I Solicitation/Contract Requirements
 - Section: 800 Change in Eligibility
 - Section: 810 Good Faith Efforts and Waiver Request Procedures
- Sub Part J Violations by Vendor
 - Section: 900 Violations by Vendor

- Chapter: I Auditor General
 - Sub Title B Supplemental Procurement Rules
 - Part #: 500 Purchases and Contracts

- Sub Part A General
 - Section: 10 Title
 - Section: 20 Policy
 - Section: 30 Application
 - Section: 40 Definition of Terms Used in This Part
 - Section: 50 Property Rights
 - Section: 60 Department of Central Management Services
 - Section: 70 Capital Development Board
- Sub Part B Procurement Authority
 - Section: 100 Conduct of Procurements
 - Section: 110 Small Business Specialist
- Sub Part C Publicizing Procurement Actions
 - Section: 200 Auditor General Volume of Illinois Procurement Bulletin
 - Section: 210 Publication of Auditor General Bulletin
 - Section: 220 Required Use of auditor General Bulletin
 - Section: 230 Supplemental Notice
 - Section: 240 Error in Notice
 - Section: 250 Direct Solicitation
 - Section: 260 Retention of Bulletin Information
- Sub Part D Source Selection and Contract Formation
 - Section: 300 General Provisions
 - Section: 310 Competitive Sealed Bidding
 - Section: 315 Multi-Step Sealed Bidding
 - Section: 320 Competitive Sealed Proposals
 - Section: 330 Small Purchases
 - Section: 340 Sole Economically Feasible Source Procurement
 - Section: 350 Emergency Procurements
 - Section: 360 Other methods of Source selection
 - Section: 370 Tie Bids and Proposals
 - Section: 380 Modification, Correction or Withdrawal of Offers
 - Section: 390 Cancellation of Solicitations: Rejection of Offers
 - Section: 395 Public Procurement Filing
- Sub Part E Suppliers, Prequalification and Responsibility
 - Section: 400 Suppliers
 - Section: 410 Vendor List/Required Use
 - Section: 420 Prequalification

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 430	Responsibility
Sub Part F Bid, Proposal and Performance	Security
Section: 500	Security Requirements
Sub Part G Specifications	
Section: 600	Specifications
Sub Part H Contract Type	
Section: 700	Types of Contracts
Sub Part I Duration of Contracts	
Section: 800	Duration of Contracts
Sub Part J Contract Matters	
Section: 900	Prevailing Wage
Section: 910	Filing with Comptroller
Section: 920	Equal Employment Opportunity; Affirmative Action
Sub Part K Real Property Leases and Capital Improvement Leases	
Section: 1000	Applicability
Section: 1010	Method of Source Selection
Section: 1015	Historic Area Preference
Section: 1020	Request for Information
Section: 1030	Lease Requirements
Section: 1040	Purchase Option
Section: 1050	Rent Without Occupancy
Section: 1060	Local Site Preferences
Sub Part L Preferences	
Section: 1110	Resident Vendor Preference
Section: 1120	Soybean Oil-based Ink
Section: 1130	Recycled Supplies
Section: 1140	Recyclable Supplies
Section: 1145	Environmentally Preferable Procurement
Section: 1148	Biobased Products
Section: 1150	Correctional Industries
Section: 1160	Qualified Not – For – Profit Agencies for Persons with Severe Disabilities
Section: 1170	Gas Mileage
Section: 1180	Small Business
Section: 1190	Contracting with Businesses Owned and Controlled by minorities, Females and Persons with Disabilities
Section: 1195	Illinois Agricultural Products
Section: 1197	Corn – Based Plastics
Section: 1199	Disabled Veterans
Sub Part M Ethics	
Section: 1200	Bribery
Section: 1210	Felons
Section: 1215	Prohibited Bidders and Contractors
Section: 1217	Debt Delinquency
Section: 1218	Collection and Remittance of Illinois Tax Use
Section: 1220	Conflicts of Interest
Section: 1230	Negotiations for Future Employment
Section: 1235	Environmental Protection Act

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 1238	Lead Poisoning Prevention Act Violations
Section: 1240	Revolving Door Prohibition
Section: 1250	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 1260	Reporting Anticompetitive Practices
Section: 1265	Disclosure of Business in Iran
Section: 1267	Lobbying Restrictions
Section: 1270	Confidentiality
Section: 1275	Procurement Communications Reporting Requirement
Section: 1280	Insider Information
Section: 1285	Continuing Disclosure; False Certification
Section: 1290	Other Violations
Sub Part N	Protests and Remedies
Section: 1300	Suspension and Department
Section: 1310	Resolution of Contract Controversies (Repealed)
Section: 1320	Violation of Law or Rule
Section: 1330	Protests
Section: 1340	Hearing Procedures
Sub Part O	Governmental Joint Purchasing
Section: 1400	General
Section: 1410	No Agency Relationship
Sub Part P	Miscellaneous Provisions of General Applicability
Section: 1500	Severability
Section: 1510	Finality of Determinations
Section: 1520	Government Furnished Property
Section: 1530	Inspections
Section: 1540	Records and Audits
Section: 1545	Taxes, Licenses, Assessments and Royalties
Section: 1550	No Waiver of Sovereign Immunity

Chapter: II Board of Trustees of Illinois Public Universities

Sub Title B Supplemental Procurement Rules

Part #: 525 Joint Rules of the Illinois Public Universities Procurement and Bidding

(Repealed at 22 Ill. Reg. 20869, effective November 20, 1998)

Chapter II: Chief Procurement Officer for Public Institutions of Higher Education

Sub Title B Supplemental Procurement Rules

Part #: 526 Procurement Rules of the Chief Procurement Officer for Public Institutions of Higher Education (Recodified)

(Recodified, pursuant to PA 96-795, from 44 Ill. Adm. Code 526 to 44 Ill. Adm. Code 4 at 35 Ill. Reg. 10151)

Chapter: III Board of Governors of State Colleges and Universities

Sub Title B Supplemental Procurement Rules

Part #: 530 Joint Rules of the Board of Regents, The Board of Governors of State Colleges and Universities, The Board of Trustees of the University of Illinois, and the Board of Trustees of Southern Illinois University: Procurement and Bidding (Repealed)

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

(Editor's Note: This Part was a Joint Rule of the Board of Regents, the Board of Governors of State Colleges and Universities, the Board of Trustees of the University of Illinois, and the Board of Trustees of Southern Illinois University. Public Act 89-4, effective January 1, 1996, recognized the Governing Boards of Illinois Public Universities into Individual Boards of Trustees. These Boards are Subject to 44 Ill. Adm. Code 525)

(Repealed at 22 Ill. Reg. 16267, effective August 26, 1998)

Part #: 535 Joint Rules of the Board of Regents, The Board of Governors of State Colleges and Universities, The Board of Trustees of the University of Illinois, and the Board of Trustees of Southern Illinois University: Procurement and Bidding (Repealed)
(Editor's Note: This Part was a Joint Rule of the Board of Regents, the Board of Governors of State Colleges and Universities, the Board of Trustees of the University of Illinois, and the Board of Trustees of Southern Illinois University. Public Act 89-4, effective January 1, 1996, recognized the Governing Boards of Illinois Public Universities into Individual Boards of Trustees. These Boards are Subject to 44 Ill. Adm. Code 525)

(Repealed at 22 Ill. Reg. 16269, effective August 26, 1998.)

Part #: 540 Joint Rules of the Board of Regents, The Board of Governors of State Colleges and Universities, The Board of Trustees of the University of Illinois, and the Board of Trustees of Southern Illinois University: Procurement and Bidding (Repealed)
(Editor's Note: This Part was a Joint Rule of the Board of Regents, the Board of Governors of State Colleges and Universities, the Board of Trustees of the University of Illinois, and the Board of Trustees of Southern Illinois University. Public Act 89-4, effective January 1, 1996, recognized the Governing Boards of Illinois Public Universities into Individual Boards of Trustees. These Boards are Subject to 44 Ill. Adm. Code 525)

(Repealed at 22 Ill. Reg. 16271, effective August 26, 1998)

Part #: 550 Procurement

(Repealed at 34 Ill. Reg. 6665, effective April 28, 2010)

Chapter: VII Legislative Information System
Sub Title B Supplemental Procurement Rules
Part #: 575 Purchasing

(Repealed at 25 Ill. Reg. 4227, effective March 5, 2001)

Chapter: VII Department of Mines and Minerals
Sub Title B Supplemental Procurement Rules
Part #: 600 Contracts for Construction

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

(Repealed at 23 Ill Reg. 12453, September 24, 1999)

Chapter: VIII Department of Natural Resources

Sub Title Supplemental Procurement Rules

Part #: 610 Plugging and Restoration Contracts

Sub Part A General Provisions

Section: 100 Definitions
Section: 110 Incorporation of rules
Section: 120 Prequalification of Bidders

Sub Part B Standard Plugging and Restoration Projects

Section: 200 Applicability
Section: 210 Scope
Section: 220 Work to be performed
Section: 230 Invitation for bids
Section: 240 Notification of vendors
Section: 250 Content of the Invitation for Bids
Section: 260 Evaluation of Bids
Section: 270 Negotiation
Section: 280 Contract Terms

Sub Part C Emergency Plugging and Restoration Projects

Section: 300 Applicability
Section: 310 Scope
Section: 320 Work to be performed
Section: 330 Contracts for Individual Emergency Projects
Section: 340 Regional Contracts
Section: 350 Contract Terms

Sub Part D Salvage Plugging and Restoration Projects

Section: 400 Applicability
Section: 410 Scope
Section: 420 Work to be performed
Section: 430 Contracts and salvage Estimates
Section: 440 Eligible vendors
Section: 450 Contract Terms

Sub Part E Sale of Salvage Equipment

Section: 500 Applicability
Section: 510 Scope
Section: 520 Equipment to be sold
Section: 530 Private Sale
Section: 540 Bid Sale

Part #: 625 Selection of Architect-Engineer Consultant Firms

Section: 10 Purpose
Section: 20 Applicability
Section: 30 Equal Employment Opportunity; Nondiscrimination; Affirmative
Action
Section: 40 Prequalification

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 50	Solicitation
Section: 60	Statements of Interest
Section: 70	Confirmation of Eligibility
Section: 80	Preliminary Review and Ranking
Section: 90	Consultant Selection Committee
Section: 100	Selection
Section: 110	Notification of Selections
Section: 120	Negotiations
Section: 130	Waivers, Modifications
Section: 140	Complaint Procedure

Chapter: IX Department of Transportation

Sub Title B Supplemental Procurement Rules

Part #: 635 Selection of Architect-Engineer Consultant Firms

(Repealed at 23 Ill. Reg. 8459, effective July 8, 1999))

Part #: 645 Minority Contractors

(Repealed at 19 Ill. Reg. 16107, effective November 21, 1995)

Part #: 650 Prequalification of Contractors and Issuance of Plans and Proposals

Sub Part A Prequalification

Section: 10	Purpose
Section: 20	Definitions
Section: 30	Introduction to Prequalification
Section: 40	Application Requirements
Section: 50	Time for Submission
Section: 60	Public Disclosure of Contractor Information
Section: 70	Waiver of Prequalification and Additional Responsibility Considerations
Section: 80	Issuance and Effect of Ratings
Section: 90	Effective date of ratings
Section: 100	Expiration date of Ratings
Section: 110	Denial or Revocation of Ratings
Section: 120	extension of ratings
Section: 130	Revisions to Prequalification Ratings
Section: 140	Transfer of Prequalification Ratings
Section: 150	Reconsideration and appeal
Section: 160	Financial Rating-General
Section: 170	Financial Statement
Section: 180	Balance Sheet Schedules
Section: 190	Other Factors Considered in Determining Financial Ratings
Section: 200	Methods of Improving a Financial Rating
Section: 210	Computation of Financial Rating
Section: 220	Work Rating-General
Section: 230	Determination of Work Ratings

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 240	Performance Factor (PF)
Section: 250	Experience factor (EF)
Section: 260	Equipment Factor (EF)
Section: 270	Capacity to Perform (CP)
Section: 280	Calculation of Work Ratings

Sub Part B Issuance of Plans and Proposals

Section: 290	Advertising for Bids
Section: 300	Request for Proposal Forms and Plans; Authorization to Bid
Section: 310	Affidavit of availability
Section: 310	Disclosure of Other Procurement Relationships
Section: 320	Analyzing Requests for Authorization Bid
Section: 330	Issuance of authorization to Bid
Section: 340	Joint Ventures
Section: 350	Denial of Authorization to Bid

Sub Part C Subcontractor Registration

Section: 360	Purpose
Section: 370	Registration of Subcontractors
Section: 380	Eligibility to Quote or Perform Subcontract work

APPENDIX A	Available Work Categories
APPENDIX B	Request for Extension of Prequalification Ratings (Repealed)
APPENDIX C	Financial Pledge Letters (Repealed)
APPENDIX D	Financial Verification Letter (Repealed)
APPENDIX E	Corporate Resolution (Repealed)

Chapter: IX Department of Transportation

Sub Title B Supplemental Procurement Rules

Sub Chapter: c Rights and Duties of Employers

Part #: 655 Railroad Maintenance By Contract

(Repealed at 23 Ill. Reg. 8457, effective July 8, 1999)

Part #: 675 Highway Construction by Contract

(Repealed at 23 Ill. Reg. 8445, effective July 8, 2009)

Part #: 685 Airport Construction Contracts

(Repealed at 23 Ill. Reg. 8442, effective July 8, 2009)

Part #: 695 Water Resources Contracts and Purchases

(Repealed at 24 Ill. Reg. 1995, effective January 19, 2000)

Chapter: X Department of Human Rights

Sub Title B Supplemental Procurement Rules

Part #: 750 Procedures Applicable to All Agencies

Sub Part A Definitions

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 5	Definitions
Sub Part B	Equal Opportunity Clause
Section: 10	Clause to be included in All Contracts
Section: 20	Incorporation by Operation of the Regulation
Section: 30	Subcontracts
Section: 40	Contracts or Subcontracts with Religious Entities
Sub Part C	Duties of Public Contractors and Subcontractors
Section: 110	General
Section: 120	Identification of Underutilization
Section: 130	Affirmative action Plans
Section: 140	Information and Reports
Section: 150	Recruitment of Employees
Section: 160	Segregated Facilities
Section: 170	Subcontracts
Sub Part D	Bidding and Compliance
Section: 210	Eligibility for Public Contracts
Section: 220	Construction Employee Utilization Projection
Section: 230	Compliance Review; Enforcement
APPENDIX A	Equal Employment Opportunity Clause

Chapter: XII Capital Development Board

Sub Title B Supplemental Procurement Rules

Part #: 900 Definitions (Repealed November 15, 1996)

(Repealed at 20 Ill. Reg. 15232, effective November 15, 1996)

Part #: 950 Prequalification and Bidder Responsibility

Sub Part A	Bidder Responsibility
Section: 110	Purpose
Section: 120	Policy
Section: 130	Definitions
Section: 140	Special Projects
Section: 150	Confidentiality
Section: 160	Sources for Determining Responsibility
Section: 170	Processing of Contractor Prequalification and Bidder Responsibility and Renewal Applications
Section: 180	Ineligibility
Sub Part B	Suspension, Debarment, Modification of Prequalification, and Condition Prequalification
Section: 200	Actions Affecting Prequalification
Section: 210	Interim or Emergency Suspension or Modification Pursuant to Section 16 of the Capital Development Board act
Section: 220	Failure to Satisfactorily Perform Work on or Breach of the Terms of CDB Contracts, Private Contracts, or Other Governmental Contracts
Section: 230	Interim or Emergency Suspension or Modification Pursuant to Section 16 of the Capital Development Board
Section: 240	Denial of Prequalification

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part C	Application of CDB Action
Section: 300	General
Section: 310	Violation of CDB Order
Section: 320	Nullification of Prequalification
Section: 330	Denial of Award of Contract
Section: 340	Debarment
Section: 350	Reapplication for Prequalification
Section: 360	Extension of CDB Action
Section: 370	Effect on Current Contracts
Section: 380	Basis of Decisions
Section: 390	Settlement
Sub Part D	Procedures
Section: 400	Review
Section: 410	Conference
Section: 420	Executive Director
Section: 430	Request for Reconsideration
Section: 440	Hearings
Section: 450	Burden of Proof

Part #: 980 Prequalification of Architects and Engineers

Sub Part A	Responsibility
Section: 110	Purpose
Section: 120	Definitions
Section: 130	Prequalification Required
Section: 140	Special Projects
Section: 150	Confidentiality
Section: 160	Sources for Determining Responsibility
Section: 170	Department of Professional Regulation Act
Section: 180	Prequalification of Firms and Office Locations
Section: 200	Processing of Architect-Engineer Prequalification Application (Repealed)
Sub Part B	Suspension, Debarment, Modification of Ability to Bid, and Conditional Prequalification
Section: 300	Actions Affecting Responsibility and Prequalification
Section: 310	Causes for Suspension, Debarment, Modification of Prequalification, and Conditional Prequalification
Section: 320	Nullification of Prequalification
Section: 330	Failure to Satisfactorily Perform Work on or Breach of the Terms of CDB Contracts, Private Contracts, or Other Governmental Contracts
Section: 340	Interim or Emergency Suspension or Modification Pursuant to Section 16 of the Capital Development Board act
Section: 350	Denial of Prequalification
Sub Part C	Application of CDB Action
Section: 400	General
Section: 410	Violation of CDB Order
Section: 420	Denial of Award of Contract
Section: 430	Debarment

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 440	Reapplication for Prequalification
Section: 450	Extension of CDB Action
Section: 460	Effect on Current Contracts
Section: 470	Basis of Decisions
Section: 480	Settlement
Sub Part D	Procedures
Section: 500	Review
Section: 510	Notice of CDB Action
Section: 520	Executive Director Decision and Request for Reconsideration
Section: 530	Hearings
Section: 540	Burden of Proof
Part #: 990 Prequalification of Construction Managers	
Sub Part A	Responsibility
Section: 110	Purpose
Section: 120	Definitions
Section: 130	Prequalification Required
Section: 140	Special Projects
Section: 150	Confidentiality
Section: 160	Sources for Determining Responsibility
Section: 180	Prequalification of Firms and Office Locations
Section: 200	Processing of Construction Manager Prequalification Application
Sub Part B	Suspension, Debarment, Modification of Prequalification, and Conditional Prequalification
Section: 300	Actions Affecting Responsibility and Prequalification
Section: 310	Causes for Suspension, Debarment, Modification of Prequalification, and Conditional Prequalification
Section: 320	Nullification of Prequalification
Section: 330	Failure to Satisfactorily Perform Work on or Breach of the Terms of CDB Contracts, Private Contracts, or Other Governmental Contracts
Section: 340	Interim or Emergency Suspension or Modification Pursuant to Section 16 of the Capital Development Board Act
Section: 350	Denial of Prequalification
Sub Part C	Application of CDB Action
Section: 400	General
Section: 410	Violation of CDB Order
Section: 420	Denial of Award of Contract
Section: 430	Debarment
Section: 440	Reapplication for Prequalification
Section: 450	Extension of CDB Action
Section: 460	Effect on Current Contracts
Section: 470	Basis of Decisions
Section: 480	Settlement
Sub Part D	Procedures
Section: 500	Review
Section: 510	Notice of CDB Action
Section: 520	Executive Director Decision and Request for Reconsideration

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 530 Hearings
Section: 540 Burden of Proof

Part #: 995 Prequalification of Design-Build Entities

Sub Part A Responsibility

Section: 110 Purpose
Section: 120 Definitions
Section: 130 Prequalification Required
Section: 150 Confidentiality

Sub Part B Suspension, Debarment, Modification of Prequalification, and Conditional
Prequalification

Section: 300 Responsibility and Prequalification

Sub Part C Application of CDB Action

Section: 400 General

Sub Part D Procedures

Section: 500 Review and Hearings

Part #: 1000 Selection of Architects/Engineers (A/E)

Section: 100 Definitions
Section: 110 Purpose
Section: 120 Selection Procedures
Section: 130 Selection Committee
Section: 140 Evaluation Procedures
Section: 150 Preliminary Evaluations
Section: 160 Interviews
Section: 170 Delegation of evaluations
Section: 180 Public Notice
Section: 190 Submittal Requirements
Section: 200 Small Projects
Section: 210 Emergency Projects

Part #: 1025 Selection of Construction Managers

Section: 100 Definitions
Section: 110 Purpose
Section: 120 Selection Procedures
Section: 130 Selection Committee
Section: 140 Evaluation Procedures
Section: 150 Preliminary Evaluations
Section: 160 Interviews
Section: 170 Delegation of Evaluations
Section: 180 Public Notice
Section: 190 Submittal Requirements
Section: 200 Small Projects
Section: 210 Emergency Projects
Section: 220 Procurement Limitations

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 230 Publication of Award

Part #: 1030 Selection of Design-Build Entities

Section: 100	Definitions
Section: 110	Purpose
Section: 120	Written Determination
Section: 130	Public Notice
Section: 140	Request of Proposal
Section: 150	Preparation of Scope and Performance Criteria
Section: 160	Selection Committee
Section: 170	Phase 1 Evaluation
Section: 180	Shortlist
Section: 190	Phase 2 Evaluation
Section: 200	Submission of Proposals
Section: 210	Interviews
Section: 220	Small Projects
Section: 230	Award
Section: 240	Reports and Evaluations
Section: 250	Federal Requirements

Part #: 1050 Insurance and Surety Companies

(Repealed at 20 Ill. Reg. 6668, effective May 7, 1996)

Chapter: XIII State Board of Education

Sub Title B Supplemental Procurement Rules

Part #: 1100 Procurement by the State Board of Education

(Repealed at 29 Ill. Reg. 18119, effective October 19, 2005 (

Part #: 1105 Procurement by the State Board of Education

(Repealed at 39 Ill. Reg. 8314, effective May 26, 2015)

Part #: 1110 Education Purchasing Program

Section: 10	Purpose and Scope
Section: 20	Definitions
Section: 30	State Education Purchasing Entity
Section: 35	Procurement of Statewide Education Master Contracts
Section: 40	Certification of Education Purchasing Contracts
Section: 50	Participation by School Districts
Section: 60	Provision of Information and Definition of Key Categories
Section: 70	Process for Submitting Contracts for Certification
Section: 80	Selecting Contracts for Certification
Section: 90	Certification of Other Governmental Entities' Cooperative Purchasing

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

	Programs
Section: 100	Evaluation of Education Purchasing Contracts
Section: 110	Withdrawal of Certification

Chapter: XIV Comptroller

Sub Title Supplemental Procurement Rules

Part #: 1120 Office of the Comptroller Standard Procurement

Sub Part A General

Section: 1	Title
Section: 5	Policy
Section: 8	Illinois Procurement Code
Section: 10	Application
Section: 15	Definitions of Terms Used in this Part
Section: 25	Property Rights

Sub Part B Procurement Rules

Section: 525	Rules
--------------	-------

Sub Part C Procurement Authority

Section: 1002	Conduct and Oversight of Procurements
---------------	---------------------------------------

Sub Part D Publicizing Procurement Actions

Section: 1510	Illinois Procurement Bulletin
Section: 1560	Supplemental Notice
Section: 1570	Error in Notice
Section: 1580	Direct Solicitation

Sub Part E Source Selection and Contract Formation

Section: 2005	General Provisions
Section: 2010	competitive Sealed Bidding
Section: 2012	Multi-Step sealed Bidding
Section: 2015	Competitive Sealed Proposals
Section: 2020	Small Purchases
Section: 2025	Sole Economically Feasible source Procurement
Section: 2030	Emergency Procurements
Section: 2035	Competitive Selection Procedures for Professional and Artistic Services
Section: 2036	Other Methods of Source selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Mistakes
Section: 2040	Cancellation of Solicitations'; Rejection of Bids or Proposals

Sub Part F Suppliers, Prequalification, and Responsibility

Section: 2043	Suppliers
Section: 2044	Vendor Lists
Section: 2045	Prequalification
Section: 2046	Responsibility

Sub Part G Bid, Proposal, and Performance Security

Section: 2047	Security Requirements
---------------	-----------------------

Sub Part H Specification and Samples

Section: 2050	Specifications
---------------	----------------

Sub Part I Contract Types

Section: 2055	Types of Contracts
---------------	--------------------

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part J	Duration of Contracts
Section: 2060	Duration of Contracts-General
Sub Part K	Contract Matters
Section: 2560	Prevailing Wage (Repealed)
Section: 2570	Equal Employment Opportunity: Affirmative Action
Section: 2580	Subcontractors
Sub Part L	Contract Pricing
Section: 2800	All Costs Included
Sub Part M	Construction and Construction-Related Professional Services
Section: 3005	Construction and Construction-Related Professional Services
Sub Part N	Real Property Leases and Capital Improvement Leases
Section: 4005	Real Property Leases and Capital Improvement Leases
Sub Part O	Preferences
Section: 4505	Procurement Preferences
Section: 4510	Resident Bidder Preference
Section: 4530	Correctional Industries
Section: 4535	Sheltered Workshops for the Disabled
Section: 4540	Gas Mileage
Section: 4545	Small Business
Section: 4550	Contracting with Business Owned and Controlled by Minorities, Females, and Persons with Disabilities
Sub Part P	Ethics
Section: 5013	Conflicts of Interest
Section: 5015	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5030	Revolving Door
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5040	Lobbying Restrictions
Sub Part Q	Concessions
Section: 5310	Concessions
Sub Part R	Complaints, Protests and Remedies
Section: 5510	Complaints Against Vendors
Section: 5520	Suspension
Section: 5530	Settlement and Resolution of Contract and Breach
Section: 5540	Violation of Statute or Rule
Section: 5550	Protests
Section: 5560	Hearings and Decisions
Sub Part S	Supply Management and Dispositions
Section: 6010	Supply management and Dispositions
Sub Part T	Governmental Joint Purchasing
Section: 6500	General
Section: 6510	State Use of Other Contracts
Section: 6520	No Agency Relationship
Sub Part U	Miscellaneous Provisions of General Applicability
Section: 7000	Severability
Section: 7010	Government Furnished Property
Section: 7015	Inspections
Section: 7020	Records and Audits

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 7025 Written Determinations
Section: 7030 No Waiver of Sovereign Immunity

Part #: 1125 Purchasing

(Repealed at 24 Ill. Reg. 8227, effective July 22, 2000)

Part #: 1130 Purchasing Card Program

Section: 10 Statutory Authority
Section: 20 Definitions
Section: 30 Contract Evaluation and award
Section: 40 Program Participation
Section: 50 Duties of State agencies
Section: 60 Compliance audit
Section: 70 Compliance Certification

Chapter: XV Department of Natural Resources

Sub Title B Supplemental Procurement Rules

Part #: 1150 Selection of Contractors and Consultants for Abandoned Mined Lands Reclamation
Projects

Sub Part A General Provisions

Section: 10 Purpose
Section: 20 Scope
Section: 30 Applicability
Section: 40 Severability
Section: 50 Incorporation by Reference

Sub Part B Standard Construction Contracts

Section: 100 Definition of Terms
Section: 200 Bidding Requirements and Conditions
Section: 300 Award and execution of Contract
Section: 400 Contracts involving an Expenditure of \$30,000 or Less

Sub Part C Emergency Construction Contracts

Section: 500 Emergency Contracting
Section: 600 Pre-Bidding Emergency Work

Sub Part D Professional Services

Section: 700 Applicability
Section: 800 Prequalification
Section: 900 Subcontracting
Section: 1000 Requests for Proposals
Section: 1100 Evaluation Procedure
Section: 1200 Selection Procedure
Section: 1300 Contract Negotiations
Section: 1325 Exemptions
Section: 1350 Firm Performance Evaluations
Section: 1400 Complaint Procedure
Section: 1500 Equal Employment Opportunity; Nondiscrimination; Affirmative

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Action

Chapter: XVII State Toll Highway Authority
Sub Title B Supplemental Procurement Rules
Part #:1200 Purchasing Practices and Procedures and General Provisions For the Purchase of
Materials, Equipment and Services

(Repealed at 24 Ill. Reg. 10750, effective July 10, 2000)

Chapter: XX Attorney General
Sub Title B Supplemental Procurement Rules
Part #: 1300 Attorney General's Procurement

Sub Part A General

Section: 07	Title
Section: 05	Policy
Section: 08	Illinois Procurement Code
Section: 10	Application
Section: 15	Definitions of Terms Used in this Part
Section: 25	Property Rights
Section: 30	Contracts Necessary to Prepare for Anticipated Litigation

Sub Part B Procurement Rules

Section: 525	Procurement by DCMS Rules
--------------	---------------------------

Sub Part C Procurement Authority

Section: 1002	Conduct and Oversight of Procurements
Section: 1010	Construction

Sub Part D Publicizing Procurement Actions

Section: 1510	Publicizing procurement Actions
Section: 1540	Method of Notices and Reports
Section: 1560	Supplemental Notice
Section: 1570	Error in Notice
Section: 1580	Direct Solicitation

Sub Part E Source Selection and Contract Formation - General

Section: 2005	General Provisions
Section: 2010	Competitive Sealed Bidding
Section: 2012	Multi-step sealed Bidding
Section: 2015	Competitive sealed Proposals
Section: 2020	Small Purchases
Section: 2025	Sole Source Procurement
Section: 2030	Emergency Procurements
Section: 2035	Competitive Selection Procedures
Section: 2036	Other Methods of source selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Mistakes
Section: 2040	Cancellation of Solicitations; Rejection of Bids or proposals

Sub Part F Suppliers, Prequalification and Responsibility

Section: 2043	Suppliers
---------------	-----------

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 2044	Vendor List/Required Use
Section: 2045	Prequalification
Section: 2046	Responsibility
Sub Part G	Bid, Proposal and Performance Security
Section: 2047	Security Requirements
Sub Part H	Specifications and Samples
Section: 2050	Specifications and Samples
Sub Part I	Contract Type
Section: 2055	Types of Contracts
Sub Part J	Duration of Contracts
Section: 2060	Duration of Contracts-General
Sub Part K	Contract Matters
Section: 2560	Prevailing Wage
Sub Part L	Contract Pricing
Section: 2800	All Costs Included
Sub Part N	Real Property Leases and Capital Improvement Leases
Section: 4005	Real Property Leases and Capital Improvement Leases
Section: 4010	Renewal
Section: 4015	Method of Source Selection
Section: 4020	Request for Information and Review of Proposed Leases
Section: 4025	Lease Requirements
Section: 4045	Emergency Lease Requirements
Sub Part O	Preferences
Section: 4505	Procurement Preferences
Section: 4510	Resident Bidder Preference
Section: 4530	Correctional Industries
Section: 4535	Sheltered workshops for the Disabled
Section: 4540	Gas Mileage
Section: 4545	Small Business
Sub Part P	Ethics
Section: 5013	Conflicts of Interest
Section: 5015	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5030	Revolving Door
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5060	Voidable Contracts
Sub Part Q	Concessions
Section: 5310	Concessions
Sub Part R	Complaints, Protests and Remedies
Section: 5510	Complaints against Vendors
Section: 5520	Suspension
Section: 5530	Settlement and Resolution of Contract and Breach of Contract Controversies
Section: 5540	Violation of Law or Rule
Section: 5550	Protests
Section: 5555	Hearings and Decisions
Sub Part S	Supply Management and Dispositions
Section: 6010	Supply Management and Dispositions

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part T	Governmental Joint Purchasing
Section: 6500	General
Section: 6510	OAG Use of Other Contracts
Section: 6520	No Agency Relationship
Sub Part U	Miscellaneous Provisions of General Applicability
Section: 7000	Severability
Section: 7010	Government Furnished Property
Section: 7015	Inspections
Section: 7020	Records and Audits
Section: 7025	Written Determinations
Section: 7030	No Waiver of Sovereign Immunity

Chapter: XIX	Illinois Sports Facilities Authority
Sub Title B	Supplemental Procurement Rules
Part #: 1305	Procurement Procedures (Repealed November 30, 1988)
	(Emergency Rule Adopted at 12 Ill. Reg. 22252 for a Maximum of 150 Days; Emergency Expired April 29, 1989)

Chapter: XXI	Treasurer
Sub Title B	Supplemental Procurement Rules
Part #: 1400	Procurement

Sub Part A	General
Section: 505	Title
Section: 510	Policy
Section: 515	Applicability
Section: 520	Definition of Terms
Section: 525	Property Rights
Section: 530	Governmental Joint Purchasing
Sub Part B	Procurement Authority
Section: 1005	Chief Procurement Officer
Section: 1010	Purchasing Officer
Section: 1015	Small Business Specialist
Sub Part C	Publication, Solicitation and Documentation
Section: 1505	Publication
Section: 1510	Solicitation
Section: 1515	Documentation
Sub Part D	Procurement Methods
Section: 2005	Competitive Sealed Bidding
Section: 2010	Multi-Step Sealed Bidding
Section: 2015	Competitive Sealed Proposals
Section: 2020	Small Purchases
Section: 2025	Sole Source Procurements
Section: 2030	Emergency Procurements
Section: 2035	Procurement of Professional and artistic Services
Section: 2040	Procurement of Real Property Leases
Section: 2045	Other Methods of Source Selection

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part E	General Procurement Guidelines
Section: 2505	General Provisions
Section: 2510	Tie Bids and Proposals
Section: 2515	Correction or Withdrawal of Proposals
Section: 2520	Cancellation of Solicitations and Rejection of Offers
Sub Part F	Specifications and Security Requirements
Section: 3005	Specifications
Section: 3010	Security Requirements
Sub Part G	Contracts
Section: 3505	Types of Contracts
Section: 3510	Duration of Contracts
Section: 3515	Contract Pricing
Section: 3520	Contract Provisions
Section: 3525	Prevailing Wage Requirements
Sub Part H	Disputes, Protests and Controversies
Section: 4005	Disputes and Protests Regarding Solicitations and Awards
Section: 4010	Contract Controversies
Section: 4015	Remedies
Section: 4020	Suspension
Sub Part I	Preferences
Section: 4505	Corn-based Plastics
Section: 4510	Procurement Preferences
Section: 4515	Resident Vendor Preference
Section: 4520	Soybean Oil-Based Ink
Section: 4525	Recycled Supplies
Section: 4526	Environmentally Preferable Procurement
Section: 4530	Special Sources
Section: 4535	Sheltered Workshops for the Disabled (Repealed)
Section: 4540	Vehicles
Section: 4545	Illinois Agricultural Products
Section: 4550	Corn-based Products
Section: 4555	Vehicles Powered by Agricultural Commodity-based Fuel
Section: 4560	Small Businesses
Section: 4565	Preferences for Veterans, Minorities, Females, and Persons with Disabilities
Sub Part J	Ethics
Section: 5005	Purpose
Section: 5010	Bribery
Section: 5015	Felons
Section: 5020	Conflicts of Interest
Section: 5025	Negotiations for Future Employment
Section: 5030	Revolving Door
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5037	Vendor Registration and Certification and Prohibition on Political Contributions
Section: 5040	Reporting Anticompetitive Practices
Section: 5045	Confidentiality

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 5050	Insider Information
Section: 5055	Additional Provisions
Section: 5060	Other Violations
Section: 5065	Supply Inventory
Sub Part K	Concessions
Section: 5505	Concessions
Sub Part L	Miscellaneous Provisions of General Applicability
Section: 6005	Severability
Section: 6010	Government Furnished Property (Repealed)
Section: 6015	Inspections
Section: 6020	No Waiver of Sovereign Immunity
Section: 6025	Postage Stamps
Section: 6030	Printing
Section: 6035	Annual Reports
Chapter: XXII Office of the Governor	
Sub Title B Supplemental Procurement Rules	
Part #: 1500 Office of the Governor Procurement Rules	
Sub Part A	General
Section: 01	Title
Section: 05	Policy
Section: 10	Application
Section: 15	Definition of Terms Used in This Part
Section: 25	Property Rights
Sub Part B	Procurement Rules
Section: 525	Rules
Sub Part C	Procurement Authority
Section: 1005	Exercise of Procurement Authority
Sub Part D	Publicizing Procurement Actions
Section: 1510	Illinois Procurement bulletin
Section: 1570	Error in Notice
Section: 1580	Direct Solicitation
Sub Part E	Source Selection and Contract Formation
Section: 2005	General Provisions
Section: 2010	Competitive Sealed Bidding
Section: 2012	Multi-step sealed Bidding
Section: 2015	Competitive Sealed Proposals
Section: 2020	Small Purchases
Section: 2025	Sole Economically Feasible Source Procurement
Section: 2030	Emergency Procurements
Section: 2035	Competitive Selection Procedures for Professional and Artistic Services
Section: 2036	Other Methods of Source selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Mistakes
Section: 2040	Cancellation of Solicitations; Rejection of Bids or Proposals
Sub Part F	Suppliers and Responsibility

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 2043	Suppliers
Section: 2045	Responsibility
Sub Part G Bid, Proposal and Performance Security	
Section: 2047	Security Requirements
Sub Part H Specifications	
Section: 2050	Specifications
Sub Part I Contract Type	
Section: 2055	Types of Contracts
Sub Part J Duration of Contracts	
Section: 2060	Duration of Contracts-General
Sub Part K Contract Matters	
Section: 2560	Prevailing Wage
Section: 2570	Equal Employment Opportunity; Affirmative action
Sub Part L Contract Pricing	
Section: 2800	All Costs Included
Sub Part M Preferences	
Section: 4505	Procurement Preferences
Section: 4510	Resident Bidder Preference
Section: 4530	Correctional Industries
Section: 4535	Sheltered Workshops for the Disabled
Section: 4540	Small Business
Section: 4570	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities
Sub Part N Ethics	
Section: 5013	Conflicts of Interest
Section: 5015	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5030	Revolving Door
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Sub Part O Complaints, Protests and Remedies	
Section: 5510	Complaints Against Vendor
Section: 5520	Suspension
Section: 5530	Resolution of Contract Controversies
Section: 5540	Violation of Statute or Rule
Section: 5550	Protests
Sub Part P Governmental Joint Purchasing	
Section: 6500	General
Section: 6510	No Agency Relationship
Section: 6520	Obligations of Participating Governmental Units
Sub Part Q Miscellaneous Provisions of General Applicability	
Section: 7000	Severability
Section: 7010	Government Furnished Property
Section: 7015	Inspections
Section: 7020	Records and Audits
Section: 7025	Written Determinations

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 7030

No Waiver of Sovereign Immunity

Chapter XXXIII Office of the Lt. Governor

Sub Title B Supplemental Procurement Rules

Part #: 1600 Office of the Lt. Governor's Procurement Rules

Sub Part A General

Section: 01 Title
Section: 05 Policy
Section: 10 Application
Section: 15 Definition of Terms Used in This Part
Section: 25 Property Rights

Sub Part B Procurement Rules

Section: 525 Rules

Sub Part C Procurement Authority

Section: 1005 Exercise of Procurement Authority

Sub Part D Publicizing Procurement Actions

Section: 1510 Illinois Procurement bulletin
Section: 1570 Error in Notice
Section: 1580 Direct Solicitation

Sub Part E Source Selection and Contract Formation

Section: 2005 General Provisions
Section: 2010 Competitive Sealed Bidding
Section: 2012 Multi-step sealed Bidding
Section: 2015 Competitive Sealed Proposals
Section: 2020 Small Purchases
Section: 2025 Sole Economically Feasible Source Procurement
Section: 2030 Emergency Procurements
Section: 2035 Competitive Selection Procedures for Professional and Artistic Services
Section: 2036 Other Methods of Source selection
Section: 2037 Tie Bids and Proposals
Section: 2038 Mistakes
Section: 2040 Cancellation of Solicitations; Rejection of Bids or Proposals

Sub Part F Suppliers and Responsibility

Section: 2043 Suppliers
Section: 2045 Responsibility

Sub Part G Bid, Proposal and Performance Security

Section: 2047 Security Requirements

Sub Part H Specifications

Section: 2050 Specifications

Sub Part I Contract Type

Section: 2055 Types of Contracts

Sub Part J Duration of Contracts

Section: 2060 Duration of Contracts-General

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part K	Contract Matters	
Section: 2560	Prevailing Wage	
Section: 2570	Equal Employment Opportunity; Affirmative action	
Sub Part L	Contract Pricing	
Section: 2800	All Costs Included	
Sub Part M	Preferences	
Section: 4505	Procurement Preferences	
Section: 4510	Resident Bidder Preference	
Section: 4530	Correctional Industries	
Section: 4535	Sheltered Workshops for the Disabled	
Section: 4540	Small Business	
Section: 4570	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities	
Sub Part N	Ethics	
Section: 5013	Conflicts of Interest	
Section: 5015	Negotiations for Future Employment	
Section: 5020	Exemptions	
Section: 5030	Revolving Door	
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest	
Sub Part O	Complaints, Protests and Remedies	
Section: 5510	Complaints Against Vendor	
Section: 5520	Suspension	
Section: 5530	Resolution of Contract Controversies	
Section: 5540	Violation of Statute or Rule	
Section: 5550	Protests	
Sub Part P	Governmental Joint Purchasing	
Section: 6500	General	
Section: 6510	No Agency Relationship	
Section: 6520	Obligations of Participating Governmental Units	
Sub Part Q	Miscellaneous Provisions of General Applicability	
Section: 7000	Severability	
Section: 7010	Government Furnished Property	
Section: 7015	Inspections	
Section: 7020	Records and Audits	
Section: 7025	Written Determinations	
Section: 7030	No Waiver of Sovereign Immunity	

Chapter: XXV Secretary of State

Sub Title B Supplemental Procurement Rules

Part #: 2000 Secretary of State Standard Procurement

Sub Part A General

Section: 01	Title
Section: 05	Policy
Section: 08	Illinois Procurement Board
Section: 10	Application
Section: 15	Definition of Terms Used in This Part
Section: 25	Property Rights

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Sub Part B	Procurement Rules
Section: 525	Rules
Sub Part C	Procurement Authority
Section: 1005	Conduct and Oversight of Procurements
Sub Part D	Publicizing Procurement Actions
Section: 1510	Illinois Procurement bulletin
Section: 1570	Error in Notice
Section: 1580	Direct Solicitation
Sub Part E	Source Selection and Contract Formation
Section: 2005	General Provisions
Section: 2010	Competitive Sealed Bidding
Section: 2012	Multi-step sealed Bidding
Section: 2015	Competitive Sealed Proposals
Section: 2020	Small Purchases
Section: 2025	Sole Economically Feasible Source Procurement
Section: 2030	Emergency Procurements
Section: 2035	Competitive Selection Procedures for Professional and Artistic Services
Section: 2036	Other Methods of Source selection
Section: 2037	Tie Bids and Proposals
Section: 2038	Mistakes
Section: 2040	Cancellation of Solicitations; Rejection of Bids or Proposals
Sub Part F	Suppliers and Responsibility
Section: 2043	Suppliers
Section: 2045	Responsibility
Sub Part G	Bid, Proposal and Performance Security
Section: 2047	Security Requirements
Sub Part H	Specifications
Section: 2050	Specifications and Samples
Sub Part I	Contract Type
Section: 2055	Types of Contracts
Sub Part J	Duration of Contracts
Section: 2060	Duration of Contracts-General
Sub Part K	Contract Matters
Section: 2080	Subcontractors
Section: 2570	Equal Employment Opportunity; Affirmative action
Sub Part L	Contract Pricing
Section: 2800	All Costs Included
Sub Part M	Preferences
Section: 4505	Procurement Preferences
Section: 4510	Resident Bidder Preference
Section: 4530	Correctional Industries
Section: 4535	Sheltered Workshops for the Disabled
Section: 4540	Small Business
Section: 4545	Small Businesses
Section: 4570	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities
Sub Part N	Ethics

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 5013	Conflicts of Interest
Section: 5015	Negotiations for Future Employment
Section: 5020	Exemptions
Section: 5030	Revolving Door
Section: 5035	Disclosure of Financial Interests and Potential Conflicts of Interest
Section: 5037	Vendor Registration, Certification and Prohibition on Political Contributions
Section: 5039	Procurement Communication Reporting Requirement
Sub Part O	Complaints, Protests and Remedies
Section: 5510	Complaints Against Vendor
Section: 5520	Suspension
Section: 5530	Resolution of Contract Controversies
Section: 5540	Violation of Statute or Rule
Section: 5550	Protests
Section: 5555	Hearings and Decisions
Sub Part P	Governmental Joint Purchasing
Section: 6500	General
Section: 6510	No Agency Relationship
Section: 6520	Obligations of Participating Governmental Units
Sub Part Q	Miscellaneous Provisions of General Applicability
Section: 7000	Severability
Section: 7010	Government Furnished Property
Section: 7015	Inspections
Section: 7020	Records and Audits
Section: 7025	Written Determinations
Section: 7030	No Waiver of Sovereign Immunity

Chapter: XXVI State Board of Elections

Sub Title B Supplemental Procurement Rules

Part #: 2600 State Board of Elections Procurement Rules

Sub Part A	General
Section: 1	Title
Section: 5	Policy
Section: 10	Application
Section: 15	Definitions
Section: 20	Property Rights
Sub Part B	Procurement Authority
Section: 100	Exercise of Procurement Authority
Sub Part C	Publicizing Procurement Actions
Section: 200	Illinois Procurement Bulletin
Section: 205	Supplemental Notice
Section: 210	Direct Solicitation
Sub Part D	Source Selection and Contract Formation
Section: 300	General Provisions
Section: 305	Competitive Sealed Bidding
Section: 310	Competitive Sealed Proposals
Section: 315	Small Purchases

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 320	Sole Economically Feasible Source Procurement
Section: 325	Emergency Procurements
Section: 330	Competitive Selection Procedures for Professional and Artistic Services
Section: 335	Other Methods of Source Selection
Section: 340	Tie Bids and Proposals
Section: 345	Mistakes
Section: 350	Cancellation of Solicitations; Rejection of Bids or Proposals
Sub Part E	Suppliers and Responsibility
Section: 400	Suppliers
Section: 405	Responsibility
Sub Part F	Bid, Proposal and Performance Security
Section: 500	Security Requirements
Sub Part G	Contract Type
Section: 600	Types of Contracts
Sub Part H	Duration of Contracts
Section: 700	Duration of Contracts – General
Sub Part I	Contract Matters
Section: 800	Prevailing Wage
Section: 805	Equal Employment Opportunity; Affirmative Action
Sub Part J	Preferences
Section: 900	Procurement Preferences
Section: 905	Sheltered Workshops for the Disables
Section: 910	Small Business Set Aside Program
Section: 920	Contracting with Businesses Owned and Controlled by Minorities, Females and Persons with Disabilities
Sub Part K	Ethics
Section: 1000	Conflicts of Interest
Section: 1005	Negotiations for Future Employment
Section: 1010	Exemptions
Section: 1015	Revolving Door
Section: 1020	Disclosure of Financial Interests and Potential Conflicts of Interest
Sub Part L	Complaints, Protests, and Remedies
Section: 1100	Complaints Against Vendors
Section: 1105	Suspension
Section: 1110	Resolution of Contract Controversies
Section: 1115	Violation of Statute or Rule
Section: 1120	Protests
Sub Part M	Governmental Joint Purchasing
Section: 1200	General
Section: 1205	No Agency Relationship
Section: 1210	Obligations of Participating Governmental Units
Sub Part N	Miscellaneous Provisions of General Applicability
Section: 1300	Severability
Section: 1305	Government Furnished Property
Section: 1310	Inspections
Section: 1315	Records and Audits
Section: 1320	Written Determinations
Section: 1325	Subcontractors

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 1330 Domestic Products

Chapter: I Local Records Commission
 Sub Title C Governmental Records
 Part #: 4000 Local Records Commission

Section: 10	General
Section: 20	Definitions
Section: 22	Incorporations by Reference
Section: 30	Procedures for Compiling and Submitting Lists and Schedules of Records for Disposal
Section: 40	Procedures for the Physical Destruction or Other Disposition of Records Proposed for Disposal
Section: 50	Standards for the Reproduction of Records by Microphotographic and Electronic Imaging Processes with a View to the Disposal of the Original Records
Section: 60	Minimum Standards of Quality of Permanent Record Photographic Microcopying Film
Section: 70	Digital Reproduction
Section: 80	Management of Electronic Records
APPENDIX A	Sustainable File Formats for Electronic Records – A Guide for Government Agencies
APPENDIX B	Reliable Storage Media for Electronic Records – A Guide for Government Agencies

Chapter: I Secretary of State
 Sub Title C Governmental Records
 Part #: 4100 State Records Commission

(Recodified to 44 Ill. Adm. Code 4400 at 9 IL. Reg. 15547)

Chapter: II Department of Central Management Services
 Sub Title C Governmental Records
 Part #: 4200 Forms Management

(Repealed at 23 Ill. Reg. 14661, December 8, 1999)

Chapter: IV State Records Commission
 Sub Title C Governmental Records
 Part #: 4400 State Records Commission

Section: 10	General
Section: 20	Definitions

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 22	Incorporations by Reference
Section: 25	Record Management
Section: 30	Procedures for Compiling and Submitting Lists and Schedules for Record for Disposal
Section: 40	Procedures for the Physical Destruction or Other Disposition of Records Proposed for Disposal
Section: 50	Standards for the Reproduction of Records by Microphotographic and Electronic Microimaging Processes with a View to the Disposal of the Original Records
Section: 60	Minimum Standards of Quality for Permanent Record Photographic Microcopying Film
Section: 70	Digital Reproduction
Section: 80	Management of Electronic Records
APPENDIX A	Inventory Work Sheet (Repealed)
APPENDIX B	Records Retention Schedule (Application for Authority to Dispose of State Records) (Repealed)
APPENDIX C	Records Disposal Certificate (Repealed)
APPENDIX D	Archives Records Transfer Sheet (Repealed)
APPENDIX E	Sustainable File Formats for Electronic Records – A Guide for Government Agencies
APPENDIX F	Reliable Storage Media for Electronic Records – A Guide for Government Agencies

Chapter: V Local Records Commission of Cook County

Sub Title C Governmental Records

Part #: 4500 Local Records Commission of Cook County

Section: 10	General
Section: 20	Definitions
Section: 22	Incorporations by Reference
Section: 30	Procedures for Compiling and Submitting Lists and Schedules of Records Proposed for Disposal
Section: 40	Procedures for the Physical Destruction or Other Disposition of Records Proposed for Disposal
Section: 50	Standards for the Reproduction of Records by Microphotographic And Electronic Micromanaging Processes with a View to the Disposal of the Original Records
Section: 60	Minimum Standards of Quality for Permanent Record Photographic Microcopying Film
Section: 70	Digital Reproduction
Section: 80	Management of Electronic Records
APPENDIX A	Sustainable File Formats for Electronic Records – A Guide for Government Agencies
APPENDIX B	Reliable Storage Media for Electronic Records – A Guide for Government Agencies

Chapter: I Department of Central Management Services

Sub Title D Property Management

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Part #: 5000 Acquisition, Management and Disposal of Real Property

Sub Part A General

Section: 100	Authority
Section: 110	Policy
Section: 120	Applicability

Sub Part B Leased Space Acquisition Policy

Section: 200	General Policy and responsibility
Section: 210	Request for Space/Agency Responsibilities
Section: 220	Acquisition Authority
Section: 230	General Acquisition Procedures
Section: 231	Acquisition of Leases by RFI
Section: 232	Leases Acquired by Other Methods
Section: 233	Renewal or extension of Lease in Effect Prior to July 1, 1998
Section: 234	Renewal of Leases Entered into After July 1, 1998
Section: 235	Purchase Options
Section: 240	Lease Administration
Section: 250	Emergency Lease Procurement

Sub Part C Building Standards

Section: 300	Scope
Section: 310	Area Measurement
Section: 320	Space Planning Assistance
Section: 330	Open Space
Section: 340	Space Allowance and Standards
Section: 350	Office Furnishing
Section: 360	Handicapped Accessibility
Section: 370	Vending facilities/Blind Operators
Section: 380	Improvements

Sub Part D Assignment and Management of Space

Section: 400	Assignment and Management by DCMS
Section: 410	Assignment by Agencies
Section: 420	Reviews and Appeal of Space Assignment Actions
Section: 430	Services Provided
Section: 440	Alterations
Section: 450	Local Requirements

Sub Part E Utilization of Space (State-Owned and Leased Property)

Section: 500	Space Inspections and Surveys
Section: 510	Responsibility of Agencies
Section: 520	Release of Space not Fully Utilized
Section: 530	Notice to DCMS of Relinquishment or Termination of Space

Sub Part F Excess Real Property

Section: 600	Excess Real Property Defined
Section: 610	Reports of Excess Real Property
Section: 620	Utilization of Excess real Property
Section: 630	Charges for Use of Excess Property
Section: 640	Temporary Occupancy
Section: 650	Disputes

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 660	Non-State Use
Sub Part G	Surplus Real Property
Section: 700	Surplus Real Property Defined
Section: 710	Declaration of Surplus
Section: 720	Reporting Surplus Real Property
Section: 730	Notice of availability to State Agencies
Section: 740	State Agency Requests for Surplus Real Property
Section: 750	Transfer Decisions
Section: 760	Transfer Procedures
Section: 770	Transfer to department of Central Management Services
Section: 780	Subsequent Disposal
Section: 790	Sale of Surplus
Section: 800	Notice of Sale to Local Governments
Section: 810	Local Government Offer to Purchase
Section: 820	Public Sale
Section: 830	Public Sale Procedures
Section: 840	Non-State Interim Use
Sub Part H	Use of Office Building
Section: 900	Applicability
Section: 901	Building Access and Security
Section: 902	Security
Section: 910	Definitions
Section: 920	Business Hours and Public Access
Section: 930	Prohibited Activities
Section: 940	Demonstrations
Section: 950	Exhibits and Special events
Section: 960	Distribution of Leaflets
Section: 970	Severability
APPENDIX A	Space Standards
APPENDIX B	Rental Fees

Part #: 5010 Marking, Inventory, Transfer and Disposal of State-Owned Personal Property

Sub Part A	General
Section: 100	Authority (Repealed)
Section: 110	Policy
Section: 120	Applicability
Sub Part B	Marking and Inventory of State Property
Section: 200	Definition of Equipment
Section: 210	Marking of State-Owned Equipment
Section: 220	Inventory of Equipment
Section: 230	Required Entries on Inventory Records
Section: 240	Definition of Required Entries
Section: 250	Demolition
Section: 260	Cannibalization
Sub Part C	Property Reporting System
Section: 300	Property Change Report(Repealed)
Section: 310	Transaction Codes

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 320	Vehicle Reporting
Sub Part D	Inventory Requirements
Section: 400	Equipment Inventory Reporting
Section: 410	Types of Inventory
Section: 420	Report of Equipment Acquired through Central Management Services (Repealed)
Section: 430	Report of Equipment not Acquired through Central Management Services Real Property Acquisitions (Repealed)
Section: 435	Report of Equipment Purchased on the Installment Plan
Section: 440	Fund Codes Used on Agency Report of acquired New properties and Additions form
Section: 450	Monthly Inventory (Repealed)
Section: 460	Annual Inventory
Section: 470	Reporting "On Location" Equipment for Annual Inventory Report
Section: 480	Reporting U.S. Property on Annual Inventory
Section: 485	Inventories of Facilities Scheduled for Closure
Section: 490	Discrepancies
Section: 500	Evidence of Theft Found During Annual Inventory
Section: 510	Property Control Information Processed on Magnetic Tape
Section: 520	Access to automated Property Control systems
Sub Part E	Transferable Equipment
Section: 600	Definition of Transferable Equipment
Section: 610	Disposal of Transferable Equipment
Section: 620	Report of Transferable Equipment
Section: 630	Moving and Storage of Transferable Equipment
Section: 640	Agency Requests for Transferable Equipment
Section: 650	Holding Time for Transferable Equipment
Section: 660	Sale of Transferable Equipment
Section: 670	Sale of Transferable Equipment to municipalities or units of Local Government, Illinois School Districts, and Not-for -Profit Educational, Charitable and Public Health Organizations
Section: 680	Trade-Ins
Section: 690	Trade-In Procedure
Section: 700	Exceptions to Trade-In Procedure
Section: 710	Determination of Appraised Value
Section: 720	Notice of Sales of Transferable Equipment
Section: 730	Terms of Sales to Municipalities and Units of Local Government in Illinois, Illinois School Districts, and Not-for-Profit Educational, Charitable and Public Health Organizations
Section: 740	Public Sale of Transferable Equipment
Section: 750	Method of Sale
Section: 760	Frequency of Sales
Section: 770	Notice of Public Sales
Section: 780	Terms of Public Sale
Section: 790	Alternative Methods of Sale
Section: 800	Proceeds of Sales of Transferable Equipment
Sub Part F	Scrap Sales and Procedures
Section: 900	Scrapping of State-Owned Equipment

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 910	Criteria for Scrapping
Section: 920	Permission to Scrap
Section: 930	Scrapping Under Special circumstances
Section: 940	Method of Disposal
Section: 950	Sale of Scrap
Section: 960	Authorization to Sell Scrap
Section: 970	Notice of Sale
Section: 980	Terms of Sales
Section: 990	Payment for Scrap by Bidder
Section: 1000	Assistance in Sales
Section: 1010	Proceeds of Sale of Scrap
Sub Part G	Disposition of Vehicles
Section: 1100	Disposal of State-Owned Vehicles
Section: 1110	Vehicles to be Turned Over to the Property Control Division
Section: 1120	Turning in Operable Vehicles
Section: 1130	Transfer of Operable Vehicles to State Agencies
Section: 1140	Sale of Vehicles
Section: 1150	Inoperable Vehicles
Section: 1160	Request for Disposal of Inoperable Vehicles
Section: 1170	Funds Derived from Vehicle Sales
Sub Part H	Disposition of Electronic Data Processing Equipment
Section: 1200	Disposal of Electronic Date Processing Equipment
Section: 1210	Agencies Authorized to dispose of Surplus EDP Equipment Sale
Section: 1220	Transfer of Surplus EDP Equipment
Section: 1230	Sale of EDP Equipment
Section: 1240	Terms of Contract
Section: 1250	Payment
Section: 1260	Proceeds from Sale of Surplus EDP Equipment
Sub Part I	Antique, Historical and Special Interest Property
Section: 1300	Property Value
Sub Part J	Exemptions
Section: 1400	Request for Exemption
Section: 1410	Transfer of Property Purchased with Non-Appropriated Funds for Research at State Universities (Repealed)
Sub Part K	Disposition of Laboratory Equipment
Section: 1500	Listing of Laboratory equipment
Section: 1510	Proceeds from Sales of Laboratory Equipment
Sub Part L	Disposition of Hazardous Material
Section: 1600	Disposal of Hazardous Material

Part #: 5020 Federal Surplus Property: Illinois State Plan, State Agency for Federal Surplus
Property

Sub Part A	General
Section: 100	Authority
Section: 110	Policy
Section: 120	Applicability
Sub Part B	Eligibility and Responsibility

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 200	Determination of Eligible Recipients
Section: 210	Authorized representative File
Section: 220	Notice to the Public of Saps Activities
Section: 230	Cooperative Agreements
Sub Part C	Distribution of Federal Surplus Property
Section: 300	Distribution of Surplus Property
Section: 310	Distribution of Major Items
Section: 320	Distribution of Small Items
Section: 330	Preference Given to Disaster Victims
Section: 340	Competing requests for Surplus Property
Sub Part D	Transferable Property
Section: 400	Conditions Placed on the Transfer of Surplus Property
Section: 410	Special Conditions on Transfer of Motor Vehicles
Section: 420	Restrictions on Surplus Property Other than Motor Vehicles
Section: 430	Waver of Conditions of Restrictions
Section: 440	Issue document
Sub Part E	Implementation of Service Charges
Section: 500	Service Charges
Section: 510	Criteria Used to Set Service Charges
Section: 520	Reduction of Service Charge
Sub Part F	Auditing and Compliance Requirements
Section: 600	Compliance Inspection
Section: 610	Return of Donated Property
Section: 620	Non-Utilized Surplus Property
Section: 630	Report of Fraud or Misuse of Surplus Property
Part #: 5030 Personal Use of State Telephones	
Section: 100	Authority
Section: 110	Provision of Telephone Service
Section: 120	Applicability
Section: 130	Telephone Usage Policy
Section: 140	Discipline
Part #: 5040 State Vehicles and Garages	
Sub Part A General	
Section: 100	Authority
Section: 110	Policy
Section: 120	Applicability
Section: 130	Definitions
Sub Part B Acquisition	
Section: 200	Acquisition of Vehicles
Section: 210	Fuel Economy Standards
Section: 220	Availability of Vehicles
Section: 230	Agency Purchase
Section: 240	Motor Pool Lease or Rental (Repealed)
Section: 250	Private Firm Lease or Rental
Section: 260	Use of Personal vehicles on State Business

TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 270	Requests for Acquisition of Vehicles
Sub Part C	Use of Vehicles
Section: 300	Use of Vehicles
Section: 310	Title and Registration
Section: 320	License plates
Section: 330	Identification of Vehicles
Section: 340	Assignment to Individuals
Section: 350	Authorized Use
Section: 360	Use and Condition Review
Section: 370	Exceptions to Use Rules
Section: 380	Motor Pool (Repealed)
Sub Part D	Maintenance
Section: 400	Maintenance of Vehicles
Section: 410	Scheduled Inspection and Maintenance
Section: 420	CMS Garages
Section: 430	Warranty Work
Sub Part E	Miscellaneous
Section: 500	Driver Requirements
Section: 510	Insurance
Section: 520	Accident Report procedures
Section: 530	Tickets
Section: 540	Credit Card
Section: 550	Gasoline Purchase
Section: 560	Charges
Section: 570	Payment of Charges
Section: 580	Credits
Section: 590	Cost Information (Repealed)
Section: 600	Designations and Role of the Agency Vehicle Coordinator/Vehicle Use Officer
Section: 610	DCMS Annual Statement (Repealed)
Section: 620	Required Forms and Information
Section: 630	Agency Signature Authority
Section: 700	Rate Schedule

Part #: 7000 Grant Accountability and Transparency Act

Subpart A: General	
Section: 10	Purpose and Applicability
Section: 20	Definitions
Section: 30	Incorporations and Referenced Materials
Section: 40	Governor's Office of Management and Budget Responsibilities
Section: 50	Grant Accountability and Transparency Unit Responsibilities
Section: 60	Catalog of State Financial Assistance
Section: 70	Auditing Standards
Section: 80	Annual Report and 5-Year Review
Subpart B: State Agency Responsibilities And Implementation	
Section: 100	State Grant-making Agency Responsibilities
Section: 110	State Grant-making Agency Implementation

**TABLE OF CONTENTS
ILLINOIS ADMINISTRATIVE CODE**

Last Updated December 16, 2016

**TITLE 44 GOVERNMENT CONTRACTS, GRANT MAKING, PROCUREMENT AND
PROPERTY MANAGEMENT**

Section: 120

Institution of Higher Education Responsibilities and Implementation