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REGISTER

RULES
OF GOVERNMENTAL
AGENCIES



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INTRODUCTION

The Illinois Register is the official state document for publishing public notice of rulemaking activity initiated by State governmental agencies. The table of contents is arranged categorically by rulemaking activity and alphabetically by agency within each category.

Rulemaking activity consists of proposed or adopted new rules; amendments to or repealers of existing rules; and rules promulgated by emergency or peremptory action. Executive Orders and Proclamations issued by the Governor; notices of public information required by State Statute; and activities (meeting agendas; Statements of Objection or Recommendation, etc.) of the Joint Committee on Administrative Rules (JCAR), a legislative oversight committee which monitors the rulemaking activities of State Agencies; is also published in the Register.

The Register is a weekly update of the Illinois Administrative Code (a compilation of the rules adopted by State agencies). The most recent edition of the Code, along with the Register, comprise the most current accounting of State agencies' rulemakings.

The Illinois Register is the property of the State of Illinois, granted by the authority of the Illinois Administrative Procedure Act [5 ILCS 100/1-1, et seq.].

2007 REGISTER SCHEDULE VOLUME #31

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1	December 26, 2006	January 5, 2007
2	January 2, 2007	January 12, 2007
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24	June 4, 2007	June 15, 2007
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27	June 25, 2007	July 6, 2007
28	July 2, 2007	July 13, 2007
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50	December 3, 2007	December 14, 2007
51	December 10, 2007	December 21, 2007
52	December 17, 2007	December 28, 2007

ILLINOIS DEPARTMENT OF CORRECTIONS

NOTICE OF PROPOSED AMENDMENT

- 1) Heading of the Part: Health Care
- 2) Code Citation: 20 Ill. Adm. Code 415
- 3) Section Number: 415.30 Proposed Action:
Amend
- 4) Statutory Authority: Implementing Sections 3-2-2, 3-6-2, 3-7-2, 3-8-2, 3-10-2, 3-10-3, and 5-2-6 of the Unified Code of Corrections [730 ILCS 5/3-2-2, 3-6-2, 3-7-2, 3-8-2, 3-10-2, 3-10-3, and 5-2-6] and authorized by Section 3-7-1 of the Unified Code of Corrections [730 ILCS 5/3-7-1]
- 5) A Complete Description of the Subjects and Issues Involved: As a result of the Illinois Supreme Court ruling *Hadley v. DOC* (docket no. 101979) filed on Feb. 16, 2007, Section 415.30 is being amended to reset the parameters used to determine indigence.
- 6) Any published studies or reports, along with the sources of underlying data, that were used when composing this rulemaking: None
- 7) Will this rulemaking replace any emergency rulemaking currently in effect? Yes
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this rulemaking contain incorporations by reference? No
- 10) Are there any other proposed rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objective: This rulemaking does not affect units of local government.
- 12) Time, Place and Manner in which interested persons may comment on this proposed rulemaking: Interested persons may submit written comments during the 45-day First Notice Period, which commences on the issue date of this publication of the Illinois Register to:

Beth Kiel, Rules Coordinator
Illinois Department of Corrections
1301 Concordia Court
P. O. Box 19277

ILLINOIS DEPARTMENT OF CORRECTIONS

NOTICE OF PROPOSED AMENDMENT

Springfield, Illinois 62794-9277
217/522-2666, extension 6511

All written comments received after 45 days from the date of this publication will be considered, time permitting.

- 13) Initial Regulatory Flexibility Analysis:
- A) Types of small businesses, small municipalities and not for profit corporations affected: None
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Regulatory Agenda on which this rulemaking was summarized: This rulemaking was not included on either of the 2 most recent regulatory agendas because: this rulemaking was not anticipated.

The text of the Proposed Amendment is identical to the text of the Emergency Amendment that appears in this issue of the *Illinois Register* on page 5143.

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENT

- 1) Heading of the Part: Program Description
- 2) Code Citation: 89 Ill. Adm. Code 676
- 3) Section Number: 676.40 Proposed Action: Amendment
- 4) Statutory Authority: Implementing Section 3 of the Disabled Persons Rehabilitation Act [20 ILCS 2405/3]
- 5) A Complete Description of the Subjects and Issues Involved: This rulemaking pertains to the Division of Rehabilitation, Home Services Program, and revises the definitions for assistive equipment and environmental modifications in the Service Description Section so that the rules are more consistent with current policies, practices and procedures.
- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: None
- 7) Will this rulemaking replace any emergency rulemaking currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this rulemaking contain incorporations by reference? No
- 10) Are there any other rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objective: This rulemaking does not create or expand a State mandate.
- 12) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Interested persons may present their comments concerning these rules within 45 days of the date of this issue of the *Illinois Register*. All requests and comments should be submitted in writing to:

Tracie Drew, Chief
Bureau of Administrative Rules and Procedures
Department of Human Services
100 South Grand Avenue East
Harris Building, 3rd Floor

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENT

Springfield, Illinois 62762

217/785-9772

- 13) Initial Regulatory Flexibility Analysis:
 - A) Types of small businesses, small municipalities and not for profit corporations affected: None
 - B) Reporting, bookkeeping or other procedures required for compliance: None
 - C) Types of professional skills necessary for compliance: None
- 14) Regulatory Agenda on which this rulemaking was summarized: July 2006

The full text of the Proposed Amendment begins on the next page:

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENT

TITLE 89: SOCIAL SERVICES
CHAPTER IV: DEPARTMENT OF HUMAN SERVICES
SUBCHAPTER d: HOME SERVICES PROGRAMPART 676
PROGRAM DESCRIPTION

SUBPART A: GENERAL PROGRAM PROVISIONS

Section	
676.10	Program Purpose and Types
676.20	General Program Accessibility
676.30	Definitions
676.40	Service Description

SUBPART B: CASE MANAGEMENT

Section	
676.100	Case Files (Repealed)
676.110	Sharing of Customer Information Between HSP and Other DHS Programs
676.120	Documentation of Information
676.130	Customer Signatures and Information Required to Receive Services Under the HSP
676.140	Application by DHS-ORS Employees, Individuals Holding Contracts with DHS, DHS-ORS Advisory Council Members, Family Members of DHS-ORS Employees, or Close Friends of DHS-ORS Employees
676.150	Geographic Case Assignment

SUBPART C: VENDOR PAYMENT

Section	
676.200	Vendor Payment
676.210	Reporting and Collection of Misspent Funds

SUBPART D: REFERRAL TO DEPARTMENT ON AGING (DoA)

Section	
676.300	Criteria for Referral to DoA
676.310	Disposition of Cases not Appropriate for Referral to DoA

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENT

AUTHORITY: Implementing Section 3 of the Disabled Persons Rehabilitation Act [20 ILCS 2405/3].

SOURCE: Adopted at 19 Ill. Reg. 5095, effective March 21, 1995; amended at 20 Ill. Reg. 6315, effective April 18, 1996; amended at 21 Ill. Reg. 2678, effective February 7, 1997; recodified from the Department of Rehabilitation Services to the Department of Human Services at 21 Ill. Reg. 9325; amended at 22 Ill. Reg. 19563, effective October 23, 1998; amended at 23 Ill. Reg. 6445, effective May 17, 1999; amended at 23 Ill. Reg. 13874, effective November 8, 1999; amended at 24 Ill. Reg. 2681, effective February 2, 2000; amended at 28 Ill. Reg. 6445, effective April 8, 2004; amended at 31 Ill. Reg. _____, effective _____.

SUBPART A: GENERAL PROGRAM PROVISIONS

Section 676.40 Service Description

The following is a listing of the services available through HSP. The service level, combination of services, and amount of services for which a customer is eligible is dependent upon the needs of the customer as determined during the determination of eligibility (see 89 Ill. Adm. Code 682).

- a) Personal Assistant (PA) Services – services provided by an individual employed by the customer. HSP Services provided by a PA must be approved by the customer's physician.
- b) Adult Day Care (ADC) Services – direct care and monitoring of customers in a community-based setting for any portion of a 24-hour day for the purpose of promoting social, physical, and emotional health and well being and offering an alternative to an institutional setting. ADC services are provided only when the social, emotional, and physical needs of the customer cannot be met in the home through other available services.
- c) Homemaker Services – general support provided by trained and professionally supervised individuals to maintain, strengthen, and safeguard the functioning of an individual in his/her home when no responsible person is available or capable of monitoring such services. Such services include the actual completion of, and the training in, completion of ADLs.
- d) Maintenance Home Health Services – services provided for a customer, in his/her

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENT

home, in accordance with a care plan prescribed or recommended by a physician or other health care professional. These services include three basic categories of care, which are:

- 1) direct health care provided by a registered nurse (RN) and/or a licensed practical nurse (LPN);
 - 2) direct health care provided by a Certified Nurse Aid (CNA) who is supervised by a RN or LPN; and
 - 3) in-home therapy, including the areas of physical, occupational and speech therapy.
- e) Home Delivered Meals – prepared food brought to the customer's home. Usually, home delivered meals consist of a hot lunch and a smaller dinner meal that may be refrigerated and eaten later. These services are provided when available and when they are more cost effective than PA services for an eligible individual who has a need for care in the area of meal preparation but who can adequately feed him/herself.
- f) Electronic Home Response Services (EHRS) – a 24-hour per day emergency communication link to assistance outside the customer's home for customers who have no other persons available for assistance should an emergency arise.
- g) Assistive Equipment – items necessary to accommodate the customer's loss of function in the completion of his/her Activities of Daily Living (ADLs). This does not include medical supplies, disposable personal hygiene items, or items necessary for medical treatment. (See 89 Ill. Adm. Code 686, Subpart H.)~~items with a useful life of at least one year expressly designed and used by a customer to increase his/her independence in completion of his/her ADLs. When provided, assistive equipment must result in a current or anticipated decrease in, or the elimination of, any need for assistance from another individual in the completion of ADLs. Assistive equipment may be purchased, rented, or repaired, depending on the needs and anticipated needs of the customer.~~
- h) Environmental Modification – services to physically modify the customer's home to accommodate the customer's loss of function in the completion of his/her ADLs. (See 89 Ill. Adm. Code 686, Subpart G.)~~change the customer's home so that he/she may be more independent in the completion of his/her ADLs.~~

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENT

~~Provision of environmental modification services must result in a decrease in, or elimination of, assistance from another individual in the completion of ADLs.~~

- i) Respite Services – limited PA, Homemaker, and Maintenance Home Health services provided to a customer to provide for his/her ADLs during periods of time it is necessary for the family/primary care giver to be absent. Respite services are provided to a customer to allow the family/primary care giver relief for vacations, rest, errands, family crises and emergency situations. Respite services are provided in the maximum amount of 240 hours per calendar year and are provided regardless of financial need.
- j) Day Habilitation Services – assistance provided to a person with a brain injury to assist with the acquisition, retention and improvement in self-help, socialization and adaptive skills. These services are provided in a setting separate from the residence in which the customer is residing.
- k) Pre-Vocational Services – services provided to a person with a brain injury that are aimed at preparing the individual for paid or unpaid employment, but are not job task oriented. Specific services include teaching concepts such as compliance, attendance, task completion, problem solving and safety.
- l) Supported Employment Services – services provided to a customer with a brain injury, which consist of paid employment for persons for whom competitive employment is unlikely, who because of his or her disabilities need intensive, ongoing support to perform in a work setting. Supported Employment includes, but is not limited to, activities needed to sustain the customer in supported employment (i.e., supervision and training).
- m) Behavioral Services – remedial therapies provided to a person with a brain injury to decrease the individual's severe maladaptive behaviors. These services are intended to enable the customer to better manage his or her behavior and therefore be more capable of living independently.

(Source: Amended at 31 Ill. Reg. _____, effective _____)

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

- 1) Heading of the Part: Provider Requirements, Type Services, and Rates of Payment
- 2) Code Citation: 89 Ill. Adm. Code 686
- 3)

<u>Section Numbers:</u>	<u>Proposed Action:</u>
686.600	New Section
686.605	New Section
686.608	Renumbered from 686.600
686.610	Repealed
686.615	New Section
686.620	Amendment
686.630	Amendment
686.640	Amendment
686.700	Renumbered to 686.715, New Section
686.705	New Section
686.708	New Section
686.710	Repealed
686.715	Renumbered from 686.700
686.720	Repealed
686.722	New Section
686.730	New Section
- 4) Statutory Authority: Implementing Section 3 of the Disabled Persons Rehabilitation Act [20 ILCS 2405/3]
- 5) A Complete Description of the Subjects and Issues Involved: This rulemaking deals with the Division of Rehabilitation, Home Services Program. The proposed changes streamline existing language and realign the rules so their sequence is more consistent with the counseling process. Language concerning customer safety has been added per a requirement from the federal government. In addition, a \$25,000 limit over a five-year period has been added for assistive equipment and environmental modification purchases or rentals. This change replaces the current practice where such purchases/rentals are deducted from the customer's service cost maximum to better allow compliance with the new federal requirements. Various paperwork requirements have been added, as well as various provider requirements.
- 6) Published studies or reports, and sources of underlying data, used to compose this rulemaking: Federal Regs: 1915 (c) of the Social Security Act and 42 CFR 441.302(e).

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

- 7) Will this rulemaking replace any emergency rulemaking currently in effect? No
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Does this rulemaking contain incorporations by reference? No
- 10) Are there any other proposed rulemakings pending on this Part? No
- 11) Statement of Statewide Policy Objectives: This rulemaking does not create or expand a State mandate.
- 12) Time, Place, and Manner in which interested persons may comment on this proposed rulemaking: Interested persons may present their comments concerning these rules within 45 days after the date of this issue of the *Illinois Register*. All requests and comments should be submitted in writing to:
- Tracie Drew, Chief
Bureau of Administrative Rules and Procedures
Department of Human Services
100 South Grand Avenue East
Harris Building, 3rd Floor
Springfield, Illinois 62762
- 217/785-9772
- 13) Initial Regulatory Flexibility Analysis:
- A) Types of small businesses, small municipalities and not for profit corporations affected: None
- B) Reporting, bookkeeping or other procedures required for compliance:
Completion of various Medicaid forms and customer satisfaction/approval forms. In addition, various provider paperwork will be required, as well as proof of current insurance coverage, licensure, and building permits.
- C) Types of professional skills necessary for compliance: The customer's cases are handled by rehabilitation counselors with Master's degrees and licensed practical nurses.

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

- 14) Regulatory Agenda on which this rulemaking was summarized: July 2006

The full text of the Proposed Amendments begin on the next page:

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

TITLE 89: SOCIAL SERVICES
CHAPTER IV: DEPARTMENT OF HUMAN SERVICES
SUBCHAPTER d: HOME SERVICES PROGRAMPART 686
PROVIDER REQUIREMENTS, TYPE SERVICES, AND RATES OF PAYMENT

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686.20	Services Which May Be Provided by a PA
686.25	Criminal Background Check
686.30	Annual Review of PA Performance
686.40	Payment for PA Services

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686.120	Compliance Review of ADC Providers
686.130	Appeal of Compliance Review for ADC Providers
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686.220	Compliance Review of Homemaker Agencies
686.230	Appeal of Compliance Review for Homemaker Agencies
686.240	Payment for Homemaker Services
686.250	Financial Reporting of Homemaker Services
686.260	Unallowable Costs for Homemaker Service
686.270	Minimum Direct Service Worker Costs for Homemaker Services
686.280	Cost Categories for Homemaker Services

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DEPARTMENT OF HUMAN SERVICES

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Section	
686.300	Electronic Home Response Services (EHRS) Provider Requirements
686.310	Services Which Must Be Provided by EHRS Providers
686.320	Minimum Specifications for EHRS Equipment
686.330	Compliance Review of EHRS Providers
686.340	Appeal of Compliance Review for EHRS Providers
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SUBPART G: ENVIRONMENTAL MODIFICATION

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<u>686.600</u>	<u>Description</u>
<u>686.605</u>	<u>Criteria for the Provision of Environmental Modifications</u>
<u>686.608</u> 686.600	<u>Environmental Modification Provider Requirements</u>
686.610	Cost of Environmental Modification (<u>Repealed</u>)
<u>686.615</u>	<u>Environmental Modification Bidding Procedures and Requirements</u>
686.620	Permanency of Environmental Modification
686.630	Reason for Denial of Environmental Modification
686.640	Verification of Environmental Modification

SUBPART H: ASSISTIVE EQUIPMENT

Section	
<u>686.700</u>	<u>Description</u>
<u>686.705</u>	<u>Criteria for the Purchase, Rental, or Repair of Assistive Equipment</u>
<u>686.708</u>	<u>Purchase, Rental, or Repair of Assistive Equipment</u>

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

- 686.710 Provision of Assistive Equipment ([Repealed](#))
[686.715](#)~~686.700~~ Assistive Equipment Provider Requirements
686.720 Verification of Receipt of Assistive Equipment ([Repealed](#))
[686.722](#) [Assistive Equipment Bidding Procedures and Requirements](#)
[686.730](#) [Verification of Receipt of, and Customer Satisfaction with, Assistive Equipment](#)

SUBPART I: RESPITE CARE

- Section
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SUBPART J: CASE MANAGEMENT SERVICES TO PERSONS WITH AIDS

- Section
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SUBPART K: CASE MANAGEMENT SERVICES
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SUBPART L: BEHAVIORAL SERVICES
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DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

FOR PERSONS WITH BRAIN INJURIES

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SUBPART N: PREVOCATIONAL SERVICES
FOR PERSONS WITH BRAIN INJURIES

Section

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SUBPART O: SUPPORTED EMPLOYMENT SERVICES
FOR PERSONS WITH BRAIN INJURIES

Section

686.1400 Supported Employment Service Provider Requirements
686.1410 Rate of Pay for Supported Employment Services

686.APPENDIX A Acceptable Human Service Degrees

AUTHORITY: Implementing Section 3 of the Disabled Persons Rehabilitation Act [20 ILCS 2405/3].

SOURCE: Adopted at 19 Ill. Reg. 5104, effective March 21, 1995; amended at 20 Ill. Reg. 12479, effective August 28, 1996; recodified from the Department of Rehabilitation Services to the Department of Human Services at 21 Ill. Reg. 9325; amended at 22 Ill. Reg. 18945, effective October 1, 1998; amended at 22 Ill. Reg. 19262, effective October 1, 1998; amended at 23 Ill. Reg. 499, effective December 22, 1998; amended at 23 Ill. Reg. 6457, effective May 17, 1999; amended at 24 Ill. Reg. 7501, effective May 6, 2000; amended at 24 Ill. Reg. 10212, effective July 1, 2000; amended at 24 Ill. Reg. 18174, effective November 30, 2000; amended at 25 Ill. Reg. 6282, effective May 15, 2001; amended at 26 Ill. Reg. 3994, effective February 28, 2002; amended at 28 Ill. Reg. 6453, effective April 8, 2004; amended at 29 Ill. Reg. 16508, effective October 17, 2005; amended at 31 Ill. Reg. _____, effective _____.

SUBPART G: ENVIRONMENTAL MODIFICATION

[Section 686.600 Description](#)

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

Environmental Modification – Services to physically modify the customer's home to accommodate the customer's loss of function in the completion of his/her Activities of Daily Living (ADLs).

(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.605 Criteria for the Provision of Environmental Modifications

Environmental modifications may be provided to a customer if:

- a) the modification will enable the customer to independently perform his/her ADLs, will result in a decreased need for assistance from another individual in the completion of his/her ADLs, will prevent an anticipated increase in service costs, or will improve the safety of the customer during the completion of his/her ADLs;
- b) there are no other resources, public or private, that will provide the modification; and
- c) the HSP total cost for purchase of all environmental modifications and assistive equipment purchases, rentals, and repairs (89 Ill. Adm. Code 686.705(d)) does not exceed \$25,000 over 5 years.

(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.608600 Environmental Modification Provider Requirements

All ~~vendors which provide~~ Environmental Modification ~~providers~~services must:

- a) meet the approval of the customer and counselor;~~be selected pursuant to the bidding requirement found at 44 Ill. Adm. Code 1175;~~
- b) submit a completed 1413 A - Waiver Program Provider Agreement for Participation in the Illinois Medical Assistance Program form;~~meet the approval of the customer and counselor;~~
- c) submit a completed W-9 Request for Taxpayer Identification Number and Certificate;

DEPARTMENT OF HUMAN SERVICES

NOTICE OF PROPOSED AMENDMENTS

- ~~de)~~ carry a minimum of at least \$500,000 in liability insurance, and provide DHS DRS with a copy of the Certificate of Insurance verifying current~~the~~ coverage; and
- ~~e)~~ provide proof of appropriate current contractor licenses, as applicable;
- ~~fd)~~ perform all modifications so that they meet the standards established by the Environmental Barriers Act, the Illinois Accessibility Code [71 ILCS 400] and local zoning ordinances and codes; and Capital Development Board at 71 Ill. Adm. Code 400—Accessibility Standards.
- ~~g)~~ obtain proper building permits as required by local municipalities.

(Source: Renumbered from Section 686.600 to Section 686.608 and amended at 31 Ill. Reg. _____, effective _____)

Section 686.610 Cost of Environmental Modification (Repealed)

~~The cost of environmental modification, when amortized over a 12-month period and added to all other monthly service costs, may not exceed the SCM (89 Ill. Adm. Code 679) established for the customer's case.~~

(Source: Repealed at 31 Ill. Reg. _____, effective _____)

Section 686.615 Environmental Modification Bidding Procedures and Requirements

- ~~a)~~ For environmental modification purchases costing \$1,500 or less, bids are not required.
- ~~b)~~ For environmental modification purchases costing more than \$1,500, 3 bids must be obtained using an Invitation to Bid form (IL 488-0293);
 - ~~1)~~ If an item is available from fewer than 3 sources, the maximum number of bids possible shall be obtained.
 - ~~2)~~ The lowest bid received from an eligible provider will be accepted.
 - ~~3)~~ All exceptions must have supervisory approval.

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(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.620 Permanency of Environmental Modification

For environmental modifications ~~that~~~~which~~ cannot be detached from the dwelling, the home must be owned or mortgage held by the customer, ~~or other family member living in the home, If the home is not owned by the customer,~~ or the customer, with the assistance of the counselor, must obtain written permission of the ~~homeowner/property owner~~~~landlord~~ to make the modifications and to ensure that the ~~homeowner/property owner~~~~landlord~~ understands the permanency of the ~~modifications~~~~modification~~ and DHS-~~DRS'ORS~~ inability to return the building to its previous condition. A Homeowner/Lessor Agreement form (IL 488-0040) must be completed and signed by the homeowner/lessor, customer/lessee, and the counselor prior to the installation of any environmental modifications.

(Source: Amended at 31 Ill. Reg. _____, effective _____)

Section 686.630 Reason for Denial of Environmental Modification

Environmental modifications shall be denied when:

- a) the cost of the modifications ~~does~~~~do~~ not comply with the provisions of Section 686.~~605(c)~~~~610~~;
- b) the customer has a poor history as a tenant, or is otherwise not expected to remain in the home to be modified for a period of at least 1 year;
- c) the past practices or reputation of the landlord is unfavorable; or
- d) the modifications are for "value added" or cosmetic purposes.

(Source: Amended at 31 Ill. Reg. _____, effective _____)

Section 686.640 Verification of Environmental Modification

Within 30 days of the date of completion of the environmental ~~modifications~~~~modification~~, the counselor must make a home visit to inspect the modifications and to ensure customer satisfaction with the ~~modifications~~~~modification~~. A signed Receipt for Appliances, Merchandise and Supplies form (IL 488-1694)~~Signed verification~~ from the customer shall be required to verify receipt and satisfaction with the ~~modifications~~~~modification~~.

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(Source: Amended at 31 Ill. Reg. _____, effective _____)

SUBPART H: ASSISTIVE EQUIPMENT

Section 686.700 Description

Assistive Equipment - Items necessary to accommodate the customer's loss of function in the completion of his/her Activities of Daily Living (ADLs). This does not include medical supplies, disposable personal hygiene items, or items necessary for medical treatment.

(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.705 Criteria for the Purchase, Rental, or Repair of Assistive Equipment

Assistive equipment may be provided to a customer if:

- a) the equipment will enable the customer to independently perform his/her ADLs, will result in a decreased need for assistance from another individual in the completion of his/her ADLs, will prevent an anticipated increase in service costs, or will improve the safety of the customer during the completion of his/her ADLs;
- b) there is an official communication/documentation in the file of Medicaid denial by the Department of Healthcare and Family Services (HFS) for the requested assistive equipment;
- c) there are no other resources, public or private, that will provide the equipment;
and
- d) the HSP total cost for purchases, rentals, and repairs of all assistive equipment and environmental modifications (89 Ill. Adm. Code 686.605(c)) does not exceed \$25,000 over 5 years.

(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.708 Purchase, Rental, or Repair of Assistive Equipment

A prescription from a physician or licensed therapist is required for all purchases or rentals of medically-oriented assistive equipment.

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- a) Assistive equipment may be purchased when:
- 1) the customer is expected to need the equipment for a period to exceed 1 year;
 - 2) the cost of renting the equipment exceeds the purchase price of the equipment; or
 - 3) the equipment is not available for rental.
- b) Assistive equipment may be rented when:
- 1) the customer is not expected to need the equipment for an extended period of time (i.e., less than 1 year); and
 - 2) the rental cost for the equipment for the period the customer is expected to need the equipment is less than the purchase price for the equipment.
- c) Assistive equipment may be repaired when:
- 1) the equipment is already in the possession of the customer;
 - 2) the repair cost is less than the rental or purchase price for the same equipment; and
 - 3) the equipment, when repaired, is expected to have an increased useful life of at least 1 year.
- d) If an item is available for purchase, rental, or repair through Medicaid, DHS-DRS will not provide additional funding if an approved provider refuses to accept the Medicaid approved rate.

(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.710 Provision of Assistive Equipment (Repealed)

- a) ~~Assistive equipment may be provided to a customer if:~~

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- 1) ~~there are no other resources, public or private, which will provide the equipment;~~
 - 2) ~~the cost of providing the equipment, when amortized over a 12-month period and added to all other service costs, does not exceed the SCM (89 Ill. Adm. Code 679) established for the customer's case; and~~
 - 3) ~~the equipment reduces the need for an existing service and/or anticipated increase in a service provided through HSP.~~
- b) ~~Assistive equipment may be purchased, rented, or repaired for a customer, based on the following:~~
- 1) ~~assistive equipment shall be purchased when:~~
 - A) ~~the customer is expected to need the equipment for a period to exceed 1 year;~~
 - B) ~~the cost of renting the equipment exceeds the purchase price of the equipment; or~~
 - C) ~~the equipment is not available for rental;~~
 - 2) ~~assistive equipment shall be rented for a customer when:~~
 - A) ~~the customer is not expected to need the equipment for an extended period of time (i.e., less than 1 year); and~~
 - B) ~~the rental cost for the equipment for the period the customer is expected to need the equipment is less than the purchase price for the equipment; and~~
 - 3) ~~assistive equipment shall be repaired for a customer when:~~
 - A) ~~the equipment is already in the possession of the customer;~~
 - B) ~~the repair cost is less than the rental or purchase price for the same equipment; and~~

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- ~~Ⓒ) the equipment, when repaired, is expected to have an increased useful life of at least 1 year.~~

(Source: Repealed at 31 Ill. Reg. _____, effective _____)

Section 686.715700 Assistive Equipment Provider Requirements

All ~~assistive equipment providers~~ ~~vendors which provide Assistive Equipment services~~ must:

- a) ~~meet the approval of the customer and counselor; be selected pursuant to the bidding requirement found at 44 Ill. Adm. Code 1175; and~~
- b) ~~submit a completed 1413A - Waiver Program Provider Agreement for Participation in the Illinois Medical Assistance Program form; and meet the approval of the customer and counselor.~~
- c) ~~submit a completed W-9 Request for Taxpayer Identification Number and Certificate.~~

(Source: Renumbered from Section 686.700 to Section 686.715 and amended at 31 Ill. Reg. _____, effective _____)

Section 686.720 Verification of Receipt of Assistive Equipment (Repealed)

- a) ~~Within 30 calendar days of receipt of purchased assistive equipment, the counselor must make a home visit to verify that the equipment has been delivered to the customer or repaired and to ensure customer satisfaction. Written verification from the customer shall be required to verify receipt and satisfaction.~~
- b) ~~Within 30 calendar days of rental or repair of assistive equipment, the counselor must contact the customer by phone or in person and document customer satisfaction with the rental/repair in the case file.~~

(Source: Repealed at 31 Ill. Reg. _____, effective _____)

Section 686.722 Assistive Equipment Bidding Procedures and Requirements

- a) For assistive equipment purchases costing \$1,500 or less, bids are not required.

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- b) For assistive equipment purchases costing more than \$1,500, 3 bids must be obtained using an Invitation to Bid form (IL 488-0293);
- 1) If an item is available from fewer than 3 sources, the maximum number of bids possible shall be obtained.
 - 2) The lowest bid received from an eligible provider will be accepted.
 - 3) All exceptions must have supervisory approval.

(Source: Added at 31 Ill. Reg. _____, effective _____)

Section 686.730 Verification of Receipt of, and Customer Satisfaction with, Assistive Equipment

Assistive equipment that is purchased, rented or repaired requires customer contact for verification of equipment/services provided. A Receipt for Appliances, Merchandise and Supplies form (IL 488-1694) must be completed and signed by the customer within 60 days after the equipment delivery, installation, or repair.

(Source: Added at 31 Ill. Reg. _____, effective _____)

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- 1) Heading of the Part: Pay Plan
- 2) Code Citation: 80 Ill. Adm. Code 310
- 3)

<u>Section Numbers:</u>	<u>Adopted Action:</u>
310.50	Amendment
310.80	Amendment
310.100	Amendment
310.260	Amendment
310.280	Amendment
310.290	Amendment
310.295	New Section
310.410	Amendment
310.450	Amendment
310.490	Amendment
310.495	Amendment
310.500	Amendment
310.530	Amendment
310.540	Amendment
310.APPENDIX A TABLE J	Amendment
310.APPENDIX A TABLE Q	Amendment
310.APPENDIX A TABLE W	Amendment
310.APPENDIX A TABLE X	Amendment
310.APPENDIX B	Amendment
310.APPENDIX C	Amendment
310.APPENDIX D	Amendment
310.APPENDIX G	Amendment
- 4) Statutory Authority: Authorized by Sections 8 and 8a of the Personnel Code [20 ILCS 415/8 and 8a]
- 5) Effective Date of Amendments: March 15, 2007
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this rulemaking contain incorporations by reference? No
- 8) A copy of the adopted amendments, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.

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- 9) Notices of Proposed Published in the Illinois Register: January 12, 2007; 31 Ill. Reg. 344
- 10) Has JCAR issued a Statement of Objection to these amendments? No
- 11) Differences between proposal and final version: Most of the changes to the main source notes and the sections are based on the preemptory amendments at 31 Ill. Reg. 2487, effective January 17, 2007 and the preemptory amendments at 31 Ill. Reg. 4445, effective February 28, 2007. Otherwise, the changes are to Sections 310.290 and 310.295 to provide a 3% adjustment increase to ranges for, and to salaries of employees in, positions assigned to and receiving out-of-state or foreign service rates where the classification's positions are otherwise assigned to a bargaining unit, to Section 310.450 (b)(2) to clarify the different eligibility conditions for annual merit increases and bonuses, and to Section 310.450 (e) and (f) to correctly reflect the title of the form.
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreements issued by JCAR? Yes
- 13) Will this rulemaking replace any emergency rulemaking currently in effect? Yes, the emergency amendments published at 31 Ill. Reg. 1483.
- 14) Are there any amendments pending on this Part? Yes

<u>Section Numbers:</u>	<u>Proposed Action:</u>	<u>Ill. Reg. Citation:</u>
310.50	Amendment	30 Ill. Reg. 15240; 9/29/06
310.100	Amendment	30 Ill. Reg. 15240; 9/29/06
310.280	Amendment	30 Ill. Reg. 15240; 9/29/06
310.290	Amendment	30 Ill. Reg. 15240; 9/29/06
310.295	New Section	30 Ill. Reg. 15240; 9/29/06
310.410	Amendment	30 Ill. Reg. 15240; 9/29/06
310.490	Amendment	30 Ill. Reg. 15240; 9/29/06
310.500	Amendment	30 Ill. Reg. 15240; 9/29/06
310.APPENDIX A TABLE J	Amendment	30 Ill. Reg. 15240; 9/29/06
310.APPENDIX A TABLE Q	Amendment	30 Ill. Reg. 15240; 9/29/06
310.APPENDIX A TABLE W	Amendment	30 Ill. Reg. 15240; 9/29/06
310.APPENDIX A TABLE X	Amendment	30 Ill. Reg. 15240; 9/29/06
310.APPENDIX B	Amendment	30 Ill. Reg. 15240; 9/29/06
310.290	Amendment	30 Ill. Reg. 16504; 10/20/06
310.APPENDIX C	Amendment	30 Ill. Reg. 16504; 10/20/06

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310.APPENDIX D	Amendment	30 Ill. Reg. 16504; 10/20/06
310.APPENDIX G	Amendment	30 Ill. Reg. 16504; 10/20/06

- 15) Summary and Purpose of Amendments: In the Table of Contents, the heading changes are to Section 310.290 removing "or Foreign Service", to Sections 310.450 and 310.540 including bonuses and to add the new Section 310.295 for foreign service rates.

In Section 310.50, the definition of "creditable service" references to Section 310.80 are corrected, the entrance salary becomes "entrance base salary" and "Superior Performance" is removed.

In Section 310.80(d), the January 1, 2007 effective date of the 3% adjustment increase to salary grade salaries is specified.

In Section 310.100, "out-of state assignment" is placed next to the other assignment pay treatments, the subsections are numbered to accommodate the placement, and in subsection (m) the hyphen is removed from "bi-lingual" to match the definition in 310.50.

In Section 310.260, the 3% adjustment increase to the salary grade trainee rates and to the base salary for each salary grade employee without change in the employee's creditable service date effective January 1, 2007 are specified.

In Section 310.280, two designated rates are removed at the request of the agencies and as approved by the Governor. The annual salary of \$55,200 for the Administrative Assistant I, Position Number 00501-10-68-010-80-21, in the Department of Human Services, is removed effective August 24, 2006. The annual salary of \$123,060 for a Senior Public Service Administrator, Position Number 40070-33-20-000-00-61, in the Department of Healthcare and Family Services, is removed effective August 15, 2006.

In Section 310.290, foreign service information is removed. The Revenue Audit Supervisor title's out-of-state rate ranges are added. The maximum rates are increased by 17% in the out-of-state ranges where the classifications are otherwise assigned to the merit compensation system (except for the title of Senior Public Service Administrator) or not assigned to a bargaining unit. Employees in positions assigned to and receiving out-of-state rates where the classifications are otherwise assigned to the merit compensation system or not assigned to a bargaining unit are eligible for the annual merit increases and bonuses whose procedures and guidechart are in Sections 310.450 and 310.540, respectively. Suspensions of adjustments are clarified.

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In a new Section 310.295, foreign service rate information formerly in Section 310.290 is included. The maximum rates are increased by 17% in the foreign service ranges where the classifications are otherwise assigned to the merit compensation system or not assigned to a bargaining unit. Employees in positions assigned to and receiving foreign service rates where the classifications are otherwise assigned to the merit compensation system or not assigned to a bargaining unit are eligible for the annual merit increases and bonuses whose procedures and guidechart are in Sections 310.450 and 310.540, respectively. Suspensions of adjustments are clarified. The monthly exchange rate differential is now correctly labeled.

In Section 310.410, the locations of all titles with positions in the merit compensation system are clarified. Two new position classifications, State Mine Inspector-At-Large and Revenue Audit Supervisor are added to the Merit Compensation System with the proposed salary ranges, MC-11 and MC-12, respectively. The Civil Service Commission approved the classes effective June 1 and July 1, 2006, respectively.

In Section 310.450, the heading is changed to include the bonuses. The annual merit increases are restored and annual merit bonuses are added. Bonus is defined. The review is properly named as defined in 310.500. The forms and guidechart are correctly identified.

In Section 310.490, the date in subsection (j) is removed, and when to seek approval for a salary after reinstatement in subsection (m) is clarified.

In Section 310.495, subsection (c) on salary adjustment is clarified.

In Section 310.500, the definitions of base salary, creditable service, entrance salary, midpoint salary, and performance review date are clarified.

In Section 310.530, the locations of the salary schedules for all titles with positions assigned to the merit compensation system and the guidechart are clarified.

In Section 310.540, the heading is changed to include the bonuses. The guidechart with no increases is given the July 1, 2003 effective date and a guidechart effective January 1, 2007 is provided.

In Section 310.Appendix A Table J, "TR" is explained as used for the Clerical Trainee title.

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In Section 310.Appendix A Table Q, the bargaining unit, title codes, and Pay Plan codes are added to the table for consistency in the Pay Plan.

In Section 310.Appendix A Table W, the Corrections Academy Trainer title information is removed from the title table as the class was abolished by the Civil Service Commission effective May 1, 2006.

In Section 310.Appendix A Table X, the Child Welfare Supervisor title information is removed from the title table as the class was abolished by the Civil Service Commission effective July 1, 2006.

In Section 310.Appendix B, the position classifications assigned to the Salary Grade system are added in a title table. A rate table effective January 1, 2007 is added.

In Section 310.Appendix C, effective January 1, 2007 the maximum rates in the ranges assigned to medical administrator titles are increased by 17%.

In Section 310.Appendix D, effective January 1, 2007 the maximum rates in the merit compensation ranges, except for MC 20, are increased by 17% and consequently the midpoints are adjusted. The dash is replaced in the MC 20 designation with a space for consistency.

In Section 310.Appendix G, effective January 1, 2007 the maximum rates in the ranges assigned to broad-band titles, except the Senior Public Service Administrator title, are increased by 17%.

16) Information and questions regarding these adopted amendments shall be directed to:

Mr. Jason Doggett
Manager
Compensation Section
Division of Technical Services and Agency Training and Development
Bureau of Personnel
Department of Central Management Services
504 William G. Stratton Building
Springfield IL 62706

217/782-7964

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Fax: (217) 524-4570
CMS.PayPlan@Illinois.gov

- 17) Does these amendments require the preview of the Procurement Policy Board as specified in Section 5-25 of the Illinois Procurement Code [30 ILCS 50/5-25]? No

The full text of the Adopted Amendments begins on the next page:

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TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES
SUBTITLE B: PERSONNEL RULES, PAY PLANS, AND
POSITION CLASSIFICATIONS

CHAPTER I: DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

PART 310
PAY PLAN

SUBPART A: NARRATIVE

Section	
310.20	Policy and Responsibilities
310.30	Jurisdiction
310.40	Pay Schedules
310.45	Comparison of Pay Grades or Salary Ranges Assigned to Classifications
310.50	Definitions
310.60	Conversion of Base Salary to Pay Period Units
310.70	Conversion of Base Salary to Daily or Hourly Equivalents
310.80	Increases in Pay
310.90	Decreases in Pay
310.100	Other Pay Provisions
310.110	Implementation of Pay Plan Changes
310.120	Interpretation and Application of Pay Plan
310.130	Effective Date
310.140	Reinstitution of Within Grade Salary Increases (Repealed)
310.150	Fiscal Year 1985 Pay Changes in Schedule of Salary Grades, effective July 1, 1984 (Repealed)

SUBPART B: SCHEDULE OF RATES

Section	
310.205	Introduction
310.210	Prevailing Rate
310.220	Negotiated Rate
310.230	Part-Time Daily or Hourly Special Services Rate
310.240	Daily or Hourly Rate Conversion
310.250	Member, Patient and Inmate Rate
310.260	Trainee Rate
310.270	Legislated and Contracted Rate

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310.280	Designated Rate
310.290	Out-of-State or Foreign Service Rate
<u>310.295</u>	<u>Foreign Service Rate</u>
310.300	Educator Schedule for RC-063 and HR-010
310.310	Physician Specialist Rate
310.320	Annual Compensation Ranges for Executive Director and Assistant Executive Director, State Board of Elections (Repealed)
310.330	Excluded Classes Rate (Repealed)

SUBPART C: MERIT COMPENSATION SYSTEM

Section	
310.410	Jurisdiction
310.420	Objectives
310.430	Responsibilities
310.440	Merit Compensation Salary Schedule
310.450	Procedures for Determining Annual Merit Increases <u>and Bonuses</u>
310.455	Intermittent Merit Increase
310.456	Merit Zone (Repealed)
310.460	Other Pay Increases
310.470	Adjustment
310.480	Decreases in Pay
310.490	Other Pay Provisions
310.495	Broad-Band Pay Range Classes
310.500	Definitions
310.510	Conversion of Base Salary to Pay Period Units (Repealed)
310.520	Conversion of Base Salary to Daily or Hourly Equivalents
310.530	Implementation
310.540	Annual Merit Increase <u>and Bonus</u> Guidechart
310.550	Fiscal Year 1985 Pay Changes in Merit Compensation System, effective July 1, 1984 (Repealed)

310.APPENDIX A Negotiated Rates of Pay

310.TABLE A	RC-104 (Laborers' – ISEA Local #2002)
310.TABLE B	VR-706 (Meat and Poultry Inspector Supervisors, Laborers' - ISEA Local #2002)
310.TABLE C	RC-069 (Firefighters, AFSCME) (Repealed)
310.TABLE D	HR-001 (Teamsters Local #726)
310.TABLE E	RC-020 (Teamsters Local #330)

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310.TABLE F	RC-019 (Teamsters Local #25)
310.TABLE G	RC-045 (Automotive Mechanics, IFPE)
310.TABLE H	RC-006 (Corrections Employees, AFSCME)
310.TABLE I	RC-009 (Institutional Employees, AFSCME)
310.TABLE J	RC-014 (Clerical Employees, AFSCME)
310.TABLE K	RC-023 (Registered Nurses, INA)
310.TABLE L	RC-008 (Boilermakers)
310.TABLE M	RC-110 (Conservation Police Lodge)
310.TABLE N	RC-010 (Professional Legal Unit, AFSCME)
310.TABLE O	RC-028 (Paraprofessional Human Services Employees, AFSCME)
310.TABLE P	RC-029 (Paraprofessional Investigatory and Law Enforcement Employees, IFPE)
310.TABLE Q	RC-033 (Meat Inspectors, IFPE)
310.TABLE R	RC-042 (Residual Maintenance Workers, AFSCME)
310.TABLE S	HR-012 (Fair Employment Practices Employees, SEIU) (Repealed)
310.TABLE T	HR-010 (Teachers of Deaf, IFT)
310.TABLE U	HR-010 (Teachers of Deaf, Extracurricular Paid Activities)
310.TABLE V	CU-500 (Corrections Meet and Confer Employees)
310.TABLE W	RC-062 (Technical Employees, AFSCME)
310.TABLE X	RC-063 (Professional Employees, AFSCME)
310.TABLE Y	RC-063 (Educators, AFSCME)
310.TABLE Z	RC-063 (Physicians, AFSCME)
310.TABLE AA	NR-916 (Department of Natural Resources, Teamsters)
310.TABLE AB	VR-007 (Plant Maintenance Engineers, Operating Engineers) (Repealed)
310.APPENDIX B	Schedule of Salary Grade Pay Grades – Monthly Rates of Pay
310.APPENDIX C	Medical Administrator Rates
310.APPENDIX D	Merit Compensation System Salary Schedule
310.APPENDIX E	Teaching Salary Schedule (Repealed)
310.APPENDIX F	Physician and Physician Specialist Salary Schedule (Repealed)
310.APPENDIX G	Broad-Band Pay Range Classes Salary Schedule

AUTHORITY: Implementing and authorized by Sections 8 and 8a of the Personnel Code [20 ILCS 415/8 and 8a].

SOURCE: Filed June 28, 1967; codified at 8 Ill. Reg. 1558; emergency amendment at 8 Ill. Reg. 1990, effective January 31, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 2440,

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effective February 15, 1984; emergency amendment at 8 Ill. Reg. 3348, effective March 5, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 4249, effective March 16, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 5704, effective April 16, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 7290, effective May 11, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 11299, effective June 25, 1984; emergency amendment at 8 Ill. Reg. 12616, effective July 1, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 15007, effective August 6, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 15367, effective August 13, 1984; emergency amendment at 8 Ill. Reg. 21310, effective October 10, 1984, for a maximum of 150 days; amended at 8 Ill. Reg. 21544, effective October 24, 1984; amended at 8 Ill. Reg. 22844, effective November 14, 1984; emergency amendment at 9 Ill. Reg. 1134, effective January 16, 1985, for a maximum of 150 days; amended at 9 Ill. Reg. 1320, effective January 23, 1985; amended at 9 Ill. Reg. 3681, effective March 12, 1985; emergency amendment at 9 Ill. Reg. 4163, effective March 15, 1985, for a maximum of 150 days; emergency amendment at 9 Ill. Reg. 9231, effective May 31, 1985, for a maximum of 150 days; amended at 9 Ill. Reg. 9420, effective June 7, 1985; amended at 9 Ill. Reg. 10663, effective July 1, 1985; emergency amendment at 9 Ill. Reg. 15043, effective September 24, 1985, for a maximum of 150 days; peremptory amendment at 10 Ill. Reg. 3325, effective January 22, 1986; amended at 10 Ill. Reg. 3230, effective January 24, 1986; emergency amendment at 10 Ill. Reg. 8904, effective May 13, 1986, for a maximum of 150 days; peremptory amendment at 10 Ill. Reg. 8928, effective May 13, 1986; emergency amendment at 10 Ill. Reg. 12090, effective June 30, 1986, for a maximum of 150 days; peremptory amendment at 10 Ill. Reg. 13675, effective July 31, 1986; peremptory amendment at 10 Ill. Reg. 14867, effective August 26, 1986; amended at 10 Ill. Reg. 15567, effective September 17, 1986; emergency amendment at 10 Ill. Reg. 17765, effective September 30, 1986, for a maximum of 150 days; peremptory amendment at 10 Ill. Reg. 19132, effective October 28, 1986; peremptory amendment at 10 Ill. Reg. 21097, effective December 9, 1986; amended at 11 Ill. Reg. 648, effective December 22, 1986; peremptory amendment at 11 Ill. Reg. 3363, effective February 3, 1987; peremptory amendment at 11 Ill. Reg. 4388, effective February 27, 1987; peremptory amendment at 11 Ill. Reg. 6291, effective March 23, 1987; amended at 11 Ill. Reg. 5901, effective March 24, 1987; emergency amendment at 11 Ill. Reg. 8787, effective April 15, 1987, for a maximum of 150 days; emergency amendment at 11 Ill. Reg. 11830, effective July 1, 1987, for a maximum of 150 days; peremptory amendment at 11 Ill. Reg. 13675, effective July 29, 1987; amended at 11 Ill. Reg. 14984, effective August 27, 1987; peremptory amendment at 11 Ill. Reg. 15273, effective September 1, 1987; peremptory amendment at 11 Ill. Reg. 17919, effective October 19, 1987; peremptory amendment at 11 Ill. Reg. 19812, effective November 19, 1987; emergency amendment at 11 Ill. Reg. 20664, effective December 4, 1987, for a maximum of 150 days; amended at 11 Ill. Reg. 20778, effective December 11, 1987; peremptory amendment at 12 Ill. Reg. 3811, effective January 27, 1988; peremptory amendment at 12 Ill. Reg. 5459, effective March 3, 1988; amended at 12 Ill. Reg. 6073, effective March 21, 1988;

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peremptory amendment at 12 Ill. Reg. 7783, effective April 14, 1988; emergency amendment at 12 Ill. Reg. 7734, effective April 15, 1988, for a maximum of 150 days; peremptory amendment at 12 Ill. Reg. 8135, effective April 22, 1988; peremptory amendment at 12 Ill. Reg. 9745, effective May 23, 1988; emergency amendment at 12 Ill. Reg. 11778, effective July 1, 1988, for a maximum of 150 days; emergency amendment at 12 Ill. Reg. 12895, effective July 18, 1988, for a maximum of 150 days; peremptory amendment at 12 Ill. Reg. 13306, effective July 27, 1988; corrected at 12 Ill. Reg. 13359; amended at 12 Ill. Reg. 14630, effective September 6, 1988; amended at 12 Ill. Reg. 20449, effective November 28, 1988; peremptory amendment at 12 Ill. Reg. 20584, effective November 28, 1988; peremptory amendment at 13 Ill. Reg. 8080, effective May 10, 1989; amended at 13 Ill. Reg. 8849, effective May 30, 1989; peremptory amendment at 13 Ill. Reg. 8970, effective May 26, 1989; emergency amendment at 13 Ill. Reg. 10967, effective June 20, 1989, for a maximum of 150 days; emergency amendment expired on November 17, 1989; amended at 13 Ill. Reg. 11451, effective June 28, 1989; emergency amendment at 13 Ill. Reg. 11854, effective July 1, 1989, for a maximum of 150 days; corrected at 13 Ill. Reg. 12647; peremptory amendment at 13 Ill. Reg. 12887, effective July 24, 1989; amended at 13 Ill. Reg. 16950, effective October 20, 1989; amended at 13 Ill. Reg. 19221, effective December 12, 1989; amended at 14 Ill. Reg. 615, effective January 2, 1990; peremptory amendment at 14 Ill. Reg. 1627, effective January 11, 1990; amended at 14 Ill. Reg. 4455, effective March 12, 1990; peremptory amendment at 14 Ill. Reg. 7652, effective May 7, 1990; amended at 14 Ill. Reg. 10002, effective June 11, 1990; emergency amendment at 14 Ill. Reg. 11330, effective June 29, 1990, for a maximum of 150 days; amended at 14 Ill. Reg. 14361, effective August 24, 1990; emergency amendment at 14 Ill. Reg. 15570, effective September 11, 1990, for a maximum of 150 days; emergency amendment expired on February 8, 1991; corrected at 14 Ill. Reg. 16092; peremptory amendment at 14 Ill. Reg. 17098, effective September 26, 1990; amended at 14 Ill. Reg. 17189, effective October 2, 1990; amended at 14 Ill. Reg. 17189, effective October 19, 1990; amended at 14 Ill. Reg. 18719, effective November 13, 1990; peremptory amendment at 14 Ill. Reg. 18854, effective November 13, 1990; peremptory amendment at 15 Ill. Reg. 663, effective January 7, 1991; amended at 15 Ill. Reg. 3296, effective February 14, 1991; amended at 15 Ill. Reg. 4401, effective March 11, 1991; peremptory amendment at 15 Ill. Reg. 5100, effective March 20, 1991; peremptory amendment at 15 Ill. Reg. 5465, effective April 2, 1991; emergency amendment at 15 Ill. Reg. 10485, effective July 1, 1991, for a maximum of 150 days; amended at 15 Ill. Reg. 11080, effective July 19, 1991; amended at 15 Ill. Reg. 13080, effective August 21, 1991; amended at 15 Ill. Reg. 14210, effective September 23, 1991; emergency amendment at 16 Ill. Reg. 711, effective December 26, 1991, for a maximum of 150 days; amended at 16 Ill. Reg. 3450, effective February 20, 1992; peremptory amendment at 16 Ill. Reg. 5068, effective March 11, 1992; peremptory amendment at 16 Ill. Reg. 7056, effective April 20, 1992; emergency amendment at 16 Ill. Reg. 8239, effective May 19, 1992, for a maximum of 150 days; amended at 16 Ill. Reg. 8382, effective May 26, 1992; emergency amendment at 16 Ill. Reg. 13950, effective August 19,

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1992, for a maximum of 150 days; emergency amendment at 16 Ill. Reg. 14452, effective September 4, 1992, for a maximum of 150 days; amended at 17 Ill. Reg. 238, effective December 23, 1992; peremptory amendment at 17 Ill. Reg. 498, effective December 18, 1992; amended at 17 Ill. Reg. 590, effective January 4, 1993; amended at 17 Ill. Reg. 1819, effective February 2, 1993; amended at 17 Ill. Reg. 6441, effective April 8, 1993; emergency amendment at 17 Ill. Reg. 12900, effective July 22, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 13409, effective July 29, 1993; emergency amendment at 17 Ill. Reg. 13789, effective August 9, 1993, for a maximum of 150 days; emergency amendment at 17 Ill. Reg. 14666, effective August 26, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 19103, effective October 25, 1993; emergency amendment at 17 Ill. Reg. 21858, effective December 1, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 22514, effective December 15, 1993; amended at 18 Ill. Reg. 227, effective December 17, 1993; amended at 18 Ill. Reg. 1107, effective January 18, 1994; amended at 18 Ill. Reg. 5146, effective March 21, 1994; peremptory amendment at 18 Ill. Reg. 9562, effective June 13, 1994; emergency amendment at 18 Ill. Reg. 11299, effective July 1, 1994, for a maximum of 150 days; peremptory amendment at 18 Ill. Reg. 13476, effective August 17, 1994; emergency amendment at 18 Ill. Reg. 14417, effective September 9, 1994, for a maximum of 150 days; amended at 18 Ill. Reg. 16545, effective October 31, 1994; peremptory amendment at 18 Ill. Reg. 16708, effective October 28, 1994; amended at 18 Ill. Reg. 17191, effective November 21, 1994; amended at 19 Ill. Reg. 1024, effective January 24, 1995; peremptory amendment at 19 Ill. Reg. 2481, effective February 17, 1995; peremptory amendment at 19 Ill. Reg. 3073, effective February 17, 1995; amended at 19 Ill. Reg. 3456, effective March 7, 1995; peremptory amendment at 19 Ill. Reg. 5145, effective March 14, 1995; amended at 19 Ill. Reg. 6452, effective May 2, 1995; peremptory amendment at 19 Ill. Reg. 6688, effective May 1, 1995; amended at 19 Ill. Reg. 7841, effective June 1, 1995; amended at 19 Ill. Reg. 8156, effective June 12, 1995; amended at 19 Ill. Reg. 9096, effective June 27, 1995; emergency amendment at 19 Ill. Reg. 11954, effective August 1, 1995, for a maximum of 150 days; peremptory amendment at 19 Ill. Reg. 13979, effective September 19, 1995; peremptory amendment at 19 Ill. Reg. 15103, effective October 12, 1995; amended at 19 Ill. Reg. 16160, effective November 28, 1995; amended at 20 Ill. Reg. 308, effective December 22, 1995; emergency amendment at 20 Ill. Reg. 4060, effective February 27, 1996, for a maximum of 150 days; peremptory amendment at 20 Ill. Reg. 6334, effective April 22, 1996; peremptory amendment at 20 Ill. Reg. 7434, effective May 14, 1996; amended at 20 Ill. Reg. 8301, effective June 11, 1996; amended at 20 Ill. Reg. 8657, effective June 20, 1996; amended at 20 Ill. Reg. 9006, effective June 26, 1996; amended at 20 Ill. Reg. 9925, effective July 10, 1996; emergency amendment at 20 Ill. Reg. 10213, effective July 15, 1996, for a maximum of 150 days; amended at 20 Ill. Reg. 10841, effective August 5, 1996; peremptory amendment at 20 Ill. Reg. 13408, effective September 24, 1996; amended at 20 Ill. Reg. 15018, effective November 7, 1996; peremptory amendment at 20 Ill. Reg. 15092, effective November 7, 1996; emergency amendment at 21 Ill. Reg. 1023, effective January 6, 1997, for a maximum of 150 days; amended

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at 21 Ill. Reg. 1629, effective January 22, 1997; amended at 21 Ill. Reg. 5144, effective April 15, 1997; amended at 21 Ill. Reg. 6444, effective May 15, 1997; amended at 21 Ill. Reg. 7118, effective June 3, 1997; emergency amendment at 21 Ill. Reg. 10061, effective July 21, 1997, for a maximum of 150 days; emergency amendment at 21 Ill. Reg. 12859, effective September 8, 1997, for a maximum of 150 days; preemptory amendment at 21 Ill. Reg. 14267, effective October 14, 1997; preemptory amendment at 21 Ill. Reg. 14589, effective October 15, 1997; preemptory amendment at 21 Ill. Reg. 15030, effective November 10, 1997; amended at 21 Ill. Reg. 16344, effective December 9, 1997; preemptory amendment at 21 Ill. Reg. 16465, effective December 4, 1997; preemptory amendment at 21 Ill. Reg. 17167, effective December 9, 1997; preemptory amendment at 22 Ill. Reg. 1593, effective December 22, 1997; amended at 22 Ill. Reg. 2580, effective January 14, 1998; preemptory amendment at 22 Ill. Reg. 4326, effective February 13, 1998; preemptory amendment at 22 Ill. Reg. 5108, effective February 26, 1998; preemptory amendment at 22 Ill. Reg. 5749, effective March 3, 1998; amended at 22 Ill. Reg. 6204, effective March 12, 1998; preemptory amendment at 22 Ill. Reg. 7053, effective April 1, 1998; preemptory amendment at 22 Ill. Reg. 7320, effective April 10, 1998; preemptory amendment at 22 Ill. Reg. 7692, effective April 20, 1998; emergency amendment at 22 Ill. Reg. 12607, effective July 2, 1998, for a maximum of 150 days; preemptory amendment at 22 Ill. Reg. 15489, effective August 7, 1998; amended at 22 Ill. Reg. 16158, effective August 31, 1998; preemptory amendment at 22 Ill. Reg. 19105, effective September 30, 1998; preemptory amendment at 22 Ill. Reg. 19943, effective October 27, 1998; preemptory amendment at 22 Ill. Reg. 20406, effective November 5, 1998; amended at 22 Ill. Reg. 20581, effective November 16, 1998; amended at 23 Ill. Reg. 664, effective January 1, 1999; preemptory amendment at 23 Ill. Reg. 730, effective December 29, 1998; emergency amendment at 23 Ill. Reg. 6533, effective May 10, 1999, for a maximum of 150 days; amended at 23 Ill. Reg. 7065, effective June 3, 1999; emergency amendment at 23 Ill. Reg. 8169, effective July 1, 1999, for a maximum of 150 days; amended at 23 Ill. Reg. 11020, effective August 26, 1999; amended at 23 Ill. Reg. 12429, effective September 21, 1999; preemptory amendment at 23 Ill. Reg. 12493, effective September 23, 1999; amended at 23 Ill. Reg. 12604, effective September 24, 1999; amended at 23 Ill. Reg. 13053, effective September 27, 1999; preemptory amendment at 23 Ill. Reg. 13132, effective October 1, 1999; amended at 23 Ill. Reg. 13570, effective October 26, 1999; amended at 23 Ill. Reg. 14020, effective November 15, 1999; amended at 24 Ill. Reg. 1025, effective January 7, 2000; preemptory amendment at 24 Ill. Reg. 3399, effective February 3, 2000; amended at 24 Ill. Reg. 3537, effective February 18, 2000; amended at 24 Ill. Reg. 6874, effective April 21, 2000; amended at 24 Ill. Reg. 7956, effective May 23, 2000; emergency amendment at 24 Ill. Reg. 10328, effective July 1, 2000, for a maximum of 150 days; emergency expired November 27, 2000; preemptory amendment at 24 Ill. Reg. 10767, effective July 3, 2000; amended at 24 Ill. Reg. 13384, effective August 17, 2000; preemptory amendment at 24 Ill. Reg. 14460, effective September 14, 2000; preemptory amendment at 24 Ill. Reg. 16700, effective October 30, 2000; preemptory amendment at 24 Ill. Reg. 17600, effective November 16, 2000; amended at 24 Ill.

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Reg. 18058, effective December 4, 2000; preemptory amendment at 24 Ill. Reg. 18444, effective December 1, 2000; amended at 25 Ill. Reg. 811, effective January 4, 2001; amended at 25 Ill. Reg. 2389, effective January 22, 2001; amended at 25 Ill. Reg. 4552, effective March 14, 2001; preemptory amendment at 25 Ill. Reg. 5067, effective March 21, 2001; amended at 25 Ill. Reg. 5618, effective April 4, 2001; amended at 25 Ill. Reg. 6655, effective May 11, 2001; amended at 25 Ill. Reg. 7151, effective May 25, 2001; preemptory amendment at 25 Ill. Reg. 8009, effective June 14, 2001; emergency amendment at 25 Ill. Reg. 9336, effective July 3, 2001, for a maximum of 150 days; amended at 25 Ill. Reg. 9846, effective July 23, 2001; amended at 25 Ill. Reg. 12087, effective September 6, 2001; amended at 25 Ill. Reg. 15560, effective November 20, 2001; preemptory amendment at 25 Ill. Reg. 15671, effective November 15, 2001; amended at 25 Ill. Reg. 15974, effective November 28, 2001; emergency amendment at 26 Ill. Reg. 223, effective December 21, 2001, for a maximum of 150 days; amended at 26 Ill. Reg. 1143, effective January 17, 2002; amended at 26 Ill. Reg. 4127, effective March 5, 2002; preemptory amendment at 26 Ill. Reg. 4963, effective March 15, 2002; amended at 26 Ill. Reg. 6235, effective April 16, 2002; emergency amendment at 26 Ill. Reg. 7314, effective April 29, 2002, for a maximum of 150 days; amended at 26 Ill. Reg. 10425, effective July 1, 2002; emergency amendment at 26 Ill. Reg. 10952, effective July 1, 2002, for a maximum of 150 days; amended at 26 Ill. Reg. 13934, effective September 10, 2002; amended at 26 Ill. Reg. 14965, effective October 7, 2002; emergency amendment at 26 Ill. Reg. 16583, effective October 24, 2002, for a maximum of 150 days; emergency expired March 22, 2003; preemptory amendment at 26 Ill. Reg. 17280, effective November 18, 2002; amended at 26 Ill. Reg. 17374, effective November 25, 2002; amended at 26 Ill. Reg. 17987, effective December 9, 2002; amended at 27 Ill. Reg. 3261, effective February 11, 2003; expedited correction at 28 Ill. Reg. 6151, effective February 11, 2003; amended at 27 Ill. Reg. 8855, effective May 15, 2003; amended at 27 Ill. Reg. 9114, effective May 27, 2003; emergency amendment at 27 Ill. Reg. 10442, effective July 1, 2003, for a maximum of 150 days; emergency expired November 27, 2003; preemptory amendment at 27 Ill. Reg. 17433, effective November 7, 2003; amended at 27 Ill. Reg. 18560, effective December 1, 2003; preemptory amendment at 28 Ill. Reg. 1441, effective January 9, 2004; amended at 28 Ill. Reg. 2684, effective January 22, 2004; amended at 28 Ill. Reg. 6879, effective April 30, 2004; preemptory amendment at 28 Ill. Reg. 7323, effective May 10, 2004; amended at 28 Ill. Reg. 8842, effective June 11, 2004; preemptory amendment at 28 Ill. Reg. 9717, effective June 28, 2004; amended at 28 Ill. Reg. 12585, effective August 27, 2004; preemptory amendment at 28 Ill. Reg. 13011, effective September 8, 2004; preemptory amendment at 28 Ill. Reg. 13247, effective September 20, 2004; preemptory amendment at 28 Ill. Reg. 13656, effective September 27, 2004; emergency amendment at 28 Ill. Reg. 14174, effective October 15, 2004, for a maximum of 150 days; emergency expired March 13, 2005; preemptory amendment at 28 Ill. Reg. 14689, effective October 22, 2004; preemptory amendment at 28 Ill. Reg. 15336, effective November 15, 2004; preemptory amendment at 28 Ill. Reg. 16513, effective December 9, 2004; preemptory amendment at 29 Ill. Reg. 726, effective December 15, 2004; amended at 29 Ill. Reg.

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1166, effective January 7, 2005; preemptory amendment at 29 Ill. Reg. 1385, effective January 4, 2005; preemptory amendment at 29 Ill. Reg. 1559, effective January 11, 2005; preemptory amendment at 29 Ill. Reg. 2050, effective January 19, 2005; preemptory amendment at 29 Ill. Reg. 4125, effective February 23, 2005; amended at 29 Ill. Reg. 5375, effective April 4, 2005; preemptory amendment at 29 Ill. Reg. 6105, effective April 14, 2005; preemptory amendment at 29 Ill. Reg. 7217, effective May 6, 2005; preemptory amendment at 29 Ill. Reg. 7840, effective May 10, 2005; amended at 29 Ill. Reg. 8110, effective May 23, 2005; preemptory amendment at 29 Ill. Reg. 8214, effective May 23, 2005; preemptory amendment at 29 Ill. Reg. 8418, effective June 1, 2005; amended at 29 Ill. Reg. 9319, effective July 1, 2005; preemptory amendment at 29 Ill. Reg. 12076, effective July 15, 2005; preemptory amendment at 29 Ill. Reg. 13265, effective August 11, 2005; amended at 29 Ill. Reg. 13540, effective August 22, 2005; preemptory amendment at 29 Ill. Reg. 14098, effective September 2, 2005; amended at 29 Ill. Reg. 14166, effective September 9, 2005; amended at 29 Ill. Reg. 19551, effective November 21, 2005; emergency amendment at 29 Ill. Reg. 20554, effective December 2, 2005, for a maximum of 150 days; preemptory amendment at 29 Ill. Reg. 20693, effective December 12, 2005; preemptory amendment at 30 Ill. Reg. 623, effective December 28, 2005; preemptory amendment at 30 Ill. Reg. 1382, effective January 13, 2006; amended at 30 Ill. Reg. 2289, effective February 6, 2006; preemptory amendment at 30 Ill. Reg. 4157, effective February 22, 2006; preemptory amendment at 30 Ill. Reg. 5687, effective March 7, 2006; preemptory amendment at 30 Ill. Reg. 6409, effective March 30, 2006; amended at 30 Ill. Reg. 7857, effective April 17, 2006; amended at 30 Ill. Reg. 9438, effective May 15, 2006; preemptory amendment at 30 Ill. Reg. 10153, effective May 18, 2006; preemptory amendment at 30 Ill. Reg. 10508, effective June 1, 2006; amended at 30 Ill. Reg. 11336, effective July 1, 2006; emergency amendment at 30 Ill. Reg. 12340, effective July 1, 2006, for a maximum of 150 days; preemptory amendment at 30 Ill. Reg. 12418, effective July 1, 2006; amended at 30 Ill. Reg. 12761, effective July 17, 2006; preemptory amendment at 30 Ill. Reg. 13547, effective August 1, 2006; preemptory amendment at 30 Ill. Reg. 15059, effective September 5, 2006; preemptory amendment at 30 Ill. Reg. 16439, effective September 27, 2006; emergency amendment at 30 Ill. Reg. 16626, effective October 3, 2006, for a maximum of 150 days; preemptory amendment at 30 Ill. Reg. 17603, effective October 20, 2006; amended at 30 Ill. Reg. 18610, effective November 20, 2006; preemptory amendment at 30 Ill. Reg. 18823, effective November 21, 2006; preemptory amendment at 31 Ill. Reg. 230, effective December 20, 2006; emergency amendment at 31 Ill. Reg. 1483, effective January 1, 2007, for a maximum of 150 days; preemptory amendment at 31 Ill. Reg. 2485, effective January 17, 2007; preemptory amendment at 31 Ill. Reg. 4445, effective February 28, 2007; amended at 31 Ill. Reg. 4982, effective March 15, 2007.

SUBPART A: NARRATIVE

Section 310.50 Definitions

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The following definitions of terms are for purposes of clarification only. They affect the Schedule of Rates (Subpart B), Negotiated Rates of Pay (Appendix A), and the Schedule of Salary Grade Pay Grades - Monthly Rates of Pay (Appendix B). Section 310.500 contains definitions of terms applying specifically to the Merit Compensation System.

"Adjustment in Salary" – A change in salary rate occasioned by a previously committed error or oversight, or required in the best interest of the State as defined in Sections 310.80 and 310.90.

"Base Salary" – A dollar amount of pay specifically designated in the Schedule of Salary Grade Pay Grades - Monthly Rates of Pay (Appendix B) or Schedule of Rates (Subpart B). Base salary does not include commission, incentive pay, bilingual pay, longevity pay, overtime pay, shift differential pay or deductions for time not worked.

"Bilingual Pay" – The dollar amount per month, or percentage of the employee's monthly base salary, paid in addition to the employee's base salary when the individual position held by the employee has a job description that requires the use of sign language, Braille, or another second language (e.g., Spanish), or that requires the employee to be bilingual.

"Comparable Classes" – Two or more classes that are in the same pay grade.

"Creditable Service" – All service in full or regularly scheduled part-time pay status beginning with the date of initial employment or the effective date of the last salary increase that was at least equivalent to a full step. A new creditable service date will follow an increase of a step or more except for the following actions:

A reevaluation resulting in a salary increase less than a step in the former pay grade.

Reallocation resulting in a salary increase less than a step increase in the former pay grade.

Adjustments as provided for in Section 310.80~~(e)(f)~~ that are approved to correct errors or oversights. (A new creditable service date will follow Section 310.80~~(e)(f)~~ adjustments in the best interest of the agency, unless

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the Director of Central Management Services determines the change in creditable service date to be inequitable.)

"Demotion" – The assignment for cause of an employee to a vacant position in a class in a lower pay grade than the former class.

"Differential" – The additional compensation added to the base salary of an employee resulting from conditions of employment imposed on him/her during normal schedule of work.

"Entrance [Base Salary](#)" – The initial base salary assigned to an employee upon entering State service.

"Hourly Pay Grade" – The designation for hourly negotiated pay rates is "H".

"In Between Pay Grade" – The designation for negotiated pay rates in between pay grades is ".5".

"In-hiring Rate" – An in-hiring rate is a minimum rate/step for a class that is above the normal minimum of the range, as approved by the Director of Central Management Services after a review of competitive market starting rates for similar classes.

"Pay Grade" – The numeric designation used for an established set of steps or salary range.

"Pay Plan Code" – The designation used in assigning a specific salary rate based on a variety of factors associated with the position. Pay Plan Codes used in the Pay Plan are:

- 7 = Salary Grade regular pension formula rate
- 8 = Salary Grade alternative pension formula rate
- 9 = Salary Grade maximum-security institution rate
- B = Negotiated regular pension formula rate for the State of Illinois
- E = Educator title AFSCME negotiated 12-month regular pension formula rate for the State of Illinois
- J = Negotiated regular pension formula rate for states other than Illinois, California or New Jersey

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- L = Educator title AFSCME negotiated 12-month alternative pension formula rate for the State of Illinois
- M = Educator title AFSCME negotiated 9-month regular pension formula rate at the Illinois School for the Visually Impaired
- N = Educator title Illinois Federation of Teachers negotiated 9-month regular pension formula rate for the Illinois School for the Deaf
- O = Educator title AFSCME negotiated 9-month regular pension formula rate at the Illinois Center for Rehabilitation and Education-Roosevelt
- P = Educator title AFSCME negotiated 12-month maximum-security institution rate for the State of Illinois
- Q = Negotiated alternative pension formula rate for the State of Illinois
- S = Negotiated maximum-security institution rate for the State of Illinois
- U = Negotiated regular pension formula rate for the state of California or New Jersey

"Promotion" – The appointment of an employee, with the approval of the agency and the Department of Central Management Services, to a vacant position in a class in a higher pay grade than the former class.

"Reallocation" – The change in the classification of a position resulting from significant changes in assigned duties and responsibilities.

"Reclassification" - The assignment of a position or positions to a different classification based on creation of a new classification or the revision of existing class specification, and approved by the Civil Service Commission.

"Reevaluation" – The assignment of a different pay grade to a class based upon change in relation to other classes or to the labor market.

"Salary Grade" – The system of pay practices applied to specific positions or employees not represented by a bargaining unit, and not in the Merit Compensation System, which includes Broad-Band positions.

"Salary Range" – The dollar value represented by Steps 1c through 8 of a pay grade assigned to a class title.

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"Satisfactory Performance Increase" – An upward revision in the base salary from one designated step to the next higher step in the pay grade for that class as a result of having served the required amount of time at the former rate with not less than a satisfactory level of competence. (Satisfactory level of competence shall mean work, the level of which, in the opinion of the agency head, is above that typified by the marginal employee.)

~~"Superior Performance" – Performance characterized by work results substantially above a satisfactory level.~~

"Transfer" – The assignment of an employee to a vacant position having the same pay grade.

"Work Year" – That period of time determined by the agency and filed with the Department of Central Management Services in accordance with 80 Ill. Adm. Code 303.300.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.80 Increases in Pay

Except as otherwise provided in this Section, for employees occupying positions in classes that are paid in conformance with the Schedule of Negotiated Rates (Appendix A) and the Schedule of Salary Grade Pay Grades - Monthly Rates of Pay (Appendix B), increases shall be granted as follows and will become effective the first day of the pay period following the date of approval:

- a) Satisfactory Performance Increase –
 - 1) Each employee who has not attained Step 8 of the relevant pay grade, and whose level of performance has been at a satisfactory level of competence, shall be successively advanced in pay to the next higher step in the pay grade after one year of creditable service in the same class. Step increases are suspended for non-union positions and employees.
 - 2) A satisfactory performance increase shall become effective on the first day of the month within which the required period of creditable service is reached.

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- 3) No satisfactory performance increase may be given after the effective date of separation.
- b) Withholding Satisfactory Performance Increase – As an inducement toward attainment of satisfactory level of competence, satisfactory performance increases may be withheld from the employee who has not achieved a satisfactory level of performance. Such action must be supported by:
 - 1) A performance record showing less than satisfactory performance. This must be prepared by the appropriate supervisor, discussed with the employee and approved by the agency head prior to the date the increase would otherwise become effective. The performance record will not be invalidated by refusal of an employee to sign. In such cases, an explanatory comment shall be made on the record by the supervisor. This record will be preserved by the agency.
 - 2) Notice of withholding of satisfactory performance increases to the Department of Central Management Services – It shall be reported upon completion of action required by subsection (b)(1), but not later than the submission of the payroll reflecting the denial of the increase.
 - c) Redetermination – A satisfactory performance increase previously withheld shall be granted when the cause for withholding has been eliminated. Redetermination must be made at least annually. In such cases the increases will be effective the first day of the month following date of approval and will be preceded by the preparation and filing of a Performance Record within the agency indicating the attainment of satisfactory level of competence.
 - d) Other Pay Increases –
 - 1) Promotion and Reallocation –
 - A) Normally, upon promotion or reallocation, an employee shall be advanced to the lowest step in the new grade that represents at least a full step increase in the former grade. When an employee is promoted from Step 8, the employee shall be paid at the lowest step rate in the new range that results in an increase equal to at least 3%. To compute this, add 3% to the employee's current rate

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at Step 8 (then include longevity if the employee is receiving an increased rate based on longevity). Then place the employee on the lowest step in the new range that is at least equivalent to that amount.

- B) Any deviation requires prior written approval of the Director of Central Management Services. In determining the appropriateness of a request for a special salary treatment by an employing agency, the Director of Central Management Services will consider whether the need for the special salary treatment is substantial, whether the action is consistent with the treatment of other similar situations, and whether the action is equitable in view of the particular circumstances prompting the request.
- 2) Reevaluation – If a higher pay grade is assigned to a class, the employee occupying the position in the class shall be advanced to the lowest step in the new grade that represents an increase in pay. If an employee becomes eligible for a satisfactory performance increase as a result of the reevaluation, a one-step increase will be granted immediately.
- 3) Separation and Subsequent Appointment – Upon separation from a position of a given class and appointment within four calendar days to a position in a higher pay grade, an increase shall be given under the conditions and requirements applicable to promotions.
- 4) Reclassification – If the class to which the position is being moved has a higher pay grade, the employee's base salary is advanced to the salary in the new pay grade that represents the least increase in pay. If this new salary is less than the difference between Step 7 and Step 8 in the previous pay grade and the employee has been paid the base salary in Step 8 of the previous pay grade for longer than one year, the new salary is advanced one step from the salary in the new pay grade representing the least increase.
- e) Adjustment – An employee may receive an upward adjustment in his/her base salary for the purpose of correcting a previous error, oversight or when the best interest of the agency and the State of Illinois will be served. Adjustments must have the prior approval of the Director of Central Management Services. In determining the appropriateness of a request for a salary adjustment by an

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employing agency, the Director of Central Management Services will consider whether the need for the adjustment is substantial, whether the action is consistent with the treatment of other similar situations, and whether the action is equitable in view of the particular circumstances prompting the request. The effective ~~dates~~ for the 4% ~~and 3%~~ adjustment ~~increases~~ ~~increase~~ effective December 2, 2005 ~~and January 1, 2007, respectively, are~~ as stated.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.100 Other Pay Provisions

- a) Transfer – Upon the assignment of an employee to a vacant position in a class with the same pay grade as the class for the position being vacated, the employee's base salary will not be changed. Upon separation from a position in a given class and subsequent appointment to a position in the same pay grade, no increase in salary will be given.
- b) Entrance Base Salary –
 - 1) Qualifications Only Meet Minimum Requirements – When a candidate only meets the minimum requirements of the class specification upon entry to State service, an employee's entrance base salary is the in-hiring rate or the minimum base salary of the pay grade.
 - 2) Qualifications Above Minimum Requirements – If a candidate possesses directly-related education and experience in excess of the minimum requirements of the class specification, the employing agency may offer the candidate an entrance base salary that is not more than 10% above the candidate's current base salary. An entrance base salary offer more than 10% above the candidate's current base salary requires documentation in the candidate's CMS employment application (CMS-100) to support the higher entrance base salary offer and prior approval from the Director of Central Management Services. The approval is based on the candidate's documented directly-related education and experience exceeding the minimum requirements in the class specification, prior base salary history, staffing needs and requirements of the employing agency, and labor market influences on the recruitment for the position classification or position.

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- 3) Area Differential – For positions where additional compensation is required because of dissimilar economic or other conditions in the geographical area in which the positions are established, a higher entrance step may be authorized by the Director of Central Management Services. Present employees receiving less than the new rate shall be advanced to the new rate.
- c) Geographical Transfer – Upon geographical transfer from or to an area for which additional compensation has been authorized, an employee will receive an adjustment to the appropriate salary level for the new geographical area of assignment effective the first day of the month following date of approval.
- d) Differential and Overtime Pay – An eligible employee may have an amount added to his/her base salary for a given pay period for work performed in excess of the normal requirements for the position and work schedule, as follows:
 - 1) Shift Differential Pay – An employee may be paid an amount in addition to his/her base salary for work performed on a regularly scheduled second or third shift. The additional compensation will be at a rate and in a manner approved by the Department of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.
 - 2) Overtime Pay –
 - A) Eligibility - The Director of Central Management Services will maintain a list of titles and their overtime eligibility as determined by labor contracts, Federal Fair Labor Standards Act, or State law or regulations. Overtime shall be paid in accordance with the labor contracts, Federal Fair Labor Standards Act, and State law or regulations.
 - B) Compensatory Time - Employees who are eligible for compensatory time may request such time, which may be granted by the agency at its discretion, considering, among other things, its operating needs. Compensatory time shall be taken within the fiscal year it was earned at a time convenient to the employee and

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consistent with the operating needs of the agency. Compensatory time shall be accrued at the rate in which it is earned (straight time or time and a half), but shall not exceed 120 hours in any fiscal year. Compensatory time approved for non-union employees will be earned after 40 actual work hours in a workweek.

Compensatory time not used by the end of the fiscal year in which it was earned shall be liquidated and paid in cash at the rate it was earned. Time spent in travel outside the normal work schedule shall not be accrued as compensatory time except as provided by labor contracts and the Federal Fair Labor Standards Act. At no time are overtime hours or compensatory time to be transferred from one agency to another agency.

- 3) Incentive Pay – An employee may be paid an amount in addition to his/her base salary for work performed in excess of the normal work standard as determined by agency management. The additional compensation shall be at a wage rate and in a manner approved by the Director of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.
- 4) Temporary Assignment Pay –
 - A) When Assigned to a Higher-Level Position Classification – A bargaining unit employee may be temporarily assigned to a bargaining unit position in a position classification having a higher pay grade and shall be eligible for temporary assignment pay. To be eligible for temporary assignment pay, the employee must be directed to perform the duties that distinguish the higher-level position classification and be held accountable for the responsibility of the higher classification. Employees shall not receive temporary assignment pay for paid days off except if the employee is given the assignment for 30 continuous days or more, the days off fall within the period of time and the employee works 75% of the time of the temporary assignment. Temporary assignment pay shall be calculated as if the employee received a promotion into the higher pay grade. In no event is the temporary

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assignment pay to be lower than the minimum rate of the higher pay grade or greater than the maximum rate of the higher pay grade.

- B) When Required to Use Second Language Ability – Employees who are bilingual or have the ability to use sign language, Braille, or another second language (e.g., Spanish) and whose job descriptions do not require that they do so shall be paid temporary assignment pay when required to perform duties requiring the ability. The temporary assignment pay received is prorated based on 5% or \$100 per month, whichever is greater, in addition to the employee's base rate.
- e) Interim Assignment Pay – This subsection of the Pay Plan explains interim assignment pay as applied to certified non-bargaining unit employees in a salary grade position assigned to perform on a full-time interim basis and be accountable for the higher-level duties and responsibilities of the non-bargaining unit (salary grade or merit compensation (including broad-band and medical administrator)) position. On the effective date of the certified non-bargaining unit employee's interim assignment (80 Ill. Adm. Code 302.150(j)), the employee shall receive an adjustment as if the employee received a promotion into the higher pay grade or range.
- 1) When Assigned to the Salary Grade Position - When assigned to the salary grade position, the employee's base salary shall be advanced to the lowest step in the higher pay grade that represents at least a full step increase in the lower pay grade. When the employee's current rate is Step 8 in the lower pay grade, the employee shall be paid at the lowest step rate in the higher pay grade that results in an increase equal to at least 3%. To compute this, add 3% to the employee's current rate at Step 8 (then include longevity if the employee is receiving an increased rate based on longevity). Then place the employee on the lowest step in the higher pay grade that is at least equivalent to that amount. Upon interim assignment, the employee's creditable service date shall change to the effective date of the interim assignment.
- 2) When Assigned to the Merit Compensation Position - When assigned to the merit compensation position, the employee's base salary shall receive an adjustment, which is an amount equivalent to between 8% and 15% of

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the employee's current base salary. In no event is the resulting salary to be lower than the minimum rate or greater than the maximum rate of the salary range to which the employee is being assigned. Upon interim assignment, the employee's creditable service date shall change to the effective date of the interim assignment.

f) Out-of-State Assignment – Employees who are assigned to work out-of-state on a temporary basis may receive an appropriate differential during the period of the assignment, as approved by the Director of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.

g) ~~f~~) Equivalent Earned Time –

- 1) Eligibility - Employees who are non-union, exempt under the Federal Fair Labor Standards Act, and in positions not eligible for overtime compensation may receive equivalent earned time for hours worked in excess of 40 actual work hours in a work week.
- 2) Accrual -
 - A) Employees who are eligible for equivalent earned time shall request that time before working in excess of 40 actual work hours in a work week. Requests for equivalent earned time may be granted by the agency at its discretion, considering its operating needs. Equivalent earned time shall be accrued at straight time only to a maximum of 120 hours in any fiscal year.
 - B) Equivalent earned time will accrue in no less than one-half hour increments. Time spent in travel outside the normal work schedule shall not be counted toward accrual of equivalent earned time.
- 3) Compensation - Any approved equivalent earned time shall be taken at a time convenient to the employee and consistent with the operating needs of the agency. This time may not be carried over from one fiscal year to another fiscal year, except that equivalent earned time accrued during June of one fiscal year may be carried over for use prior to August of the

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immediately following fiscal year. At no time is equivalent earned time to be converted into cash payment or transferred from one agency to another agency.

- ~~h)g)~~ Part-Time Work – Part-time employees whose base salary is other than an hourly or daily basis shall be paid on a daily basis computed by dividing the annual rate of salary by the total number of work days in the year.
- ~~h)~~ ~~Out of State Assignment—Employees who are assigned to work out of state on a temporary basis may receive an appropriate differential during the period of the assignment, as approved by the Director of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.~~
- i) Lump Sum Payment – Lump sum payment shall be provided for accrued vacation, sick leave and unused compensatory overtime at the current base rate to those employees separated from employment under the Personnel Code. Leaves of absence and temporary layoff (per 80 Ill. Adm. Code 302.510) are not separations and therefore lump sum cannot be given in these transactions. Method of computation is explained in Section 310.70(a).
- AGENCY NOTE – The method to be used in computing the lump sum payment for accrued vacation, sick leave and unused compensatory overtime payment for an incumbent entitled to shift differential during his/her regular work hours will be to use his/her current base salary plus the shift differential pay. Sick leave earned prior to January 1, 1984 and after December 31, 1997 is not compensable. Sick leave earned and not used between January 1, 1984 and December 31, 1997 will be compensable at the current base daily rate times one-half of the total number of compensable sick days.
- j) Salary Treatment Upon Return From Leave – An employee returning from Administrative Leave (80 Ill. Adm. Code 302.795), Military Leave (80 Ill. Adm. Code 302.220 and 303.170), Peace Corps Leave (80 Ill. Adm. Code 302.230), Service-Connected Disability Leave (80 Ill. Adm. Code 303.135), Educational Leave (80 Ill. Adm. Code 302.215), Disaster Service Leave with Pay (80 Ill. Adm. Code 303.175), Family Responsibility Leave (80 Ill. Adm. Code 303.148), Leave to accept a temporary, emergency, provisional, exempt (80 Ill. Adm. Code

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303.155) or trainee position, Leave to serve in domestic peace or job corps (80 Ill. Adm. Code 302.230) or leave to serve in an interim assignment will be placed on the step that reflects satisfactory performance increases to which he/she would have been entitled during his/her period of leave. Creditable service date will be maintained. An employee returning to his/her former pay grade from any other leave of over 14 days will be placed at the step on which he/she was situated prior to his/her leave, and his/her creditable service date will be extended by the duration of the leave.

- k) Salary Treatment Upon Reemployment –
 - 1) Upon the reemployment of an employee in a class with the same pay grade as the class for the position held before layoff, the employee will be placed at the same salary step as held at the time of the layoff, and his/her creditable service date will be adjusted to reflect that time on layoff does not count as creditable service time.
 - 2) Upon the reemployment of an employee in a class at a lower salary range than the range of the class for the position held before layoff, the employee will be placed at the step in the lower pay grade that provides the base salary nearest in amount to, but less than, the current value of the step held at the time of layoff, and his/her creditable service date will be adjusted to reflect that time on layoff does not count as creditable service time.
- l) Reinstatement – The salary upon reinstatement should not provide more than a 10% increase over the candidate's current base salary or exceed the current value of the salary step held in the position where previously certified without prior approval by the Director of Central Management Services. In no event is the resulting salary to be lower than the minimum rate or higher than the maximum rate of the pay grade.
- m) Extended Service Payment –
 - 1) The Step 8 rate shall be increased by \$25 per month for those employees who have attained 10 years of service and have three years of creditable service on Step 8 in the same pay grade. This increase is suspended for non-union positions and employees.

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- 2) The Step 8 rate shall be increased by \$50 per month for those employees who have attained 15 years of service and have three years of creditable service on Step 8 in the same pay grade. This increase is suspended for non-union positions and employees.
- n) Bilingual~~Bi-lingual~~ Pay – Individual positions whose job descriptions require the use of sign language, Braille, or another second language (e.g., Spanish) shall receive 5% or \$100 per month, whichever is greater, in addition to the employee's base rate.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

SUBPART B: SCHEDULE OF RATES

Section 310.260 Trainee Rate

Rates of pay for employees working in Trainee classes or in other classes pursuant to a Trainee Program (80 Ill. Adm. Code 302.170) shall conform to those set forth in the applicable Trainee Program, to salary grade pay grades approved for or pay grades negotiated for such training classes. Merit compensation system Trainee Program rates, which are recommended by the agency head where the Trainee Program is established, will normally be less than the entrance rate for the class for which training is being conducted unless otherwise approved by the Director of Central Management Services. (Effective July 1, 2003, increases are suspended for non-union positions and employees.) Effective December 2, 2005, non-bargaining-unit trainee rates receive a 4% adjustment increase and the base salary for each non-bargaining-unit employee who has 12 months of State service, or upon completing 12 months of State service by or on December 1, 2006, receives a 4% adjustment increase without change in the employee's creditable service date. Effective January 1, 2007, salary grade trainee rates receive a 3% adjustment increase and the base salary for each salary grade employee receives a 3% adjustment increase without change in the employee's creditable service date.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.280 Designated Rate

- a) Requirements – The rate of pay for a specific position or class of positions excluded from the other requirements of this Pay Plan shall be only as designated by the Governor. A designated rate is the fixed rate of pay assigned usually to one position within a position classification. The fixed rate is above the

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maximum of the pay grade or salary range assigned to the position classification. The fixed rate is the value the employing agency determines for the uniquely combined position and employee or the candidate recruited to be the employee. A designated rate may be assigned to a position classification and, therefore, all positions within the position classification. The establishment of or change to a designated rate requires a request from the head of the employing agency to the Director of Central Management Services.

- b) Request from the Head of the Employing Agency – The request from the employing agency head shall explain the unique nature of the employee's education and experience combined with the position's scope, responsibility, and reporting that warrant the requested designated rate, how the requested designated rate was determined, and the requested effective date. The employing agency shall attach to the request the current position description (CMS-104) and the candidate's or employee's current State employment or promotional employment application (CMS-100 or CMS-100B).
- c) Review and Approval – The Director of Central Management Services shall review the requested designated rate by comparing the value given to other positions and employees in the employing agency, the State, and other states when available. Following the review, the Director of Central Management Services shall seek the Governor's approval for the designated rate and its effective date.
- d) Employee Payment – When the rate is approved, this Section shall be amended to include the approved designated rate. Once amended, the employing agency shall pay the employee the designated rate retroactively to the effective date approved by the Governor.
- e) Annual Designated Rates by Employing Agency –

Department of Commerce & Economic Opportunity

Private Secretary II
(Pos. No. 34202-42-00-000-01-02)

Annual Salary
62,400

~~Department of Healthcare and Family Services~~

~~Senior Public Service Administrator~~

~~Annual Salary~~

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(Pos. No. 40070-33-20-000-00-61)	123,060
Department of Human Services	
Administrative Assistant I (Pos. No. 00501-10-68-010-80-21)	Annual Salary 55,200
<u>Department of Public Health</u>	
Senior Public Service Administrator (Pos. No. 40070-20-80-000-00-81)	<u>Annual Salary</u> 139,364
<u>Department of Revenue</u>	
Senior Public Service Administrator (Pos. No. 40070-25-60-000-00-01)	<u>Annual Salary</u> 133,104

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.290 ~~Out-of-State or Foreign Service Rate~~

- a) Requirements – The out-of-state ~~or foreign service~~ rate is the rate of pay for employees not subject to Section 310.220 but occupying positions in the classification titles listed in subsection (d) that require payment in accordance with the economic conditions of another state. The employee shall reside in the state where the position is assigned.
- b) Adjustments and Bonuses –
- 1) Approval - The Director of Central Management Services will, before approving an adjustment, consider the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.
 - 2) Adjustments Effective December 2, 2005 - Effective December 2, 2005, the base salary for each employee who has 12 months of State service, or upon completing 12 months of State service by or on December 1, 2006, receives a 4% adjustment increase without change in the employee's creditable service date. ~~For foreign service rates listed in subsection (d),~~

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~~an adjustment shall be made once a month to the base salary of an employee stationed in a foreign country to compensate for a change in the currency exchange rate.~~

3) Adjustments Effective January 1, 2007 - Effective January 1, 2007, the base pay for each employee in positions assigned to and receiving out-of-state rates where the classification's positions are otherwise assigned to a bargaining unit receives a 3% adjustment increase without change in the employee's creditable service date.

4) Eligibility for Annual Merit Increases and Bonuses – Employees in positions assigned to and receiving out-of-state rates where the classification's positions are otherwise assigned to the merit compensation system or not assigned to a bargaining unit are eligible for the annual merit increases and bonuses whose procedures and guidechart are in Sections 310.450 and 310.540, respectively.

5) Suspension – Effective July 1, 2003 through and including December 31, 2006, adjustments ~~Adjustments~~ except those based on the currency exchange rate ~~or~~ those effective December 2, 2005 and January 1, 2007 ~~were, are~~ suspended for non-union positions and employees. The suspension of adjustments remains in effect for employees in positions assigned to and receiving out-of-state rates where the classification's positions are otherwise assigned to a bargaining unit.

c) Out-Of-State Rate Calculation – Ranges~~For out of state rates, ranges~~ assigned to states other than California and New Jersey are 15% above the ranges assigned to in-state positions (except when those in-state positions are assigned to bargaining unit rates) and are listed in subsection (d). Ranges assigned to California and New Jersey are 30% above the ranges assigned to in-state positions (except when those in-state positions are assigned to bargaining unit rates) and are listed in subsection (d).

d) Minimum and Maximum Out-of-State ~~or Foreign Service~~ Rates in Ranges by Classification Title –

<u>Title</u>	<u>Ranges</u>	
	<u>December 2, 2005</u>	<u>January 1, 2007</u>
	<u>minimum</u>	<u>maximum</u>
	<u>minimum</u>	<u>maximum</u>

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Executive II(States Other Than California and New Jersey)3401 6130 3401 7171(CA, NJ)3844 6929 3844 8107Office Administrator IV(States Other Than California and New Jersey)2673 4630 2673 5417(CA, NJ)3021 5234 3021 6123Office Associate(States Other Than California and New Jersey)2387 3204 2459 3300(CA, NJ)2699 3622 2780 3731Office Coordinator(States Other Than California and New Jersey)2465 3327 2539 3427(CA, NJ)2786 3761 2870 3874Public Service Administrator(States Other Than California and New Jersey)3583 7843 3583 9176(CA, NJ)4051 8866 4051 10373Revenue Audit Supervisor(States Other Than California and New Jersey)4488 8390 4488 9816(CA, NJ)5074 9485 5074 11097Revenue Tax Specialist I(States Other Than California and New Jersey)2751 3803 2834 3917(CA, NJ)3110 4299 3203 4428

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Revenue Tax Specialist Trainee(States Other Than California and New Jersey)2546346826223572(CA, NJ)2878392129644039Senior Public Service Administrator(States Other Than California and New Jersey)493911607493911607(CA, NJ)558413121558413121

Range
December 2, 2005

Title

minimum

maximum

Executive II(States Other Than California and New Jersey)34016130(CA, NJ)38446929Foreign Service Economic Development Executive I40027365Foreign Service Economic Development Executive II51269654Foreign Service Economic Development Representative34006130Office Administrator IV(States Other Than California and New Jersey)26734630(CA, NJ)30215234Office Assistant (Foreign Service)22562976Office Associate(States Other Than California and New Jersey)23873204

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(CA, NJ)	2699	3622
Office Coordinator		
(States Other Than California and New Jersey)	2465	3327
(CA, NJ)	2786	3761
Public Service Administrator		
(States Other Than California and New Jersey)	3583	7843
(CA, NJ)	4051	8866
Revenue Tax Specialist I		
(States Other Than California and New Jersey)	2751	3803
(CA, NJ)	3110	4299
Revenue Tax Specialist Trainee		
(States Other Than California and New Jersey)	2546	3468
(CA, NJ)	2878	3921
Senior Public Service Administrator		
(States Other Than California and New Jersey)	4939	11607
(CA, NJ)	5584	13121

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.295 Foreign Service Rate

- a) Requirements – The foreign service rate is the rate of pay for employees not subject to Section 310.220 but occupying positions in the classification titles listed in subsection (d) that require payment in accordance with the economic conditions of a foreign country. The employee shall reside in the foreign country where the position is assigned.
- b) Adjustments –
- 1) Approval – The Director of Central Management Services will, before

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approving an adjustment to a foreign service rate, consider the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.

- 2) Adjustments Effective December 2, 2005 – Effective December 2, 2005, the base salary for each employee who has 12 months of State service, or upon completing 12 months of State service by or on December 1, 2006, receives a 4% adjustment increase without change in the employee's creditable service date.
 - 3) Adjustments Effective January 1, 2007 - Effective January 1, 2007, the base pay for each employee in positions assigned to and receiving foreign service rates where the classification's positions are otherwise assigned to a bargaining unit receives a 3% adjustment increase without change in the employee's creditable service date.
 - 4) Eligibility for Annual Merit Increases and Bonuses – Employees in positions assigned to and receiving foreign service rates where the classification's positions are otherwise assigned to the merit compensation system or not assigned to a bargaining unit are eligible for the annual merit increases and bonuses whose procedures and guidechart are in Sections 310.450 and 310.540, respectively.
 - 5) Suspension – Effective July 1, 2003 through and including December 31, 2006, adjustments except those effective December 2, 2005 and January 1, 2007 were suspended for non-union positions and employees. The suspension of adjustments remains in effect for employees in positions assigned to and receiving foreign service rates where the classification's positions are otherwise assigned to a bargaining unit.
- c) Differentials – For foreign service rates listed in subsection (d), a differential shall be made once a month to the base salary of an employee stationed in a foreign country to compensate for a change in the currency exchange rate.
- d) Minimum and Maximum Foreign Service Rates in Ranges by Classification Title –

Ranges

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<u>Title</u>	<u>December 2, 2005</u>		<u>January 1, 2007</u>	
	<u>minimum</u>	<u>maximum</u>	<u>minimum</u>	<u>maximum</u>
<u>Foreign Service Economic Development Executive I</u>	<u>4002</u>	<u>7365</u>	<u>4002</u>	<u>8617</u>
<u>Foreign Service Economic Development Executive II</u>	<u>5126</u>	<u>9654</u>	<u>5126</u>	<u>11295</u>
<u>Foreign Service Economic Development Representative</u>	<u>3400</u>	<u>6130</u>	<u>3400</u>	<u>7172</u>
<u>Office Assistant (Foreign Service)</u>	<u>2256</u>	<u>2976</u>	<u>2324</u>	<u>3065</u>

(Source: Added at 31 Ill. Reg. 4982, effective March 15, 2007)

SUBPART C: MERIT COMPENSATION SYSTEM

Section 310.410 Jurisdiction

The Merit Compensation System shall apply to all classes of positions designated below, Medical Administrator classes in Appendix C, and Broad-Band classes in Appendix G. In addition, the classes are listed and in the ALPHABETIC INDEX OF POSITION TITLES. Also see Section 310.495 for the application of the Merit Compensation System for those Broad-Band titles listed with their salary ranges in Appendix G.

Title	Title Code	Salary Plan
Accountant Supervisor	00135	MC-05
Activity Therapist Supervisor	00163	MC-07
Actuary III	00203	MC-16
Administrative Assistant I	00501	MC-04
Administrative Assistant II	00502	MC-06
Agricultural Marketing Representative	00810	MC-05
Assignment Coordinator	01530	MC-07
Assistant Automotive Shop Supervisor	01565	MC-03
Automotive Shop Supervisor	03749	MC-07
Boat Safety Inspection Supervisor	04850	MC-06

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Building Construction Inspector I	05541	MC-04
Building Construction Inspector II	05542	MC-05
Business Manager	05815	MC-05
Commerce Commission Police Sergeant	08457	MC-07
Corrections Leisure Activities Specialist III	09813	MC-06
Corrections Leisure Activities Specialist IV	09814	MC-07
Corrections Vocational School Supervisor	09880	MC-05
Court Reporter Supervisor	09903	MC-08
Data Processing Supervisor II	11436	MC-04
Data Processing Supervisor III	11437	MC-07
Dietary Manager I	12501	MC-03
Dietary Manager II	12502	MC-05
Disability Claims Analyst	12540	MC-06
Economic Development Representative I	12931	MC-05
Economic Development Representative II	12932	MC-07
Electrical Engineer	13180	MC-10
Employment Security Field Office Supervisor	13600	MC-06
Engineering Technician IV	13734	MC-07
Executive I	13851	MC-05
Executive II	13852	MC-07
Executive Secretary II	14032	MC-01
Executive Secretary III	14033	MC-02
Facility Fire Chief	14433	MC-02
Guard Supervisor	17685	MC-01
Guardianship Supervisor	17720	MC-07
Highway Construction Supervisor I	18525	MC-07
Highway Construction Supervisor II	18526	MC-09
Historical Library Chief of Acquisitions	18987	MC-06
Human Rights Mediator	19771	MC-05
Human Services Casework Manager	19788	MC-07
Internal Auditor I	21721	MC-05
Internal Security Investigator I	21731	MC-04
Internal Security Investigator II	21732	MC-07
International Marketing Representative I	21761	MC-05
KidCare Supervisor	22003	MC-07
Laundry Manager I	23191	MC-01
Librarian II	23402	MC-05

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Lottery Regional Coordinator	24504	MC-07
Management Operations Analyst I	25541	MC-06
Manuscripts Manager	25610	MC-06
Mental Health Administrator I	26811	MC-05
Mental Health Administrator II	26812	MC-07
Mental Health Program Administrator	26908	MC-20
Methods and Procedures Advisor III	27133	MC-07
Office Administrator IV	29994	MC-02
Office Administrator V	29995	MC-03
Plumbing Consultant	32910	MC-09
Police Lieutenant	32977	MC-09
Private Secretary I	34201	MC-02
Private Secretary II	34202	MC-04
Property Tax Analyst III	34923	MC-05
Public Aid Family Support Specialist II	35842	MC-05
Public Aid Quality Control Supervisor	35900	MC-07
Public Aid Staff Development Specialist III	36073	MC-06
Public Health Program Specialist III	36613	MC-07
Radiologic Technologist Chief	37505	MC-03
Rehabilitation Workshop Supervisor III	38196	MC-05
Reimbursement Officer II	38200	MC-05
Reproduction Service Supervisor II	38202	MC-04
Residential Care Program Supervisor I	38271	MC-06
Revenue Audit Supervisor	38369	MC-12
Safety Responsibility Analyst Supervisor	38915	MC-02
Security Officer Chief	39875	MC-04
Security Officer Lieutenant	39876	MC-02
Security Therapy Aide IV	39904	MC-05
Sign Shop Foreman	41000	MC-06
Staff Development Specialist I	41771	MC-05
Staff Development Technician II	41782	MC-03
State Mine Inspector-At-Large	42240	MC-11
Statistical Research Specialist III	42743	MC-06
Statistical Research Supervisor	42745	MC-07
Storekeeper III	43053	MC-01
Supervising Vehicle Testing Compliance Officer	43680	MC-06
Switchboard Chief Operator	44410	MC-01

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Technical Advisor I	45251	MC-05
Technical Advisor II	45252	MC-07
Telecommunications Supervisor	45305	MC-07
Utility Engineer I	47451	MC-05
Utility Engineer II	47452	MC-07
Vehicle Emissions Compliance Supervisor	47583	MC-05
Waterways Construction Supervisor I	49061	MC-05
Waterways Construction Supervisor II	49062	MC-07

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.450 Procedures for Determining Annual Merit Increases and Bonusesa) Definitions -

- 1) Annual Merit Increase - An annual merit increase is an in-range salary adjustment for demonstrated performance. The annual merit increases were suspended effective July 1, 2003 and are restored effective January 1, 2007.
- 2) Annual Merit Bonus – An annual merit bonus is a percentage of the employee's annualized base salary that is paid once for demonstrated performance and separately from the base salary. The annual merit bonuses are established effective January 1, 2007.

b) Eligibility Conditions - Eligibility for an annual merit increase and bonus shall be determined by the following conditions:

- 1) 12 Months Creditable Service or from the Last Officially Scheduled Performance Review and Performance Review Discussion – Each employee will be eligible for a performance merit review after attaining 12 months creditable service if new to the position or, if in the position longer than 12 months, from the last officially scheduled performance review (80 Ill. Adm. Code 302.270(d)). The employee's immediate supervisor shall prepare a Merit Compensation and Performance System ~~an Individual Development and Performance Evaluation~~ form prior to the Performance Review Date, and discuss the results with the employee.
- 2) Guidechart Category Amount, Salary Range Maximum in Relation to

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Base Salary Increase and Current Base Salary –

- A) Annual Merit Increase - Should the ~~performance~~Individual Development and Performance review result in the employee not being eligible for an annual merit increase due to provisions of Section 310.450(d), or should the employee's base rate be at the maximum rate of pay of the salary range assigned to the employee's position, the employee will not be eligible for an annual merit increase until 12 months of additional creditable service has been accrued.
- B) Annual Merit Bonus - Should the performance review result in the employee not being eligible for an annual merit bonus due to provisions of Section 310.450(d), the employee will not be eligible for an annual merit bonus until 12 months of additional creditable service has been accrued.
- c) Immediate Supervisor Determination of Performance Category – Based upon the results of the ~~performance review~~Individual Development and Performance Evaluation, the employees' immediate supervisor shall determine whether the employee's performance warrants or does not warrant an annual merit increase and bonus.
- d) Amount Restrictions - The amount of an annual merit increase and bonus recommendation shall be determined by use of the Merit Increase and Bonus Guidechart of Section 310.540 if the employee's ~~performance review~~Individual Development and Performance Evaluation has on the Performance Review Date on or after January 1, 2007 been evaluated at a Category 3 or higher level. An employee whose ~~performance review~~Individual Development and Performance Evaluation has on the Performance Review Date been evaluated at Category 4 on or after January 1, 2007 or at any category prior to January 1, 2007 shall not receive an increase in the present base salary or a bonus. However, in no event is the resulting salary to be lower than the minimum or higher than the maximum rate of pay of the respective salary range assigned to the employee's position. ~~(Effective July 1, 2003, increases are suspended.)~~
- e) Immediate Supervisor Indication of Eligibility and Amount – The employee's immediate supervisor shall prepare a Performance Certification and MeritSalary Increase Recommendation form indicating whether or not the employee is eligible

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for an annual merit increase and bonus and the ~~amounts~~amount thereof.
(~~Effective July 1, 2003, merit increases are suspended.~~)

- f) Review and Approval - The employee's immediate supervisor shall forward the completed Merit Compensation and Performance System~~Individual Development and Performance Evaluation records~~ and Performance Certification and Merit~~Salary~~ Increase Recommendation forms~~records~~ to the agency head or a designated authority for review and approval.
- g) Effective Date – The ~~annual~~Annual merit increase and bonus~~in pay~~ shall become effective the first day of the month in which the employee's Performance Review Date occurs.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.490 Other Pay Provisions

- a) Transfer – Upon assignment of an employee to a vacant position in a class with the same salary range as the class for the position being vacated, the employee's base salary will not be changed. Upon separation and subsequent appointment to a position in the same salary range, no increase in salary will be given.
- b) Entrance Base Salary –
- 1) When a candidate only meets the minimum requirements of the class specification upon entry to State service, an employee's entrance base salary is the in-hiring rate or the minimum base salary of the salary range.
 - 2) Qualifications Above Minimum Requirements – If a candidate possesses directly-related education and experience in excess of the minimum requirements of the class specification, the employing agency may offer the candidate an entrance base salary that is not more than 10% above the candidate's current base salary. An entrance base salary offer more than 10% above the candidate's current base salary requires documentation in the candidate's CMS employment application (CMS-100) to support the higher entrance base salary offer and prior approval from the Director of Central Management Services. The approval is based on the candidate's documented directly-related education and experience exceeding the minimum requirements in the class specification, prior base salary history,

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staffing needs and requirements of the employing agency, and labor market influences on the recruitment for the position classification or position.

- 3) Area Differential – For positions where additional compensation is required because of dissimilar economic or other conditions in the geographical area in which the positions are established, a higher entrance salary may be authorized by the Director of Central Management Services. Present employees receiving less than the new rate of pay shall be advanced to the new rate.
- c) Geographical Transfer – Upon geographical transfer from or to an area for which additional compensation has been authorized, an employee will receive an adjustment to the appropriate salary level for the new geographical area of assignment, effective the first day of the month following the date of assignment.
- d) Differential and Overtime Pay – An eligible employee may have an amount added to the base salary for a given pay period for work performed in excess of the normal requirements for the position and work schedule, as follows:
 - 1) Shift Differential Pay – An employee may be paid an amount in addition to the base salary for work performed on a regularly scheduled second or third shift. The additional compensation will be at a rate and in a manner approved by the Director of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstances.
 - 2) Overtime Pay -
 - A) Eligibility - The Director of Central Management Services shall maintain a listing of classes of positions subject to the provisions of the Merit Compensation System that are eligible for overtime compensation. Classes in salary ranges MC 6 and below are eligible for straight-time overtime unless exceptions are determined by the Director of Central Management Services or federal guidelines. Employees in these classes of positions who are assigned and perform work in excess of the normal work

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schedule as established by the agency shall be compensated at a straight-time rate on either a cash or compensatory time-off basis for all hours worked in excess of a normal work week. Overtime in less than one-half hour increments per day shall not be accrued. Classes in MC 7 and above are not eligible for overtime unless required by federal regulation or approved by the Director of Central Management Services. Exceptions must be requested by the employing agency and will be determined on the basis of the special nature of the situation, a substantial need to provide overtime compensation and a significant number of hours worked beyond the normal work schedule, and will be granted only for a specified time period for which the special situation is expected to exist.

- B) **Compensatory Time** - Employees who are eligible for compensatory time may request such time, which may be granted by the agency at its discretion, considering, among other things, its operating needs. Compensatory time shall be taken within the fiscal year it was earned at a time convenient to the employee and consistent with the operating needs of the agency. Compensatory time shall be accrued at the rate in which it is earned (straight time or time and a half), but shall not exceed 120 hours in any fiscal year. Compensatory time approved for non-union employees will be earned after 40 actual work hours in a workweek. Compensatory time not used by the end of the fiscal year in which it was earned shall be liquidated and paid in cash at the rate it was earned. Time spent in travel outside the normal work schedule shall not be accrued as compensatory time except as provided by labor contracts and the Federal Fair Labor Standards Act. At no time are overtime hours or compensatory time to be transferred from one agency to another agency.

- e) **Equivalent Earned Time** –
 - 1) **Eligibility** – Employees who are non-union, exempt under the Federal Fair Labor Standards Act, and in positions not eligible for overtime compensation may receive equivalent earned time for hours worked in excess of 40 actual work hours in a work week.

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- 2) Accrual –
 - A) Employees who are eligible for equivalent earned time shall request that time before working in excess of 40 actual work hours in a work week. Requests for equivalent earned time may be granted by the agency at its discretion, considering its operating needs. Equivalent earned time shall be accrued at straight time only to a maximum of 120 hours in any fiscal year.
 - B) Equivalent earned time will accrue in no less than one-half hour increments. Time spent in travel outside the normal work schedule shall not be counted toward accrual of equivalent earned time.
- 3) Compensation – Any approved equivalent earned time shall be taken at a time convenient to the employee and consistent with the operating needs of the agency. This time may not be carried over from one fiscal year to another fiscal year, except that equivalent earned time accrued during June of one fiscal year may be carried over for use prior to August of the immediately following fiscal year. At no time is equivalent earned time to be converted into cash payment or transferred from one agency to another agency.
 - f) Part-Time Work – Part-time employees whose base salary is other than an hourly or daily basis shall be paid on a daily rate basis computed by dividing the annual rate of salary by the total number of work days in the year.
 - g) Out-of-State Assignment – Employees who are assigned to work out-of-state on a temporary basis may receive an appropriate differential during the period of the assignment, as approved by the Director of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstance.
 - h) Lump Sum Payment – Lump sum payment shall be provided for accrued vacation, sick leave and unused compensatory overtime at the current base rate to those employees separated from employment under the Personnel Code. Leaves of absence and temporary layoff (per 80 Ill. Adm. Code 302.510) are not separations and therefore lump sum payments cannot be given in these

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transactions. Methods of computation are explained in Section 310.520(a).

AGENCY NOTE: The method to be used in computing lump sum payment for accrued vacation, sick leave and unused compensatory overtime for an incumbent entitled to shift differential during the regular work hours will be to use the current base salary plus the shift differential pay. Sick leave earned prior to January 1, 1984 and after December 31, 1997 is not compensable. Sick leave earned and not used between January 1, 1984 and December 31, 1997 will be compensable at the current base daily rate times one-half of the total number of compensable sick days.

- i) Salary Treatment upon Return from Leave – An employee returning from Administrative Leave (80 Ill. Adm. Code 302.795), Military Leave (80 Ill. Adm. Code 302.220 and 303.170), Peace Corps Leave (80 Ill. Adm. Code 302.230), Service-Connected Disability Leave (80 Ill. Adm. Code 303.135), Educational Leave (80 Ill. Adm. Code 302.215), Disaster Service Leave with Pay (80 Ill. Adm. Code 303.175), Family Responsibility Leave (80 Ill. Adm. Code 303.148), Leave to accept a temporary, emergency, provisional, exempt (80 Ill. Adm. Code 303.155) or trainee position, Leave to serve in domestic peace or job corps (80 Ill. Adm. Code 302.230) or leave to serve in an interim assignment will have his/her salary established as determined appropriate by the employing agency and approved by the Director of Central Management Services. However, in no event is the resulting salary to be lower than the minimum rate or higher than the maximum rate of the salary range. Creditable service date will be maintained. An employee returning to his/her former salary range from any other leave of over 14 days will be placed at the salary which the employee received prior to the leave and the creditable service date will be extended by the duration of the leave.
- j) Employees in classes that are made subject to the Merit Compensation System ~~after July 1, 1979~~ will retain their current salary, except that in no event is the resultant salary to be lower than the minimum rate or higher than the maximum rate of the new salary range.
- k) Temporary Assignment Pay When Required to Use Second Language Ability – Employees who are bilingual or have the ability to use sign language, Braille, or another second language (e.g., Spanish) and whose job descriptions do not require that they do so shall be paid temporary assignment pay when required to perform duties requiring the ability. The temporary assignment pay received is prorated based on 5% or \$100 per month, whichever is greater, in addition to the

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employee's base rate.

- l) Salary Treatment Upon Reemployment –
 - 1) Upon the reemployment of an employee in a class with the same salary range as the class for the position held before layoff, the employee will be placed at the same salary as held at the time of the layoff, and his creditable service date will be adjusted to reflect that time on layoff does not count as creditable service time.
 - 2) Upon the reemployment of an employee in a class at a lower salary range than the range of the class for the position held before layoff, the employee will be placed at the same salary as held at the time of layoff, except that if this exceeds the maximum of the new range, the employee will be placed at that maximum salary. The creditable service date will be adjusted to reflect that time on layoff does not count as creditable service time.
- m) Reinstatement – The salary upon reinstatement ~~of an employee will be as determined by the employing agency and approved by the Director of Central Management Services. This salary~~ should not provide more than a 10% increase over the candidate's current base salary, or exceed the salary rate held in the position where previously certified without prior approval of the Director of Central Management Services. In no event is the resulting salary to be lower than the minimum rate or higher than the maximum rate of the salary range.
- n) Bilingual Pay – Individual positions whose job descriptions require the use of sign language, Braille, or another second language (e.g., Spanish) shall receive 5% or \$100 per month, whichever is greater, in addition to the employee's base rate.
- o) Clothing or Equipment Allowance – An employee may be paid an amount in addition to his/her base salary to compensate for clothing or equipment that is required in the performance of assigned duties. The amount will be determined by the Director of the employing agency, and will require approval of the Director of Central Management Services. The Director of Central Management Services will approve the manner and rate of this provision after considering the need of the employing agency, the treatment of other similar situations, prevailing practices of other employers, and the equity of the particular circumstance.

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- p) Interim Assignment Pay – This subsection of the Pay Plan explains interim assignment pay as applied to certified non-bargaining unit employees in a merit compensation (including broad-band and medical administrator) position assigned to perform on a full-time interim basis and be accountable for the higher-level duties and responsibilities of the non-bargaining unit (salary grade or merit compensation (including broad-band and medical administrator)) position. On the effective date of the employee's interim assignment (80 Ill. Adm. Code 302.150(j)), the employee shall receive an adjustment as if the employee received a promotion into the higher pay grade or range.
- 1) When Assigned to the Merit Compensation Position - When assigned to the merit compensation position, the adjustment is an amount equivalent to between 8% and 15% of the employee's current base salary. In no event is the resulting salary to be lower than the minimum rate or greater than the maximum rate of the salary range to which the employee is being assigned. Upon interim assignment, the employee's creditable service date shall change to the effective date of the interim assignment.
 - 2) When Assigned to the Salary Grade Position - When assigned to the salary grade position, the adjustment is determined by taking the difference between the salary on the step equivalent to or greater than the employee's current base salary and the salary one step above that step and adding that difference to the employee's current base salary. Then place the employee on the lowest step in the higher pay grade that is at least equivalent to that amount. In no event is the resulting salary to be lower than the minimum rate or greater than the maximum rate of the pay grade to which the employee is being assigned. Upon interim assignment, the employee's creditable service date shall change to the effective date of the interim assignment.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.495 Broad-Band Pay Range Classes

Broad-band pay range classes shall be covered by all provisions of the Merit Compensation System except for the provisions identified in the following subsections:

- a) Salary Range - The salary range for broad-band classes shall be as set out in Appendix G.

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- b) Entrance Base Salary –
- 1) When a candidate only meets the minimum requirements of the class specification upon entry to State service, an employee's entrance base salary is the in-hiring rate or the minimum base salary of the salary range.
 - 2) The salary assigned an employee shall take into account the duties, education, training and experience of the employee to assure reasonable pay equity among employees in the same class.
 - 3) If a candidate possesses directly-related education and experience in excess of the minimum requirements of the class specification, the employing agency may offer the candidate an entrance base salary that is not more than 10% above the candidate's current base salary. An entrance base salary offer more than 10% above the candidate's current base salary requires documentation in the candidate's CMS employment application (CMS-100) to support the higher entrance base salary offer and prior approval from the Director of Central Management Services. The approval is based on the candidate's documented directly-related education and experience exceeding the minimum requirements in the class specification, prior base salary history, staffing needs and requirements of the employing agency, and labor market influences on the recruitment for the position classification or position.
- c) Salary Adjustment for Substantial Additional Duties and Responsibilities within the Same Position or for Transfer to Another Position with Substantial Additional Duties and Responsibilities in the Same Title – An upward salary adjustment that is not more than 10% above the employee's current base salary in a broad-band position classification may be made by the employing agency where the employee's position ~~employee~~ has been given substantial additional duties and responsibilities but will remain in the same classification or where the employee transfers to another position with substantial additional duties and responsibilities in the same broad-band class. An upward salary adjustment for substantial additional duties and responsibilities that is more than 10% above the employee's current base salary may be given where the substantial additional duties and responsibilities are documented on an updated position description (CMS-104) and are reflected on the organization chart, and where the employing agency received the required prior approval from the Director of Central Management

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Services.

- d) Movement between Salary Systems - Salary treatment on movement of an employee between one position in the broad-band class series and another position outside of the broad-band class series will be as recommended by the employing agency and approved by the Director of Central Management Services.
- e) Salary Treatment upon Initial Placement of Positions in Other Occupational Broad-Band Classes - For the purpose of establishing salary treatment upon initial placement of positions, it is necessary to determine the "lowest corresponding Merit Compensation grade." The Merit Compensation range with a minimum salary closest to, but not lower than, that of the broad-band range minimum is known as the "lowest corresponding Merit Compensation grade."
 - 1) The incumbent of a position with a current salary range maximum equal to or greater than the maximum of the "lowest corresponding Merit Compensation grade" will be placed in the broad-band range with no change in salary.
 - 2) The incumbent of a position with a current salary range maximum less than the maximum of the "lowest corresponding Merit Compensation grade" will be placed in the broad-band range with a 5% increase in current base salary. However, in no event shall the resulting salary be lower than the minimum or higher than the maximum rate of the new salary range. The creditable service date of an employee will not be changed unless an increase of 10% or greater is provided to move the employee to the minimum of the new range.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.500 Definitions

The following are definitions of certain terms and are for purposes of clarification as they affect the Merit Compensation System only.

"Adjustment in Salary" - A change in salary occasioned by previously committed error or oversight, or required in the best interest of the agency or the state as defined in Sections 310.470 and 310.480.

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"Base Salary" - The dollar amount of pay of an employee as determined under the provisions of the Merit Compensation System. Base salary does not include commission, incentive pay, bilingual pay, longevity pay, overtime pay, ~~or~~ shift differential pay or deductions for time not worked.

"Bilingual Pay" – The dollar amount per month, or percentage of the employee's monthly base salary, paid in addition to the employee's base salary when the individual position held by the employee has a job description that requires the use of sign language, Braille, or another second language (e.g., Spanish), or that requires the employee to be bilingual.

"Creditable Service" - All service in full or regularly scheduled part-time pay status beginning with the date of initial employment or the effective date of the last in-range in-grade or promotional salary increase. Reevaluations and reallocations will not affect the creditable service date. Adjustments (Section 310.470) "for the purpose of correcting a previous error or oversight" shall not result in a change in the creditable service date; however, adjustments in "the best interests of the agency" shall result in a new creditable service date unless the Director of Central Management Services determines such changes to be inequitable.

"Comparable Classes" - Two or more classes that are in the same salary range.

"Demotion" - The assignment for cause of an employee to a vacant position in a class in a lower salary range than the former class.

"Differential" - The additional compensation added to the base salary of an employee resulting from conditions of employment imposed during the normal schedule of work.

"Entrance Base Salary" - The initial base salary assigned to an employee upon entering State service.

"Intermittent Merit Increase" - An intermittent merit increase is an increase in monthly base salary, other than the annual merit increase awarded to a merit compensation employee based on performance.

"Maximum Rate of Pay" - The highest rate of pay for a given salary range.

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"Midpoint Salary" - The rate of pay that is the maximum rate and the minimum rate in the salary range added together divided by two and rounded up or down to the nearest whole dollar~~divides the rate range of a salary range into two equal parts.~~

"Minimum Rate of Pay" - The lowest rate of pay for a given salary range. Normally the minimum rate of pay represents the salary to be paid a qualified employee who is appointed to a position in a class assigned to a given salary range.

"Performance Review" - The required review of an employee's on-the-job performance as measured by a specific set of criteria.

"Performance Review Date" - The date on which the annual merit increase and bonus shall~~must~~ be made effective if a performance review indicates it is appropriate. Actual performance review procedures are to be completed prior to the effective date of any recommendation to allow sufficient time for the records to be processed by the originating agency.

"Promotion" - The appointment of an employee, with the approval of the agency and the Department of Central Management Services, to a vacant position in a class in a higher salary range than the former class.

"Reallocation" - The change in the classification of a position resulting from significant changes in assigned duties and responsibilities.

"Reclassification" - The assignment of a position or positions to a different classification based on creation of a new classification or the revision of existing class specification, and approved by the Civil Service Commission.

"Reevaluation" - The assignment of a different salary range to a class of positions based upon a change in relation to other classes or to the labor market.

"Salary Range" - The dollar values encompassed by the minimum and maximum rates of pay of a salary range assigned to a class title.

"Transfer" - The assignment of an employee to a vacant position in a class having the same salary range.

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"Work Year" - That period of time determined by the agency and filed with the Department of Central Management Services in accordance with 80 Ill. Adm. Code 303.300.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.530 Implementation

- a) The salary ~~schedules~~schedule for the Merit Compensation System will continue as set forth in Appendices C, Appendix D, and G of the Pay Plan.
- b) The Merit Increase and Bonus Guidechart as set forth in Section 310.540 of the Pay Plan.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

Section 310.540 Annual Merit Increase and Bonus GuidechartEffective July 1, 2003

Category	Definition	Increase
Category 1	Exceptional	\$0
Category 2	Accomplished	\$0
Category 3	Acceptable	\$0
Category 4	Unacceptable	\$0

Effective January 1, 2007

<u>Category</u>	<u>Definition</u>	<u>Increase</u>	<u>Bonus</u>
<u>Category 1</u>	<u>Exceptional</u>	<u>\$200/month</u>	<u>0% - 7%</u>
<u>Category 2</u>	<u>Accomplished</u>	<u>\$150/month</u>	<u>0% - 3%</u>
<u>Category 3</u>	<u>Acceptable</u>	<u>\$100/month</u>	<u>0%</u>

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Category 4

Unacceptable

\$0

0%

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

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Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE J RC-014 (Clerical Employees, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Account Clerk I	00111	RC-014	05
Account Clerk II	00112	RC-014	07
Account Technician I	00115	RC-014	10
Account Technician II	00116	RC-014	12
Administrative Services Worker Trainee	00600	RC-014	02
Aircraft Dispatcher	00951	RC-014	12
Aircraft Lead Dispatcher	00952	RC-014	14
Audio Visual Technician I	03501	RC-014	06
Audio Visual Technician II	03502	RC-014	09
Buyer Assistant	05905	RC-014	10
Check Issuance Machine Operator	06920	RC-014	09
Check Issuance Machine Supervisor	06925	RC-014	11
Clerical Trainee	08050	RC-014	TR
Communications Dispatcher	08815	RC-014	09
Communications Equipment Technician I	08831	RC-014	17
Communications Equipment Technician II	08832	RC-014	19
Communications Equipment Technician III	08833	RC-014	20
Court Reporter	09900	RC-014	15
Data Processing Assistant	11420	RC-014	06
Data Processing Operator	11425	RC-014	04
Data Processing Operator Trainee	11428	RC-014	02
Drafting Worker	12749	RC-014	11
Electronic Equipment Installer/Repairer	13340	RC-014	10
Electronic Equipment Installer/Repairer Lead Worker	13345	RC-014	12
Electronics Technician	13360	RC-014	15
Emergency Response Lead Telecommunicator	13540	RC-014	12
Emergency Response Telecommunicator	13543	RC-014	10
Engineering Technician II	13732	RC-014	13
Engineering Technician III	13733	RC-014	16
Executive Secretary I	14031	RC-014	11
Executive Secretary II	14032	RC-014	14
Graphic Arts Designer	17366	RC-014	14
Graphic Arts Designer Supervisor	17365	RC-014	18

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Graphic Arts Technician	17400	RC-014	12
Human Resources Assistant	19690	RC-014	08
Industrial Commission Reporter	21080	RC-014	16
Industrial Commission Technician	21095	RC-014	11
Insurance Analyst I	21561	RC-014	09
Insurance Analyst II	21562	RC-014	12
Insurance Analyst Trainee	21566	RC-014	07
Intermittent Clerk	21686	RC-014	02H
Library Aide I	23421	RC-014	03
Library Aide II	23422	RC-014	05
Library Aide III	23423	RC-014	07
Library Technical Assistant	23450	RC-014	10
Lottery Telemarketing Representative	24520	RC-014	09
Microfilm Laboratory Technician I	27175	RC-014	07
Microfilm Laboratory Technician II	27176	RC-014	09
Microfilm Operator I	27181	RC-014	04
Microfilm Operator II	27182	RC-014	06
Microfilm Operator III	27183	RC-014	08
Office Administrator I	29991	RC-014	07
Office Administrator II	29992	RC-014	09
Office Administrator III	29993	RC-014	11
Office Aide	30005	RC-014	02
Office Assistant	30010	RC-014	06
Office Associate	30015	RC-014	08
Office Clerk	30020	RC-014	04
Office Coordinator	30025	RC-014	09
Photographer I	32085	RC-014	11
Photographer II	32086	RC-014	14
Photographer III	32087	RC-014	15
Photographic Technician I	32091	RC-014	11
Photographic Technician II	32092	RC-014	14
Photographic Technician III	32093	RC-014	15
Procurement Representative	34540	RC-014	09
Property and Supply Clerk I	34791	RC-014	03.5
Property and Supply Clerk II	34792	RC-014	05.5
Property and Supply Clerk III	34793	RC-014	08
Property Tax Examiner	34930	RC-014	09
Rehabilitation Case Coordinator I	38141	RC-014	08
Rehabilitation Case Coordinator II	38142	RC-014	10

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Reproduction Service Supervisor I	38201	RC-014	13
Reproduction Service Technician I	38203	RC-014	05
Reproduction Service Technician II	38204	RC-014	09
Reproduction Service Technician III	38205	RC-014	11
Safety Responsibility Analyst	38910	RC-014	12
Storekeeper I	43051	RC-014	10.5
Storekeeper II	43052	RC-014	12.5
Storekeeper III	43053	RC-014	14
Stores Clerk	43060	RC-014	04.5
Switchboard Operator I	44411	RC-014	05
Switchboard Operator II	44412	RC-014	07
Switchboard Operator III	44413	RC-014	09
Telecommunicator – Command Center	45316	RC-014	13
Telecommunicator Lead Worker – Command Center	45318	RC-014	15
Telecommunicator	45321	RC-014	12
Telecommunicator – Call Taker	45322	RC-014	14
Telecommunicator – Lead Call Taker	45323	RC-014	16
Telecommunicator Lead Worker	45324	RC-014	14
Telecommunicator Trainee	45325	RC-014	10
Telecommunicator Specialist	45326	RC-014	15
Telecommunicator Lead Specialist	45327	RC-014	17
Vehicle Permit Evaluator	47585	RC-014	11
Veterans Service Officer Associate	47804	RC-014	13

NOTE: RC-014-TR is at least the minimum wage and below the minimum rate in the pay grade of the targeted title. The targeted title is the lowest entry level position in the office, either Office Aide (pay grade RC-014-02), Office Clerk (pay grade RC-014-04) or, for the Department of Corrections only, Office Assistant (pay grade RC-014-06).

**Effective July 1, 2006
Bargaining Unit: RC-014**

Pay Grade	Pay Plan Code	S T E P S										
		1c	1b	1a	1	2	3	4	5	6	7	8
02	B	1992	2039	2087	2135	2183	2231	2292	2343	2397	2486	2561
02	Q	2069	2117	2167	2219	2268	2320	2381	2438	2492	2585	2663
02	S	2127	2174	2225	2277	2326	2376	2440	2495	2551	2644	2723

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02H	B	12.26	12.55	12.84	13.14	13.43	13.73	14.10	14.42	14.75	15.30	15.76
02H	Q	12.73	13.03	13.34	13.66	13.96	14.28	14.65	15.00	15.34	15.91	16.39
02H	S	13.09	13.38	13.69	14.01	14.31	14.62	15.02	15.35	15.70	16.27	16.76
03	B	2035	2082	2131	2183	2231	2293	2347	2402	2459	2561	2640
03	Q	2113	2163	2215	2268	2320	2382	2441	2497	2556	2664	2743
03	S	2170	2221	2272	2326	2376	2441	2498	2555	2613	2722	2803
03.5	B	2080	2129	2181	2231	2289	2347	2404	2459	2521	2629	2707
03.5	Q	2161	2212	2266	2320	2378	2441	2499	2556	2621	2733	2815
03.5	S	2218	2270	2324	2376	2438	2498	2557	2613	2679	2791	2876
04	B	2080	2129	2181	2231	2293	2353	2406	2474	2528	2637	2715
04	Q	2161	2212	2266	2320	2382	2445	2501	2571	2629	2741	2823
04	S	2218	2270	2324	2376	2441	2502	2560	2630	2685	2799	2883
04.5	B	2132	2184	2235	2289	2347	2405	2469	2533	2591	2701	2781
04.5	Q	2216	2269	2324	2378	2441	2500	2566	2633	2694	2810	2893
04.5	S	2273	2327	2380	2438	2498	2559	2623	2689	2754	2868	2954
05	B	2135	2187	2238	2293	2356	2418	2481	2541	2603	2710	2792
05	Q	2219	2272	2327	2382	2447	2514	2578	2642	2707	2819	2904
05	S	2277	2330	2384	2441	2504	2571	2638	2701	2765	2877	2962
05.5	B	2187	2238	2293	2347	2406	2479	2540	2603	2671	2779	2863
05.5	Q	2272	2327	2382	2441	2501	2576	2641	2707	2779	2891	2979
05.5	S	2330	2384	2441	2498	2560	2635	2700	2765	2837	2950	3040
06	B	2193	2246	2300	2356	2419	2483	2553	2618	2690	2804	2887
06	Q	2278	2333	2390	2447	2515	2582	2655	2724	2797	2917	3003
06	S	2335	2392	2447	2504	2572	2640	2714	2782	2855	2977	3066

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

07	B	2253	2306	2363	2419	2486	2559	2632	2703	2778	2905	2991
07	Q	2339	2397	2454	2515	2585	2662	2737	2812	2890	3025	3116
07	S	2398	2453	2513	2572	2644	2719	2794	2870	2948	3085	3177
08	B	2313	2370	2428	2486	2565	2642	2724	2799	2878	3015	3104
08	Q	2404	2462	2524	2585	2669	2746	2835	2910	2998	3140	3233
08	S	2461	2520	2580	2644	2725	2804	2893	2972	3058	3200	3296
09	B	2384	2443	2503	2565	2645	2730	2814	2904	2990	3131	3224
09	Q	2480	2540	2603	2669	2751	2841	2928	3023	3114	3262	3361
09	S	2537	2599	2660	2725	2809	2898	2988	3084	3174	3325	3424
10	B	2461	2521	2584	2648	2745	2826	2920	3012	3105	3263	3362
10	Q	2559	2621	2686	2755	2854	2942	3041	3137	3235	3407	3507
10	S	2615	2679	2744	2812	2912	3001	3100	3196	3299	3471	3575
10.5	B	2534	2596	2660	2726	2814	2910	2999	3104	3194	3357	3458
10.5	Q	2634	2701	2768	2838	2928	3030	3124	3233	3330	3503	3609
10.5	S	2690	2758	2825	2895	2988	3091	3184	3298	3395	3570	3676
11	B	2549	2612	2679	2746	2839	2931	3036	3137	3234	3405	3508
11	Q	2651	2717	2785	2855	2957	3054	3163	3269	3373	3555	3661
11	S	2710	2775	2843	2913	3017	3113	3223	3331	3438	3618	3728
12	B	2649	2715	2783	2855	2960	3058	3172	3276	3397	3579	3686
12	Q	2756	2824	2896	2973	3083	3185	3308	3420	3545	3738	3850
12	S	2814	2882	2955	3031	3143	3247	3371	3484	3611	3805	3919
12.5	B	2711	2779	2851	2924	3032	3138	3256	3368	3478	3669	3779
12.5	Q	2820	2891	2966	3046	3158	3271	3397	3517	3632	3835	3950
12.5	S	2878	2950	3027	3105	3219	3333	3464	3582	3698	3903	4020
13	B	2746	2815	2887	2963	3072	3189	3309	3430	3558	3755	3869

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

13	Q	2855	2930	3006	3086	3200	3326	3455	3581	3713	3925	4043
13	S	2913	2989	3066	3146	3261	3389	3521	3646	3781	3992	4112
14	B	2857	2931	3011	3090	3208	3333	3478	3606	3743	3960	4079
14	Q	2975	3054	3136	3220	3345	3480	3632	3768	3912	4140	4264
14	S	3033	3113	3195	3282	3411	3544	3698	3834	3979	4205	4331
15	B	2967	3046	3128	3213	3354	3493	3630	3778	3918	4153	4279
15	Q	3091	3173	3260	3351	3500	3646	3792	3950	4095	4340	4470
15	S	3151	3232	3323	3415	3565	3709	3860	4016	4160	4407	4538
16	B	3099	3183	3269	3363	3514	3669	3822	3982	4141	4385	4517
16	Q	3228	3318	3413	3511	3669	3835	3995	4159	4327	4584	4722
16	S	3292	3383	3477	3577	3736	3903	4064	4227	4395	4648	4790
17	B	3237	3328	3424	3524	3686	3856	4020	4182	4352	4611	4749
17	Q	3377	3474	3575	3677	3853	4030	4199	4370	4548	4819	4965
17	S	3440	3539	3640	3744	3921	4099	4268	4438	4614	4888	5035
18	B	3402	3500	3601	3708	3887	4069	4253	4427	4604	4879	5026
18	Q	3551	3653	3762	3875	4066	4252	4447	4629	4812	5100	5252
18	S	3615	3717	3830	3940	4131	4320	4512	4695	4881	5165	5321
19	B	3580	3684	3793	3909	4108	4302	4502	4691	4886	5183	5338
19	Q	3739	3850	3966	4084	4293	4493	4706	4902	5108	5416	5578
19	S	3806	3919	4035	4152	4361	4562	4772	4970	5176	5483	5647
20	B	3781	3895	4011	4130	4339	4540	4756	4963	5168	5482	5646
20	Q	3953	4071	4191	4316	4534	4747	4971	5185	5401	5731	5903
20	S	4018	4138	4258	4384	4600	4812	5038	5252	5467	5795	5971

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DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Effective January 1, 2007**Bargaining Unit: RC-014**

Pay Grade	Pay Plan Code	S T E P S										
		1c	1b	1a	1	2	3	4	5	6	7	8
02	B	2012	2059	2108	2156	2205	2253	2315	2366	2421	2511	2587
02	Q	2090	2138	2189	2241	2291	2343	2405	2462	2517	2611	2690
02	S	2148	2196	2247	2300	2349	2400	2464	2520	2577	2670	2750
02H	B	12.38	12.67	12.97	13.27	13.57	13.86	14.25	14.56	14.90	15.45	15.92
02H	Q	12.86	13.16	13.47	13.79	14.10	14.42	14.80	15.15	15.49	16.07	16.55
02H	S	13.22	13.51	13.83	14.15	14.46	14.77	15.16	15.51	15.86	16.43	16.92
03	B	2055	2103	2152	2205	2253	2316	2370	2426	2484	2587	2666
03	Q	2134	2185	2237	2291	2343	2406	2465	2522	2582	2691	2770
03	S	2192	2243	2295	2349	2400	2465	2523	2581	2639	2749	2831
03.5	B	2101	2150	2203	2253	2312	2370	2428	2484	2546	2655	2734
03.5	Q	2183	2234	2289	2343	2402	2465	2524	2582	2647	2760	2843
03.5	S	2240	2293	2347	2400	2462	2523	2583	2639	2706	2819	2905
04	B	2101	2150	2203	2253	2316	2377	2430	2499	2553	2663	2742
04	Q	2183	2234	2289	2343	2406	2469	2526	2597	2655	2768	2851
04	S	2240	2293	2347	2400	2465	2527	2586	2656	2712	2827	2912
04.5	B	2153	2206	2257	2312	2370	2429	2494	2558	2617	2728	2809
04.5	Q	2238	2292	2347	2402	2465	2525	2592	2659	2721	2838	2922
04.5	S	2296	2350	2404	2462	2523	2585	2649	2716	2782	2897	2984
05	B	2156	2209	2260	2316	2380	2442	2506	2566	2629	2737	2820
05	Q	2241	2295	2350	2406	2471	2539	2604	2668	2734	2847	2933
05	S	2300	2353	2408	2465	2529	2597	2664	2728	2793	2906	2992

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

05.5	B	2209	2260	2316	2370	2430	2504	2565	2629	2698	2807	2892
05.5	Q	2295	2350	2406	2465	2526	2602	2667	2734	2807	2920	3009
05.5	S	2353	2408	2465	2523	2586	2661	2727	2793	2865	2980	3070
06	B	2215	2268	2323	2380	2443	2508	2579	2644	2717	2832	2916
06	Q	2301	2356	2414	2471	2540	2608	2682	2751	2825	2946	3033
06	S	2358	2416	2471	2529	2598	2666	2741	2810	2884	3007	3097
07	B	2276	2329	2387	2443	2511	2585	2658	2730	2806	2934	3021
07	Q	2362	2421	2479	2540	2611	2689	2764	2840	2919	3055	3147
07	S	2422	2478	2538	2598	2670	2746	2822	2899	2977	3116	3209
08	B	2336	2394	2452	2511	2591	2668	2751	2827	2907	3045	3135
08	Q	2428	2487	2549	2611	2696	2773	2863	2939	3028	3171	3265
08	S	2486	2545	2606	2670	2752	2832	2922	3002	3089	3232	3329
09	B	2408	2467	2528	2591	2671	2757	2842	2933	3020	3162	3256
09	Q	2505	2565	2629	2696	2779	2869	2957	3053	3145	3295	3395
09	S	2562	2625	2687	2752	2837	2927	3018	3115	3206	3358	3458
10	B	2486	2546	2610	2674	2772	2854	2949	3042	3136	3296	3396
10	Q	2585	2647	2713	2783	2883	2971	3071	3168	3267	3441	3542
10	S	2641	2706	2771	2840	2941	3031	3131	3228	3332	3506	3611
10.5	B	2559	2622	2687	2753	2842	2939	3029	3135	3226	3391	3493
10.5	Q	2660	2728	2796	2866	2957	3060	3155	3265	3363	3538	3645
10.5	S	2717	2786	2853	2924	3018	3122	3216	3331	3429	3606	3713
11	B	2574	2638	2706	2773	2867	2960	3066	3168	3266	3439	3543
11	Q	2678	2744	2813	2884	2987	3085	3195	3302	3407	3591	3698
11	S	2737	2803	2871	2942	3047	3144	3255	3364	3472	3654	3765
12	B	2675	2742	2811	2884	2990	3089	3204	3309	3431	3615	3723

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

12	Q	2784	2852	2925	3003	3114	3217	3341	3454	3580	3775	3889
12	S	2842	2911	2985	3061	3174	3279	3405	3519	3647	3843	3958
12.5	B	2738	2807	2880	2953	3062	3169	3289	3402	3513	3706	3817
12.5	Q	2848	2920	2996	3076	3190	3304	3431	3552	3668	3873	3990
12.5	S	2907	2980	3057	3136	3251	3366	3499	3618	3735	3942	4060
13	B	2773	2843	2916	2993	3103	3221	3342	3464	3594	3793	3908
13	Q	2884	2959	3036	3117	3232	3359	3490	3617	3750	3964	4083
13	S	2942	3019	3097	3177	3294	3423	3556	3682	3819	4032	4153
14	B	2886	2960	3041	3121	3240	3366	3513	3642	3780	4000	4120
14	Q	3005	3085	3167	3252	3378	3515	3668	3806	3951	4181	4307
14	S	3063	3144	3227	3315	3445	3579	3735	3872	4019	4247	4374
15	B	2997	3076	3159	3245	3388	3528	3666	3816	3957	4195	4322
15	Q	3122	3205	3293	3385	3535	3682	3830	3990	4136	4383	4515
15	S	3183	3264	3356	3449	3601	3746	3899	4056	4202	4451	4583
16	B	3130	3215	3302	3397	3549	3706	3860	4022	4182	4429	4562
16	Q	3260	3351	3447	3546	3706	3873	4035	4201	4370	4630	4769
16	S	3325	3417	3512	3613	3773	3942	4105	4269	4439	4694	4838
17	B	3269	3361	3458	3559	3723	3895	4060	4224	4396	4657	4796
17	Q	3411	3509	3611	3714	3892	4070	4241	4414	4593	4867	5015
17	S	3474	3574	3676	3781	3960	4140	4311	4482	4660	4937	5085
18	B	3436	3535	3637	3745	3926	4110	4296	4471	4650	4928	5076
18	Q	3587	3690	3800	3914	4107	4295	4491	4675	4860	5151	5305
18	S	3651	3754	3868	3979	4172	4363	4557	4742	4930	5217	5374
19	B	3616	3721	3831	3948	4149	4345	4547	4738	4935	5235	5391
19	Q	3776	3889	4006	4125	4336	4538	4753	4951	5159	5470	5634

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

19	S	3844	3958	4075	4194	4405	4608	4820	5020	5228	5538	5703
20	B	3819	3934	4051	4171	4382	4585	4804	5013	5220	5537	5702
20	Q	3993	4112	4233	4359	4579	4794	5021	5237	5455	5788	5962
20	S	4058	4179	4301	4428	4646	4860	5088	5305	5522	5853	6031
TR		TR										

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE Q RC-033 (Meat Inspectors, IFPE)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Plan Code</u>
<u>Meat and Poultry Inspector</u>	<u>26070</u>	<u>RC-033</u>	<u>B</u>
<u>Meat and Poultry Inspector Trainee</u>	<u>26075</u>	<u>RC-033</u>	<u>B</u>

Effective July 1, 2006

Title	STEPS						
	1	2	3	4	5	6	7
Meat and Poultry Inspector	3145	3281	3413	3542	3679	3886	3964
Meat and Poultry Inspector Trainee	2667	2763	2869	2972	3077	3249	3311

Effective January 1, 2007

Title	STEPS						
	1	2	3	4	5	6	7
Meat and Poultry Inspector	3176	3314	3447	3577	3716	3925	4004
Meat and Poultry Inspector Trainee	2694	2791	2898	3002	3108	3281	3344

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE W RC-062 (Technical Employees, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Accountant	00130	RC-062	14
Accountant Advanced	00133	RC-062	16
Accountant Supervisor	00135	RC-062	18
Accounting and Fiscal Administration Career Trainee	00140	RC-062	12
Activity Therapist	00157	RC-062	15
Activity Therapist Coordinator	00160	RC-062	17
Actuarial Assistant	00187	RC-062	16
Actuarial Examiner	00195	RC-062	16
Actuarial Examiner Trainee	00196	RC-062	13
Actuarial Senior Examiner	00197	RC-062	19
Actuary I	00201	RC-062	20
Actuary II	00202	RC-062	24
Agricultural Market News Assistant	00804	RC-062	12
Agricultural Marketing Generalist	00805	RC-062	14
Agricultural Marketing Reporter	00807	RC-062	18
Agricultural Marketing Representative	00810	RC-062	18
Agriculture Land and Water Resource Specialist I	00831	RC-062	14
Agriculture Land and Water Resource Specialist II	00832	RC-062	17
Agriculture Land and Water Resource Specialist III	00833	RC-062	20
Aircraft Pilot I	00955	RC-062	19
Aircraft Pilot II	00956	RC-062	22
Aircraft Pilot II – Dual Rating	00957	RC-062	23
Appraisal Specialist I	01251	RC-062	14
Appraisal Specialist II	01252	RC-062	16
Appraisal Specialist III	01253	RC-062	18
Arts Council Associate	01523	RC-062	12
Arts Council Program Coordinator	01526	RC-062	18
Arts Council Program Representative	01527	RC-062	15
Assignment Coordinator	01530	RC-062	20
Bank Examiner I	04131	RC-062	16
Bank Examiner II	04132	RC-062	19
Bank Examiner III	04133	RC-062	22
Behavioral Analyst Associate	04355	RC-062	15

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Behavioral Analyst I	04351	RC-062	17
Behavioral Analyst II	04352	RC-062	19
Business Administrative Specialist	05810	RC-062	16
Buyer	05900	RC-062	18
Capital Development Board Account Technician	06515	RC-062	11
Capital Development Board Art in Architecture Technician	06533	RC-062	12
Capital Development Board Construction Support Analyst	06520	RC-062	11
Capital Development Board Project Technician	06530	RC-062	12
Chemist I	06941	RC-062	16
Chemist II	06942	RC-062	19
Chemist III	06943	RC-062	21
Child Protection Advanced Specialist	07161	RC-062	19
Child Protection Associate Specialist	07162	RC-062	16
Child Protection Specialist	07163	RC-062	18
Child Welfare Associate Specialist	07216	RC-062	16
Child Welfare Staff Development Coordinator I	07201	RC-062	17
Child Welfare Staff Development Coordinator II	07202	RC-062	19
Child Welfare Staff Development Coordinator III	07203	RC-062	20
Child Welfare Staff Development Coordinator IV	07204	RC-062	22
Children and Family Service Intern – Option I	07241	RC-062	12
Children and Family Service Intern – Option II	07242	RC-062	15
Clinical Laboratory Technologist I	08220	RC-062	18
Clinical Laboratory Technologist II	08221	RC-062	19
Clinical Laboratory Technologist Trainee	08229	RC-062	14
Communications Systems Specialist	08860	RC-062	23
Community Management Specialist I	08891	RC-062	15
Community Management Specialist II	08892	RC-062	17
Community Management Specialist III	08893	RC-062	19
Community Planner I	08901	RC-062	15
Community Planner II	08902	RC-062	17
Community Planner III	08903	RC-062	19
Conservation Education Representative	09300	RC-062	12
Conservation Grant Administrator I	09311	RC-062	18
Conservation Grant Administrator II	09312	RC-062	20
Conservation Grant Administrator III	09313	RC-062	22
Construction Program Assistant	09525	RC-062	12
Correctional Counselor I	09661	RC-062	15
Correctional Counselor II	09662	RC-062	17
Correctional Counselor III	09663	RC-062	19

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Corrections Academy Trainer	09732	RC-062	17
Corrections Apprehension Specialist	09750	RC-062	19
Corrections Industries Marketing Representative	09803	RC-062	17
Corrections Leisure Activities Specialist I	09811	RC-062	15
Corrections Leisure Activities Specialist II	09812	RC-062	17
Corrections Leisure Activities Specialist III	09813	RC-062	19
Corrections Parole Agent	09842	RC-062	17
Corrections Senior Parole Agent	09844	RC-062	19
Criminal Intelligence Analyst I	10161	RC-062	18
Criminal Intelligence Analyst II	10162	RC-062	20
Criminal Intelligence Analyst Specialist	10165	RC-062	22
Criminal Justice Specialist I	10231	RC-062	16
Criminal Justice Specialist II	10232	RC-062	20
Criminal Justice Specialist Trainee	10236	RC-062	13
Curator of the Lincoln Collection	10750	RC-062	16
Day Care Licensing Representative I	11471	RC-062	16
Developmental Disabilities Council Program Planner I	12361	RC-062	12
Developmental Disabilities Council Program Planner II	12362	RC-062	16
Developmental Disabilities Council Program Planner III	12363	RC-062	18
Dietitian	12510	RC-062	15
Disability Appeals Officer	12530	RC-062	22
Disability Claims Adjudicator I	12537	RC-062	16
Disability Claims Adjudicator II	12538	RC-062	18
Disability Claims Adjudicator Trainee	12539	RC-062	13
Disability Claims Analyst	12540	RC-062	21
Disability Claims Specialist	12558	RC-062	19
Disaster Services Planner	12585	RC-062	19
Document Examiner	12640	RC-062	22
Educator – Provisional	13105	RC-062	12
Employment Security Manpower Representative I	13621	RC-062	12
Employment Security Manpower Representative II	13622	RC-062	14
Employment Security Program Representative	13650	RC-062	14
Employment Security Program Representative – Intermittent	13651	RC-062	14H
Employment Security Service Representative	13667	RC-062	16
Employment Security Specialist I	13671	RC-062	14
Employment Security Specialist II	13672	RC-062	16
Employment Security Specialist III	13673	RC-062	19
Employment Security Tax Auditor I	13681	RC-062	17
Employment Security Tax Auditor II	13682	RC-062	19

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Energy and Natural Resources Specialist I	13711	RC-062	15
Energy and Natural Resources Specialist II	13712	RC-062	17
Energy and Natural Resources Specialist III	13713	RC-062	19
Energy and Natural Resources Specialist Trainee	13715	RC-062	12
Environmental Health Specialist I	13768	RC-062	14
Environmental Health Specialist II	13769	RC-062	16
Environmental Health Specialist III	13770	RC-062	18
Environmental Protection Associate	13785	RC-062	12
Environmental Protection Specialist I	13821	RC-062	14
Environmental Protection Specialist II	13822	RC-062	16
Environmental Protection Specialist III	13823	RC-062	18
Environmental Protection Specialist IV	13824	RC-062	22
Equal Pay Specialist	13837	RC-062	17
Executive I	13851	RC-062	18
Financial Institutions Examiner I	14971	RC-062	16
Financial Institutions Examiner II	14972	RC-062	19
Financial Institutions Examiner III	14973	RC-062	22
Financial Institutions Examiner Trainee	14978	RC-062	13
Flight Safety Coordinator	15640	RC-062	22
Forensic Scientist I	15891	RC-062	18
Forensic Scientist II	15892	RC-062	20
Forensic Scientist III	15893	RC-062	22
Forensic Scientist Trainee	15897	RC-062	15
Guardianship Representative	17710	RC-062	17
Habilitation Program Coordinator	17960	RC-062	17
Handicapped Services Representative I	17981	RC-062	11
Health Facilities Surveyor I	18011	RC-062	16
Health Facilities Surveyor II	18012	RC-062	19
Health Facilities Surveyor III	18013	RC-062	20
Health Services Investigator I – Opt. A	18181	RC-062	19
Health Services Investigator I – Opt. B	18182	RC-062	20
Health Services Investigator II – Opt. A	18185	RC-062	22
Health Services Investigator II – Opt. B	18186	RC-062	22
Health Services Investigator II – Opt. C	18187	RC-062	25
Health Services Investigator II – Opt. D	18188	RC-062	25
Historical Documents Conservator I	18981	RC-062	13
Historical Exhibits Designer	18985	RC-062	15
Historical Research Editor II	19002	RC-062	14
Human Relations Representative	19670	RC-062	16

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Human Rights Investigator I	19774	RC-062	16
Human Rights Investigator II	19775	RC-062	18
Human Rights Investigator III	19776	RC-062	19
Human Rights Specialist I	19778	RC-062	14
Human Rights Specialist II	19779	RC-062	16
Human Rights Specialist III	19780	RC-062	18
Human Services Caseworker	19785	RC-062	16
Human Services Grants Coordinator I	19791	RC-062	14
Human Services Grants Coordinator II	19792	RC-062	17
Human Services Grants Coordinator III	19793	RC-062	20
Human Services Grants Coordinator Trainee	19796	RC-062	12
Human Services Sign Language Interpreter	19810	RC-062	16
Iconographer	19880	RC-062	12
Industrial and Community Development Representative I	21051	RC-062	17
Industrial and Community Development Representative II	21052	RC-062	19
Industrial Services Consultant I	21121	RC-062	14
Industrial Services Consultant II	21122	RC-062	16
Industrial Services Consultant Trainee	21125	RC-062	11
Industrial Services Hygienist	21127	RC-062	19
Industrial Services Hygienist Technician	21130	RC-062	16
Industrial Services Hygienist Trainee	21133	RC-062	12
Information Technology/Communication Systems Specialist I	21216	RC-062	19
Information Technology/Communication Systems Specialist II	21217	RC-062	24
Instrument Designer	21500	RC-062	18
Insurance Analyst III	21563	RC-062	14
Insurance Analyst IV	21564	RC-062	16
Insurance Company Claims Examiner II	21602	RC-062	19
Insurance Company Field Staff Examiner	21608	RC-062	16
Insurance Company Financial Examiner Trainee	21610	RC-062	13
Insurance Performance Examiner I	21671	RC-062	14
Insurance Performance Examiner II	21672	RC-062	17
Insurance Performance Examiner III	21673	RC-062	20
Intermittent Unemployment Insurance Representative	21689	RC-062	12H
Internal Auditor I	21721	RC-062	17
Labor Conciliator	22750	RC-062	20
Laboratory Equipment Specialist	22990	RC-062	18
Laboratory Quality Specialist I	23021	RC-062	19
Laboratory Quality Specialist II	23022	RC-062	21
Laboratory Research Specialist I	23027	RC-062	19

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Laboratory Research Specialist II	23028	RC-062	21
Land Acquisition Agent I	23091	RC-062	15
Land Acquisition Agent II	23092	RC-062	18
Land Acquisition Agent III	23093	RC-062	21
Land Reclamation Specialist I	23131	RC-062	14
Land Reclamation Specialist II	23132	RC-062	17
Liability Claims Adjuster I	23371	RC-062	14
Liability Claims Adjuster II	23372	RC-062	18
Library Associate	23430	RC-062	12
Life Sciences Career Trainee	23600	RC-062	12
Liquor Control Special Agent II	23752	RC-062	15
Local Historical Services Representative	24000	RC-062	17
Local Housing Advisor I	24031	RC-062	14
Local Housing Advisor II	24032	RC-062	16
Local Housing Advisor III	24033	RC-062	18
Local Revenue and Fiscal Advisor I	24101	RC-062	15
Local Revenue and Fiscal Advisor II	24102	RC-062	17
Local Revenue and Fiscal Advisor III	24103	RC-062	19
Lottery Regional Coordinator	24504	RC-062	19
Lottery Sales Representative	24515	RC-062	16
Management Operations Analyst I	25541	RC-062	18
Management Operations Analyst II	25542	RC-062	20
Manpower Planner I	25591	RC-062	14
Manpower Planner II	25592	RC-062	17
Manpower Planner III	25593	RC-062	20
Manpower Planner Trainee	25597	RC-062	12
Medical Assistance Consultant I	26501	RC-062	13
Medical Assistance Consultant II	26502	RC-062	16
Medical Assistance Consultant III	26503	RC-062	19
Mental Health Specialist I	26924	RC-062	12
Mental Health Specialist II	26925	RC-062	14
Mental Health Specialist III	26926	RC-062	16
Mental Health Specialist Trainee	26928	RC-062	11
Meteorologist	27120	RC-062	18
Methods and Procedures Advisor I	27131	RC-062	14
Methods and Procedures Advisor II	27132	RC-062	16
Methods and Procedures Advisor III	27133	RC-062	20
Methods and Procedures Career Associate I	27135	RC-062	11
Methods and Procedures Career Associate II	27136	RC-062	12

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Methods and Procedures Career Associate Trainee	27137	RC-062	09
Metrologist Associate	27146	RC-062	15
Microbiologist I	27151	RC-062	16
Microbiologist II	27152	RC-062	19
Natural Resources Advanced Specialist	28833	RC-062	20
Natural Resources Coordinator	28831	RC-062	15
Natural Resources Specialist	28832	RC-062	18
Oral Health Consultant	30317	RC-062	18
Paralegal Assistant	30860	RC-062	14
Pension and Death Benefits Technician II	30962	RC-062	16
Police Training Specialist	32990	RC-062	17
Program Integrity Auditor I	34631	RC-062	16
Program Integrity Auditor II	34632	RC-062	19
Program Integrity Auditor Trainee	34635	RC-062	12
Property Consultant	34900	RC-062	15
Property Tax Analyst I	34921	RC-062	12
Property Tax Analyst II	34922	RC-062	14
Public Aid Appeals Advisor	35750	RC-062	18
Public Aid Family Support Specialist I	35841	RC-062	17
Public Aid Investigator	35870	RC-062	19
Public Aid Investigator Trainee	35874	RC-062	14
Public Aid Lead Casework Specialist	35880	RC-062	17
Public Aid Program Quality Analyst	35890	RC-062	19
Public Aid Quality Control Reviewer	35892	RC-062	17
Public Aid Staff Development Specialist I	36071	RC-062	15
Public Aid Staff Development Specialist II	36072	RC-062	17
Public Health Educator Associate	36434	RC-062	14
Public Health Program Specialist I	36611	RC-062	14
Public Health Program Specialist II	36612	RC-062	16
Public Health Program Specialist III	36613	RC-062	19
Public Health Program Specialist Trainee	36615	RC-062	12
Public Information Coordinator	36750	RC-062	18
Public Information Officer I	37001	RC-062	12
Public Information Officer II	37002	RC-062	14
Public Information Officer III	37003	RC-062	19
Public Information Officer IV	37004	RC-062	21
Public Safety Inspector	37007	RC-062	16
Public Safety Inspector Trainee	37010	RC-062	10
Railroad Safety Specialist I	37601	RC-062	19

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Railroad Safety Specialist II	37602	RC-062	21
Railroad Safety Specialist III	37603	RC-062	23
Railroad Safety Specialist IV	37604	RC-062	25
Real Estate Investigator	37730	RC-062	19
Real Estate Professions Examiner	37760	RC-062	22
Recreation Worker I	38001	RC-062	12
Recreation Worker II	38002	RC-062	14
Rehabilitation Counselor	38145	RC-062	17
Rehabilitation Counselor Senior	38158	RC-062	19
Rehabilitation Counselor Trainee	38159	RC-062	15
Rehabilitation Services Advisor I	38176	RC-062	20
Rehabilitation Workshop Supervisor I	38194	RC-062	12
Rehabilitation Workshop Supervisor II	38195	RC-062	14
Reimbursement Officer I	38199	RC-062	14
Reimbursement Officer II	38200	RC-062	16
Research Economist I	38207	RC-062	18
Research Scientist I	38231	RC-062	13
Research Scientist II	38232	RC-062	16
Research Scientist III	38233	RC-062	20
Resource Planner I	38281	RC-062	17
Resource Planner II	38282	RC-062	19
Resource Planner III	38283	RC-062	22
Retirement System Disability Specialist	38310	RC-062	19
Revenue Auditor I (IL)	38371	RC-062	16
Revenue Auditor I (states other than IL, CA or NJ)	38371	RC-062	19
Revenue Auditor I (CA or NJ)	38371	RC-062	21
Revenue Auditor II (IL)	38372	RC-062	19
Revenue Auditor II (states other than IL, CA or NJ)	38372	RC-062	22
Revenue Auditor II (CA or NJ)	38372	RC-062	24
Revenue Auditor III (IL)	38373	RC-062	22
Revenue Auditor III (states other than IL, CA or NJ)	38373	RC-062	24
Revenue Auditor III (CA or NJ)	38373	RC-062	26
Revenue Auditor Trainee (IL)	38375	RC-062	12
Revenue Auditor Trainee (states other than IL, CA or NJ)	38375	RC-062	13
Revenue Auditor Trainee (CA or NJ)	38375	RC-062	15
Revenue Collection Officer I	38401	RC-062	15
Revenue Collection Officer II	38402	RC-062	17
Revenue Collection Officer III	38403	RC-062	19
Revenue Collection Officer Trainee	38405	RC-062	12

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Revenue Computer Audit Specialist (IL)	38425	RC-062	23
Revenue Computer Audit Specialist (states other than IL, CA or NJ)	38425	RC-062	25
Revenue Computer Audit Specialist (CA or NJ)	38425	RC-062	27
Revenue Senior Special Agent	38557	RC-062	23
Revenue Special Agent	38558	RC-062	19
Revenue Special Agent Trainee	38565	RC-062	14
Revenue Tax Specialist I	38571	RC-062	12
Revenue Tax Specialist II (IL)	38572	RC-062	14
Revenue Tax Specialist II (states other than IL, CA or NJ)	38572	RC-062	17
Revenue Tax Specialist II (CA or NJ)	38572	RC-062	19
Revenue Tax Specialist III	38573	RC-062	17
Revenue Tax Specialist Trainee	38575	RC-062	10
Site Assistant Superintendent I	41071	RC-062	15
Site Assistant Superintendent II	41072	RC-062	17
Site Interpretive Coordinator	41093	RC-062	13
Site Services Specialist I	41117	RC-062	15
Site Services Specialist II	41118	RC-062	17
Social Service Consultant I	41301	RC-062	18
Social Service Consultant II	41302	RC-062	19
Social Service Program Planner I	41311	RC-062	15
Social Service Program Planner II	41312	RC-062	17
Social Service Program Planner III	41313	RC-062	20
Social Service Program Planner IV	41314	RC-062	22
Social Services Career Trainee	41320	RC-062	12
Social Worker I	41411	RC-062	16
Staff Development Specialist I	41771	RC-062	18
Staff Development Technician I	41781	RC-062	12
State Mine Inspector	42230	RC-062	19
State Police Field Specialist I	42001	RC-062	18
State Police Field Specialist II	42002	RC-062	20
Statistical Research Specialist I	42741	RC-062	12
Statistical Research Specialist II	42742	RC-062	14
Statistical Research Specialist III	42743	RC-062	17
Storage Tank Safety Specialist	43005	RC-062	18
Telecommunications Specialist	45295	RC-062	15
Telecommunications Systems Analyst	45308	RC-062	17
Telecommunications Systems Technician I	45312	RC-062	10

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Telecommunications Systems Technician II	45313	RC-062	13
Terrorism Research Specialist I	45371	RC-062	18
Terrorism Research Specialist II	45372	RC-062	20
Terrorism Research Specialist III	45373	RC-062	22
Terrorism Research Specialist Trainee	45375	RC-062	14
Unemployment Insurance Adjudicator I	47001	RC-062	11
Unemployment Insurance Adjudicator II	47002	RC-062	13
Unemployment Insurance Adjudicator III	47003	RC-062	15
Unemployment Insurance Revenue Analyst I	47081	RC-062	15
Unemployment Insurance Revenue Analyst II	47082	RC-062	17
Unemployment Insurance Revenue Specialist	47087	RC-062	13
Unemployment Insurance Special Agent	47096	RC-062	18
Veterans Educational Specialist I	47681	RC-062	15
Veterans Educational Specialist II	47682	RC-062	17
Veterans Educational Specialist III	47683	RC-062	21
Veterans Employment Representative I	47701	RC-062	14
Veterans Employment Representative II	47702	RC-062	16
Volunteer Services Coordinator I	48481	RC-062	13
Volunteer Services Coordinator II	48482	RC-062	16
Volunteer Services Coordinator III	48483	RC-062	18
Wage Claims Specialist	48770	RC-062	09
Weatherization Specialist I	49101	RC-062	14
Weatherization Specialist II	49102	RC-062	17
Weatherization Specialist III	49103	RC-062	20
Weatherization Specialist Trainee	49105	RC-062	12
Workers Compensation Insurance Compliance Investigator	49640	RC-062	20

NOTE: For the Revenue Auditor I, II and III and Revenue Auditor Trainee position classification titles only – The pay grade assigned to the employee is based on the location of the position and the residence held by the employee. In the same position classification, the employee holding a position and residence outside the boundaries of the State of Illinois is assigned to a different pay grade than the pay grade assigned to the employee holding a position within the boundaries of the State of Illinois. The pay grade assigned to the employee holding a position located within the boundaries of the State of Illinois is the pay grade with the (IL) indication next to the position classification. The pay grade assigned to the employee holding the position located outside the boundaries of the State of Illinois is determined by the location of the employee's residence (e.g., IL, CA or NJ or a state other than IL, CA or NJ). If the employee's residence moves to another state while the employee is in the same position

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located outside the boundaries of the State of Illinois, or moves into another position located outside the boundaries of the State of Illinois in the same position classification, the base salary may change depending on the location of the employee's new residence. If the employee remains in the position located outside the boundaries of the State of Illinois and moves residence from or into the boundaries of the State of Illinois, the base salary will change. In all cases, change in base salary shall be on a step for step basis (e.g., if the original base salary was on Step 5 in one pay grade, the new base salary will also be on Step 5 of the newly appropriate pay grade).

Effective July 1, 2006
Bargaining Unit: RC-062

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
09	B	2384	2443	2503	2565	2645	2730	2814	2904	2990	3131	3224
09	Q	2480	2540	2603	2669	2751	2841	2928	3023	3114	3262	3361
09	S	2537	2599	2660	2725	2809	2898	2988	3084	3174	3325	3424
10	B	2461	2521	2584	2648	2745	2826	2920	3012	3105	3263	3362
10	Q	2559	2621	2686	2755	2854	2942	3041	3137	3235	3407	3507
10	S	2615	2679	2744	2812	2912	3001	3100	3196	3299	3471	3575
11	B	2549	2612	2679	2746	2839	2931	3036	3137	3234	3405	3508
11	Q	2651	2717	2785	2855	2957	3054	3163	3269	3373	3555	3661
11	S	2710	2775	2843	2913	3017	3113	3223	3331	3438	3618	3728
12	B	2649	2715	2783	2855	2960	3058	3172	3276	3397	3579	3686
12	Q	2756	2824	2896	2973	3083	3185	3308	3420	3545	3738	3850
12	S	2814	2882	2955	3031	3143	3247	3371	3484	3611	3805	3919
12H	B	16.30	16.71	17.13	17.57	18.22	18.82	19.52	20.16	20.90	22.02	22.68
12H	Q	16.96	17.38	17.82	18.30	18.97	19.60	20.36	21.05	21.82	23.00	23.69
12H	S	17.32	17.74	18.18	18.65	19.34	19.98	20.74	21.44	22.22	23.42	24.12
13	B	2746	2815	2887	2963	3072	3189	3309	3430	3558	3755	3869
13	Q	2855	2930	3006	3086	3200	3326	3455	3581	3713	3925	4043

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13	S	2913	2989	3066	3146	3261	3389	3521	3646	3781	3992	4112
14	B	2857	2931	3011	3090	3208	3333	3478	3606	3743	3960	4079
14	Q	2975	3054	3136	3220	3345	3480	3632	3768	3912	4140	4264
14	S	3033	3113	3195	3282	3411	3544	3698	3834	3979	4205	4331
14H	B	17.58	18.04	18.53	19.02	19.74	20.51	21.40	22.19	23.03	24.37	25.10
14H	Q	18.31	18.79	19.30	19.82	20.58	21.42	22.35	23.19	24.07	25.48	26.24
14H	S	18.66	19.16	19.66	20.20	20.99	21.81	22.76	23.59	24.49	25.88	26.65
15	B	2967	3046	3128	3213	3354	3493	3630	3778	3918	4153	4279
15	Q	3091	3173	3260	3351	3500	3646	3792	3950	4095	4340	4470
15	S	3151	3232	3323	3415	3565	3709	3860	4016	4160	4407	4538
16	B	3099	3183	3269	3363	3514	3669	3822	3982	4141	4385	4517
16	Q	3228	3318	3413	3511	3669	3835	3995	4159	4327	4584	4722
16	S	3292	3383	3477	3577	3736	3903	4064	4227	4395	4648	4790
17	B	3237	3328	3424	3524	3686	3856	4020	4182	4352	4611	4749
17	Q	3377	3474	3575	3677	3853	4030	4199	4370	4548	4819	4965
17	S	3440	3539	3640	3744	3921	4099	4268	4438	4614	4888	5035
18	B	3402	3500	3601	3708	3887	4069	4253	4427	4604	4879	5026
18	Q	3551	3653	3762	3875	4066	4252	4447	4629	4812	5100	5252
18	S	3615	3717	3830	3940	4131	4320	4512	4695	4881	5165	5321
19	B	3580	3684	3793	3909	4108	4302	4502	4691	4886	5183	5338
19	J	3580	3684	3793	3909	4108	4302	4502	4691	4886	5183	5338
19	Q	3739	3850	3966	4084	4293	4493	4706	4902	5108	5416	5578
19	S	3806	3919	4035	4152	4361	4562	4772	4970	5176	5483	5647
20	B	3781	3895	4011	4130	4339	4540	4756	4963	5168	5482	5646
20	Q	3953	4071	4191	4316	4534	4747	4971	5185	5401	5731	5903
20	S	4018	4138	4258	4384	4600	4812	5038	5252	5467	5795	5971
21	B	3991	4112	4235	4360	4585	4806	5031	5260	5479	5821	5996
21	U	3991	4112	4235	4360	4585	4806	5031	5260	5479	5821	5996

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21	Q	4172	4298	4424	4557	4793	5021	5258	5497	5727	6083	6267
21	S	4239	4364	4491	4626	4857	5089	5326	5564	5792	6150	6335
22	B	4218	4346	4477	4610	4850	5087	5328	5574	5806	6167	6352
22	Q	4409	4542	4678	4817	5069	5319	5567	5825	6069	6445	6639
22	S	4476	4608	4746	4886	5134	5385	5632	5892	6138	6514	6707
23	B	4477	4610	4748	4889	5149	5413	5670	5932	6189	6578	6775
23	Q	4678	4817	4962	5113	5383	5659	5925	6199	6468	6873	7079
23	S	4746	4886	5031	5179	5449	5725	5992	6265	6534	6940	7149
24	B	4763	4906	5052	5204	5481	5768	6045	6324	6610	7024	7235
24	J	4763	4906	5052	5204	5481	5768	6045	6324	6610	7024	7235
24	Q	4977	5126	5281	5441	5730	6028	6318	6608	6907	7342	7562
24	S	5045	5193	5348	5507	5794	6093	6384	6676	6975	7408	7629
25	B	5077	5229	5386	5548	5850	6159	6466	6774	7081	7537	7763
25	J	5077	5229	5386	5548	5850	6159	6466	6774	7081	7537	7763
25	Q	5305	5464	5627	5795	6115	6435	6758	7080	7402	7875	8112
25	S	5375	5530	5697	5864	6182	6501	6824	7146	7466	7943	8181
26	B	5365	5526	5693	5920	6244	6574	6908	7230	7555	8043	8284
26	U	5365	5526	5693	5920	6244	6574	6908	7230	7555	8043	8284
27	B	5671	5841	6017	6319	6662	7014	7371	7715	8061	8583	8839
27	U	5671	5841	6017	6319	6662	7014	7371	7715	8061	8583	8839

Effective January 1, 2007
Bargaining Unit: RC-062

Pay Grade	Pay Plan Code	S T E P S										
		1c	1b	1a	1	2	3	4	5	6	7	8
09	B	2408	2467	2528	2591	2671	2757	2842	2933	3020	3162	3256
09	Q	2505	2565	2629	2696	2779	2869	2957	3053	3145	3295	3395
09	S	2562	2625	2687	2752	2837	2927	3018	3115	3206	3358	3458

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10	B	2486	2546	2610	2674	2772	2854	2949	3042	3136	3296	3396
10	Q	2585	2647	2713	2783	2883	2971	3071	3168	3267	3441	3542
10	S	2641	2706	2771	2840	2941	3031	3131	3228	3332	3506	3611
11	B	2574	2638	2706	2773	2867	2960	3066	3168	3266	3439	3543
11	Q	2678	2744	2813	2884	2987	3085	3195	3302	3407	3591	3698
11	S	2737	2803	2871	2942	3047	3144	3255	3364	3472	3654	3765
12	B	2675	2742	2811	2884	2990	3089	3204	3309	3431	3615	3723
12	Q	2784	2852	2925	3003	3114	3217	3341	3454	3580	3775	3889
12	S	2842	2911	2985	3061	3174	3279	3405	3519	3647	3843	3958
12H	B	16.46	16.87	17.30	17.75	18.40	19.01	19.72	20.36	21.11	22.25	22.91
12H	Q	17.13	17.55	18.00	18.48	19.16	19.80	20.56	21.26	22.03	23.23	23.93
12H	S	17.49	17.91	18.37	18.84	19.53	20.18	20.95	21.66	22.44	23.65	24.36
13	B	2773	2843	2916	2993	3103	3221	3342	3464	3594	3793	3908
13	Q	2884	2959	3036	3117	3232	3359	3490	3617	3750	3964	4083
13	S	2942	3019	3097	3177	3294	3423	3556	3682	3819	4032	4153
14	B	2886	2960	3041	3121	3240	3366	3513	3642	3780	4000	4120
14	Q	3005	3085	3167	3252	3378	3515	3668	3806	3951	4181	4307
14	S	3063	3144	3227	3315	3445	3579	3735	3872	4019	4247	4374
14H	B	17.76	18.22	18.71	19.21	19.94	20.71	21.62	22.41	23.26	24.62	25.35
14H	Q	18.49	18.98	19.49	20.01	20.79	21.63	22.57	23.42	24.31	25.73	26.50
14H	S	18.85	19.35	19.86	20.40	21.20	22.02	22.98	23.83	24.73	26.14	26.92
15	B	2997	3076	3159	3245	3388	3528	3666	3816	3957	4195	4322
15	Q	3122	3205	3293	3385	3535	3682	3830	3990	4136	4383	4515
15	S	3183	3264	3356	3449	3601	3746	3899	4056	4202	4451	4583
16	B	3130	3215	3302	3397	3549	3706	3860	4022	4182	4429	4562
16	Q	3260	3351	3447	3546	3706	3873	4035	4201	4370	4630	4769
16	S	3325	3417	3512	3613	3773	3942	4105	4269	4439	4694	4838

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

17	B	3269	3361	3458	3559	3723	3895	4060	4224	4396	4657	4796
17	Q	3411	3509	3611	3714	3892	4070	4241	4414	4593	4867	5015
17	S	3474	3574	3676	3781	3960	4140	4311	4482	4660	4937	5085
18	B	3436	3535	3637	3745	3926	4110	4296	4471	4650	4928	5076
18	Q	3587	3690	3800	3914	4107	4295	4491	4675	4860	5151	5305
18	S	3651	3754	3868	3979	4172	4363	4557	4742	4930	5217	5374
19	B	3616	3721	3831	3948	4149	4345	4547	4738	4935	5235	5391
19	J	3616	3721	3831	3948	4149	4345	4547	4738	4935	5235	5391
19	Q	3776	3889	4006	4125	4336	4538	4753	4951	5159	5470	5634
19	S	3844	3958	4075	4194	4405	4608	4820	5020	5228	5538	5703
20	B	3819	3934	4051	4171	4382	4585	4804	5013	5220	5537	5702
20	Q	3993	4112	4233	4359	4579	4794	5021	5237	5455	5788	5962
20	S	4058	4179	4301	4428	4646	4860	5088	5305	5522	5853	6031
21	B	4031	4153	4277	4404	4631	4854	5081	5313	5534	5879	6056
21	U	4031	4153	4277	4404	4631	4854	5081	5313	5534	5879	6056
21	Q	4214	4341	4468	4603	4841	5071	5311	5552	5784	6144	6330
21	S	4281	4408	4536	4672	4906	5140	5379	5620	5850	6212	6398
22	B	4260	4389	4522	4656	4899	5138	5381	5630	5864	6229	6416
22	Q	4453	4587	4725	4865	5120	5372	5623	5883	6130	6509	6705
22	S	4521	4654	4793	4935	5185	5439	5688	5951	6199	6579	6774
23	B	4522	4656	4795	4938	5200	5467	5727	5991	6251	6644	6843
23	Q	4725	4865	5012	5164	5437	5716	5984	6261	6533	6942	7150
23	S	4793	4935	5081	5231	5503	5782	6052	6328	6599	7009	7220
24	B	4811	4955	5103	5256	5536	5826	6105	6387	6676	7094	7307
24	J	4811	4955	5103	5256	5536	5826	6105	6387	6676	7094	7307
24	Q	5027	5177	5334	5495	5787	6088	6381	6674	6976	7415	7638
24	S	5095	5245	5401	5562	5852	6154	6448	6743	7045	7482	7705
25	B	5128	5281	5440	5603	5909	6221	6531	6842	7152	7612	7841
25	J	5128	5281	5440	5603	5909	6221	6531	6842	7152	7612	7841

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

25	Q	5358	5519	5683	5853	6176	6499	6826	7151	7476	7954	8193
25	S	5429	5585	5754	5923	6244	6566	6892	7217	7541	8022	8263
26	B	5419	5581	5750	5979	6306	6640	6977	7302	7631	8123	8367
26	U	5419	5581	5750	5979	6306	6640	6977	7302	7631	8123	8367
27	B	5728	5899	6077	6382	6729	7084	7445	7792	8142	8669	8927
27	U	5728	5899	6077	6382	6729	7084	7445	7792	8142	8669	8927

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX A Negotiated Rates of Pay**Section 310.TABLE X RC-063 (Professional Employees, AFSCME)**

<u>Title</u>	<u>Title Code</u>	<u>Bargaining Unit</u>	<u>Pay Grade</u>
Architect	01440	RC-063	22
Chaplain I	06901	RC-063	16
Chaplain II	06902	RC-063	19
Child Welfare Administrative Case Reviewer	07190	RC-063	22
Child Welfare Advanced Specialist	07215	RC-063	19
Child Welfare Court Facilitator	07196	RC-063	22
Child Welfare Senior Specialist	07217	RC-063	22
Child Welfare Specialist	07218	RC-063	18
Child Welfare Supervisor	07230	RC-063	22
Civil Engineer I	07601	RC-063	15
Civil Engineer II	07602	RC-063	17
Civil Engineer III	07603	RC-063	19
Civil Engineer IV	07604	RC-063	22
Clinical Pharmacist	08235	RC-063	25
Clinical Psychologist	08250	RC-063	23
Day Care Licensing Representative II	11472	RC-063	18
Dentist I	11751	RC-063	23
Dentist II	11752	RC-063	26
Environmental Engineer I	13751	RC-063	15
Environmental Engineer II	13752	RC-063	17
Environmental Engineer III	13753	RC-063	19
Environmental Engineer IV	13754	RC-063	22
Environmental Protection Engineer I	13791	RC-063	15
Environmental Protection Engineer II	13792	RC-063	17
Environmental Protection Engineer III	13793	RC-063	19
Environmental Protection Engineer IV	13794	RC-063	22
Environmental Protection Geologist I	13801	RC-063	14
Environmental Protection Geologist II	13802	RC-063	16
Environmental Protection Geologist III	13803	RC-063	18
Geographic Information Specialist I	17271	RC-063	19
Geographic Information Specialist II	17272	RC-063	23
Geographic Information Trainee	17276	RC-063	15
Graduate Pharmacist	17345	RC-063	20

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Hearing and Speech Advanced Specialist	18227	RC-063	22
Hearing and Speech Associate	18231	RC-063	18
Hearing and Speech Specialist	18233	RC-063	20
Information Services Intern	21160	RC-063	15
Information Services Specialist I	21161	RC-063	17
Information Services Specialist II	21162	RC-063	19
Information Systems Analyst I	21165	RC-063	21
Information Systems Analyst II	21166	RC-063	23
Information Systems Analyst III	21167	RC-063	25
Laboratory Research Scientist	23025	RC-063	23
Landscape Architect	23145	RC-063	22
Landscape Planner	23150	RC-063	19
Librarian I	23401	RC-063	16
Management Systems Specialist	25583	RC-063	21
Mechanical Engineer I	26201	RC-063	15
Mechanical Engineer II	26202	RC-063	17
Mechanical Engineer III	26203	RC-063	19
Nutritionist	29820	RC-063	18
Occupational Therapist	29900	RC-063	17
Occupational Therapist Program Coordinator	29908	RC-063	19
Optometrist	30300	RC-063	14
Pharmacy Services Coordinator	32010	RC-063	25
Physical Therapist	32145	RC-063	17
Physical Therapist Program Coordinator	32153	RC-063	19
Podiatrist	32960	RC-063	14
Project Designer	34725	RC-063	19
Psychologist I	35611	RC-063	17
Psychologist II	35612	RC-063	20
Psychologist III	35613	RC-063	22
Psychologist Associate	35626	RC-063	15
Public Health Educator	36430	RC-063	19
Rehabilitation/Mobility Instructor	38163	RC-063	19
Rehabilitation/Mobility Instructor Trainee	38167	RC-063	15
School Psychologist	39200	RC-063	18
Social Worker II	41412	RC-063	18
Social Worker III	41413	RC-063	19
Social Worker IV	41414	RC-063	21
Staff Pharmacist	41787	RC-063	24

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Veterinarian I	47901	RC-063	18
Veterinarian II	47902	RC-063	20
Veterinarian III	47903	RC-063	21
Vision/Hearing Consultant I	47941	RC-063	16
Vision/Hearing Consultant II	47942	RC-063	20
Vision/Hearing Consultant III	47943	RC-063	21

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Effective July 1, 2006
Bargaining Unit: RC-063

Pay Grade	Pay Plan Code	S T E P S										
		1c	1b	1a	1	2	3	4	5	6	7	8
14	B	2857	2931	3011	3090	3208	3333	3478	3606	3743	3960	4079
14	Q	2975	3054	3136	3220	3345	3480	3632	3768	3912	4140	4264
14	S	3033	3113	3195	3282	3411	3544	3698	3834	3979	4205	4331
15	B	2967	3046	3128	3213	3354	3493	3630	3778	3918	4153	4279
15	Q	3091	3173	3260	3351	3500	3646	3792	3950	4095	4340	4470
15	S	3151	3232	3323	3415	3565	3709	3860	4016	4160	4407	4538
16	B	3099	3183	3269	3363	3514	3669	3822	3982	4141	4385	4517
16	Q	3228	3318	3413	3511	3669	3835	3995	4159	4327	4584	4722
16	S	3292	3383	3477	3577	3736	3903	4064	4227	4395	4648	4790
17	B	3237	3328	3424	3524	3686	3856	4020	4182	4352	4611	4749
17	Q	3377	3474	3575	3677	3853	4030	4199	4370	4548	4819	4965
17	S	3440	3539	3640	3744	3921	4099	4268	4438	4614	4888	5035
18	B	3402	3500	3601	3708	3887	4069	4253	4427	4604	4879	5026
18	Q	3551	3653	3762	3875	4066	4252	4447	4629	4812	5100	5252
18	S	3615	3717	3830	3940	4131	4320	4512	4695	4881	5165	5321
19	B	3580	3684	3793	3909	4108	4302	4502	4691	4886	5183	5338
19	Q	3739	3850	3966	4084	4293	4493	4706	4902	5108	5416	5578
19	S	3806	3919	4035	4152	4361	4562	4772	4970	5176	5483	5647
20	B	3781	3895	4011	4130	4339	4540	4756	4963	5168	5482	5646
20	Q	3953	4071	4191	4316	4534	4747	4971	5185	5401	5731	5903
20	S	4018	4138	4258	4384	4600	4812	5038	5252	5467	5795	5971
21	B	3991	4112	4235	4360	4585	4806	5031	5260	5479	5821	5996
21	Q	4172	4298	4424	4557	4793	5021	5258	5497	5727	6083	6267

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

21	S	4239	4364	4491	4626	4857	5089	5326	5564	5792	6150	6335
22	B	4218	4346	4477	4610	4850	5087	5328	5574	5806	6167	6352
22	Q	4409	4542	4678	4817	5069	5319	5567	5825	6069	6445	6639
22	S	4476	4608	4746	4886	5134	5385	5632	5892	6138	6514	6707
23	B	4477	4610	4748	4889	5149	5413	5670	5932	6189	6578	6775
23	Q	4678	4817	4962	5113	5383	5659	5925	6199	6468	6873	7079
23	S	4746	4886	5031	5179	5449	5725	5992	6265	6534	6940	7149
24	B	4763	4906	5052	5204	5481	5768	6045	6324	6610	7024	7235
24	Q	4977	5126	5281	5441	5730	6028	6318	6608	6907	7342	7562
24	S	5045	5193	5348	5507	5794	6093	6384	6676	6975	7408	7629
25	B	5077	5229	5386	5548	5850	6159	6466	6774	7081	7537	7763
25	Q	5305	5464	5627	5795	6115	6435	6758	7080	7402	7875	8112
25	S	5375	5530	5697	5864	6182	6501	6824	7146	7466	7943	8181
26	B	5365	5526	5693	5920	6244	6574	6908	7230	7555	8043	8284
26	Q	5620	5789	5963	6204	6542	6887	7237	7574	7913	8426	8679
26	S	5674	5844	6020	6263	6604	6954	7306	7646	7990	8508	8763

Effective January 1, 2007

Bargaining Unit: RC-063

Pay Grade	Pay Plan Code	S T E P S										
		1c	1b	1a	1	2	3	4	5	6	7	8
14	B	2886	2960	3041	3121	3240	3366	3513	3642	3780	4000	4120
14	Q	3005	3085	3167	3252	3378	3515	3668	3806	3951	4181	4307
14	S	3063	3144	3227	3315	3445	3579	3735	3872	4019	4247	4374
15	B	2997	3076	3159	3245	3388	3528	3666	3816	3957	4195	4322
15	Q	3122	3205	3293	3385	3535	3682	3830	3990	4136	4383	4515
15	S	3183	3264	3356	3449	3601	3746	3899	4056	4202	4451	4583

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

16	B	3130	3215	3302	3397	3549	3706	3860	4022	4182	4429	4562
16	Q	3260	3351	3447	3546	3706	3873	4035	4201	4370	4630	4769
16	S	3325	3417	3512	3613	3773	3942	4105	4269	4439	4694	4838
17	B	3269	3361	3458	3559	3723	3895	4060	4224	4396	4657	4796
17	Q	3411	3509	3611	3714	3892	4070	4241	4414	4593	4867	5015
17	S	3474	3574	3676	3781	3960	4140	4311	4482	4660	4937	5085
18	B	3436	3535	3637	3745	3926	4110	4296	4471	4650	4928	5076
18	Q	3587	3690	3800	3914	4107	4295	4491	4675	4860	5151	5305
18	S	3651	3754	3868	3979	4172	4363	4557	4742	4930	5217	5374
19	B	3616	3721	3831	3948	4149	4345	4547	4738	4935	5235	5391
19	Q	3776	3889	4006	4125	4336	4538	4753	4951	5159	5470	5634
19	S	3844	3958	4075	4194	4405	4608	4820	5020	5228	5538	5703
20	B	3819	3934	4051	4171	4382	4585	4804	5013	5220	5537	5702
20	Q	3993	4112	4233	4359	4579	4794	5021	5237	5455	5788	5962
20	S	4058	4179	4301	4428	4646	4860	5088	5305	5522	5853	6031
21	B	4031	4153	4277	4404	4631	4854	5081	5313	5534	5879	6056
21	Q	4214	4341	4468	4603	4841	5071	5311	5552	5784	6144	6330
21	S	4281	4408	4536	4672	4906	5140	5379	5620	5850	6212	6398
22	B	4260	4389	4522	4656	4899	5138	5381	5630	5864	6229	6416
22	Q	4453	4587	4725	4865	5120	5372	5623	5883	6130	6509	6705
22	S	4521	4654	4793	4935	5185	5439	5688	5951	6199	6579	6774
23	B	4522	4656	4795	4938	5200	5467	5727	5991	6251	6644	6843
23	Q	4725	4865	5012	5164	5437	5716	5984	6261	6533	6942	7150
23	S	4793	4935	5081	5231	5503	5782	6052	6328	6599	7009	7220
24	B	4811	4955	5103	5256	5536	5826	6105	6387	6676	7094	7307
24	Q	5027	5177	5334	5495	5787	6088	6381	6674	6976	7415	7638
24	S	5095	5245	5401	5562	5852	6154	6448	6743	7045	7482	7705

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

25	B	5128	5281	5440	5603	5909	6221	6531	6842	7152	7612	7841
25	Q	5358	5519	5683	5853	6176	6499	6826	7151	7476	7954	8193
25	S	5429	5585	5754	5923	6244	6566	6892	7217	7541	8022	8263
26	B	5419	5581	5750	5979	6306	6640	6977	7302	7631	8123	8367
26	Q	5676	5847	6023	6266	6607	6956	7309	7650	7992	8510	8766
26	S	5731	5902	6080	6326	6670	7024	7379	7722	8070	8593	8851

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX B Schedule of Salary Grade Pay Grades – Monthly Rates of Pay

<u>Title</u>	<u>Title Code</u>	<u>Pay Grade</u>
<u>Account Technician Trainee</u>	<u>00118</u>	<u>7</u>
<u>Animal and Animal Products Investigator Trainee</u>	<u>01075</u>	<u>12</u>
<u>Appraisal Specialist Trainee</u>	<u>01255</u>	<u>12</u>
<u>Arson Investigations Trainee</u>	<u>01485</u>	<u>14</u>
<u>Commerce Commission Police Officer Trainee</u>	<u>08455</u>	<u>13</u>
<u>Data Processing Supervisor I</u>	<u>11435</u>	<u>11</u>
<u>Economic Development Representative Trainee</u>	<u>12939</u>	<u>13</u>
<u>Educational Media Program Specialist</u>	<u>12980</u>	<u>17</u>
<u>Equine Investigator</u>	<u>13840</u>	<u>12</u>
<u>Fingerprint Technician Trainee</u>	<u>15209</u>	<u>8</u>
<u>Fire Certification Specialist</u>	<u>15285</u>	<u>17</u>
<u>Fire Protection Specialist I</u>	<u>15351</u>	<u>16</u>
<u>Governmental Career Trainee</u>	<u>17325</u>	<u>12</u>
<u>Historical Research Specialist</u>	<u>19008</u>	<u>20</u>
<u>Human Resources Assistant</u>	<u>19690</u>	<u>8</u>
<u>Human Resources Associate</u>	<u>19691</u>	<u>11</u>
<u>Inhalation Therapy Supervisor</u>	<u>21260</u>	<u>10</u>
<u>Insurance Company Claims Examiner I</u>	<u>21601</u>	<u>17</u>
<u>Internal Auditor Trainee</u>	<u>21726</u>	<u>12</u>
<u>Liability Claims Adjuster Trainee</u>	<u>23375</u>	<u>12</u>
<u>Management Operations Analyst Trainee</u>	<u>25545</u>	<u>14</u>
<u>Mental Health Administrator Trainee</u>	<u>26817</u>	<u>15</u>
<u>Mine Rescue Station Assistant</u>	<u>28150</u>	<u>10</u>
<u>Office Administrator III</u>	<u>29993</u>	<u>11</u>
<u>Pension and Death Benefits Technician I</u>	<u>30961</u>	<u>13</u>
<u>Physician Assistant</u>	<u>32210</u>	<u>22</u>
<u>Police Officer Trainee</u>	<u>32985</u>	<u>9</u>
<u>Polygraph Examiner Trainee</u>	<u>33005</u>	<u>14</u>
<u>Products and Standards Inspector Trainee</u>	<u>34605</u>	<u>12</u>
<u>Psychology Intern</u>	<u>35660</u>	<u>5</u>
<u>Registered Nurse - Advanced Practice</u>	<u>38135</u>	<u>22</u>
<u>Research Fellow, Option B</u>	<u>38211</u>	<u>18</u>
<u>Seed Analyst Trainee</u>	<u>39953</u>	<u>10</u>
<u>Social Worker Intern</u>	<u>41430</u>	<u>5</u>
<u>Telecommunications Systems Technician Trainee</u>	<u>45314</u>	<u>8</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Effective December 2, 2005

Pay Grade	Pay Plan Code	S T E P S										
		1c	1b	1a	1	2	3	4	5	6	7	8
1	7	1730	1772	1816	1861	1908	1952	1999	2053	2099	2182	2226
1	8	1772	1816	1861	1907	1956	2001	2050	2105	2153	2238	2283
1	9	1825	1870	1915	1960	2010	2055	2103	2159	2206	2291	2337
2	7	1773	1817	1862	1908	1952	1999	2055	2105	2155	2239	2284
2	8	1817	1862	1908	1956	2001	2050	2107	2159	2210	2297	2343
2	9	1871	1916	1961	2010	2055	2103	2161	2212	2264	2350	2397
3	7	1813	1857	1904	1952	1999	2056	2108	2159	2212	2310	2356
3	8	1857	1904	1952	2001	2050	2108	2162	2214	2269	2370	2418
3	9	1912	1957	2005	2055	2103	2162	2215	2268	2322	2423	2472
4	7	1855	1902	1950	1999	2056	2112	2163	2227	2278	2380	2427
4	8	1902	1950	1999	2050	2108	2166	2218	2284	2337	2442	2491
4	9	1955	2003	2053	2103	2162	2219	2272	2338	2390	2495	2545
5	7	1908	1956	2005	2056	2114	2175	2234	2290	2348	2452	2498
5	8	1956	2005	2056	2108	2168	2231	2291	2349	2410	2514	2564
5	9	2010	2059	2109	2162	2221	2284	2345	2403	2463	2567	2618
6	7	1961	2011	2062	2114	2176	2236	2303	2364	2430	2538	2589
6	8	2011	2062	2114	2168	2232	2294	2362	2425	2494	2501	2656
6	9	2064	2116	2168	2221	2285	2347	2416	2479	2548	2658	2711
7	7	2018	2069	2122	2176	2239	2308	2375	2443	2514	2631	2684
7	8	2069	2122	2176	2232	2297	2368	2438	2506	2580	2701	2755
7	9	2123	2175	2230	2285	2350	2421	2491	2560	2633	2754	2809
8	7	2076	2129	2183	2239	2313	2385	2464	2532	2608	2731	2786
8	8	2129	2183	2239	2297	2373	2447	2528	2599	2677	2804	2860
8	9	2182	2237	2292	2350	2426	2500	2582	2653	2731	2857	2914
9	7	2143	2199	2255	2313	2388	2469	2547	2630	2709	2836	2893

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

9	8	2199	2255	2313	2373	2450	2533	2614	2700	2781	2913	2971
9	9	2252	2309	2367	2426	2503	2588	2668	2753	2835	2968	3027
10	7	2214	2271	2331	2391	2481	2559	2645	2728	2814	2957	3016
10	8	2271	2331	2391	2453	2547	2627	2714	2801	2889	3041	3101
10	9	2324	2384	2445	2506	2600	2680	2768	2854	2945	3099	3162
11	7	2298	2358	2419	2482	2572	2656	2751	2842	2930	3085	3146
11	8	2358	2419	2482	2548	2640	2727	2824	2919	3012	3174	3238
11	9	2412	2473	2536	2601	2694	2780	2878	2974	3070	3231	3296
12	7	2392	2454	2519	2585	2681	2771	2874	2968	3077	3243	3307
12	8	2454	2519	2585	2654	2752	2844	2954	3053	3166	3337	3404
12	9	2508	2572	2638	2707	2806	2898	3010	3111	3224	3397	3464
13	7	2482	2548	2616	2684	2783	2889	2998	3108	3223	3403	3470
13	8	2548	2616	2684	2755	2857	2969	3085	3197	3316	3505	3574
13	9	2601	2669	2738	2809	2912	3026	3143	3255	3376	3565	3637
14	7	2588	2656	2727	2800	2907	3020	3152	3267	3391	3588	3660
14	8	2656	2727	2800	2875	2988	3108	3243	3364	3493	3696	3770
14	9	2709	2780	2853	2930	3045	3165	3301	3423	3552	3755	3830
15	7	2688	2760	2834	2911	3038	3164	3288	3423	3550	3763	3838
15	8	2760	2834	2911	2992	3125	3255	3386	3527	3656	3875	3953
15	9	2813	2887	2966	3049	3183	3312	3447	3585	3715	3935	4014
16	7	2808	2883	2963	3047	3184	3324	3463	3607	3751	3973	4052
16	8	2883	2963	3047	3136	3276	3424	3568	3714	3864	4092	4175
16	9	2939	3020	3105	3193	3335	3484	3628	3774	3924	4151	4234
17	7	2932	3015	3102	3192	3340	3494	3642	3789	3943	4178	4261
17	8	3015	3102	3192	3284	3440	3599	3750	3903	4061	4304	4390
17	9	3072	3160	3250	3343	3501	3660	3811	3963	4120	4364	4451
18	7	3082	3171	3262	3359	3522	3686	3853	4011	4172	4421	4509
18	8	3171	3262	3359	3460	3630	3797	3970	4133	4297	4553	4645
18	9	3228	3320	3420	3518	3689	3857	4029	4192	4358	4612	4705

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

19	7	3244	3338	3437	3541	3722	3897	4079	4249	4427	4695	4788
19	8	3338	3437	3541	3647	3833	4012	4202	4377	4561	4836	4933
19	9	3398	3499	3602	3707	3894	4073	4261	4438	4621	4895	4993
20	7	3425	3529	3634	3742	3931	4114	4309	4496	4681	4967	5067
20	8	3529	3634	3742	3854	4049	4238	4439	4630	4822	5117	5219
20	9	3587	3694	3802	3914	4108	4297	4498	4690	4882	5175	5279
21	7	3616	3725	3837	3950	4153	4354	4558	4766	4964	5273	5378
21	8	3725	3837	3950	4068	4279	4484	4695	4908	5113	5432	5540
21	9	3785	3897	4010	4130	4338	4544	4755	4968	5172	5491	5601
22	7	3822	3937	4056	4177	4394	4609	4827	5050	5261	5587	5698
22	8	3937	4056	4177	4302	4526	4748	4971	5201	5419	5755	5871
22	9	3997	4114	4237	4363	4584	4808	5029	5260	5480	5815	5931
23	7	4056	4177	4302	4430	4665	4904	5137	5374	5608	5959	6079
23	8	4177	4302	4430	4565	4806	5052	5290	5534	5775	6137	6260
23	9	4237	4363	4491	4624	4865	5111	5350	5594	5835	6197	6321
24	7	4315	4444	4577	4715	4966	5225	5476	5729	5988	6363	6490
24	8	4444	4577	4715	4858	5116	5381	5641	5901	6167	6555	6686
24	9	4504	4637	4775	4918	5174	5440	5700	5961	6228	6614	6746
25	7	4599	4737	4879	5025	5301	5580	5858	6137	6416	6828	6964
25	8	4737	4879	5025	5175	5460	5746	6034	6322	6608	7032	7173
25	9	4798	4938	5086	5235	5520	5805	6093	6381	6667	7092	7233

Effective January 1, 2007

<u>Pay Grade</u>	<u>Pay Plan Code</u>	<u>STEPS</u>										
		<u>1c</u>	<u>1b</u>	<u>1a</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>1</u>	<u>7</u>	<u>1782</u>	<u>1825</u>	<u>1870</u>	<u>1917</u>	<u>1965</u>	<u>2011</u>	<u>2059</u>	<u>2115</u>	<u>2162</u>	<u>2247</u>	<u>2293</u>
<u>1</u>	<u>8</u>	<u>1825</u>	<u>1870</u>	<u>1917</u>	<u>1964</u>	<u>2015</u>	<u>2061</u>	<u>2112</u>	<u>2168</u>	<u>2218</u>	<u>2305</u>	<u>2351</u>
<u>1</u>	<u>9</u>	<u>1880</u>	<u>1926</u>	<u>1972</u>	<u>2019</u>	<u>2070</u>	<u>2117</u>	<u>2166</u>	<u>2224</u>	<u>2272</u>	<u>2360</u>	<u>2407</u>
<u>2</u>	<u>7</u>	<u>1826</u>	<u>1872</u>	<u>1918</u>	<u>1965</u>	<u>2011</u>	<u>2059</u>	<u>2117</u>	<u>2168</u>	<u>2220</u>	<u>2306</u>	<u>2353</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

<u>2</u>	<u>8</u>	<u>1872</u>	<u>1918</u>	<u>1965</u>	<u>2015</u>	<u>2061</u>	<u>2112</u>	<u>2170</u>	<u>2224</u>	<u>2276</u>	<u>2366</u>	<u>2413</u>
<u>2</u>	<u>9</u>	<u>1927</u>	<u>1973</u>	<u>2020</u>	<u>2070</u>	<u>2117</u>	<u>2166</u>	<u>2226</u>	<u>2278</u>	<u>2332</u>	<u>2421</u>	<u>2469</u>
<u>3</u>	<u>7</u>	<u>1867</u>	<u>1913</u>	<u>1961</u>	<u>2011</u>	<u>2059</u>	<u>2118</u>	<u>2171</u>	<u>2224</u>	<u>2278</u>	<u>2379</u>	<u>2427</u>
<u>3</u>	<u>8</u>	<u>1913</u>	<u>1961</u>	<u>2011</u>	<u>2061</u>	<u>2112</u>	<u>2171</u>	<u>2227</u>	<u>2280</u>	<u>2337</u>	<u>2441</u>	<u>2491</u>
<u>3</u>	<u>9</u>	<u>1969</u>	<u>2016</u>	<u>2065</u>	<u>2117</u>	<u>2166</u>	<u>2227</u>	<u>2281</u>	<u>2336</u>	<u>2392</u>	<u>2496</u>	<u>2546</u>
<u>4</u>	<u>7</u>	<u>1911</u>	<u>1959</u>	<u>2009</u>	<u>2059</u>	<u>2118</u>	<u>2175</u>	<u>2228</u>	<u>2294</u>	<u>2346</u>	<u>2451</u>	<u>2500</u>
<u>4</u>	<u>8</u>	<u>1959</u>	<u>2009</u>	<u>2059</u>	<u>2112</u>	<u>2171</u>	<u>2231</u>	<u>2285</u>	<u>2353</u>	<u>2407</u>	<u>2515</u>	<u>2566</u>
<u>4</u>	<u>9</u>	<u>2014</u>	<u>2063</u>	<u>2115</u>	<u>2166</u>	<u>2227</u>	<u>2286</u>	<u>2340</u>	<u>2408</u>	<u>2462</u>	<u>2570</u>	<u>2621</u>
<u>5</u>	<u>7</u>	<u>1965</u>	<u>2015</u>	<u>2065</u>	<u>2118</u>	<u>2177</u>	<u>2240</u>	<u>2301</u>	<u>2359</u>	<u>2418</u>	<u>2526</u>	<u>2573</u>
<u>5</u>	<u>8</u>	<u>2015</u>	<u>2065</u>	<u>2118</u>	<u>2171</u>	<u>2233</u>	<u>2298</u>	<u>2360</u>	<u>2419</u>	<u>2482</u>	<u>2589</u>	<u>2641</u>
<u>5</u>	<u>9</u>	<u>2070</u>	<u>2121</u>	<u>2172</u>	<u>2227</u>	<u>2288</u>	<u>2353</u>	<u>2415</u>	<u>2475</u>	<u>2537</u>	<u>2644</u>	<u>2697</u>
<u>6</u>	<u>7</u>	<u>2020</u>	<u>2071</u>	<u>2124</u>	<u>2177</u>	<u>2241</u>	<u>2303</u>	<u>2372</u>	<u>2435</u>	<u>2503</u>	<u>2614</u>	<u>2667</u>
<u>6</u>	<u>8</u>	<u>2071</u>	<u>2124</u>	<u>2177</u>	<u>2233</u>	<u>2299</u>	<u>2363</u>	<u>2433</u>	<u>2498</u>	<u>2569</u>	<u>2576</u>	<u>2736</u>
<u>6</u>	<u>9</u>	<u>2126</u>	<u>2179</u>	<u>2233</u>	<u>2288</u>	<u>2354</u>	<u>2417</u>	<u>2488</u>	<u>2553</u>	<u>2624</u>	<u>2738</u>	<u>2792</u>
<u>7</u>	<u>7</u>	<u>2079</u>	<u>2131</u>	<u>2186</u>	<u>2241</u>	<u>2306</u>	<u>2377</u>	<u>2446</u>	<u>2516</u>	<u>2589</u>	<u>2710</u>	<u>2765</u>
<u>7</u>	<u>8</u>	<u>2131</u>	<u>2186</u>	<u>2241</u>	<u>2299</u>	<u>2366</u>	<u>2439</u>	<u>2511</u>	<u>2581</u>	<u>2657</u>	<u>2782</u>	<u>2838</u>
<u>7</u>	<u>9</u>	<u>2187</u>	<u>2240</u>	<u>2297</u>	<u>2354</u>	<u>2421</u>	<u>2494</u>	<u>2566</u>	<u>2637</u>	<u>2712</u>	<u>2837</u>	<u>2893</u>
<u>8</u>	<u>7</u>	<u>2138</u>	<u>2193</u>	<u>2248</u>	<u>2306</u>	<u>2382</u>	<u>2457</u>	<u>2538</u>	<u>2608</u>	<u>2686</u>	<u>2813</u>	<u>2870</u>
<u>8</u>	<u>8</u>	<u>2193</u>	<u>2248</u>	<u>2306</u>	<u>2366</u>	<u>2444</u>	<u>2520</u>	<u>2604</u>	<u>2677</u>	<u>2757</u>	<u>2888</u>	<u>2946</u>
<u>8</u>	<u>9</u>	<u>2247</u>	<u>2304</u>	<u>2361</u>	<u>2421</u>	<u>2499</u>	<u>2575</u>	<u>2659</u>	<u>2733</u>	<u>2813</u>	<u>2943</u>	<u>3001</u>
<u>9</u>	<u>7</u>	<u>2207</u>	<u>2265</u>	<u>2323</u>	<u>2382</u>	<u>2460</u>	<u>2543</u>	<u>2623</u>	<u>2709</u>	<u>2790</u>	<u>2921</u>	<u>2980</u>
<u>9</u>	<u>8</u>	<u>2265</u>	<u>2323</u>	<u>2382</u>	<u>2444</u>	<u>2524</u>	<u>2609</u>	<u>2692</u>	<u>2781</u>	<u>2864</u>	<u>3000</u>	<u>3060</u>
<u>9</u>	<u>9</u>	<u>2320</u>	<u>2378</u>	<u>2438</u>	<u>2499</u>	<u>2578</u>	<u>2666</u>	<u>2748</u>	<u>2836</u>	<u>2920</u>	<u>3057</u>	<u>3118</u>
<u>10</u>	<u>7</u>	<u>2280</u>	<u>2339</u>	<u>2401</u>	<u>2463</u>	<u>2555</u>	<u>2636</u>	<u>2724</u>	<u>2810</u>	<u>2898</u>	<u>3046</u>	<u>3106</u>
<u>10</u>	<u>8</u>	<u>2339</u>	<u>2401</u>	<u>2463</u>	<u>2527</u>	<u>2623</u>	<u>2706</u>	<u>2795</u>	<u>2885</u>	<u>2976</u>	<u>3132</u>	<u>3194</u>
<u>10</u>	<u>9</u>	<u>2394</u>	<u>2456</u>	<u>2518</u>	<u>2581</u>	<u>2678</u>	<u>2760</u>	<u>2851</u>	<u>2940</u>	<u>3033</u>	<u>3192</u>	<u>3257</u>
<u>11</u>	<u>7</u>	<u>2367</u>	<u>2429</u>	<u>2492</u>	<u>2556</u>	<u>2649</u>	<u>2736</u>	<u>2834</u>	<u>2927</u>	<u>3018</u>	<u>3178</u>	<u>3240</u>
<u>11</u>	<u>8</u>	<u>2429</u>	<u>2492</u>	<u>2556</u>	<u>2624</u>	<u>2719</u>	<u>2809</u>	<u>2909</u>	<u>3007</u>	<u>3102</u>	<u>3269</u>	<u>3335</u>
<u>11</u>	<u>9</u>	<u>2484</u>	<u>2547</u>	<u>2612</u>	<u>2679</u>	<u>2775</u>	<u>2863</u>	<u>2964</u>	<u>3063</u>	<u>3162</u>	<u>3328</u>	<u>3395</u>

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

<u>12</u>	<u>7</u>	<u>2464</u>	<u>2528</u>	<u>2595</u>	<u>2663</u>	<u>2761</u>	<u>2854</u>	<u>2960</u>	<u>3057</u>	<u>3169</u>	<u>3340</u>	<u>3406</u>
<u>12</u>	<u>8</u>	<u>2528</u>	<u>2595</u>	<u>2663</u>	<u>2734</u>	<u>2835</u>	<u>2929</u>	<u>3043</u>	<u>3145</u>	<u>3261</u>	<u>3437</u>	<u>3506</u>
<u>12</u>	<u>9</u>	<u>2583</u>	<u>2649</u>	<u>2717</u>	<u>2788</u>	<u>2890</u>	<u>2985</u>	<u>3100</u>	<u>3204</u>	<u>3321</u>	<u>3499</u>	<u>3568</u>
<u>13</u>	<u>7</u>	<u>2556</u>	<u>2624</u>	<u>2694</u>	<u>2765</u>	<u>2866</u>	<u>2976</u>	<u>3088</u>	<u>3201</u>	<u>3320</u>	<u>3505</u>	<u>3574</u>
<u>13</u>	<u>8</u>	<u>2624</u>	<u>2694</u>	<u>2765</u>	<u>2838</u>	<u>2943</u>	<u>3058</u>	<u>3178</u>	<u>3293</u>	<u>3415</u>	<u>3610</u>	<u>3681</u>
<u>13</u>	<u>9</u>	<u>2679</u>	<u>2749</u>	<u>2820</u>	<u>2893</u>	<u>2999</u>	<u>3117</u>	<u>3237</u>	<u>3353</u>	<u>3477</u>	<u>3672</u>	<u>3746</u>
<u>14</u>	<u>7</u>	<u>2666</u>	<u>2736</u>	<u>2809</u>	<u>2884</u>	<u>2994</u>	<u>3111</u>	<u>3247</u>	<u>3365</u>	<u>3493</u>	<u>3696</u>	<u>3770</u>
<u>14</u>	<u>8</u>	<u>2736</u>	<u>2809</u>	<u>2884</u>	<u>2961</u>	<u>3078</u>	<u>3201</u>	<u>3340</u>	<u>3465</u>	<u>3598</u>	<u>3807</u>	<u>3883</u>
<u>14</u>	<u>9</u>	<u>2790</u>	<u>2863</u>	<u>2939</u>	<u>3018</u>	<u>3136</u>	<u>3260</u>	<u>3400</u>	<u>3526</u>	<u>3659</u>	<u>3868</u>	<u>3945</u>
<u>15</u>	<u>7</u>	<u>2769</u>	<u>2843</u>	<u>2919</u>	<u>2998</u>	<u>3129</u>	<u>3259</u>	<u>3387</u>	<u>3526</u>	<u>3657</u>	<u>3876</u>	<u>3953</u>
<u>15</u>	<u>8</u>	<u>2843</u>	<u>2919</u>	<u>2998</u>	<u>3082</u>	<u>3219</u>	<u>3353</u>	<u>3488</u>	<u>3633</u>	<u>3766</u>	<u>3991</u>	<u>4072</u>
<u>15</u>	<u>9</u>	<u>2897</u>	<u>2974</u>	<u>3055</u>	<u>3140</u>	<u>3278</u>	<u>3411</u>	<u>3550</u>	<u>3693</u>	<u>3826</u>	<u>4053</u>	<u>4134</u>
<u>16</u>	<u>7</u>	<u>2892</u>	<u>2969</u>	<u>3052</u>	<u>3138</u>	<u>3280</u>	<u>3424</u>	<u>3567</u>	<u>3715</u>	<u>3864</u>	<u>4092</u>	<u>4174</u>
<u>16</u>	<u>8</u>	<u>2969</u>	<u>3052</u>	<u>3138</u>	<u>3230</u>	<u>3374</u>	<u>3527</u>	<u>3675</u>	<u>3825</u>	<u>3980</u>	<u>4215</u>	<u>4300</u>
<u>16</u>	<u>9</u>	<u>3027</u>	<u>3111</u>	<u>3198</u>	<u>3289</u>	<u>3435</u>	<u>3589</u>	<u>3737</u>	<u>3887</u>	<u>4042</u>	<u>4276</u>	<u>4361</u>
<u>17</u>	<u>7</u>	<u>3020</u>	<u>3105</u>	<u>3195</u>	<u>3288</u>	<u>3440</u>	<u>3599</u>	<u>3751</u>	<u>3903</u>	<u>4061</u>	<u>4303</u>	<u>4389</u>
<u>17</u>	<u>8</u>	<u>3105</u>	<u>3195</u>	<u>3288</u>	<u>3383</u>	<u>3543</u>	<u>3707</u>	<u>3863</u>	<u>4020</u>	<u>4183</u>	<u>4433</u>	<u>4522</u>
<u>17</u>	<u>9</u>	<u>3164</u>	<u>3255</u>	<u>3348</u>	<u>3443</u>	<u>3606</u>	<u>3770</u>	<u>3925</u>	<u>4082</u>	<u>4244</u>	<u>4495</u>	<u>4585</u>
<u>18</u>	<u>7</u>	<u>3174</u>	<u>3266</u>	<u>3360</u>	<u>3460</u>	<u>3628</u>	<u>3797</u>	<u>3969</u>	<u>4131</u>	<u>4297</u>	<u>4554</u>	<u>4644</u>
<u>18</u>	<u>8</u>	<u>3266</u>	<u>3360</u>	<u>3460</u>	<u>3564</u>	<u>3739</u>	<u>3911</u>	<u>4089</u>	<u>4257</u>	<u>4426</u>	<u>4690</u>	<u>4784</u>
<u>18</u>	<u>9</u>	<u>3325</u>	<u>3420</u>	<u>3523</u>	<u>3624</u>	<u>3800</u>	<u>3973</u>	<u>4150</u>	<u>4318</u>	<u>4489</u>	<u>4750</u>	<u>4846</u>
<u>19</u>	<u>7</u>	<u>3341</u>	<u>3438</u>	<u>3540</u>	<u>3647</u>	<u>3834</u>	<u>4014</u>	<u>4201</u>	<u>4376</u>	<u>4560</u>	<u>4836</u>	<u>4932</u>
<u>19</u>	<u>8</u>	<u>3438</u>	<u>3540</u>	<u>3647</u>	<u>3756</u>	<u>3948</u>	<u>4132</u>	<u>4328</u>	<u>4508</u>	<u>4698</u>	<u>4981</u>	<u>5081</u>
<u>19</u>	<u>9</u>	<u>3500</u>	<u>3604</u>	<u>3710</u>	<u>3818</u>	<u>4011</u>	<u>4195</u>	<u>4389</u>	<u>4571</u>	<u>4760</u>	<u>5042</u>	<u>5143</u>
<u>20</u>	<u>7</u>	<u>3528</u>	<u>3635</u>	<u>3743</u>	<u>3854</u>	<u>4049</u>	<u>4237</u>	<u>4438</u>	<u>4631</u>	<u>4821</u>	<u>5116</u>	<u>5219</u>
<u>20</u>	<u>8</u>	<u>3635</u>	<u>3743</u>	<u>3854</u>	<u>3970</u>	<u>4170</u>	<u>4365</u>	<u>4572</u>	<u>4769</u>	<u>4967</u>	<u>5271</u>	<u>5376</u>
<u>20</u>	<u>9</u>	<u>3695</u>	<u>3805</u>	<u>3916</u>	<u>4031</u>	<u>4231</u>	<u>4426</u>	<u>4633</u>	<u>4831</u>	<u>5028</u>	<u>5330</u>	<u>5437</u>
<u>21</u>	<u>7</u>	<u>3724</u>	<u>3837</u>	<u>3952</u>	<u>4069</u>	<u>4278</u>	<u>4485</u>	<u>4695</u>	<u>4909</u>	<u>5113</u>	<u>5431</u>	<u>5539</u>
<u>21</u>	<u>8</u>	<u>3837</u>	<u>3952</u>	<u>4069</u>	<u>4190</u>	<u>4407</u>	<u>4619</u>	<u>4836</u>	<u>5055</u>	<u>5266</u>	<u>5595</u>	<u>5706</u>
<u>21</u>	<u>9</u>	<u>3899</u>	<u>4014</u>	<u>4130</u>	<u>4254</u>	<u>4468</u>	<u>4680</u>	<u>4898</u>	<u>5117</u>	<u>5327</u>	<u>5656</u>	<u>5769</u>

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<u>22</u>	<u>7</u>	<u>3937</u>	<u>4055</u>	<u>4178</u>	<u>4302</u>	<u>4526</u>	<u>4747</u>	<u>4972</u>	<u>5202</u>	<u>5419</u>	<u>5755</u>	<u>5869</u>
<u>22</u>	<u>8</u>	<u>4055</u>	<u>4178</u>	<u>4302</u>	<u>4431</u>	<u>4662</u>	<u>4890</u>	<u>5120</u>	<u>5357</u>	<u>5582</u>	<u>5928</u>	<u>6047</u>
<u>22</u>	<u>9</u>	<u>4117</u>	<u>4237</u>	<u>4364</u>	<u>4494</u>	<u>4722</u>	<u>4952</u>	<u>5180</u>	<u>5418</u>	<u>5644</u>	<u>5989</u>	<u>6109</u>
<u>23</u>	<u>7</u>	<u>4178</u>	<u>4302</u>	<u>4431</u>	<u>4563</u>	<u>4805</u>	<u>5051</u>	<u>5291</u>	<u>5535</u>	<u>5776</u>	<u>6138</u>	<u>6261</u>
<u>23</u>	<u>8</u>	<u>4302</u>	<u>4431</u>	<u>4563</u>	<u>4702</u>	<u>4950</u>	<u>5204</u>	<u>5449</u>	<u>5700</u>	<u>5948</u>	<u>6321</u>	<u>6448</u>
<u>23</u>	<u>9</u>	<u>4364</u>	<u>4494</u>	<u>4626</u>	<u>4763</u>	<u>5011</u>	<u>5264</u>	<u>5511</u>	<u>5762</u>	<u>6010</u>	<u>6383</u>	<u>6511</u>
<u>24</u>	<u>7</u>	<u>4444</u>	<u>4577</u>	<u>4714</u>	<u>4856</u>	<u>5115</u>	<u>5382</u>	<u>5640</u>	<u>5901</u>	<u>6168</u>	<u>6554</u>	<u>6685</u>
<u>24</u>	<u>8</u>	<u>4577</u>	<u>4714</u>	<u>4856</u>	<u>5004</u>	<u>5269</u>	<u>5542</u>	<u>5810</u>	<u>6078</u>	<u>6352</u>	<u>6752</u>	<u>6887</u>
<u>24</u>	<u>9</u>	<u>4639</u>	<u>4776</u>	<u>4918</u>	<u>5066</u>	<u>5329</u>	<u>5603</u>	<u>5871</u>	<u>6140</u>	<u>6415</u>	<u>6812</u>	<u>6948</u>
<u>25</u>	<u>7</u>	<u>4737</u>	<u>4879</u>	<u>5025</u>	<u>5176</u>	<u>5460</u>	<u>5747</u>	<u>6034</u>	<u>6321</u>	<u>6608</u>	<u>7033</u>	<u>7173</u>
<u>25</u>	<u>8</u>	<u>4879</u>	<u>5025</u>	<u>5176</u>	<u>5330</u>	<u>5624</u>	<u>5918</u>	<u>6215</u>	<u>6512</u>	<u>6806</u>	<u>7243</u>	<u>7388</u>
<u>25</u>	<u>9</u>	<u>4942</u>	<u>5086</u>	<u>5239</u>	<u>5392</u>	<u>5686</u>	<u>5979</u>	<u>6276</u>	<u>6572</u>	<u>6867</u>	<u>7305</u>	<u>7450</u>

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX C Medical Administrator Rates

Effective December 2, 2005, the minimum, the base salary for each employee who has 12 months of State service, or upon completing 12 months of State service by or on December 1, 2006, receives a 4% adjustment increase without change in creditable service date.

Effective December 2, 2005

<u>Title</u>	<u>December 2, 2005</u>			<u>January 1, 2007</u>		
	<u>Minimum Salary</u>	<u>Midpoint Salary</u>	<u>Maximum Salary</u>	<u>Minimum Salary</u>	<u>Midpoint Salary</u>	<u>Maximum Salary</u>
Medical Administrator I, Option C	8414	10237	12060	<u>8414</u>	<u>11262</u>	<u>14110</u>
Medical Administrator I, Option D	9396	11271	13145	<u>9396</u>	<u>12388</u>	<u>15380</u>
Medical Administrator II, Option C	9093	10950	12806	<u>9093</u>	<u>12038</u>	<u>14983</u>
Medical Administrator II, Option D	10441	12380	14318	<u>10441</u>	<u>13597</u>	<u>16752</u>
Medical Administrator III	10812	12936	15059	<u>10812</u>	<u>14216</u>	<u>17619</u>
Medical Administrator IV	10987	13111	15234	<u>10987</u>	<u>14406</u>	<u>17824</u>
Medical Administrator V	11163	13289	15415	<u>11163</u>	<u>14600</u>	<u>18036</u>

The rates of pay for physicians occupying or appointed to a position in the Medical Administrator classes shall be as listed in the above schedule. All provisions of Subpart C of the Pay Plan, Merit Compensation System will apply to the Medical Administrator positions.

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX D Merit Compensation System Salary Schedule

Effective December 2, 2005, the minimum, the base salary for each employee who has 12 months of State service, or upon completing 12 months of State service by or on December 1, 2006, receives a 4% adjustment increase without change in creditable service date.

Effective December 2, 2005

Salary Range	<u>December 2, 2005</u>			<u>January 1, 2007</u>		
	<u>Minimum Salary</u>	<u>Midpoint Salary</u>	<u>Maximum Salary</u>	<u>Minimum Salary</u>	<u>Midpoint Salary</u>	<u>Maximum Salary</u>
MC 01	2228	3021	3813	<u>2228</u>	<u>3345</u>	<u>4461</u>
MC 02	2324	3175	4026	<u>2324</u>	<u>3517</u>	<u>4710</u>
MC 03	2437	3360	4282	<u>2437</u>	<u>3724</u>	<u>5010</u>
MC 04	2547	3517	4486	<u>2547</u>	<u>3898</u>	<u>5249</u>
MC 05	2674	3725	4775	<u>2674</u>	<u>4131</u>	<u>5587</u>
MC 06	2810	3910	5009	<u>2810</u>	<u>4336</u>	<u>5861</u>
MC 07	2957	4144	5330	<u>2957</u>	<u>4597</u>	<u>6236</u>
MC 08	3116	4396	5676	<u>3116</u>	<u>4879</u>	<u>6641</u>
MC 09	3294	4642	5989	<u>3294</u>	<u>5151</u>	<u>7007</u>
MC 10	3480	4942	6404	<u>3480</u>	<u>5487</u>	<u>7493</u>
MC 11	3675	5248	6820	<u>3675</u>	<u>5827</u>	<u>7979</u>
MC 12	3903	5600	7296	<u>3903</u>	<u>6220</u>	<u>8536</u>
MC 13	4168	5985	7802	<u>4168</u>	<u>6648</u>	<u>9128</u>
MC 14	4457	6426	8395	<u>4457</u>	<u>7140</u>	<u>9822</u>
MC 15	4784	6889	8994	<u>4784</u>	<u>7654</u>	<u>10523</u>
MC 16	5122	7401	9679	<u>5122</u>	<u>8223</u>	<u>11324</u>
MC 17	5527	7989	10450	<u>5527</u>	<u>8877</u>	<u>12227</u>
MC 18	5957	8336	10714	<u>5957</u>	<u>9246</u>	<u>12535</u>
MC 19	6434	8699	10963	<u>6434</u>	<u>9631</u>	<u>12827</u>

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MC-20 13109 14615 16120 [13109](#) [14615](#) [16120](#) |

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

NOTICE OF ADOPTED AMENDMENTS

Section 310.APPENDIX G Broad-Band Pay Range Classes Salary Schedule

Effective December 2, 2005, the minimum, the base salary for each employee who has 12 months of State service, or upon completing 12 months of State service by or on December 1, 2006, receives a 4% adjustment increase without change in creditable service date.

Effective December 2, 2005

<u>Title</u>	<u>December 2, 2005</u>		<u>January 1, 2007</u>	
	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>
Health Information Administrator	2674	5330	<u>2674</u>	<u>6236</u>
Human Resources Representative	2324	4486	<u>2324</u>	<u>5249</u>
Human Resources Specialist	2674	5330	<u>2674</u>	<u>6236</u>
Public Service Administrator	3116	6820	<u>3116</u>	<u>7979</u>
Residential Services Supervisor	2324	4486	<u>2324</u>	<u>5249</u>
Senior Public Service Administrator	4295	10093	<u>4295</u>	<u>10093</u>
Site Superintendent	2674	5330	<u>2674</u>	<u>6236</u>

(Source: Amended at 31 Ill. Reg. 4982, effective March 15, 2007)

ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED AMENDMENTS

- 1) Heading of the Part: Procedures for Operation of the Non-Hazardous Solid Waste Fee System
- 2) Code Citation: 35 Ill. Adm. Code 858
- 3)

<u>Section Numbers:</u>	<u>Adopted Action:</u>
858.101	Amended
858.102	Amended
858.103	Amended
858.107	Amended
858.201	Amended
858.207	Amended
858.208	Amended
858.301	Amended
858.308	Amended
858.309	Amended
858.310	Amended
858.401	Amended
858.402	Amended
- 4) Statutory Authority: Sections 22.15 and 22.44 of the Environmental Protection Act (415 ILCS 5/22.15 and 22.44)
- 5) Effective Date of Amendments: March 14, 2007
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this rulemaking contain incorporations by reference? No
- 8) A copy of the adopted amendments, including any material incorporated by reference, is on file in the Agency's principal office and is available for inspection.
- 9) Notice of Proposal Published in Illinois Register: September 15th, 2006; 30 Ill. Reg. 14700
- 10) Has JCAR issued a Statement of Objection to these amendments? No
- 11) Differences between proposal and final version: None

ENVIRONMENTAL PROTECTION AGENCY

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- 12) Have all the changes agreed upon by the Agency and JCAR been made as indicated in the agreements issued by JCAR? Yes
- 13) Will this rulemaking replace any emergency rulemaking currently in effect? No
- 14) Are there any amendments pending on this Part? No
- 15) Summary and Purpose of Amendments: Part 858 has been updated to include a reference to Section 22.44 of the Act. Currently, the Section 22.44 fees are collected at the same time and in the same manner as the Section 22.15 fees and are based on the same records of waste received or disposed. Section 22.15 and Section 22.44 are identical except for the amount of fee collected. Since the 22.15 fees are collected pursuant to Part 858, references to Section 22.44 were also added to Part 858. In addition, at Section 858.107 a reference to a specific fee has been removed to avoid updates whenever fee amounts change and at Section 858.402 the address for payment has been updated. Also, citations have been updated throughout and several spelling and grammar corrections were made.
- 16) Information and questions regarding these adopted amendments shall be directed to:

Stephanie Flowers, Assistant Counsel
Division of Legal Counsel
Illinois Environmental Protection Agency
1021 N. Grand Avenue East
P.O. Box 19276
Springfield, Illinois 62794-9276

217/782-5544

The full text of the Adopted Amendments begins on the next page:

ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED AMENDMENTS

TITLE 35: ENVIRONMENTAL PROTECTION
SUBTITLE G: WASTE DISPOSAL
CHAPTER II: ENVIRONMENTAL PROTECTION AGENCYPART 858
PROCEDURES FOR OPERATION OF THE
NON-HAZARDOUS SOLID WASTE FEE SYSTEM

SUBPART A: GENERAL PROVISIONS

Section	
858.101	Applicability
858.102	Definitions
858.103	Exemptions from Fee System
858.104	Retention of Records
858.105	Certification
858.106	Severability
858.107	Landfills Maintaining Records under Subparts B and C

SUBPART B: PROCEDURES FOR MAINTAINING
RECORDS WHERE THE QUANTITY OF WASTE HAS BEEN WEIGHED

Section	
858.201	Applicability
858.202	Records
858.203	Daily Solid Waste Record
858.204	Quarterly Solid Waste Summary (Recodified)
858.205	Supplemental Solid Waste Record (Recodified)
858.206	Monthly Solid Waste Record
858.207	Quarterly Solid Waste Summary
858.208	Revisions to Monthly Solid Waste Record and Quarterly Solid Waste Summary

SUBPART C: PROCEDURES FOR MAINTAINING RECORDS WHERE
THE QUANTITY OF WASTE HAS NOT BEEN WEIGHED

Section	
858.301	Applicability
858.302	Records
858.303	Daily Solid Waste Record

ENVIRONMENTAL PROTECTION AGENCY

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858.304	Quarterly Waste Summary (Recodified)
858.305	Supplemental Solid Waste Record (Recodified)
858.306	Measurement (Recodified)
858.307	Monthly Solid Waste Record
858.308	Quarterly Solid Waste Summary
858.309	Revisions to Monthly Solid Waste Record and Quarterly Solid Waste Summary
858.310	Measurement

SUBPART D: PROCEDURES FOR PAYMENT OF FEES

Section

858.401	Quarterly Submission of Payment
858.402	Manner of Payment

AUTHORITY: Implementing and authorized by Section 22.15 and Section 22.44 of the Environmental Protection Act [415 ILCS 5/22.15 and 22.44].

SOURCE: Emergency Rules adopted at 11 Ill. Reg. 1668, effective January 1, 1987, for a maximum of 150 days; adopted at 11 Ill. Reg. 9605, effective May 15, 1987; Sections 858.204, 858.205, 858.304, 858.305 and 858.306 recodified to Sections 858.207, 858.208, 858.308, 858.309 and 858.310, respectively, at 13 Ill. Reg. 5945; amended at 13 Ill. Reg. 17428, effective October 31, 1989; amended at 14 Ill. Reg. 16913, effective October 1, 1990; amended at 17 Ill. Reg. 4190, effective March 26, 1993; amended at 31 Ill. Reg. 5081, effective March 14, 2007.

SUBPART A: GENERAL PROVISIONS

Section 858.101 Applicability

The regulations of this Part apply to *owners and operators of sanitary landfills permitted or required to be permitted by the Agency to permanently dispose of solid waste if the sanitary landfill is located off the site where such waste was produced and if such sanitary landfill is owned, controlled and operated by a person other than the generator of such waste* (Section 22.15(b) [and Section 22.44\(b\)](#) of the Environmental Protection Act (Act) ~~Ill. Rev. Stat. 1988 Supp; ch. 111-1/2, par 1022.15(b)~~).

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.102 Definitions

ENVIRONMENTAL PROTECTION AGENCY

NOTICE OF ADOPTED AMENDMENTS

- a) Unless specified otherwise, all terms shall have the meanings set forth in the Environmental Protection Act (~~"the Act"~~) [\[415 ILCS 5\]](#) (~~Ill. Rev. Stat. 1985, ch. 111 1/2 pars. 1001 et seq.) as amended.~~
- b) For the purposes of [this Part](#), ~~these rules~~ the following definitions apply:
- 1) "Motor vehicle" means every [vehicle that is self-propelled](#) ~~vehicle which is self-propelled~~ and any combination of vehicles ~~that which~~ are propelled or drawn by a [vehicle that](#) ~~vehicle which~~ is self-propelled.
 - 2) "Operator" means the person responsible for the overall operation of a sanitary landfill.
 - 3) "Owner" means a person who owns a sanitary landfill or part of a sanitary landfill.
 - 4) "Passenger car" means a motor vehicle designed for the carrying of not more than ten persons, including a multi-purpose passenger vehicle, except any motor vehicle of the Second Division as defined in Section 1-146 of the Illinois Vehicle Code [\[625 ILCS 5/1-146\]](#) (~~Ill. Rev. Stat. 1985, ch. 95 1/2, par. 1-146~~), and except any motorcycle or motor driven cycle.
 - 5) "Sanitary landfill" means a sanitary landfill to which the rules of this Part are applicable.
 - 6) "Solid waste" means "waste."

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.103 Exemptions from Fee System

- a) The fee payment provisions set forth in Subpart D shall not apply to:
- 1) *Solid waste which is hazardous waste;*
 - 2) *Any landfill which is permitted by the Agency to receive only demolition or construction debris or landscape waste; or*
 - 3) *The following wastes:*

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- A) *Pollution control waste;*
- B) *Wastes from recycling, reclamation or reuse processes which have been approved by the Agency as being designed to remove any contaminant from wastes so as to render such wastes reusable, provided that the process renders at least 50% of the waste reusable;*
- C) *Non-hazardous solid waste that is received at a sanitary landfill and composted or recycled through a process permitted by the Agency; (Section 22.15(k) [and Section 22.44\(c\)](#) of the Act)*
- 4) Wastes permanently disposed [of](#) at a sanitary landfill owned, controlled or operated by the person who generates [thesueh](#) wastes;
- 5) Wastes permanently disposed [of](#) at a sanitary landfill ~~which is~~ located on the site where [thesueh](#) wastes were produced.
- b) The Agency shall grant exemptions from the fee payment provisions set forth in Subpart C in accordance with ~~Sections~~[Section 22.16, of the Act and 22.16a, 22.45 and 22.46](#) of the Act. Claims for such exemptions must be supported by documentation substantiating that each of the statutory criteria for exemption has been met.
- c) For purposes of this Section, a waste is a "pollution control waste" rather than an "industrial process waste" if it is a non-hazardous special waste resulting from operation of a pollution control device authorized or permitted pursuant to any state or federal law or any standards or regulations thereunder.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.107 Landfills Maintaining Records under Subparts B and C

Under Section 22.15 [and Section 22.44](#) of the Act, for a sanitary landfill receiving less than 150,000 cubic yards per calendar year, the ~~fees~~[fee are](#) intended to be based on cubic yards of waste received instead of the quantity (weight) of waste weighed. For sanitary landfills ~~that~~[which](#) weigh the quantity of waste received but are unsure of whether they will receive more than 150,000 cubic yards in a calendar year, the Agency advises that records be maintained in

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accordance with both Subparts B and C. Unless records are maintained under Subpart C, a landfill weighing the quantity of waste received will not be able to take advantage of the lower rates available for sanitary landfills receiving less than 150,000 cubic yards per calendar year. In addition, for those landfills receiving more than 150,000 cubic yards per calendar year, unless records are maintained under both Subparts B and C, there will be no means by which to determine which of the two rates (~~-\$0.60 per cubic yard or \$1.27 per ton~~) yields the lower net fee.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

SUBPART B: PROCEDURES FOR MAINTAINING
RECORDS WHERE THE QUANTITY OF WASTE HAS BEEN WEIGHED

Section 858.201 Applicability

The requirements of this Subpart apply to sanitary landfills where *the owner or operator weighs the quantity of solid waste received with a device for which certification has been obtained under the Weights and Measures Act* [\[225 ILCS 470\]](#) (Ill. Rev. Stat. 1989, ch. 147, pars. 101 et seq.) (Section 22.15(b)(1) [and Section 22.44\(b\)\(1\)](#) of the Act).

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.207 Quarterly Solid Waste Summary

- a) A Quarterly Solid Waste Summary shall be maintained at the site and shall include the following information:
 - 1) The Agency designated site number, the site name and the calendar quarter for which the summary applies.
 - 2) The total quantity of solid waste received in tons weighed:
 - A) for each month of the calendar quarter;
 - B) for the entire calendar quarter; and
 - C) for the calendar year-to-date.
 - 3) The quantity of solid waste permanently disposed of in tons weighed that ~~which~~ is exempted from the fee payment provisions showing the

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~~category~~ ~~category~~ exemption ~~that~~which applies under Section 858.103:

- A) for each month of the calendar quarter;
 - B) for the entire calendar quarter; and
 - C) for the calendar year-to-date.
- 4) The quantity of solid waste permanently disposed of in tons weighed ~~that~~which is subject to the fee payment provisions:
- A) for the month of the calendar quarter;
 - B) for the entire calendar quarter; and
 - C) for the calendar year-to-date.
- 5) The fee rate applicable under Section 22.15 and Section 22.44 of the Act.
- b) The Quarterly Solid Waste Summary shall be received by the Agency on or before April 15, July 15, October 15 and January 15 of each year and shall cover the three calendar months preceding the receipt date.
- c) In addition to the information set forth in subsection (a), the Quarterly Solid Waste Summary due on April 15 of each year shall include an estimate of the gateway capacity remaining at the site under the Agency developmental permit then in effect as of April 1 of each year and an estimate of the expected lifetime for that remaining capacity. All capacity estimates shall be prepared by, or under the supervision of, a registered professional engineer. The registered professional engineer shall affix the name of the engineer, date of preparation, registration number, a statement attesting to the accuracy of the capacity estimate and a professional seal to all estimates. The remaining gateway capacity estimate shall be submitted to the Agency on a form provided by the Agency.

AGENCY NOTE: "gateway capacity" refers to the amount of waste as measured upon ~~receipt that~~receipt which the site can accept. This term does not refer to the void space remaining in place at the disposal site.

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(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.208 Revisions to Monthly Solid Waste Record and Quarterly Solid Waste Summary

When errors in the amount of waste permanently disposed [of](#) or the amount of the fee due under Section 22.15 [or Section 22.44](#) are discovered in any of the records required to be kept under this Part, a revised Monthly Solid Waste Record and Quarterly Solid Waste Summary reflecting the corrections shall be completed by the site operator and submitted to the Agency. The revised Monthly Solid Waste Record and Quarterly Solid Waste Summary and any payment due the Agency shall be received by the Agency no later than the seventh day following the discovery of the error. If the revision results in a payment due the site, the site operator shall show the adjustment on the next Quarterly Solid Waste Summary.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

**SUBPART C: PROCEDURES FOR MAINTAINING RECORDS WHERE
THE QUANTITY OF WASTE HAS NOT BEEN WEIGHED****Section 858.301 Applicability**

The requirements of this Subpart apply to sanitary landfills where the owner or operator does not weigh the quantity of solid waste received with a device for which certification has been obtained under the Weights and Measures Act [\[225 ILCS 470\]](#)~~(Ill. Rev. Stat. 1985, ch. 147, pars. 101 et seq.)~~.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.308 Quarterly Solid Waste Summary

- a) A Quarterly Solid Waste Summary shall be maintained at the site and shall include the following information:
 - 1) The Agency designated site number, the site name and address and the month for which the record applies.
 - 2) The total quantity of solid waste permanently disposed as measured in cubic yards:

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- A) for each month of the calendar quarter;
 - B) for the entire calendar quarter; and
 - C) for the calendar year-to-date.
- 3) The quantity of solid waste permanently disposed of in tons weighed thatwhich is exempted from the fee payment provisions showing the categorical exemption thatwhich applies under Section 858.103:
- A) for each month of the calendar quarter;
 - B) for the entire calendar quarter; and
 - C) for the calendar year-to-date.
- 4) The quantity of solid waste permanently disposed of in tons weighed thatwhich is subject to the fee payment provisions:
- A) for the month of the calendar quarter;
 - B) for the entire calendar quarter; and
 - C) for the calendar year-to-date.
- 5) The fee rate applicable under Section 22.15 and Section 22.44 of the Act.
- b) The Quarterly Solid Waste Summary shall be received by the Agency on or before April 15, July 15, October 15 and January 15 of each year and shall cover the three calendar months preceding the receipt date.
- c) In addition to the information set forth in subsection (a), the Quarterly Solid Waste Summary due on April 15 of each year shall include an estimate of the capacity remaining at the Site under the Agency permits then in effect and an estimate of the expected lifetime for that remaining capacity.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.309 Revisions to Monthly Solid Waste Record and Quarterly Solid Waste

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Summary

When errors in the amount of waste permanently disposed [of](#) or the amount of the fee due under Section 22.15 [or Section 22.44](#) are discovered in any of the records required to be kept under this Part, a revised Monthly Solid Waste Record and Quarterly Solid Waste Summary reflecting the corrections shall be completed by the site operator and submitted to the Agency. The revised Monthly Solid Waste Record and Quarterly Solid Waste Summary and any payment due the Agency shall be received by the Agency no later than the seventh day following the discovery of the error. If the revision results in a payment due the site, the site operator shall show the adjustment on the next Quarterly Solid Waste Summary.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.310 Measurement

- a) Although solid waste is sometimes measured in other units, the site operator is responsible for accurately measuring any load of waste in cubic yards.
- b) For motor vehicles with a gross vehicle weight in excess of 8,000 pounds, except passenger cars, the measurement in cubic yards for any load of waste shall be either the rated volumetric capacity of the vehicle delivering the load or, where charges for receiving solid waste at a landfill are based upon the actual volume received, the actual volume received.
- c) For ~~passenger~~ cars, regardless of weight, and other motor vehicles with a gross vehicle weight of 8,000 pounds or less, the measurement in cubic yards for any load of waste shall be based on visual observation of the volume delivered.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

SUBPART D: PROCEDURES FOR PAYMENT OF FEES

Section 858.401 Quarterly Submission of Payment

- a) Payment of the fee due under Section 22.15 [and Section 22.44](#) of the Act shall be made on a quarterly basis with the submission of the Quarterly Solid Waste Summary. Such payment shall be received by the Agency on or before April 15, July 15, October 15 and January 15 of each year and shall cover the three calendar

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months preceding the receipt date.

- b) For sanitary landfills subject to Subpart B, the fee payment due shall be calculated by multiplying the quantity of solid waste received in tons weighed ~~that~~^{which} are subject to the fee payment provisions as reported on the Quarterly Solid Waste Summary times the applicable rate in Section 22.15 and Section 22.44 of the Act.
- c) For sanitary landfills subject to Subpart C, the fee payment due shall be calculated as follows, unless otherwise calculated pursuant to subsection (g):
 - 1) For payments due on April 15, July 15 and October 15:
 - A) Since the fee schedule is based on amount of cubic yards, if both tons and cubic yards are reported, the quantity of solid waste permanently disposed of in tons weighed shall be converted to cubic yards. Use the total cubic yards amount (the cubic yard quantity received plus the corrected tons) to determine the applicable fee. The solid waste measured in tons subject to Subpart B should be converted to cubic yards using either an Agency standard rate of 3.3 cubic yards-to-ton ~~conversion~~^{conversion} ratio or the site's actual rate that best reflects the site's conversion ratio. After determining the cubic yard quantity of waste subject-to-fee, multiply the quantity of solid waste subject to the fee payment provisions as reported on the Quarterly Solid Waste Summary for the preceding three calendar months by 4.
 - B) Based on subsection (c)(1)(A), determine the applicable category under Section 22.15 and Section 22.44 of the Act.
 - C) Based on subsection (c)(1)(B), divide the annual fee by 4.
 - 2) For payments due January 15:
 - A) Based on the quantity permanently disposed of during the previous calendar year, determine the applicable category under Section 22.15 and Section 22.44 of the Act.
 - B) Subtract the amount paid for the first, second and third quarters

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from the annual fee determined under (c)(1)(A).

- d) If the calculation of fees under this Section results in an overpayment, the Agency shall credit this overpayment against fees due during the subsequent calendar year.
- e) If a sanitary landfill intends to cease receipt of waste during the calendar year:
 - 1) The sanitary landfill shall notify the Agency by January 15 of that year. The notification shall include:
 - A) The date by which waste will cease to be received; and
 - B) A fee payment schedule to assure submission of fees in accordance with Section 22.15 [and Section 22.44](#) of the Act.
 - 2) The Agency shall review the fee payment schedule to determine if it will result in an underpayment or overpayment and will notify the operator within 30 days of any deficiencies or overpayments under the schedule.
- f) If a sanitary landfill intends to begin the receipt of waste:
 - 1) The sanitary landfill shall notify the Agency no less than 90 days prior to beginning the receipt of waste. The notification shall include:
 - A) The date by which waste will begin to be received; and
 - B) A fee payment schedule to assure submission of fees in accordance with Section 22.15 [and Section 22.44](#) of the Act.
 - 2) The Agency shall review the fee payment schedule to determine if it will result in an underpayment or overpayment and will notify the operator within 30 days of any deficiencies or overpayments under the schedule.
- g) The fee payment due January 15 shall be determined, in all cases, pursuant to subsection (c)(2); however, the fee payment due on April 15, July 15 and October 15 for landfills subject to Subpart C may be calculated as follows, provided that the owner or operator has demonstrated that calculating such fee payments according to subsection (c)(1) will result in an overpayment, and provided that the

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owner or operator has applied in writing for Agency approval of an alternative fee payment schedule pursuant to this subsection by February 1 of each year [and the](#)~~which~~ application has not been denied by March 30:

- 1) Utilizing historical or other relevant area-specific or facility-specific data, estimate the annual volume of wastes subject to the fees imposed under this Section [that](#)~~which~~ will be received at the site;
- 2) Determine the appropriate annual fee for such estimated volume of wastes pursuant to Section 22.15 [and Section 22.44](#) of the Act;
- 3) At the end of each of the first 3 quarters of the calendar year, divide the actual volume of waste received during that quarter subject to the fees imposed under this Section by the annual waste volume estimated pursuant to subsection (g)(1);
- 4) Multiply the result of subsection (g)(3) by the annual fee determined pursuant to subsection (g)(2): the product of this step is the appropriate fee payment for the quarter;

AGENCY NOTE: The purpose of this subsection (g) is to allow owners or operators of landfills receiving widely fluctuating cyclical quarterly waste volumes (e.g., landfills whose operations are subject to seasonal variations in waste volumes received) to prevent extreme overpayments or underpayments for the first three quarters of each year. Extreme overpayments are the greater concern, inasmuch as the Agency is empowered only to grant credits against the next year's fee obligation; refunds of excess payments are not authorized.

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

Section 858.402 Manner of Payment

Payment shall be made by check or money order payable to [Illinois Environmental Protection Agency](#)~~Treasurer, State of Illinois~~. Payment shall be mailed to the Agency at the following address:

[Fiscal Services Section](#)

Illinois Environmental Protection Agency

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[Division of Administration, Fiscal Services](#)
[1021 North Grand Avenue East](#)~~2200 Churchill Road~~
P.O. Box 19276
Springfield, Illinois 62794-9276

(Source: Amended at 31 Ill. Reg. 5081, effective March 14, 2007)

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- 1) Heading of the Part: Issuance of Licenses
 - 2) Code Citation: 92 Ill. Adm. Code 1030
 - 3)

<u>Section Numbers:</u>	<u>Adopted Action:</u>
1030.81	Amendment
1030.82	Amendment
1030.85	Amendment
 - 4) Statutory Authority: 625 ILCS 5/2-104 and 625 ILCS 5/6-521
 - 5) Effective Date of Amendments: March 15, 2007
 - 6) Does this rulemaking contain an automatic repeal date? No
 - 7) Does this rulemaking contain incorporations by reference? Yes
 - 8) A copy of the adopted amendments, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.
 - 9) Notices of Proposed Published in Illinois Register: 30 Ill. Reg. 16262; October 13, 2006
 - 10) Has JCAR issued a Statement of Objection to this rule making? No
 - 11) Differences between proposal and final version: In Section 1030.81 (a), added (2003) in three places. In Section 1030.82(a) in the definition of "Conviction", added [625 ILCS 5/6-500(8)] and in the definition of "Serious Traffic Violation" changed "by administrative rule to be serious" to "to be relevant pursuant to 92 Ill. Adm. Code 1040.20". Other technical, non-substantive changes were made as suggested by JCAR.
 - 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreements issued by JCAR? Yes
 - 13) Will this rulemaking replace any emergency rulemaking currently in effect? No
 - 14) Are there any amendments pending on this Part? Yes
- | | | |
|-------------------------|-------------------------|---------------------------------------|
| <u>Section Numbers:</u> | <u>Proposed Action:</u> | <u>Illinois Register Citation:</u> |
| 1030.83 | Amendment | 30 Ill. Reg. 18863; December 15, 2006 |

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1030.65	Amendment	30 Ill. Reg. 18077; November 17, 2006
1030.96	Amendment	30 Ill. Reg. 16895; October 27, 2006
1030.98	Amendments	30 Ill. Reg. 16895; October 27, 2006
1030.11	Amendment	30 Ill. Reg. 11334; June 30, 2006

- 15) Summary and Purpose of Amendments: These amendments are necessary in order to come into compliance with the Federal Motor Carrier Safety Regulations.
- 16) Information and questions regarding this adopted rulemaking shall be directed to:

Arlene J. Pulley
Office of the Secretary of State
Driver Services Department
2701 South Dirksen Parkway
Springfield, Illinois 62723

217-557-4462

The full text of the Adopted Amendments begins on the next page:

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TITLE 92: TRANSPORTATION
CHAPTER II: SECRETARY OF STATEPART 1030
ISSUANCE OF LICENSES

Section	
1030.10	What Persons Shall Not be Licensed or Granted Permits
1030.11	Procedure for Obtaining a Driver's License/Temporary Visitor's Driver's License
1030.12	Driver's License Medical Advisory Board
1030.13	Denial of License or Permit
1030.15	Cite for Re-examination
1030.16	Physical and Mental Evaluation
1030.17	Errors in Issuance of Driver's License/Cancellation
1030.18	Medical Criteria Affecting Driver Performance
1030.20	Classification of Drivers – References
1030.30	Classification Standards
1030.40	Fifth Wheel Equipped Trucks
1030.50	Bus Driver's Authority, Religious Organization and Senior Citizen Transportation
1030.55	Commuter Van Driver Operating a For-Profit Ridesharing Arrangement
1030.60	Third-Party Certification Program
1030.63	Religious Exemption for Social Security Numbers
1030.65	Instruction Permits
1030.70	Driver's License Testing/Vision Screening
1030.75	Driver's License Testing/Vision Screening With Vision Aid Arrangements Other Than Standard Eye Glasses or Contact Lenses
1030.80	Driver's License Testing/Written Test
1030.81	Endorsements
1030.82	Charter Bus Driver Endorsement Requirements
1030.83	Hazardous Material Endorsement
1030.84	Vehicle Inspection
1030.85	Driver's License Testing/Road Test
1030.86	Multiple Attempts – Written and/or Road Tests
1030.88	Exemption of Facility Administered Road Test
1030.89	Temporary Licenses
1030.90	Requirement for Photograph and Signature of Licensee on Driver's License
1030.91	Disabled Person/Handicapped Identification Card
1030.92	Restrictions
1030.93	Restricted Local Licenses

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- 1030.94 Duplicate or Corrected Driver's License or Instruction Permit
- 1030.95 Consular Licenses (Repealed)
- 1030.96 Restricted Commercial Driver's License
- 1030.97 Invalidation of a Driver's License, Permit and/or Driving Privilege
- 1030.98 School Bus Commercial Driver's License
- 1030.100 Anatomical Gift Donor
- 1030.110 Emergency Medical Information Card
- 1030.115 Change-of-Address
- 1030.120 Issuance of a Probationary License
- 1030.130 Grounds for Cancellation of a Probationary License
- 1030.140 Use of Captured Images
- 1030.APPENDIX A Questions Asked of a Driver's License Applicant
- 1030.APPENDIX B Acceptable Identification Documents

AUTHORITY: Implementing Article I of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/Ch. 6, Art. I] and authorized by Section 2-104(b) of the Illinois Vehicle Title and Registration Law of the Illinois Vehicle Code [625 ILCS 5/2-104(b)].

SOURCE: Filed March 30, 1971; amended at 3 Ill. Reg. 7, p. 13, effective April 2, 1979; amended at 4 Ill. Reg. 27, p. 422, effective June 23, 1980; amended at 6 Ill. Reg. 2400, effective February 10, 1982; codified at 6 Ill. Reg. 12674; amended at 9 Ill. Reg. 2716, effective February 20, 1985; amended at 10 Ill. Reg. 303, effective December 24, 1985; amended at 10 Ill. Reg. 18182, effective October 14, 1986; amended at 11 Ill. Reg. 9331, effective April 28, 1987; amended at 11 Ill. Reg. 18292, effective October 23, 1987; amended at 12 Ill. Reg. 3027, effective January 14, 1988; amended at 12 Ill. Reg. 13221, effective August 1, 1988; amended at 12 Ill. Reg. 16915, effective October 1, 1988; amended at 12 Ill. Reg. 19777, effective November 15, 1988; amended at 13 Ill. Reg. 5192, effective April 1, 1989; amended at 13 Ill. Reg. 7808, effective June 1, 1989; amended at 13 Ill. Reg. 12880, effective July 19, 1989; amended at 13 Ill. Reg. 12978, effective July 19, 1989; amended at 13 Ill. Reg. 13898, effective August 22, 1989; amended at 13 Ill. Reg. 15112, effective September 8, 1989; amended at 13 Ill. Reg. 17095, effective October 18, 1989; amended at 14 Ill. Reg. 4570, effective March 8, 1990; amended at 14 Ill. Reg. 4908, effective March 9, 1990; amended at 14 Ill. Reg. 5183, effective March 21, 1990; amended at 14 Ill. Reg. 8707, effective May 16, 1990; amended at 14 Ill. Reg. 9246, effective May 16, 1990; amended at 14 Ill. Reg. 9498, effective May 17, 1990; amended at 14 Ill. Reg. 10111, effective June 11, 1990; amended at 14 Ill. Reg. 10510, effective June 18, 1990; amended at 14 Ill. Reg. 12077, effective July 5, 1990; amended at 14 Ill. Reg. 15487, effective September 10, 1990; amended at 15 Ill. Reg. 15783, effective October 18, 1991; amended at 16 Ill. Reg. 2182, effective January 24, 1992; emergency amendment at 16 Ill. Reg. 12228, effective July 16, 1992, for a maximum of 150 days; emergency expired on December

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13, 1992; amended at 16 Ill. Reg. 18087, effective November 17, 1992; emergency amendment at 17 Ill. Reg. 1219, effective January 13, 1993, for a maximum of 150 days; amended at 17 Ill. Reg. 2025, effective February 1, 1993; amended at 17 Ill. Reg. 7065, effective May 3, 1993; amended at 17 Ill. Reg. 8275, effective May 24, 1993; amended at 17 Ill. Reg. 8522, effective May 27, 1993; amended at 17 Ill. Reg. 19315, effective October 22, 1993; amended at 18 Ill. Reg. 1591, effective January 14, 1994; amended at 18 Ill. Reg. 7478, effective May 2, 1994; amended at 18 Ill. Reg. 16457, effective October 24, 1994; amended at 19 Ill. Reg. 10159, effective June 29, 1995; amended at 20 Ill. Reg. 3891, effective February 14, 1996; emergency amendment at 20 Ill. Reg. 8358, effective June 4, 1996, for a maximum of 150 days; emergency amendment repealed in response to an objection of the Joint Committee on Administrative Rules at 20 Ill. Reg. 14279; amended at 21 Ill. Reg. 6588, effective May 19, 1997; amended at 21 Ill. Reg. 10992, effective July 29, 1997; amended at 22 Ill. Reg. 1466, effective January 1, 1998; emergency amendment at 23 Ill. Reg. 9552, effective August 1, 1999, for a maximum of 150 days; amended at 23 Ill. Reg. 13947, effective November 8, 1999; amended at 24 Ill. Reg. 1259, effective January 7, 2000; emergency amendment at 24 Ill. Reg. 1686, effective January 13, 2000, for a maximum of 150 days; amended at 24 Ill. Reg. 6955, effective April 24, 2000; emergency amendment at 24 Ill. Reg. 13044, effective August 10, 2000, for a maximum of 150 days; amended at 24 Ill. Reg. 18400, effective December 4, 2000; amended at 25 Ill. Reg. 959, effective January 5, 2001; amended at 25 Ill. Reg. 7742, effective June 5, 2001; amended at 25 Ill. Reg. 12646, effective September 24, 2001; emergency amendment at 25 Ill. Reg. 12658, effective September 24, 2001, for a maximum of 150 days; emergency expired February 20, 2002; amended at 26 Ill. Reg. 9961, effective June 24, 2002; amended at 27 Ill. Reg. 855, effective January 3, 2003; emergency amendment at 27 Ill. Reg. 7340, effective April 14, 2003, for a maximum of 150 days; emergency expired September 10, 2003; emergency amendment at 27 Ill. Reg. 16968, effective October 17, 2003, for a maximum of 150 days; emergency expired March 14, 2004; emergency amendment at 28 Ill. Reg. 384, effective January 1, 2004, for a maximum of 150 days; emergency expired May 29, 2004; amended at 28 Ill. Reg. 8895, effective June 14, 2004; amended at 28 Ill. Reg. 10776, effective July 13, 2004; amended at 29 Ill. Reg. 920, effective January 1, 2005; emergency amendment at 29 Ill. Reg. 2469, effective January 31, 2005, for a maximum of 150 days; emergency expired June 29, 2005; amended at 29 Ill. Reg. 9488, effective June 17, 2005; amended at 29 Ill. Reg. 12519, effective July 28, 2005; amended at 29 Ill. Reg. 13237, effective August 11, 2005; amended at 29 Ill. Reg. 13580, effective August 16, 2005; amended at 30 Ill. Reg. 910, effective January 6, 2006; amended at 30 Ill. Reg. 5621, effective March 7, 2006; amended at 30 Ill. Reg. 11365, effective June 15, 2006; emergency amendment at 30 Ill. Reg. 11409, effective June 19, 2006, for a maximum of 150 days; emergency expired November 15, 2006; amended at 31 Ill. Reg. 5096, effective March 15, 2007.

Section 1030.81 Endorsements

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- a) For purposes of this Section, the following definitions shall apply:

"Commercial Driver's License ~~" or "~~(CDL)" – a ~~driver's~~ license issued by a state ~~or other jurisdiction, in accordance with the standards contained in 49 CFR 383 (2003), to an individual, a person,~~ which authorizes ~~the individual that person to operate~~ drive a ~~certain~~ class of a commercial motor vehicle ~~or vehicles (see 625 ILCS 5/6-500).~~

"Commercial Motor Vehicle" – a motor vehicle, used in commerce, having a Gross Vehicle Weight Rating (GVWR) of 26,001 pounds or more, or such lesser GVWR as subsequently determined by Federal regulations or the Secretary of State; or any combination of vehicles with a Gross Combination Weight Rating (GCWR) of 26,001 pounds or more, provided the GVWR of any vehicles being towed is 10,001 pounds or more; or a vehicle designed to transport 16 or more persons; or a vehicle transporting hazardous materials that is required to be placarded. The definition does not include recreational vehicles when operated primarily for personal use, military vehicles being operated by non-civilian personnel or firefighting equipment owned or operated by or for a governmental entity.

"Driver Applicant" – an individual who applies to a state to obtain, transfer, upgrade or renew a CDL.

"Endorsement" – an indication on the driver's license that the driver has qualified to operate certain types and/or combinations of vehicles, and/or carry specified cargo.

"Hazardous ~~Materials~~ Material" – means any material that has been designated as hazardous under 49 USC 5103 and is required to be placarded under subpart F of 49 CFR 172 (2003) or any quantity of a material listed as a select agent or toxin in 42 CFR 73 (2003), a substance or material in a quantity and form which may pose an unreasonable risk to health and safety or property when transported in commerce. (See 49 USCA 1802.)

"Representative Vehicle" – a motor vehicle which represents the type that a driver applicant operates or expects to operate.

"School Bus" – a commercial motor vehicle used to transport pre-primary,

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primary, or secondary school students from home to school, from school to home, or to and from school sponsored events. School bus does not include a bus used as a common carrier.

"Tanker-type Vehicle" – any commercial motor vehicle that is designed to transport any liquid or gaseous material within a tank that is either permanently or temporarily attached to the vehicle. However, a tanker-type vehicle does not include any vehicle in which the tank, that is either permanently or temporarily attached, has a rated capacity of less than 1,000 gallons.

- b) To obtain any of the following endorsements, a commercial driver's license holder must correctly answer 80% of the questions comprising a written knowledge test based on the Illinois Vehicle Code and the Commercial Motor Vehicle Safety Act of 1986 (49 USC 2704):
- 1) (T) Double or triple trailers (20 questions).
 - 2) (P) Passenger carrying vehicles (16 or more passengers, including the driver) (20 questions). A skills test in a representative vehicle is required.
 - 3) (N) Tank vehicles (20 questions).
 - 4) (H) Any vehicle carrying hazardous materials which requires placarding (30 questions).
 - 5) (X) Combination tank vehicle and hazardous materials endorsement. A knowledge test for tank vehicles (N) and hazardous materials (H) must both be successfully completed prior to obtaining this endorsement (20 questions).
 - 6) (C) Charter bus driver endorsement. Successfully complete a knowledge test on transporting students Grade 12 or below to and from school related functions (20 questions).
 - 7) (S) School bus. Successful completion of a written test (20 questions) and a skills test in a representative vehicle is required. However, current CDL holders who meet the requirements set forth in 49 CFR 383.123 (2004) are exempt from the written and skills tests for this endorsement.

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(Source: Amended at 31 Ill. Reg. 5096, effective March 15, 2007)

Section 1030.82 Charter Bus Driver Endorsement Requirements

- a) For purposes of this Part, the following definitions shall apply:

"Cancellation" – cancellation of a CDL holder with a charter bus driver endorsement – the annulment or termination by formal action of the Secretary of State of a person's charter bus driver endorsement because of some error or defect in the endorsement, because the endorsement holder is no longer entitled to such endorsement, refusal or neglect of the person to submit to an alcohol and drug evaluation or submit to or failure to successfully complete the examination, in accordance with Sections 1-110, 6-508 and 6-207 of the Illinois Vehicle Code [625 ILCS 5/1-110, 6-508 and 6-207].

"Charter Bus Driver Endorsement" – ~~an~~^{an} indicator on the driver's license that the driver is qualified to transport a group of persons with a common purpose, under a single contract at a fixed rate for their exclusive use of that motor vehicle.

"Commercial Driver's License" or "CDL" - a license issued by a state or other jurisdiction, in accordance with the standards contained in 49 CFR 383 (2003), to an individual, which authorizes the individual to operate a class of a commercial motor vehicle.

"Conviction" – ~~an unvacated final~~ adjudication of guilt, a determination that a person has violated or failed to comply with the law in a court of original jurisdiction or by an authorized administrative tribunal, an unvacated forfeiture of bail or collateral deposited to secure the person's appearance in court, a plea of guilty or nolo contendere accepted by the court, the payment of a fine or court cost, or violation of a condition of release without bail, regardless of whether or not the penalty is rebated, suspended or probated. [625 ILCS 5/6-500(8)] guilty by a court of competent jurisdiction after a bench trial, trial by jury, plea of guilty, order of forfeiture, or default.

"Denial" – to prohibit or disallow the privilege to obtain a charter bus driver endorsement and/or the privilege to operate a charter bus in accordance with Section 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-508].

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"Disqualification" – a withdrawal of the privilege to drive a commercial motor vehicle [625 ILCS 5/1-115.3].

"Driver Applicant" – an individual who applies to a state to obtain, transfer, upgrade or renew a CDL.

"Employer" – any individual, corporation, partnership or association who employs charter bus drivers licensed pursuant to Section 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-508].

"Employer Certification" – a form as prescribed by the Secretary of State submitted by the employer that certifies that a driver ~~an~~ applicant has met all conditions for application, or that a driver who is no longer eligible for a charter bus driver endorsement has been removed from service.

"Fingerprint Process" – a method by which a driver applicant's person's fingerprints are taken for the purpose of certification of a criminal background investigation for a charter bus driver endorsement and submitted to the Illinois Department of State Police (ISP) and the Federal Bureau of Investigation (FBI).

"Miscellaneous Suspension" – a safety and financial responsibility violation suspension, unsatisfied judgment, auto emissions violation suspension, penalty for parking violation, failure to appear, failure to pay toll (Type Action 07, Reason Code 03), and all suspensions that are rescinded and are no longer in effect.

"Repeatedly convicted of offenses against laws and ordinances regulating the movement of traffic" – for which an order has been entered to suspend or revoke the license or permit under the discretionary authority of Section 6-206(a)(3) of the Illinois Vehicle Code [625 ILCS 5/6-206(a)(3)].

"Repeatedly involved as a driver in motor vehicle collisions" – for which an order has been entered to suspend or revoke the license or permit under the discretionary authority of Section 6-206(a)(4) of the Illinois Vehicle Code [625 ILCS 5/6-206(a)(4)].

"Rescind Order" – a removal by formal action of an order canceling, suspending or denying issuance of a charter (CDL) bus endorsement to a person.

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"Review of Driving Habits" – a review of the driver applicant's driving record maintained by the Office of the Secretary of State or documentation from another licensing jurisdiction that has been certified within 30 days prior to the date of application, to insure that the requirements pursuant to Sections 6-104 and 6-508 of the Illinois Driver Licensing Law of the Illinois Vehicle Code [625 ILCS 5/6-104 and 6-508].

"Serious Traffic Violation" – a conviction when operating a commercial motor vehicle, or when operating a non-CMV while holding a CDL, of: a violation relating to excessive speeding, involving a single speeding charge of 15 miles per hour or more above the legal speed limit; or a violation relating to reckless driving; or a violation of any State law or local ordinance relating to motor vehicle traffic control (other than parking violations) arising in connection with a fatal traffic accident; or a violation of Section 6-501 of the Illinois Vehicle Code, relating to having multiple driver's licenses; or a violation of subsection (a) of Section 6-507 of the Code relating to the requirement to have a valid CDL; or a violation relating to improper or erratic lane changes; or a violation relating to following another vehicle too closely; or any other similar violation of a law or local ordinance of any state relating to motor vehicle traffic control, other than a parking violation, which the Secretary of State determines to be relevant pursuant to 92 Ill. Adm. Code 1040.20.~~notwithstanding convictions that in and of themselves result in the immediate suspension or revocation of a driver's license and privilege, the following offenses or a similar violation of a law or local ordinance of any state relating to motor vehicle traffic control shall be considered a serious traffic violation: a violation relating to excessive speeding, involving a single speeding charge of 15 miles per hour or more above the legal speed limit; or a violation of any state law or local ordinance relating to motor vehicle traffic control (other than parking violations) arising in connection with a fatal traffic accident; or a violation of Section 6-104(d-5) of the Illinois Vehicle Code [625 ILCS 5/6-104(d-5)] relating to the possession of a valid charter bus driver endorsement, or a violation of the speed limit in a school zone as defined in Section 11-605 of the Illinois Vehicle Code [625 ILCS 5/11-605]; or a violation of passing a stopped school bus as defined in Section 11-1414 of the Illinois Vehicle Code [625 ILCS 5/11-1414]; or failure to stop at a railroad crossing as defined in Section 11-1202 of the Illinois Vehicle Code [625 ILCS 5/11-1202]; or a violation relating to improper or erratic lane changes; or a violation relating to following another vehicle too closely; or any other similar violation of a law or local ordinance of any state relating to motor vehicle traffic control, other than a~~

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~~parking violation that the Secretary of State determines relevant pursuant to 92 Ill. Adm. Code 1040.20.~~

"State" – a state, territory or possession of the United States, the District of Columbia, the Commonwealth of Puerto Rico or a province of the Dominion of Canada [625 ILCS 5/1-195].

"Suspension of Driver's License" – the temporary withdrawal by formal action of the Secretary of a person's license or privilege to operate a motor vehicle on the public highways, for a period specifically designated by the Secretary as defined in Section 1-204 of the Illinois Vehicle Code [625 ILCS 5/1-204].

"Suspension of a CDL with a charter bus driver endorsement" – the temporary withdrawal by formal action by the Secretary of a person's endorsement that grants and specifies limited privileges to operate a charter bus on the public highways, for a period specifically designated by the Secretary.

- b) Requirements of ~~Driver Applicants~~applicants for a Charter Bus Driver Endorsement~~charter bus driver endorsement~~
In order for the Secretary of State to issue a charter bus driver endorsement, all driver applicants must:

- 1) Be 21 years of age or older;
- 2) Possess a valid and properly classified driver's license issued by the Secretary of State;
- 3) Submit to and successfully pass an Illinois specific criminal background check and Federal Bureau of Investigation criminal background check with current and future information through an approved vendor. (A consent form must be signed by the driver applicant/CDL holder that allows the Illinois Secretary of State to release the driver applicant's fingerprint information to his/her employer.);
- 4) Pass a written test on charter bus operation, charter bus safety, and special traffic laws relating to charter buses and submit to a review of the driver applicant's driving habits by the Secretary of State at the time the written test is given;

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- 5) Demonstrate the ability to exercise reasonable care in the operation of the charter bus pursuant to the requirements of Section 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-508];
- 6) Be physically able to safely operate a charter bus. A driver~~An~~ applicant for a charter bus driver endorsement must demonstrate physical fitness to operate charter buses by undergoing a medical examination in accordance with the provisions of Section 5/6-508 of the Illinois Vehicle Code [625 ILCS 5/6-508];
- 7) Affirm under penalty of perjury that he/she has not made a false statement or knowingly concealed a material fact in any application for an endorsement;
- 8) Not have been convicted of committing or attempting to commit any one or more of the following offenses:
 - A) those offenses defined in Sections 9-1, 9-1.2, 9-2, 9-2.1, 9-3, 9-3.2, 9-3.3, 10-1, 10-2, 10-3.1, 10-4, 10-5, 10-6, 10-7, 11-6, 11-9, 11-9.1, 11-14, 11-15, 11-15.1, 11-16, 11-17, 11-18, 11-19, 11-19.1, 11-19.2, 11-20, 11-20.1, 11-21, 11-22, 12-3.1, 12-4.1, 12-4.2, 12-4.3, 12-4.4, 12-4.5, 12-6, 12-6.2, 12-7.1, 12-7.3, 12-7.4, 12-11, 12-13, 12-14, 12-14.1, 12-15, 12-16, 12-16.2, 12-21.5, 12-21.6, 12-33, 18-1, 18-2, 18-3, 18-4, 18-5, 20-1, 20-1.1, 20-2, 24-1, 24-1.1, 24-1.2, 24-3.3, 31A-1, 31A-1.1 and 33A-2, and in Section 12-4(a) and (b)(1) of the Criminal Code of 1961 [720 ILCS 5];
 - B) those offenses defined in the Cannabis Control Act except those offenses defined in Sections 4(a) and (b) and 5(a) of the Cannabis Control Act [720 ILCS 550/4(a) and (b) and 5(a)];
 - C) those offenses defined in the Illinois Controlled Substances Act [720 ILCS 570];
 - D) any offense committed or attempted in any other state or against the laws of the United States that if committed or attempted in Illinois could be punishable as one or more of the foregoing offenses;

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- E) the offenses defined in Sections 4.1 and 5.1 of the Wrongs to Children Act [720 ILCS 150/4.1 and 5.1]; and
 - F) those offenses defined in Section 6-16 of the Liquor Control Act of 1934 [235 ILCS 5/6-16].
- c) Endorsement Application Process
- 1) A driver applicant~~The CDL holder~~ desiring employment as a charter bus driver must obtain from the prospective employer and complete the following:
 - A) Application/Certification for Illinois charter bus driver endorsement;
 - B) Fingerprint process.
 - 2) The driver applicant shall then submit the Charter Bus Application/Certification for the charter bus driver endorsement and the appropriate fee to the Secretary of State's driver's license or driver services facility.
 - 3) The Secretary of State shall review the driver applicant's driving history to determine if it is acceptable under the provisions of this Part and Sections 6-104 and 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-104 and 6-508]. The driver applicant:
 - A) must pass a written examination administered by the Secretary of State's Office in accordance with Section 6-508(c-1)(2) of the Illinois Vehicle Code [625 ILCS 5/6-508(c-1)(2)].
 - B) must successfully complete a road test, if applicable, administered by the Secretary of State's Office or a licensed third-party tester in the class of vehicle to be used in accordance with Section 6-508(a)(1) of the Illinois Vehicle Code [625 ILCS 5/6-508(a)(1)]. These tests must be successfully completed in 3 attempts.
 - 4) On renewal/reapplication for a charter bus driver endorsement, the driver applicant~~CDL holder~~ shall be required to submit an

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Application/Certification form for the Illinois charter bus driver endorsement verifying the completion of all requirements. On renewal/reapplication for the charter bus driver endorsement, the driver applicant~~CDL holder~~ will not be subject to the fingerprint process.

- d) Denial, Cancellation, or Suspension of a CDL Holder with a Charter Bus Driver Endorsement
- 1) The Secretary of State shall deny or cancel a CDL holder's charter bus driver endorsement:
 - A) If the criminal background investigation discloses that he/she is not in compliance with any of the provisions of Section 6-104 or 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-104 or 6-508];
 - B) Upon receiving notice that the endorsement holder fails to comply with any provision of this Part;
 - C) Upon receiving notice that the endorsement holder's restricted commercial driving permit or commercial driving privileges are withdrawn or otherwise invalidated.
 - 2) The Secretary of State shall deny a driver~~an applicant or CDL holder~~ for a charter bus driver endorsement upon an indication on a driving record that he/she has failed to pay any fines, costs or fees that deny the renewal or reissuance of a driver's license or any other indication on a driving record that denies the renewal or reissuance of a driver's license.
 - 3) A cancellation of a CDL with a charter bus driver endorsement shall remain in effect pending the outcome of a hearing pursuant to Section 2-118 of the Illinois Vehicle Code [625 ILCS 5/2-118].
 - 4) An order may be rescinded provided the cause is removed and the driver applicant or CDL holder continues to meet the requirements as outlined in Sections 6-104 and 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-104 and 6-508].
- e) Employer Responsibility

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It shall be the responsibility of a prospective or current employer of a driver~~an~~ applicant or CDL holder of a charter bus driver endorsement to:

- 1) Request an employer seven digit assigned number by faxing to the Secretary of State's Office a request on company letterhead indicating a contact person and telephone/fax number.
 - 2) Distribute charter bus driver endorsement applications.
 - 3) Insure that driver applicants submit to a fingerprint based criminal background investigation.
 - 4) Certify in writing to the Secretary of State that a driver~~an~~ applicant has successfully completed all employment conditions.
 - 5) Notify, in writing, the Secretary of State that the employer has certified the removal from service of the CDL holder~~driver~~ with the charter bus driver endorsement whose endorsement has been withdrawn by the Secretary of State, prior to the start of that CDL holder's~~driver's~~ next work shift.
 - 6) Notify, in writing, the Secretary of State that the CDL holder with the charter bus driver endorsement~~employee~~ is no longer employed as a charter bus driver by the reporting employer.
 - 7) Notify, in writing, the Secretary of State that, while holding a previously issued valid charter bus driver endorsement, the CDL holder~~individual~~ has now been accepted as a charter bus driver for the reporting employer.
 - 8) Immediately upon receipt of a positive drug test, notify, in writing, the Secretary of State of such result. This information shall be privileged and maintained for the use of the Office of the Secretary of State.
 - 9) Maintain records of certifications that must be available for inspection by the Secretary of State.
- f) Notice
The Secretary of State shall notify in writing the drive r applicant or the CDL holder and his/her current employer that he/she:

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- 1) is ineligible under this Part based on information provided by an ISP or FBI criminal background investigation; or
 - 2) is no longer eligible for a charter bus driver endorsement; or
 - 3) of any related cancellations, suspensions, or denials of the applicant's charter bus driver endorsement.
- g) Hearings
- 1) The Secretary of State shall conduct a hearing pursuant to Section 2-118 of the Illinois Vehicle Code [625 ILCS 5/2-118] upon the request of a driver applicant or CDL holder whose charter bus driver endorsement has been denied, canceled or suspended.
 - 2) The petition requesting a hearing shall be in writing and shall contain the reason the driver applicant or CDL holder believes ~~individual feels~~ he/she is entitled to a charter bus driver endorsement.
 - 3) The scope of the hearing shall be limited to the issuance criteria contained in Sections 6-104 and 6-508 of the Illinois Vehicle Code [625 ILCS 5/6-104 and 6-508].

(Source: Amended at 31 Ill. Reg. 5096, effective March 15, 2007)

Section 1030.85 Driver's License Testing/Road Test

- a) For the purposes of this Section, terms shall be defined as follows:

"Commercial Driver's License or ~~CDL~~" – a ~~driver's~~ license issued by a ~~state~~ State or other jurisdiction, in accordance with the standards contained in 49 CFR 383 (2003), to an individual, a person, which authorizes the individual that person to operate ~~drive~~ a ~~certain~~ class of a commercial motor vehicle. ~~or vehicles.~~
(Ill. Rev. Stat. 1987, ch. 95½, par. 6-500(3).)

"Dangerous Action" – an act by the applicant which could endanger a person or property.

"Driver Services Facility Manager" – employee designated by the Secretary to

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oversee the operations of the driver services facility personnel (Public Service Representatives and Public Service Clerks).

"Driving Skills" – ability of applicant to perform maneuvers ~~that~~which will be demonstrated during drive test.

"Examiner" – employee of the Secretary of State who is authorized to administer the road test.

"First Division Vehicles" – those motor vehicles which are designed to carry not more than ten persons as defined in Section 1-217 of the Illinois Driver Licensing Law of the Illinois Vehicle Code. ~~(Ill. Rev. Stat. 1987, ch. 95½, par. 1-217.)~~

"Foreign Speaking Applicant" – any applicant unable to understand the oral directions given by the examiner using the English language.

"Religious Organization Vehicle Restriction" – authority to operate a religious organization bus as described in Section 6-106.2 of the Illinois Driver Licensing Law of the Illinois Vehicle Code. ~~(Ill. Rev. Stat. 1987, ch. 95½, par. 6-106.2.)~~

"Road Test" – an actual demonstration of the applicant's ability to operate a motor vehicle as required by Section 6-109 of the Illinois Driver Licensing Law of the Illinois Vehicle Code. ~~(Ill. Rev. Stat. 1987, ch. 95½, par. 6-109.)~~

"School Bus Driver Permit" – permit issued to school bus drivers by the Secretary of State ~~Illinois State Board of Education~~ pursuant to 625 ILCS 5/6-106.123 Ill. Adm. Code 275.

"Second Division Vehicles" – vehicles ~~which are~~ designed to carry more than ten persons, those designed or used for living quarters and those vehicles ~~which are~~ designed to pull or carry property, freight or cargo, those motor vehicles of the first division remodeled for use and used as motor vehicles of the second division, and those motor vehicles of the first division used and registered as school buses as defined in Section 1-217 of the Illinois Vehicle Code ~~(Ill. Rev. Stat. 1987, ch. 95½, par. 1-217).~~

"Secretary of State" – ~~the~~The Secretary of State of Illinois.

"Violation" – any traffic related act for which a motor vehicle driver may be

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arrested and ticketed.

- b) Classification of licenses is established in Sections 1030.20 and 1030.30 of this Part.
- c) Persons applying for a class C, or class D (CDL or Non-CDL) driver's license, a religious organization restriction, for-profit ridesharing arrangement restriction, or senior citizen transportation restriction in a first division vehicle, who must complete a road test, shall be evaluated on the following driving skills: start, posture, use of ~~mirrors~~ ~~mirror(s)~~, steering, lane observance, left and right turns (signal, speed, lane, turn), attention (distraction level), following (too closely), speed (too fast/too slow), parking (up and/or down hill), starting (up and/or down hill), final park, signal (pulling into and away from curb, changing lanes), stop signs, other signs (yield, school, railroad, regulatory, warning, special), traffic lights, backing, turn about, use of clutch or automatic transmission.
- d) In addition to those maneuvers listed in subsection (c) of this Section, persons applying for a class A or B driver's license (CDL or Non-CDL), shall also be evaluated on the following: use of gears, railroad crossing, dock parking, trailer parking, straight line backing, stop at marked line, and predetermined right turn.
- e) In addition to those maneuvers listed in subsection (c) of this Section, persons applying for a school bus driver permit, must complete a road test in a representative vehicle, which shall consist of the following: use of gears, railroad crossing (stop and observation), curb bus (simulate loading/unloading passengers), use of stop arm, use of flasher lights.
- f) Applicants for a class L or class M driver's license, who are required to complete a road test, shall be evaluated by using of the following drive tests: ALMOST – (Alternate Motorcycle Operator Skill Test); MiniMOST (Space-Modified ALMOST); 5 dot test; – Offstreet Illinois Department of Transportation Motorcycle Operator Skill Test.
 - 1) Test exercises for the ALMOST (Alternate Motorcycle Operator Skill Test), MiniMOST and Offstreet Illinois Department of Transportation Motorcycle Operation Skill Test for both class L and class M, shall consist of the following: stalling, shifting, (improper shift, failure to shift), sharp turn (path, foot down), normal stop (skid, position), cone weave (skips, hits, foot down), U-Turn (path, foot down), quick stop (distance), obstacle

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turn (path), slow drive (time, path, foot down).

- 2) Test exercises for the 5 dot test for both class L and class M, shall consist of the following: knowledge of controls, figure U Walk (walk vehicle without engine running), start from rest, slow drive, gear shifting skill, figure 8 ride, serpentine ride (balanced cone weave), posture, mounting/dismounting.
- g) Test exercises and skills are evaluated on a point system. When the applicant commits an error, he/she is assessed a point or points based upon the severity of the error. Applicants for a CDL or Non-CDL A, B, C, or D classified license or a religious organization vehicle restriction, for-profit ridesharing arrangement restriction or senior citizen transportation restriction are allowed 36 points. Applicants for a second division school bus permit are allowed 40 points. Applicants for a first division school bus permit are allowed 36 points. Applicants for a class L or M license taking the ALMOST, MiniMOST, or Offstreet Illinois Department of Transportation Motorcycle Operation Skill Test evaluation, shall be allowed 15 points. Applicants for an L or M license taking the 5 dot test shall be allowed 10 points.
- h) The following acts will result in immediate disqualification: violation where an applicant receives a ticket; dangerous action; lack of cooperation or refusal to perform; or letting the cycle fall or falling off a cycle.
- i) A road test will be considered incomplete for the following reasons: the applicant becomes ill or disabled and is unable to continue the road test; the vehicle develops mechanical problems after the road test has begun; weather conditions make the continuation of the road test hazardous, an accident occurs for which the applicant does not receive a ticket.
- j) No persons are allowed to accompany the applicant and examiner on the road test. When necessary, exceptions may be made for foreign speaking applicants who may require a translator and for the training and evaluation of facility personnel.
- k) Any applicant who is suspected by a driver services facility employee of having consumed alcohol and/or drugs must seek the approval of a driver services facility manager prior to being administered the road test. If a driver services facility manager has a reasonable cause to believe that an applicant has consumed alcohol and/or drugs, the applicant shall not be administered the road test. Evidence of

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alcohol and/or drug consumption shall include but not be limited to one or more of the following conditions:

- 1) the applicant admits he/she has consumed alcohol and/or drugs;
- 2) the applicant has a strong odor of alcohol on his/her breath;
- 3) the applicant's eyes are red and the pupils are dilated;
- 4) the applicant's speech is slurred; or
- 5) the applicant is unsteady when walking.

(Source: Amended at 31 Ill. Reg. 5096, effective March 15, 2007)

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- 1) Heading of the Part: Public Schools Evaluation, Recognition and Supervision
- 2) Code Citation: 23 Ill. Adm. Code 1
- 3)

<u>Section Numbers:</u>	<u>Adopted Action:</u>
1.10	Amendment
1.85	Amendment
1.705	New Section
1.APPENDIX A	Amendment
1.APPENDIX B	Repeal
- 4) Statutory Authority: 105 ILCS 5/2-3.6
- 5) Effective Date of Amendments: March 16, 2007
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this rulemaking contain incorporations by reference? No
- 8) A copy of the adopted amendments, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.
- 9) Notice of Proposal Published in Illinois Register: December 15, 2006; 30 Ill. Reg. 18882
- 10) Has JCAR issued a Statement of Objection to these amendments? No
- 11) Differences between proposal and final version: None
- 12) Have all the changes agreed upon by the agency and JCAR been made as indicated in the agreements issued by JCAR? No changes were requested by JCAR, and no agreements letter was issued.
- 13) Will this rulemaking replace any emergency rulemaking currently in effect? No
- 14) Are there any other amendments pending on this Part? Yes

<u>Section Numbers:</u>	<u>Action:</u>	<u>Illinois Register Citation:</u>
1.240	Amendment	31 Ill. Reg. 74; January 5, 2007
1.30	Amendment	31 Ill. Reg. 3625; March 9, 2007

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1.60	Amendment	31 Ill. Reg. 3625; March 9, 2007
1.80	Amendment	31 Ill. Reg. 3625; March 9, 2007

- 15) Summary and Purpose of Amendments: This rulemaking addresses two main issues. In 2006, Public Act 94-875 made several changes in Section 2-3.25d of the School Code concerning school districts' preparation of revised school and district improvement plans and restructuring plans. In particular, these plans no longer require approval by the State Superintendent of Education, and the entire discussion of *district* restructuring plans has been deleted from the law in order to conform to the No Child Left Behind Act (NCLB). The corresponding portions of Part 1 need to be amended to reflect these changes. In addition, the local development of plans is now required to involve "outside experts", and it is necessary for our rules to clarify how this requirement is to be met.

In Illinois, districts and schools that have reached a status where revisions to an improvement plan are required have a nominal choice between using the services provided by the Regional Systems of Support (RESPROs) or receiving certain funds instead. However, the funding option is only available where the entitlement would equal at least \$50,000, so it is generally not truly viable. Consequently all affected Illinois districts have been utilizing the RESPROs. NCLB specifies the types of qualifications to be held by the individuals who serve on these teams, and relying upon these qualifications is useful as a way of defining in Section 1.85(c) who will be considered "outside experts" for this purpose.

The second major aspect of the amendments relates to the qualifications required for administrative and supervisory positions. These have been displayed in Appendix B to Part 1 for quite a number of years, and many of the certificates listed are now out of date. In addition, it is necessary to ensure that the titles given to administrative functions on the Teacher Service Record correspond closely enough to the rules that district staff can choose the appropriate codes when entering data. Staff from several divisions worked together to ensure that these will correspond.

The amendments also include a technical revision to the validity of the provisional vocational certificate (see Appendix A) that reflects a need for slightly greater flexibility in personnel assignments in programs of career and technical education.

- 16) Information and questions regarding these adopted amendments shall be directed to:

Gary Greene
Accountability Division

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Illinois State Board of Education
100 North First Street
Springfield, Illinois 62777-0001

217/782-2948

The full text of the Adopted Amendments begins on the next page:

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NOTICE OF ADOPTED AMENDMENTS

TITLE 23: EDUCATION AND CULTURAL RESOURCES

SUBTITLE A: EDUCATION

CHAPTER I: STATE BOARD OF EDUCATION

SUBCHAPTER a: PUBLIC SCHOOL RECOGNITION

PART 1

PUBLIC SCHOOLS EVALUATION, RECOGNITION AND SUPERVISION

SUBPART A: RECOGNITION REQUIREMENTS

Section

- 1.10 Public School Accountability Framework
- 1.20 Operational Requirements
- 1.30 State Assessment
- 1.40 Adequate Yearly Progress
- 1.50 Calculation of Participation Rate
- 1.60 Subgroups of Students; Inclusion of Relevant Scores
- 1.70 Additional Indicators for Adequate Yearly Progress
- 1.75 Student Information System
- 1.77 Educator Certification System
- 1.80 Academic Early Warning and Watch Status
- 1.85 School and District Improvement Plans; Restructuring Plans
- 1.88 Additional Accountability Requirements for Districts Serving Students of Limited English Proficiency Under Title III
- 1.90 System of Rewards and Recognition - The Illinois Honor Roll
- 1.95 Appeals Procedure
- 1.100 Waiver and Modification of State Board Rules and School Code Mandates

SUBPART B: SCHOOL GOVERNANCE

Section

- 1.210 Powers and Duties (Repealed)
- 1.220 Duties of Superintendent (Repealed)
- 1.230 Board of Education and the School Code (Repealed)
- 1.240 Equal Opportunities for all Students
- 1.242 Temporary Exclusion for Failure to Meet Minimum Academic or Attendance Standards
- 1.245 Waiver of School Fees
- 1.250 District to Comply with 23 Ill. Adm. Code 180 (Repealed)

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- 1.260 Commemorative Holidays to be Observed by Public Schools (Repealed)
- 1.270 Book and Material Selection (Repealed)
- 1.280 Discipline
- 1.285 Requirements for the Use of Isolated Time Out and Physical Restraint
- 1.290 Absenteeism and Truancy Policies

SUBPART C: SCHOOL DISTRICT ADMINISTRATION

Section

- 1.310 Administrative Responsibilities
- 1.320 Evaluation of Certified Staff in Contractual Continued Service
- 1.330 Hazardous Materials Training

SUBPART D: THE INSTRUCTIONAL PROGRAM

Section

- 1.410 Determination of the Instructional Program
- 1.420 Basic Standards
- 1.430 Additional Criteria for Elementary Schools
- 1.440 Additional Criteria for High Schools
- 1.445 Required Course Substitute
- 1.450 Special Programs
- 1.460 Credit Earned Through Proficiency Examinations
- 1.462 Uniform Annual Consumer Education Proficiency Test
- 1.465 Ethnic School Foreign Language Credit and Program Approval
- 1.470 Adult and Continuing Education
- 1.480 Correctional Institution Educational Programs

SUBPART E: SUPPORT SERVICES

Section

- 1.510 Transportation
- 1.515 Training of School Bus Driver Instructors
- 1.520 School Food Services (Repealed)
- 1.530 Health Services
- 1.540 Pupil Personnel Services (Repealed)

SUBPART F: STAFF CERTIFICATION REQUIREMENTS

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Section

- 1.610 Personnel Required to be Qualified
- 1.620 Accreditation of Staff (Repealed)
- 1.630 Noncertificated Personnel
- 1.640 Requirements for Different Certificates (Repealed)
- 1.650 Transcripts of Credits
- 1.660 Records of Professional Personnel

SUBPART G: STAFF QUALIFICATIONS

Section

- 1.705 [Requirements for Supervisory and Administrative Staff](#) ~~Minimum Requirements for Teachers (Repealed)~~
 - 1.710 Requirements for Elementary Teachers
 - 1.720 Requirements for Teachers of Middle Grades
 - 1.730 Minimum Requirements for Secondary Teachers and Specified Subject Area Teachers in Grades Six (6) and Above through June 30, 2004
 - 1.735 Requirements to Take Effect from July 1, 1991, through June 30, 2004
 - 1.736 Requirements to Take Effect from July 1, 1994, through June 30, 2004
 - 1.737 Minimum Requirements for the Assignment of Teachers in Grades 9 through 12 Beginning July 1, 2004
 - 1.740 Standards for Reading through June 30, 2004
 - 1.745 Requirements for Reading Teachers and Reading Specialists at all Levels as of July 1, 2004
 - 1.750 Standards for Media Services through June 30, 2004
 - 1.755 Requirements for Library Information Specialists Beginning July 1, 2004
 - 1.760 Standards for Pupil Personnel Services
 - 1.762 Supervision of Speech-Language Pathology Assistants
 - 1.770 Standards for Special Education Personnel
 - 1.780 Standards for Teachers in Bilingual Education Programs
 - 1.781 Requirements for Bilingual Education Teachers in Grades K-12
 - 1.782 Requirements for Teachers of English as a Second Language in Grades K-12
 - 1.790 Substitute Teacher
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- 1.APPENDIX A Professional Staff Certification
 - 1.APPENDIX B Certification Quick Reference Chart ([Repealed](#))
 - 1.APPENDIX C Glossary of Terms (Repealed)
 - 1.APPENDIX D State Goals for Learning
 - 1.APPENDIX E Evaluation Criteria – Student Performance and School Improvement

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- Determination (Repealed)
- 1.APPENDIX F Criteria for Determination – Student Performance and School Improvement (Repealed)
- 1.APPENDIX G Criteria for Determination – State Assessment (Repealed)

AUTHORITY: Implementing Sections 2-3.25, 2-3.25g, 2-3.43, 2-3.44, 2-3.96, 10-17a, 10-20.14, 10-22.43a, 14C-8, 21-0.01, 26-13, 27-12.1, 27-13.1, 27-20.3, 27-20.4, 27-20.5, 27-22, and 27-23.3 and authorized by Section 2-3.6 of the School Code [105 ILCS 5/2-3.25, 2-3.25g, 2-3.43, 2-3.44, 2-3.96, 10-17a, 10-20.14, 10-22.43a, 14C-8, 21-0.01, 26-13, 27-12.1, 27-13.1, 27-20.3, 27-20.4, 27-20.5, 27-22, 27-23.3, and 2-3.6].

SOURCE: Adopted September 21, 1977; codified at 7 Ill. Reg. 16022; amended at 9 Ill. Reg. 8608, effective May 28, 1985; amended at 9 Ill. Reg. 17766, effective November 5, 1985; emergency amendment at 10 Ill. Reg. 14314, effective August 18, 1986, for a maximum of 150 days; amended at 11 Ill. Reg. 3073, effective February 2, 1987; amended at 12 Ill. Reg. 4800, effective February 26, 1988; amended at 14 Ill. Reg. 12457, effective July 24, 1990; amended at 15 Ill. Reg. 2692, effective February 1, 1991; amended at 16 Ill. Reg. 18010, effective November 17, 1992; expedited correction at 17 Ill. Reg. 3553, effective November 17, 1992; amended at 18 Ill. Reg. 1171, effective January 10, 1994; emergency amendment at 19 Ill. Reg. 5137, effective March 17, 1995, for a maximum of 150 days; amended at 19 Ill. Reg. 6530, effective May 1, 1995; amended at 19 Ill. Reg. 11813, effective August 4, 1995; amended at 20 Ill. Reg. 6255, effective April 17, 1996; amended at 20 Ill. Reg. 15290, effective November 18, 1996; amended at 22 Ill. Reg. 22233, effective December 8, 1998; emergency amendment at 24 Ill. Reg. 6111, effective March 21, 2000, for a maximum of 150 days; amended at 24 Ill. Reg. 12985, effective August 14, 2000; amended at 25 Ill. Reg. 8159, effective June 21, 2001; amended at 25 Ill. Reg. 16073, effective November 28, 2001; amended at 26 Ill. Reg. 1157, effective January 16, 2002; amended at 26 Ill. Reg. 16160, effective October 21, 2002; amended at 28 Ill. Reg. 8486, effective June 1, 2004; emergency amendment at 28 Ill. Reg. 13637, effective September 27, 2004, for a maximum of 150 days; amended at 29 Ill. Reg. 1891, effective January 24, 2005; amended at 29 Ill. Reg. 11811, effective July 13, 2005; amended at 29 Ill. Reg. 12351, effective July 28, 2005; amended at 29 Ill. Reg. 15789, effective October 3, 2005; amended at 29 Ill. Reg. 19891, effective November 23, 2005; amended at 30 Ill. Reg. 8480, effective April 21, 2006; amended at 30 Ill. Reg. 16338, effective September 26, 2006; amended at 30 Ill. Reg. 17416, effective October 23, 2006; amended at 31 Ill. Reg. 5116, effective March 16, 2007.

SUBPART A: RECOGNITION REQUIREMENTS

Section 1.10 Public School Accountability Framework

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- a) Section 27-1 of the School Code [105 ILCS 5/27-1] establishes the primary purpose of schooling as the transmission of knowledge and culture in certain fundamental learning areas and requires the State Board of Education to define the knowledge and skills which the State expects students to master. These "State Goals for Learning" are set forth in Appendix D to this Part and amplified by the "Illinois Learning Standards", also set forth in that Appendix D. Further, Section 2-3.25 of the School Code [105 ILCS 5/2-3.25] requires that the State Board of Education establish general operational recognition standards for public schools, and Section 2-3.25a of the School Code [105 ILCS 5/2-3.25a] requires that the Board develop recognition standards for student performance and school improvement.
- b)a) Each school district shall ensure that each school makes available to all students instruction in the six fundamental learning areas, i.e., the language arts, mathematics, the biological and physical sciences, the social sciences, the fine arts, and physical development and health.
- b) ~~Each school district is required to establish local learning objectives that are consistent with the primary purpose of schooling, assessment systems for measuring students' progress in the fundamental learning areas, and reporting systems for informing the community and the State of assessment results, all of which are subject to approval by the State Board of Education (Sections 2-3.63 and 27-1 of the School Code [105 ILCS 5/2-3.63 and 27-1]).~~
- 1) ~~Local learning objectives will be approved if they:~~
- A) ~~are consistent with the primary purpose of schooling as defined in Section 27-1 of the School Code; and~~
- B) ~~when taken together, are at least as comprehensive as the State Goals for Learning and the Illinois Learning Standards.~~
- 2) ~~Assessment systems will be approved if they:~~
- A) ~~are designed to yield information about the extent to which all students in at least the grade levels chosen by the district pursuant to Section 2-3.63 of the School Code are achieving in the fundamental learning areas; and~~

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- B) ~~include reasonable accommodations or alternative tests or procedures for students with disabilities or limited English proficiency.~~
- 3) ~~Reporting systems will be approved if they include presentation and interpretation of student achievement information:~~
 - A) ~~at regular school board meetings;~~
 - B) ~~in newspapers of general circulation and other news media serving the area in which the school district is located, or through other means of mass communication such as posting on the district's website; and~~
 - C) ~~in communications with parents of the district's pupils, which shall take into account the needs of parents with limited English proficiency.~~

(Source: Amended at 31 Ill. Reg. 5116, effective March 16, 2007)

Section 1.85 School and District Improvement Plans; Restructuring Plans

Section 2-3.25d of the School Code requires each district to revise the school improvement plans of any of its schools that are placed on academic early warning or academic watch status and to revise the district's improvement plan if it is placed on academic early warning or academic watch status. Similarly, restructuring plans are required for schools ~~and districts~~ that remain on academic watch status after a fifth annual calculation. As used in this Section, "NCLB" refers to Public Law 107-110, the No Child Left Behind Act of 2001 (20 USC 6301 et seq.).

- a) A revised school improvement plan shall be submitted to the local school board (and to the local school council in a district operating under Article 34 of the School Code), ~~and to the State Superintendent of Education with the approval of the local board if required under Section 2-3.25d of the School Code,~~ no later than three months after the district's receipt of notification regarding the school's status. During the 45-day period following its submission to the local board and prior to the board's final approval, each plan shall undergo a peer review process designed by the district.

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- 1) In school districts with a population of 500,000 or fewer, revised school improvement plans shall be required to cover the two school years following the assessment necessitating the plan and to:
 - A) incorporate strategies based on scientifically based research and an analysis of State and local assessment data and other information that will strengthen the core academic subjects in the school and address the specific academic areas in which the school's performance has been deficient (NCLB, Section 1116(b)(3)(A)(i));
 - B) include information about the extent to which all students in the grade levels chosen by the district pursuant to Section 2-3.63 of the School Code are achieving in the fundamental learning areas;
 - C) adopt policies and practices concerning the school's core academic subjects that have the greatest likelihood of ensuring that all subgroups enrolled in the school will meet the State's proficient level of achievement not later than the end of the 2013-14 school year, including:
 - i) specific, measurable steps to be taken,
 - ii) a timeline for these activities, and
 - iii) a budget for these activities (NCLB, Section 1116(b)(3)(A)(ii));
 - D) include professional development activities for at least the staff providing services in the academic areas in which the school's performance has been deficient (NCLB, Section 1116(b)(3)(A)(iii));
 - E) incorporate a teacher mentoring program (NCLB, Section 1116(b)(3)(A)(x));
 - F) establish specific annual, measurable objectives for continuous and substantial progress by each subgroup of students enrolled in the school that will ensure that all such subgroups will make adequate yearly progress and meet the State's proficient level of

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achievement not later than the 2013-14 school year (NCLB, Section 1116(b)(3)(v));

- G) describe how the school will provide written notice about the identification to parents of each student enrolled in each school, in a format and, to the extent practicable, in a language that the parents can understand (NCLB 1116(b)(3)(A)(vi));
 - H) specify the responsibilities of the school and the school board under the plan, including the internal and external technical assistance to be provided by the district, technical assistance requested of ISBE, and, if applicable, the district's fiscal responsibilities under Section 1120A of NCLB (NCLB, Section 1116(b)(3)(A)(vii));
 - I) include strategies for promoting effective parental involvement in the school (NCLB, Section 1116(b)(3)(A)(viii));
 - J) incorporate, as appropriate, activities before school, after school, during the summer, and during any extension of the school year (NCLB, Section 1116(b)(3)(A)(ix)); and
 - K) include a process for monitoring progress and revising the plan as needed.
- 2) In school districts operating under Article 34 of the School Code, school improvement plans shall comply with the requirements set forth in Section 34-2.4 of the School Code and, if applicable, the requirements set forth in Section 1116 of NCLB.
 - 3) Each newly established school shall be required to have a school improvement plan in place by the beginning of its second year of operation. School improvement plans for new schools shall conform to the requirements of subsection (a)(1) or (a)(2) of this Section, as applicable.
- b) A new or revised district improvement plan shall be submitted to the local school board, ~~and to the State Superintendent of Education with the approval of the local school board if required under Section 2-3.25d of the School Code,~~ no later than

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three months after the district's receipt of notification regarding its status. The district improvement plan shall be required to cover the two school years following the assessment necessitating the plan and to:

- 1) incorporate scientifically based research strategies that strengthen the core academic program in schools served by the district (NCLB, Section 1116(c)(7)(A)(i));
- 2) identify actions that have the greatest likelihood of improving the achievement of participating children in meeting the State's student academic achievement standards (NCLB, Section 1116(c)(7)(A)(ii));
- 3) address the professional development needs of the instructional staff serving the district (NCLB, Section (c)(7)(A)(iii));
- 4) include specific measurable achievement goals and targets for each subgroup of students, consistent with adequate yearly progress (NCLB, Section 1116(c)(7)(A)(iv));
- 5) address the fundamental teaching and learning needs in the schools of the district and the specific academic problems of low-achieving students, including a determination of why the district's prior plan failed to bring about increased student academic achievement (NCLB, Section 1116(c)(7)(A)(v));
- 6) incorporate, as appropriate, activities before school, after school, during the summer, and during any extension of the school year (NCLB, Section 1116(c)(7)(A)(vi));
- 7) specify any requests to ISBE for technical assistance related to the plan and the district's fiscal responsibilities, if applicable, under Section 1120A of NCLB (NCLB, Section 1116(c)(7)(A)(vii));
- 8) include strategies for promoting effective parental involvement in the district's schools (NCLB, Section 1116(c)(7)(A)(viii)); and
- 9) include a process for monitoring progress and revising the plan as needed.

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- c) For purposes of compliance with Section 2-3.25d of the School Code [105 ILCS 5/2-3.25d], the requirement for collaboration with "outside experts" in the development of revised school and district improvement plans shall be met through the involvement of a school support team as defined in NCLB, Section 1117(a)(5), or by involving one or more other individuals who would qualify as members of a school support team pursuant to that definition.
- d) Each revised school or district improvement plan shall be submitted to the State Superintendent on the business day next following the date of its approval by the local board, using the electronic format made available for this purpose. The State Superintendent shall verify that each plan contains~~When Section 2-3.25d of the School Code requires that either a school or district improvement plan be approved by the State Superintendent of Education, the State Superintendent shall approve all plans containing~~ each of the elements set forth in subsection (a) or subsection (b) of this Section, as applicable. ~~A plan that is not approved must be revised and resubmitted as soon as reasonably possible, but in no event later than 45 days after its disapproval.~~
- e)~~d)~~ Section 2-3.25d of the School Code requires the development of a restructuring plan for a school ~~or a district~~ that remains on academic watch status after a fifth annual calculation~~and approval of that plan by the State Superintendent of Education~~. Each required restructuring plan shall be approved by submitted to the State Superintendent of Education with the approval of the local school board no later than six months after the district's receipt of notification regarding its status. ~~1)~~ Each school restructuring plan shall indicate that the district is undertaking one or more of the following actions in the affected school:
- 1)A) reopening the school as a public charter school, consistent with Article 27A of the School Code [105 ILCS 5/Art. 27A];
- 2)B) replacing all or most of the school staff, which may include the principal, who are relevant to the school's inability to make adequate yearly progress;
- 3)C) entering into a contract with an entity, such as a private management company, with a demonstrated record of effectiveness, to operate the school as a public school;

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- ~~4)D)~~ implementing any other major restructuring of the school's governance that makes fundamental reform in:
- ~~A)i)~~ governance and management, and/or
 - ~~B)ii)~~ financing and material resources, and/or
 - ~~C)iii)~~ staffing.
- 2) ~~Each district restructuring plan shall indicate that the district is undertaking one or more of the following actions:~~
- ~~A) implementing professional development for all relevant staff;~~
 - ~~B) replacing district personnel who are relevant to its inability to make adequate yearly progress;~~
 - ~~C) seeking to reorganize the district;~~
 - ~~D) requesting ISBE to appoint an Independent Authority pursuant to Section 2-3.25f of the School Code;~~
 - ~~E) implementing any other major restructuring of the district's governance that makes fundamental reform in at least one of the areas listed in subsection (d)(1)(D) of this Section.~~
- 3) ~~Each school or district restructuring plan shall be reviewed by staff of the State Board of Education to determine whether the plan demonstrates that:~~
- ~~A) the proposed changes are based on data, documented needs and characteristics of the students served, and/or scientifically based practices that are appropriate in light of the school's or district's inability to make adequate yearly progress; and~~
 - ~~B) the proposed changes are sufficient in extent or scope to promote increased achievement for all the students in the school or district and have substantial promise of enabling the school or district to make adequate yearly progress.~~

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- 4) ~~A plan that is not approved must be revised and resubmitted as soon as reasonably possible, but in no event later than 45 days after its disapproval.~~
- f)e) Failure by a school district to develop, submit, revise, or implement, ~~or maintain approval of~~ its school and district improvement plans or school restructuring plans as required by Section 2-3.25d of the School Code shall affect the district's recognition status (see Section 1.20**(b)** of this Part).

(Source: Amended at 31 Ill. Reg. 5116, effective March 16, 2007)

SUBPART G: STAFF QUALIFICATIONS

Section 1.705 Requirements for Supervisory and Administrative Staff Minimum Requirements for Teachers (Repealed)

- a) Each district superintendent shall hold an administrative certificate with a Superintendent's endorsement.
- b) Each assistant superintendent, principal, or assistant principal shall hold an administrative certificate with a General Administrative or Superintendent's endorsement, except that a head teacher serving in place of a principal as permitted by Section 10-21.4a of the School Code [105 ILCS 5/10-21.4a] shall hold a teaching certificate endorsed for supervision.
- c) Each general administrator (e.g., director, assistant director, coordinator, administrative assistant, or general supervisor) in general education shall hold an administrative certificate with a General Supervisory, General Administrative, or Superintendent's endorsement.
- d) Each head of a general education department or supervisor for a specific subject shall hold either:
- 1) an administrative certificate with a General Supervisory, General Administrative, or Superintendent's endorsement; or
 - 2) a teaching certificate endorsed for supervision in the area supervised.

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- e) Each supervisory dean shall hold an administrative certificate with a General Supervisory, General Administrative, Director of Special Education's, or Superintendent's endorsement.
- f) Each dean of students shall hold:
 - 1) an administrative certificate with a General Supervisory, General Administrative, Director of Special Education's, or Superintendent's endorsement; or
 - 2) a teaching certificate (endorsed for supervision if the holder disciplines or suspends students); or
 - 3) a school service personnel certificate endorsed for any field other than school nursing (and for supervision if the holder disciplines or suspends students).
- g) Each special education director or assistant director shall meet the requirements of 23 Ill. Adm. Code 226.800(h)(2) and hold an administrative certificate endorsed for "Director of Special Education".
- h) Each special education supervisor shall meet the requirements of 23 Ill. Adm. Code 226.800(h)(2) and hold either:
 - 1) an administrative certificate with a General Supervisory, General Administrative, Director of Special Education's, or Superintendent's endorsement and teaching qualifications in each area supervised; or
 - 2) a teaching certificate endorsed for each area supervised and for supervision.
- i) Each supervisor of more than one school service personnel area shall hold either:
 - 1) an administrative certificate and a General Administrative or Superintendent's endorsement; or
 - 2) a school service personnel certificate endorsed for supervision in each field supervised.

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- j) Each supervisor of one school service personnel area shall hold:
- 1) an administrative certificate with a General Supervisory, General Administrative, Director of Special Education's, or Superintendent's endorsement; or
 - 2) a school service personnel certificate endorsed for the field supervised and for supervision; or
 - 3) a teaching certificate endorsed for speech-language pathology and for supervision (if applicable).
- k) Each director of an area vocational center and each director or supervisor of more than one field in career and technical education (including regional system directors) shall hold an administrative certificate with a General Administrative or Superintendent's endorsement and have teaching qualifications in one of the five occupational areas and 2,000 hours of work experience outside the field of education.
- l) Each supervisor of one field in career and technical education shall hold either:
- 1) an administrative certificate with a General Supervisory, General Administrative, or Superintendent's endorsement and teaching qualifications in one field of career and technical education, including 2,000 hours of work experience in the specific field outside of education; or
 - 2) teaching qualifications in the specific field supervised, including 2,000 hours of work experience in the specific field outside of education, and a supervisory endorsement.
- m) Each administrator in a bilingual education program shall meet the applicable requirements of 23 Ill. Adm. Code 228.30(c).
- n) Each chief school business official shall hold an administrative certificate and a Chief School Business Official's endorsement.

(Source: Old Section repealed at 28 Ill. Reg. 8486, effective June 1, 2004; new Section adopted at 31 Ill. Reg. 5116, effective March 16, 2007)

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Section 1.APPENDIX A Professional Staff Certification

Types of Certificates

The following list of certificates identifies those certificates which, if properly registered and renewed, are valid for teaching, administering or performing the specified service in Illinois public schools.

Code	Type of Certificate	Grade Level Valid For	Still Issued	Years Valid	School Code or Ill. Adm. Code
02	Early Childhood	to age 6 excluding Kdg.	No	4	21-2.1
03	Standard Elementary	K-9	No	4	21-3
03	Initial Elementary	K-9	Yes	4 years of teaching	21-1a; 21-2; 21-3
03	Standard Elementary	K-9	Yes	5	21-1a; 21-2; 21-3
03	Master Elementary	K-9	Yes	10	21-1a; 21-2; 21-3
04	Early Childhood	Birth-3	No	4	21-2.1
04	Initial Early Childhood	Generally Birth- Grade 3 (as endorsed)	Yes	4 years of teaching	21-1a; 21-2; 21-2.1
04	Standard Early Childhood	Generally Birth- Grade 3 (as endorsed)	Yes	5	21-1a; 21-2; 21-2.1
04	Master Early Childhood	Generally Birth- Grade 3 (as endorsed)	Yes	10	21-1a; 21-2; 21-2.1

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05	Provisional Early Childhood	Birth-3	Yes	2	21-10
06	Kindergarten-Primary	K-3	No	4	
09	Standard High School	6-12*	No	4	21-5
09	Initial Secondary	6-12	Yes	4 years of teaching	21-1a; 21-2; 21-5
09	Standard Secondary	6-12	Yes	5	21-1a; 21-2; 21-5
09	Master Secondary	6-12	Yes	10	21-1a; 21-2; 21-5
10	Standard Special	K-12 Field Endorsed	No	4	21-4
10	Initial Special K-12	K-12 Field Endorsed	Yes	4 years of teaching	21-1a; 21-2; 21-4
10	Standard Special K-12	K-12 Field Endorsed	Yes	5	21-1a; 21-2; 21-4
10	Master Special K-12	K-12 Field Endorsed	Yes	10	21-1a; 21-2; 21-4
10	Initial Special Preschool-Age 21	Generally Birth-Age 21	Yes	4 years of teaching	21-1a; 21-2; 21-4
10	Standard Special Preschool-Age 21	Generally Birth-Age 21	Yes	5	21-1a; 21-2; 21-4
10	Master Special Preschool-Age 21	Generally Birth-Age 21	Yes	10	21-1a; 21-2; 21-4
11	Vocational	7-12 Field Endorsed	No	4	
14	Junior College	9-14 Field Endorsed	No	4	

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17	Special Exc. Children	K-14 Field Endorsed	No		
20	Special	11-12 Electives 10 hrs. per Week	No	4	
21	General	Adult Field Endorsed	No		(21-11 repealed)
22	Alternative Elementary	K-9	No	4	21-5b
22	Initial Alternative Elementary	K-9	Yes	4	21-5b
22	Standard Alternative Elementary	K-9	No	4	21-5b
23	Provisional Alternative Elementary	K-9	Yes	1	21-5b; 21-5c
24	Alternative Secondary	6-12	No	4	21-5b
24	Initial Alternative Secondary	6-12	Yes	4	21-5b
24	Standard Alternative Secondary	6-12	No	4	21-5b
25	Provisional Alternative Secondary	6-12	Yes	1	21-5b; 21-5c
26	Provisional Alternative Administrative	K-12	Yes	1	21-5d
27	Provisional Alternative Special	K-12 Field Endorsed	Yes	1	21-5b; 21-5c
28	Alternative Special	K-12 Field Endorsed	No	4	

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28	Initial Alternative Special	K-12 Field Endorsed	Yes	4	21-5b
29	Transitional Bilingual	K-12 Language Endorsed	Yes	6	14C-8
30	Provisional Elementary	K-9	Yes	2	21-10
31	Provisional Secondary	6-12	Yes	2	21-10
32	Provisional Foreign Lang.	K-14 Language Named	No	4	
33	Provisional Special	K-12 Field Endorsed	Yes	2	21-10
34	Provisional Vocational	K-12 Field Endorsed	No		21-10
34	Provisional Vocational	11-12 Field Endorsed	No		21-10
35	Provisional Vocational	7-12 Field Endorsed**	Yes		21-10
36	Temp. Prov. Vocational	11-12 Field Endorsed***	Yes	1	21-10
37	Temp. Prov. Vocational	K-12 Field Endorsed	No	1	21-10
38	Resident Teacher	K-12	No	4	21-11.3
39	Substitute-90 days	K-12 All	Yes	4	21-9
40	Part-Time Provisional	6-12	Yes	2	21-10
42	Life Elementary	1-8	No	Life	
43	Provisional Alternative Early Childhood	Birth-Grade 3	Yes	1	21-5b; 21-5c

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44	Alternative Early Childhood	Birth-Grade 3	No	4	21-5b
44	Initial Alternative Early Childhood	Birth-Grade 3	Yes	4	21-5b
45	Life Kindergarten	K-3	No	Life	
47	Life High School	6-12*	No	Life	
48	Life Special	K-14 Field Endorsed	No	Life	
49	Life Junior College	9-14 Field Endorsed	No	Life	
50	Visiting International Teacher – Special	K-12	Yes	3	23 Ill. Adm. Code 25.92
51	Life School Librarian	K-14 Library	No	Life	
53	Visiting International Teacher – Elementary	K-6	Yes	3	23 IAC 25.92
54	Visiting International Teacher – Early Childhood	Birth-Grade 3	Yes	3	23 IAC 25.92
59	Visiting International Teacher – Secondary	6-12	Yes	3	23 IAC 25.92
60	Ltd. Supervisory	K-14 All	*No	4	
61	All-Grade Supervisory	K-14 All	*No	4	
62	Ltd. Elem. Supervisory	K-9 All Elementary	*No	4	
63	Ltd. H.S. Supervisory	6-12 All Secondary	*No	4	

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70	Life General Supervisory	K-14 All	*No	Life	
71	Life Supervisory	K-14 All	*No	Life	
72	Temporary TMH	K-12 TMH	No	1	
73	School Service Personnel	K-12 Area of Service Endorsed	Yes	5 (beginning July 1, 2004)	21-25
74	Provisional School Service Personnel	K-12 Area of Service Endorsed	Yes	2	21-10
75	Administrative	K-12 All	*Yes	5	21-7.1
76	Provisional Administrative	K-12 All	Yes	2	21-10
77	Administrative K-12	K-12	Yes	5	21-5d
78	Interim School Counselor Intern	K-12	Yes	3	23 IAC 25.227
80	Resident Teacher – Special	K-12	Yes	4	21-11.3
83	Resident Teacher – Elementary	K-9	Yes	4	21-11.3
84	Resident Teacher – Early Childhood	Birth-Grade 3	Yes	4	21-11.3
89	Resident Teacher – Secondary	6-12	Yes	4	21-11.3

* If endorsed for teaching, valid for subjects for which the individual is assignable under Section 1.710, 1.720, 1.737, 1.745, or 1.755 of this Part, or to which the individual is assigned pursuant to authorization received under 23 Ill. Adm. Code 25.464 (Short-Term Authorization for Positions Otherwise Unfilled).

** Valid in approved, reimbursable programs of career and technical education (CTE), for "skill-level" instruction in grades 11 and 12 in the field of specialization and. ~~Provided~~

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~~that the certificate holder is employed to teach in Grade 11 and/or Grade 12 in the field of specialization, the certificate is also valid~~ for "orientation-level" instruction in grades 9 and 10 in the field of career and technical education endorsement to which the specialization belongs. Provided that the certificate-holder is employed to teach in any of grades 9 through 12 in the field of specialization, the certificate is also valid, ~~and~~ for exploratory career and technical education courses in grades 7 and 8 in that field of endorsement.

*** Valid only in approved, reimbursable CTE programs for "skill-level" instruction in grades 11 and 12 in the field of specialization.

(Source: Amended at 31 Ill. Reg. 5116, effective March 16, 2007)

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Section 1.APPENDIX B Certification Quick Reference Chart (Repealed)

~~Questions concerning the appropriateness of certificates required for specific positions depend upon the job description of the position and should be referred to the Public School Approval Section, State Board of Education.~~

For This Position	These Types of Certificates Are Valid (Codes)	(Most Common)
Teachers	Certificate Currently Being Issued	Certificate No Longer Issued But Still Valid If Properly Registered
Teacher Up to 6 Years Exclusive of Children Enrolled in Kindergarten	04, 05	02
Teacher K-5	03, 10*, 29*, 30, 33*, 34*, 75, 34*, 75	06 (K03), 32*, 42, 45 (K-3), 48*, 60, 61, 62, 70, 71
Teacher 6-9	03, 09, 10*, 29*, 30, 31, 33*, 34*, 75	11*, 32*, 47*, 48*, 60, 61, 62, 63, 70, 71
Teacher 9-12	09, 10*, 29*, 31, 33*, 34*, 75	11*, 14*, 32*, 47*, 48*, 49*, 60, 61, 63, 70, 71
Special Subject Teacher (Art, Music, P.E., Sei., Etc.) K-9	03, 10*, 29*, 30, 33*, 34*, 75	32*, 42, 48*, 60, 61, 63, 70, 71
Special Subject Teacher (Art, Music, P.E., Sei., Etc.) 6-12	09, 10*, 29*, 31, 33*, 34*, 75	11, 32*, 47*, 48*, 60, 61, 63, 70, 71
Administrators		
Head of Dept. or Supervisor Spec. Subject	10**, 75, 73**, 76	60, 61, 62 (K-9), 63 (6-12), 70, 71

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Supervisor—Spec. Ed.—One Field	10**, 75 or 76 (GS, GA or S Endorsement)	60, 61, 70-71 and approval ***
Supervisor—P.P.S.—One Field	10**, 73**, 75 or 76 (GS, GA or S Endorsement)	60, 61, 70, 71
Supervisor—Voc. Ed.— One Field	10**, 75, or 76 (GS, GA or S Endorsement)	60, 61, 70, 71
For This Position	These Types of Certificates Are Valid (Codes)	(Most Common)
Directors, Coordinators, General Supervisors	75 or 76 (GS, GA or S Endorsement)	60, 61, 62 (K-9), 63, 70, 71
Director—Spec. Ed.— More Than One Field	75 or 76 (GA or S Endorsement)	60, 61, 70, 71, and approval ***
Director—P.P.S.—More Than One Field	75 or 76 (GA or S Endorsement) 73** endorsed For supervision in multiple Fields	60, 61, 70, 71
Direction—Voc. Ed.— More Than One Field	75 or 76 (GA or S Endorsement)	60, 61, 70, 71
Chief School Business Official	75 or 76 (C.S.B.O. Endorsement)	Individuals serving as C.S.B.O. prior to 7/1/77 may Continue in their position
Principals, Asst. Prin. Administrative Asst., Associate Supt., Asst. Supt. Area Voc. Center Director	75 or 76 (GA or S Endorsement)	60, 61, 62 (K-9), 63 (6-12), 70, 71
Superintendent	75 or 76 (S Endorsement)	60, 61, 62 (K-9), 63 (6-12) 70, 71

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~~School Service Personnel~~

Guidance	73, 74	10
Nurse	73, 74	10
Social Worker	73, 74	10
School Psychologist	73, 74	

~~*Subject named only~~~~**Endorsed for Supervision~~~~*** Additional work and course requirements must be completed under the Special Education Reimbursement Approval requirements of the Department of Specialized Educations Services in order to qualify for special education personnel reimbursement.~~

(Source: Repealed at 31 Ill. Reg. 5116, effective March 16, 2007)

DEPARTMENT OF CORRECTIONS

NOTICE OF EMERGENCY AMENDMENT

- 1) Heading of the Part: Health Care
- 2) Code Citation: 20 Ill. Adm. Code 415
- 3) Section Number: 415.30 Emergency Action:
Amend
- 4) Statutory Authority: Implementing Sections 3-2-2, 3-6-2, 3-7-2, 3-8-2, 3-10-2, 3-10-3, and 5-2-6 of the Unified Code of Corrections [730 ILCS 5/3-2-2, 3-6-2, 3-7-2, 3-8-2, 3-10-2, 3-10-3, and 5-2-6] and authorized by Section 3-7-1 of the Unified Code of Corrections [730 ILCS 5/3-7-1]
- 5) Effective Date of Amendment: March 15, 2007
- 6) If this emergency amendment is to expire before the end of the 150-day period, please specify the date on which it is to expire: It will not expire before the end of the 150-day period.
- 7) Date Filed with the Index Department: March 14, 2007
- 8) A copy of the emergency amendment, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.
- 9) Reason for Emergency: An Illinois Supreme Court ruling *Hadley v. DOC* (docket no. 101979) filed on Feb. 16, 2007 relating to co-payments for medical services and indigent offenders.
- 10) A Complete Description of the Subjects and Issues Involved: Section 415.30 is being amended to reset the parameters used to determine indigence.
- 11) Are there any proposed rulemakings to this Part pending? No
- 12) Statement of Statewide Policy Objective: This rulemaking does not create or expand any State mandate.
- 13) Information and questions regarding this amendment shall be directed to:

Beth Kiel
Illinois Department of Corrections
1301 Concordia Court

DEPARTMENT OF CORRECTIONS

NOTICE OF EMERGENCY AMENDMENT

P. O. Box 19277
Springfield, Illinois
62794-9277

217/522-2666, extension 6511

The full text of the Emergency Amendment begins on the next page:

DEPARTMENT OF CORRECTIONS

NOTICE OF EMERGENCY AMENDMENT

TITLE 20: CORRECTIONS, CRIMINAL JUSTICE, AND LAW ENFORCEMENT
CHAPTER I: DEPARTMENT OF CORRECTIONS
SUBCHAPTER d: PROGRAMS AND SERVICESPART 415
HEALTH CARE

Section

- 415.10 Applicability
415.15 Responsibilities
415.20 Definitions
415.30 Medical and Dental Examinations and Treatment

EMERGENCY

- 415.40 Mental Health Services
415.50 Mental Health Examinations and Treatment for Guilty but Mentally Ill
415.60 Review of Placements in a Specialized Mental Health Setting
415.70 Involuntary Administration of Psychotropic Medication
415.80 Organ Transplants

AUTHORITY: Implementing Sections 3-2-2, 3-6-2, 3-7-2, 3-8-2, 3-10-2, 3-10-3, and 5-2-6 of the Unified Code of Corrections [730 ILCS 5/3-2-2, 3-6-2, 3-7-2, 3-8-2, 3-10-2, 3-10-3, and 5-2-6] and authorized by Section 3-7-1 of the Unified Code of Corrections [730 ILCS 5/3-7-1].

SOURCE: Adopted at 8 Ill. Reg. 14496, effective August 1, 1984; amended at 11 Ill. Reg. 10240, effective June 1, 1987; emergency amendment at 14 Ill. Reg. 13316, effective August 15, 1990, for a maximum of 150 days; amended at 15 Ill. Reg. 988, effective January 12, 1991; amended at 19 Ill. Reg. 15428, effective November 15, 1995; emergency amendment at 21 Ill. Reg. 638, effective January 1, 1997, for a maximum of 150 days; amended at 21 Ill. Reg. 5911, effective May 1, 1997; emergency amendment at 28 Ill. Reg. 13805, effective October 1, 2004, for a maximum of 150 days; emergency expired February 27, 2005; amended at 29 Ill. Reg. 3883, effective March 1, 2005; amended at 30 Ill. Reg. 18914, effective December 1, 2006; emergency amendment at 31 Ill. Reg. 5143, effective March 15, 2007, for a maximum of 150 days.

Section 415.30 Medical and Dental Examinations and TreatmentEMERGENCY

- a) Within seven working days after admission to a reception and classification center, each offender shall be given a physical examination by a physician or by a nurse practitioner under the direct supervision of a physician or by a physician's

DEPARTMENT OF CORRECTIONS

NOTICE OF EMERGENCY AMENDMENT

assistant under the direct supervision of a physician. Each offender shall be immunized as prescribed by the physician.

- b) Each offender shall be examined by a dentist within 10 working days after admission to a reception and classification center. The dentist shall chart the oral cavity and classify dental health.
- c) Emergency treatment shall be available to offenders 24 hours a day.
- d) A health care unit or area shall be established at each adult and juvenile correctional facility (excluding transition centers) within the Department. Offenders shall be admitted to the health care unit or area as determined by health care personnel. Offenders in the Impact Incarceration Program or at work camps shall receive health care through the program or camp's parent facility.
- e) Offenders shall be informed of the institutional procedures for obtaining medical, dental, or mental health services.
- f) Persons committed to adult and juvenile facilities (excluding transition centers) shall be provided medical and dental treatment, with the consent of the parent or guardian where applicable, as prescribed by a Department physician or dentist.
- g) Adult offenders who require non-emergency medical or dental services shall authorize the Department to deduct a \$2.00 co-pay from present or future funds in his or her trust fund account prior to each visit. Non-emergency services do not include any follow-up visits determined necessary by a Department physician or HIV (Human Immunodeficiency Virus) testing and related counseling.
 - 1) The co-payment shall be paid from the offender's trust fund when the services are delivered.
 - 2) Offenders who are without funds at the time services are delivered shall not be denied medical or dental services. Except as indicated in subsection (g)(3), the offender's trust fund account shall be restricted for the amount of co-payment and shall be paid upon receipt of future funds.
 - 3) Offenders shall be exempt from the co-payment if, at the time services are provided, the offender is indigent. Offenders shall be found indigent if:

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NOTICE OF EMERGENCY AMENDMENT

A) At the time service is delivered, the offender's trust fund balance is under \$2.00; and

B) At no time for the 60 days immediately preceding the service or since arrival at the offender's current facility, whichever occurred most recently, has the offender's trust fund contained more than \$2.00, regardless of the source of funds.

~~An offender who is found to be indigent shall be exempt from the co-payment. An offender shall be considered indigent if during the entire term of his or her incarceration the offender is without funds to pay the \$2.00 co-payment.~~

- h) An offender who has or is suspected of having a communicable disease may be isolated from other offenders. This determination shall be made by a physician as deemed medically necessary.
- i) In case of critical illness or major surgery, the Chief Administrative Officer shall:
- 1) Attempt to notify the person designated by the offender to be contacted in case of an emergency and, where applicable, the parent or guardian.
 - 2) Notify the Chief Legal Counsel if consent for treatment is not obtained or other legal issues arise.
 - 3) Notify the Agency Medical Director.
- j) The decision to continue or terminate a pregnancy is a medical determination that shall be made by the offender in consultation with her physician.
- 1) Offenders contemplating an abortion shall be provided with information and counseling concerning the nature of, the consequences of, and any risks associated with the procedure and available alternatives.
 - 2) Offenders shall be granted a furlough for the purpose of obtaining an abortion. Offenders shall be permitted to accept funds for an abortion from local community charities or other sources.
- k) Offenders shall be offered testing and related counseling for HIV following transfer from reception and classification and prior to release, discharge, or parole.

DEPARTMENT OF CORRECTIONS

NOTICE OF EMERGENCY AMENDMENT

- 1) A record of all medical and dental examinations, findings, and treatment shall be maintained.

(Source: Amended by emergency amendment at 31 Ill. Reg. 5143, effective March 15, 2007, for a maximum of 150 days)

DEPARTMENT OF AGRICULTURE

NOTICE OF PEREMPTORY AMENDMENTS

- 1) Heading of the Part: Meat and Poultry Inspection Act
- 2) Code Citation: 8 Ill. Adm. Code 125
- 3) Section Numbers: Proposed Action:
125.260 Amendment
125.380 Amendment
- 4) Reference to the Specific State or Federal Court Order, Federal Rule or Statute that Requires this Peremptory Rulemaking: The Meat and Poultry Inspection Act [225 ILCS 650]; the Federal Meat Inspection Act (21 USCA 661); the Federal Poultry Products Inspection Act (21 USCA 454); and 71 FR 43958
- 5) Statutory Authority: The Meat and Poultry Inspection Act [225 ILCS 650]
- 6) Effective Date: March 16, 2007
- 7) A Complete Description of the Subjects and Issues Involved: In order to maintain an "equal to" status with the federal meat and poultry products inspection program as required by the Federal Meat Inspection Act and the Poultry Products Inspection Act and in accordance with Section 16 of the Meat and Poultry Inspection Act, the Department is adopting amendments to the federal meat and poultry products inspection rules.
- 8) Does this rulemaking contain an automatic repeal date? No
- 9) Date Filed with the Index Department: March 16, 2007
- 10) A copy of the peremptory amendments, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.
- 11) These peremptory amendments are in compliance with Section 5-150 of the Illinois Administrative Procedure Act.
- 12) Are there any other proposed rulemakings pending on this Part? No
- 13) Statement of Statewide Policy Objectives: These peremptory amendments do not affect units of local government.
- 14) Information and questions regarding these peremptory amendments shall be directed to:

DEPARTMENT OF AGRICULTURE

NOTICE OF PEREMPTORY AMENDMENTS

Linda Rhodes
Department of Agriculture
State Fairgrounds, P.O. Box 19281
Springfield IL 62794-9281

Telephone: 217/785-5713
Facsimile: 217/785-4505

The full text of the Peremptory Amendments begins on the next page:

DEPARTMENT OF AGRICULTURE

NOTICE OF PEREMPTORY AMENDMENTS

TITLE 8: AGRICULTURE AND ANIMALS
CHAPTER I: DEPARTMENT OF AGRICULTURE
SUBCHAPTER c: MEAT AND POULTRY INSPECTION ACTPART 125
MEAT AND POULTRY INSPECTION ACTSUBPART A: GENERAL PROVISIONS FOR BOTH
MEAT AND/OR POULTRY INSPECTION

Section	
125.10	Definitions
125.20	Incorporation by Reference of Federal Rules
125.30	Application for License; Approval
125.40	Official Number
125.50	Inspections; Suspension or Revocation of License
125.60	Administrative Hearings; Appeals (Repealed)
125.70	Assignment and Authority of Program Employees
125.80	Schedule of Operations; Overtime
125.90	Official Marks of Inspection, Devices and Certificates
125.100	Records and Reports
125.110	Exemptions
125.120	Disposal of Dead Animals and Poultry
125.130	Reportable Animal and Poultry Diseases
125.140	Detention; Seizure; Condemnation
125.141	Sanitation Standard Operating Procedures (SOP's)
125.142	Hazard Analysis and Critical Control Point (HACCP) Systems
125.143	Imported Products
125.144	Preparation and Processing Operations
125.145	Control of Listeria Monocytogenes in Ready-to-Eat Meat and Poultry Products
125.146	Consumer Protection Standards: Raw Products
125.147	Rules of Practice

SUBPART B: MEAT INSPECTION

Section	
125.150	Livestock and Meat Products Entering Official Establishments
125.160	Equine and Equine Products
125.170	Facilities for Inspection

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125.180	Sanitation (Repealed)
125.190	Ante-Mortem Inspection
125.200	Post-Mortem Inspection
125.210	Disposal of Diseased or Otherwise Adulterated Carcasses and Parts
125.220	Humane Slaughter of Animals
125.230	Handling and Disposal of Condemned or Other Inedible Products at Official Establishment
125.240	Rendering or Other Disposal of Carcasses and Parts Passed for Cooking
125.250	Marking Products and Their Containers
125.260	Labeling, Marking and Containers
125.270	Entry into Official Establishment; Reinspection and Preparation of Product
125.280	Meat Definitions and Standards of Identity or Composition
125.290	Transportation
125.295	Imported Products (Repealed)
125.300	Special Services Relating to Meat and Other Products
125.305	Exotic Animal Inspection

SUBPART C: POULTRY INSPECTION

Section	
125.310	Application of Inspection
125.320	Facilities for Inspection
125.330	Sanitation
125.340	Operating Procedures
125.350	Ante-Mortem Inspection
125.360	Post-Mortem Inspection; Disposition of Carcasses and Parts
125.370	Handling and Disposal of Condemned or Inedible Products at Official Establishments
125.380	Labeling and Containers
125.390	Entry of Articles Into Official Establishments; Processing Inspection and Other Reinspections; Processing Requirements
125.400	Definitions and Standards of Identity or Composition
125.410	Transportation; Sale of Poultry or Poultry Products

AUTHORITY: Implementing and authorized by the Meat and Poultry Inspection Act [225 ILCS 650] and Section 16 of the Civil Administrative Code of Illinois [20 ILCS 5/16].

SOURCE: Adopted at 9 Ill. Reg. 1782, effective January 24, 1985; peremptory amendment at 9 Ill. Reg. 2337, effective January 28, 1985; peremptory amendment at 9 Ill. Reg. 2980, effective

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February 20, 1985; preemptory amendment at 9 Ill. Reg. 4856, effective April 1, 1985; preemptory amendment at 9 Ill. Reg. 9240, effective June 5, 1985; preemptory amendment at 9 Ill. Reg. 10102, effective June 13, 1985; preemptory amendment at 9 Ill. Reg. 11673, effective July 17, 1985; preemptory amendment at 9 Ill. Reg. 13748, effective August 23, 1985; preemptory amendment at 9 Ill. Reg. 15575, effective October 2, 1985; preemptory amendment at 9 Ill. Reg. 19759, effective December 5, 1985; preemptory amendment at 10 Ill. Reg. 447, effective December 23, 1985; preemptory amendment at 10 Ill. Reg. 1307, effective January 7, 1986; preemptory amendment at 10 Ill. Reg. 3318, effective January 24, 1986; preemptory amendment at 10 Ill. Reg. 3880, effective February 7, 1986; preemptory amendment at 10 Ill. Reg. 11478, effective June 25, 1986; preemptory amendment at 10 Ill. Reg. 14858, effective August 22, 1986; preemptory amendment at 10 Ill. Reg. 15305, effective September 10, 1986; preemptory amendment at 10 Ill. Reg. 16743, effective September 19, 1986; preemptory amendment at 10 Ill. Reg. 18203, effective October 15, 1986; preemptory amendment at 10 Ill. Reg. 19818, effective November 12, 1986; preemptory amendment at 11 Ill. Reg. 1696, effective January 5, 1987; preemptory amendment at 11 Ill. Reg. 2930, effective January 23, 1987; preemptory amendment at 11 Ill. Reg. 9645, effective April 29, 1987; preemptory amendment at 11 Ill. Reg. 10321, effective May 15, 1987; preemptory amendment at 11 Ill. Reg. 11184, effective June 5, 1987; preemptory amendment at 11 Ill. Reg. 14830, effective August 25, 1987; preemptory amendment at 11 Ill. Reg. 18799, effective November 3, 1987; preemptory amendment at 11 Ill. Reg. 19805, effective November 19, 1987; preemptory amendment at 12 Ill. Reg. 2154, effective January 6, 1988; amended at 12 Ill. Reg. 3417, effective January 22, 1988; preemptory amendment at 12 Ill. Reg. 4879, effective February 25, 1988; preemptory amendment at 12 Ill. Reg. 6313, effective March 21, 1988; preemptory amendment at 12 Ill. Reg. 6819, effective March 29, 1988; preemptory amendment at 12 Ill. Reg. 13621, effective August 8, 1988; preemptory amendment at 12 Ill. Reg. 19116, effective November 1, 1988; preemptory amendment at 12 Ill. Reg. 20894, effective December 21, 1988; preemptory amendment at 13 Ill. Reg. 228, effective January 11, 1989; preemptory amendment at 13 Ill. Reg. 2160, effective February 13, 1989; amended at 13 Ill. Reg. 3696, effective March 13, 1989; preemptory amendment at 13 Ill. Reg. 15853, effective October 5, 1989; preemptory amendment at 13 Ill. Reg. 16838, effective October 11, 1989; preemptory amendment at 13 Ill. Reg. 17495, effective January 18, 1990; amended at 14 Ill. Reg. 3424, effective February 26, 1990; preemptory amendment at 14 Ill. Reg. 4953, effective March 23, 1990; preemptory amendment at 14 Ill. Reg. 11401, effective July 6, 1990; preemptory amendment at 14 Ill. Reg. 13355, effective August 20, 1990; preemptory amendment at 14 Ill. Reg. 16064, effective September 24, 1990; preemptory amendment at 14 Ill. Reg. 21060, effective May 29, 1991; preemptory amendment at 15 Ill. Reg. 620, effective January 2, 1991; preemptory amendment withdrawn at 15 Ill. Reg. 1574, effective January 2, 1991; preemptory amendment at 15 Ill. Reg. 3117, effective September 3, 1991; preemptory amendment at 15 Ill. Reg. 8714, effective May 29, 1991; amended at 15 Ill. Reg. 8801, effective June 7, 1991; preemptory amendment at 15 Ill.

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Reg. 13976, effective September 20, 1991; preemptory amendment at 16 Ill. Reg. 1899, effective March 2, 1992; amended at 16 Ill. Reg. 8349, effective May 26, 1992; preemptory amendment at 16 Ill. Reg. 11687, effective July 10, 1992; preemptory amendment at 16 Ill. Reg. 11963, effective July 22, 1992; preemptory amendment at 16 Ill. Reg. 12234, effective July 24, 1992; preemptory amendment at 16 Ill. Reg. 16337, effective October 19, 1992; preemptory amendment at 16 Ill. Reg. 17165, effective October 21, 1992; preemptory amendment at 17 Ill. Reg. 2063, effective February 12, 1993; preemptory amendment at 17 Ill. Reg. 15725, effective September 7, 1993; preemptory amendment at 17 Ill. Reg. 16238, effective September 8, 1993; preemptory amendment at 17 Ill. Reg. 18215, effective October 5, 1993; preemptory amendment at 18 Ill. Reg. 304, effective December 23, 1993; preemptory amendment at 18 Ill. Reg. 2164, effective January 24, 1994; amended at 18 Ill. Reg. 4622, effective March 14, 1994; preemptory amendment at 18 Ill. Reg. 6442, effective April 18, 1994; preemptory amendment at 18 Ill. Reg. 8493, effective May 27, 1994; amended at 18 Ill. Reg. 11489, effective July 7, 1994; preemptory amendment at 18 Ill. Reg. 12546, effective July 29, 1994; preemptory amendment at 18 Ill. Reg. 14475, effective September 7, 1994; amended at 18 Ill. Reg. 14924, effective September 26, 1994; preemptory amendment at 18 Ill. Reg. 15452, effective September 27, 1994; preemptory amendment at 19 Ill. Reg. 1342, effective January 27, 1995; preemptory amendment at 19 Ill. Reg. 4765, effective March 13, 1995; preemptory amendment at 19 Ill. Reg. 7067, effective May 8, 1995; preemptory amendment at 19 Ill. Reg. 14896, effective October 6, 1995; preemptory amendment at 19 Ill. Reg. 15766, effective November 10, 1995; preemptory amendment at 19 Ill. Reg. 16866, effective December 22, 1995; preemptory amendment at 20 Ill. Reg. 5091, effective March 19, 1996; preemptory amendment at 20 Ill. Reg. 10403, effective July 17, 1996; amended at 20 Ill. Reg. 11928, effective September 1, 1996; preemptory amendment at 20 Ill. Reg. 12634, effective September 5, 1996; preemptory amendment at 20 Ill. Reg. 15371, effective November 13, 1996; preemptory amendment at 21 Ill. Reg. 1221, effective January 14, 1997; preemptory amendment at 21 Ill. Reg. 1719, effective January 28, 1997; preemptory amendment at 21 Ill. Reg. 6609, effective May 20, 1997; amended at 21 Ill. Reg. 11494, effective August 1, 1997; preemptory amendment at 21 Ill. Reg. 11788, effective August 8, 1997; preemptory amendment at 21 Ill. Reg. 12686, effective August 28, 1997; preemptory amendment at 21 Ill. Reg. 14575, effective October 22, 1997; preemptory amendment at 22 Ill. Reg. 3602, effective February 2, 1998; preemptory amendment at 22 Ill. Reg. 5740, effective March 5, 1998; preemptory amendment at 22 Ill. Reg. 9384, effective May 15, 1998; preemptory amendment at 22 Ill. Reg. 20645, effective November 16, 1998; amended at 23 Ill. Reg. 450, effective January 1, 1999; preemptory amendment at 23 Ill. Reg. 3851, effective March 11, 1999; preemptory amendment at 23 Ill. Reg. 10880, effective August 19, 1999; preemptory amendment at 24 Ill. Reg. 3933, effective February 22, 2000; preemptory amendment at 24 Ill. Reg. 5699, effective March 14, 2000; preemptory amendment at 24 Ill. Reg. 6734, effective April 14, 2000; amended at 24 Ill. Reg. 7197, effective April 27, 2000; preemptory amendment at 24 Ill. Reg. 14074, effective August 30, 2000; preemptory amendment at 24 Ill. Reg. 14451, effective September 15,

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2000; preemptory amendment at 25 Ill. Reg. 7341, effective April 26, 2001; preemptory amendment at 25 Ill. Reg. 12434, effective September 13, 2001; preemptory amendment at 25 Ill. Reg. 15444, effective November 19, 2001; preemptory amendment at 26 Ill. Reg. 980, effective January 11, 2002; preemptory amendment at 26 Ill. Reg. 7750, effective May 10, 2002; amended at 27 Ill. Reg. 10205, effective July 1, 2003; preemptory amendment at 27 Ill. Reg. 13634, effective July 28, 2003; emergency amendment at 27 Ill. Reg. 14197, effective August 15, 2003, for a maximum of 150 days; emergency expired January 11, 2004; preemptory amendment at 27 Ill. Reg. 15172, effective September 15, 2003; preemptory amendment at 27 Ill. Reg. 17281, effective November 1, 2003; preemptory amendment at 27 Ill. Reg. 18270, effective November 14, 2003; amended at 28 Ill. Reg. 2131, effective February 1, 2004; preemptory amendment at 28 Ill. Reg. 3513, effective February 6, 2004; preemptory amendment at 28 Ill. Reg. 11934, effective August 5, 2004; preemptory amendment at 28 Ill. Reg. 15694, effective November 30, 2004; preemptory amendment at 28 Ill. Reg. 16368, effective December 6, 2004; preemptory amendment at 29 Ill. Reg. 2479, effective February 1, 2005; amended at 29 Ill. Reg. 5661, effective April 13, 2005; preemptory amendment at 29 Ill. Reg. 15645, effective October 7, 2005; amended at 29 Ill. Reg. 18432, effective October 28, 2005; preemptory amendment at 29 Ill. Reg. 20580, effective November 29, 2005; preemptory amendment at 29 Ill. Reg. 21058, effective December 21, 2005; preemptory amendment at 30 Ill. Reg. 2400, effective February 6, 2006; preemptory amendment at 30 Ill. Reg. 16081, effective September 25, 2006; preemptory amendment at 31 Ill. Reg. 5149, effective March 16, 2007.

SUBPART B: MEAT INSPECTION

Section 125.260 Labeling, Marking and Containers

- a) The Department incorporates by reference 9 CFR 317.1 through 317.2(j)(10), 317.2(j)(12) through 317.4(f)(2), 317.6, 317.8, 317.10 through 317.13, 317.17 through 317.24, 317.300, 317.302, 317.308, 317.309, 317.312, 317.313, 317.343, 317.344, 317.345, 317.354, 317.356, 317.360, 317.361, 317.362, 317.363, 317.369, 317.380, 317.400 (2004; 69 FR 34913, effective July 31, 2004; 69 FR 48799, effective November 30, 2004; 69 FR 74405, effective January 13, 2005; 71 FR 1683, effective January 11, 2006; [72 FR 9651, effective March 5, 2007](#)).
- b) The Department shall approve only those abbreviations for marks of inspection as specifically stated in Section 2.26(j)(3) and (k)(3), (4), (5) and (9) of the Act.
- c) Labeling and sketch labeling shall be approved by the Department if the label is in compliance with the provisions of this Section and the label is not misbranded in accordance with Section 2.20 of the Act. All labels and sketch labels shall be

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submitted to the Springfield office of the Department for approval.

- d) The Department shall approve temporary labeling as stated in 9 CFR 317.4(f). Labeling which has received temporary approval shall not be used beyond the temporary approval period unless the printer or manufacturer of the label is unable to provide the official establishment with the labels before the expiration of the temporary approval.
- e) The quantity of contents as shown on the label shall be in compliance with the Weights and Measures Act [225 ILCS 470] and the rules adopted thereto (8 Ill. Adm. Code 600).
- f) Any Type I establishment is authorized to use generically approved labeling for meat and poultry products as defined in subsection (h) of this Section without the labeling being submitted for approval to the Department, provided the labeling is in accordance with this Section and shows all mandatory features in a prominent manner as required in 9 CFR 317.2 and 381 and is not otherwise false or misleading.
- g) The Department shall select samples of generically approved labeling from the records maintained by official establishments to determine compliance with labeling requirements. Any finding of false or misleading labeling shall institute the proceedings prescribed in 225 ILCS 650/13.
- h) Generically approved labeling is labeling that complies with the following:
 - 1) Labeling for a product that has a product standard as specified in 9 CFR 319 and 381 or the Standards and Labeling Policy Book and does not contain any special claims such as quality claims, nutrient content claims, health claims, negative claims, geographical origin claims or guarantees, or is not a domestic product labeled in a foreign language;
 - 2) Labeling for single-ingredient products, such as beef steak or lamb chops, that does not contain any special claims such as quality claims, nutrient content claims, health claims, negative claims, geographical origin claims or guarantees or is not a domestic product labeled with a foreign language;
 - 3) Labeling for containers of products sold under contract specifications to federal government agencies that the product is not offered for sale to the

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general public, provided that the contract specifications include specific requirements with respect to labeling and are made available to the inspector-in-charge;

- 4) Labeling for shipping containers that contain fully labeled immediate containers, provided that the labeling complies with 9 CFR 316.13 and 381.127;
- 5) Labeling for products not intended for human food, provided it complies with 9 CFR 325, 381.152(c) and 381.193;
- 6) Meat inspection legends;
- 7) Inserts, tags, liners, pasters and similar devices containing printed or graphic matter and for use or to be placed within containers and coverings of products, provided the devices contain no reference to product and bear no misleading feature;
- 8) Labeling for consumer test products not intended for sale;
- 9) Labeling that was previously approved by the Department as sketch labeling, and the final labeling was prepared without modification or with the following modifications:
 - A) All features of the labeling are proportionately enlarged or reduced provided that all minimum size requirements specified in applicable regulations are met and the labeling is legible;
 - B) The substitution of any unit of measurement with its abbreviation or the substitution of any abbreviation with its unit of measurement, e.g., "lb." for "pound" or "oz." for "ounce" or of the word "pound" for "lb." or "ounce" for "oz. ";
 - C) A master or stock label has been approved where the name and address of the distributor are omitted and the name and address are applied before being used (in that case, the words "prepared for" or similar statement must be shown together with the blank space reserved for the insertion of the name and address when the labels are offered for approval);

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- D) Wrappers or other covers bearing pictorial designs, emblematic designs or illustrations, e.g., floral arrangements, illustrations of animals, fireworks, etc., are used with approved labeling (The use of the designs will not make necessary the application of labeling not otherwise required.);
- E) A change in the language or the arrangement of directions pertaining to the opening of containers or the serving of the product;
- F) The addition, deletion or amendment of a dated or undated coupon, a cents-off statement, cooking instructions, packer product code information or the UPC product code information;
- G) Any change in the name or address of the packer, manufacturer or distributor that appears in the signature line;
- H) Any change in the net weight, provided the size of the net weight statement complies with CFR 317.2 and 318.121;
- I) The addition, deletion or amendment of recipe suggestions for the product;
- J) Any change in punctuation;
- K) Newly assigned or revised establishment numbers for a particular establishment that has been approved by the Department;
- L) The addition or deletion of open dating information;
- M) A change in the type of packaging material on which label is printed;
- N) Brand name changes, provided that there are no design changes, the brand name does not use a term that connotes quality or other product characteristics, the brand name has no geographic significance, and the brand name does not affect the name of the product;

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- O) The deletion of the word "new" on new product labeling;
 - P) The addition, deletion or amendment of special handling statements, provided that the change is consistent with CFR 317.2(k) and 318.125(a);
 - Q) The addition of safe handling instructions as required by CFR 317.2(1) and 381.125(b);
 - R) Changes reflecting a change in the quantity of an ingredient shown in the formula without a change in the order of predominance shown on the label, provided that the change in quantity of ingredients complies with any minimum or maximum limits for the use of the ingredients prescribed in CFR 318, 319 and 381.147;
 - S) Changes in the color of the labeling, provided that sufficient contrast and legibility remain;
 - T) A change in the product vignette, provided that the change does not affect mandatory labeling information or misrepresent the content of the package;
 - U) A change in the establishment number by a corporation or parent company for an establishment under its ownership;
 - V) Changes in nutrition labeling that only involve quantitative adjustments to the nutrition labeling information, except for serving sizes, provided the nutrition labeling information maintains its accuracy and consistency;
 - W) Deletion of any claim, and the deletion of non-mandatory features or non-mandatory information; and
 - X) The addition or deletion of a direct translation of the English language into a foreign language for products marked "for export only".
- i) With regard to the incorporated language in 9 CFR 317.6, the extension of time

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for exhausting existing stocks of labels is not applicable since all labels presently in use are in compliance with the rules of this Part.

- j) The Department does not issue a list of approved packaging materials and will permit for use any packaging material which has been approved by the U.S. Department of Agriculture (see 9 CFR 317.24 (2004)).
- k) Labels to be used for the relabeling of inspected and passed product shall be permitted to leave the official establishment when the product must be relabeled because the original labels have become mutilated or damaged. The official establishment shall reimburse the Department for any overtime costs, if applicable, involved for the inspector to supervise the relabeling of a product. The overtime charges shall be as set forth in Section 125.80.
- l) The inspector shall grant authorization to transport labels, wrappers and containers bearing official marks from one official establishment to another official establishment provided the official establishment provides to the inspector the information required in 9 CFR 317.13 so that the inspector can notify the inspector at the destination point.
- m) Labeling of custom slaughter and/or custom processed meat and/or meat products and the containers containing custom slaughtered and/or custom processed meat and/or meat products shall be as set forth in Section 5 of the Act.
- n) References in the incorporated language to 9 CFR 312 shall be interpreted to mean in accordance with Section 125.90.

(Source: Amended at 31 Ill. Reg. 5149, effective March 16, 2007)

SUBPART C: POULTRY INSPECTION

Section 125.380 Labeling and Containers

- a) The Department incorporates by reference 381.115 through 381.127, 381.129 through 381.132(f), 381.134, 381.136 through 381.140, 381.144(a) through 381.144(d), 381.400, 381.402, 381.408, 381.409, 381.412, 381.413, 381.443; 381.444; 381.445; 381.454; 381.456, 381.460, 381.461, 381.462, 381.463, 381.469, 381.480, 381.500 (2004; 69 FR 28042, effective July 31, 2004; 69 FR 57899, effective November 30, 2004; 69 FR 4405, effective January 13, 2005; 71

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FR 1683, effective January 11, 2006; [72 FR 9651, effective March 5, 2007](#)).

- b) Each shipping container and each immediate container containing inspected and passed poultry and/or poultry products shall be identified in accordance with the labeling provisions of this Section.
- c) Immediate containers of poultry products packed in, bearing or containing any chemical additive shall bear a label naming the additive and the purpose of its use.
- d) Labels for consumer packages shall be approved if the label is not misbranded in accordance with Section 2.20 of the Act and is in compliance with this Section.
- e) The specific statements listed in 9 CFR 381.121 may be added to the label for the shipping container at the option of the licensee.
- f) The quantity of contents as shown on the label shall be in compliance with the Weights and Measures Act and the rules adopted thereto (8 Ill. Adm. Code 600).
- g) No labeling or containers that have not been approved shall be used until a final decision is rendered at an administrative hearing in accordance with Section 19 of the Act.
- h) The Department shall approve the manufacture of a device or label containing an official mark of inspection provided the device or label is in compliance with Section 125.90.
- i) Labeling and sketch labeling shall be approved by the Department if the label is in compliance with the provisions of this Section and the label is not misbranded in accordance with Section 2.20 of the Act. All labels and sketch labels shall be submitted to the Springfield office of the Department for approval.
- j) The Department shall approve temporary labeling as stated in 9 CFR 381.132(f). Labeling which has received temporary approval shall not be used beyond the temporary approval period unless the printer or manufacturer of the label is unable to provide the official establishment with the permanent labels before the expiration of the temporary approval.
- k) A copy of each label submitted for approval shall be accompanied by a statement showing the common or usual names, the kinds and percentages of the ingredients

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comprising the poultry product and a statement indicating the method or preparation of the product with respect to which the label is to be used. Laboratories used for chemical analysis shall be any approved laboratory as defined in 8 Ill. Adm. Code 20.1.

- l) The Department does not approve terms for generic labeling and considers the approval of terms as generic to be the responsibility of the federal government.
- m) The Department does not issue a list of approved packaging materials and will permit for use any packaging material which has been approved by the U.S. Department of Agriculture (see 9 CFR 317.24 (1997)).
- n) Labels and devices approved for use pursuant to Section 125.90 and this Section shall be disposed of only when such labels or devices have been mutilated or damaged or when the establishment ceases to do business. Such labels and devices shall be given to the inspector for disposition.
- o) The inspector shall grant authorization to transport labels, wrappers and containers bearing official marks from one official establishment to another official establishment provided the official establishment provides to the inspector the information required in 9 CFR 381.138 so that the inspector can notify the inspector at the destination point.
- p) Labels to be used for the relabeling of inspected and passed product shall be permitted to leave the official establishment when the product must be relabeled because the original labels have become mutilated or damaged. The official establishment shall reimburse the Department for any overtime costs, if applicable, involved for the inspector to supervise the relabeling of a product. The overtime charges shall be as set forth in Section 125.80.
- q) Labeling of custom slaughtered and/or custom processed poultry and/or poultry products and the containers containing custom slaughtered and/or custom processed poultry products shall be as set forth in Section 5 of the Act.
- r) The Department shall approve only those abbreviations for marks of inspection as specifically stated in Section 2.26(j)(3), (4), (5) and (9) of the Act.

(Source: Amended at 31 Ill. Reg. 5149, effective March 16, 2007)

DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES

NOTICE OF CORRECTION TO NOTICE ONLY

- 1) Heading of the Part: Hospital Services
- 2) Code Citation: 89 Ill. Adm. Code 148
- 3) The Notice of Proposed Rules that is being corrected appeared at: 30 Ill. Reg. 13636; August 18, 2006.
- 4) The information being corrected is as follows: Replaces answer to question #5 with the following text:
 - "5) Complete Description of the Subjects and Issues Involved:
The proposed amendment removes the reference to 140.80 because Medicare federal fiscal intermediary retroactively determined those costs to be allowable in the federal Medicare report that flows into the State Medicaid report."

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLYSTATEMENT OF RECOMMENDATION
TO PROPOSED RULEMAKING

ELEVATOR SAFETY REVIEW BOARD

Heading of the Part: Illinois Elevator Safety Rules

Code Citation: 41 Ill. Adm. Code 1000

Section Numbers:

1000.10	1000.50	1000.90	1000.130	1000.170
1000.20	1000.60	1000.100	1000.140	1000.180
1000.30	1000.70	1000.110	1000.150	
1000.40	1000.80	1000.120	1000.160	

Date Originally Published in the Illinois Register: 10/20/06
30 Ill. Reg. 16522

At its meeting on March 13, 2007, the Joint Committee on Administrative Rules considered the above cited rulemaking and recommended that the Board pursue legislative changes to update statutory timelines that are not consistent with this proposed rule. † JCAR recommends that, if the Elevator Safety Review Board believes it advisable to allow, for good cause, the 30-day statutory deadline for correcting violations to be extended, it seek specific statutory authority for the extension. † If ESRB believes that it should be able to make exceptions to, or deem equivalencies to, statutory licensure requirements, it should seek statutory authority to do so.

The agency should respond to this Recommendation in writing within 90 days after receipt of this Statement. Failure to respond will constitute refusal to accede to the Committee's Recommendation. The agency's response will be placed on the JCAR agenda for further consideration.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

STATEMENT OF RECOMMENDATION
TO PROPOSED RULEMAKING

DEPARTMENT OF HUMAN SERVICES

Heading of the Part: Aid to the Aged, Blind or Disabled

Code Citation: 89 Ill. Adm. Code 113

Section Number: 113.264

Date Originally Published in the Illinois Register: 12/1/06
30 Ill. Reg. 18431

At its meeting on March 13, 2007, the Joint Committee on Administrative Rules considered the above cited rulemaking and recommended that the Department of Human Services act more promptly in the future to update its rules to reflect statutory changes. Since 7/1/06, DHS rules titled Aid to the Aged, Blind or Disabled (89 Ill. Adm. Code 113) have failed to reflect that assistance to certain noncitizen refugees, asylees and other immigrants was statutorily re-authorized for an additional 3 years.

The agency should respond to this Recommendation in writing within 90 days after receipt of this Statement. Failure to respond will constitute refusal to accede to the Committee's Recommendation. The agency's response will be placed on the JCAR agenda for further consideration.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

STATEMENT OF OBJECTION
TO PROPOSED RULEMAKING

ELEVATOR SAFETY REVIEW BOARD

Heading of the Part: Illinois Elevator Safety Rules

Code Citation: 41 Ill. Adm. Code 1000

<u>Section Numbers:</u>	1000.10	1000.50	1000.90	1000.130	1000.170
	1000.20	1000.60	1000.100	1000.140	1000.180
	1000.30	1000.70	1000.110	1000.150	
	1000.40	1000.80	1000.120	1000.160	

Date Originally Published in the Illinois Register: 10/20/06
30 Ill. Reg. 16522

At its meeting on March 13, 2007, the Joint Committee on Administrative Rules objected to the Elevator Safety Review Board's failure to implement the Elevator Safety and Regulation Act in a timely manner, resulting in the Board and the Office of the State Fire Marshal implementing policy not adopted in rule.

Failure of the agency to respond within 90 days after receipt of the Statement of Objection shall constitute withdrawal of this proposed rulemaking. The agency's response will be placed on the JCAR agenda for further consideration.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

WITHDRAWAL OF FILING PROHIBITION OF PROPOSED RULEMAKING

DEPARTMENT OF LABOR

Heading of the Part: Six Day Week Law

Code Citation: 56 Ill. Adm. Code 220

<u>Section Numbers:</u>	220.100	220.320	220.900	220.935
	220.105	220.325	220.905	220.940
	220.125	220.400	220.910	220.1000
	220.135	220.405	220.915	220.1100
	220.145	220.800	220.920	220.1105
	220.305	220.805	220.925	
	220.315	220.810	220.930	

Date Originally Published in Illinois Register: 11/28/05
29 Ill. Reg. 19106

Date Filing Prohibition Published in Illinois Register: 12/1/06
30 Ill. Reg. 18793

Date Filing Prohibition Became Effective: 11/14/06

Date Filing Prohibition Withdrawn: 3/13/07

The Joint Committee on Administrative Rules hereby certifies that, pursuant to Section 5-115 of the Illinois Administrative Procedure Act, the Joint Committee, at its meeting on 3/13/07, has withdrawn the prohibition against the filing of the Department of Labor's rulemaking titled Six Day Week Law (56 Ill. Adm. Code 220; 29 Ill. Reg. 19106). The Department states it intends to withdraw the rulemaking because of two current court cases challenging the constitutionality and legality of the authorizing statute.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

STATEMENT OF OBJECTION AND FILING PROHIBITION
TO PROPOSED RULEMAKING

ELEVATOR SAFETY REVIEW BOARD

Heading of the Part: Illinois Elevator Safety Rules

Code Citation: 41 Ill. Adm. Code 1000

Section Number: 1000.80(a)(1)

Date Originally Published in the Illinois Register: 10/20/06
30 Ill. Reg. 16522

At its meeting on March 13, 2007, the Joint Committee on Administrative Rules voted to object to and prohibit filing of the phrase in Section 100.80(a)(1) of the above-cited rulemaking stating "and works under the direct supervision of a licensed contractor". The Committee found that the adoption of this provision without an opportunity for the public to comment (the provision was added to the rulemaking as a First Notice modification) would constitute a serious threat to the public interest. The prohibition will allow the public to comment on this provision without delaying the Board's ability to adopt the rest of this rule.

The prohibited phrase may not be filed with the Secretary of State or enforced by the Elevator Safety Review Board for any reason following receipt of this certification and statement by the Secretary of State for as long as the Filing Prohibition remains in effect.

DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES

NOTICE OF AGENCY RESPONSE TO THE OBJECTION
OF THE JOINT COMMITTEE ON ADMINISTRATIVE RULES

- 1) Heading of the Part: Long Term Care Reimbursement Changes
- 2) Code Citation: 89 Ill Adm. Code 153
- 3) Section Number: 153.125 Proposed Action:
Agreement with JCAR
- 4) Date Originally Published in the Illinois Register: December 1, 2006; 30 Ill. Reg. 18779
- 5) JCAR Statement of Objection Published in the Illinois Register: January 26, 2007; 30 Ill. Reg. 2031
- 6) Summary of Action Taken by the Agency: On January 9, 2007, the Joint Committee on Administrative Rules considered the above-cited emergency rulemaking and issued an Objection. The Objection was published on January 26, 2007 at 31 Ill. Reg. 2031 and specifically stated that " the adoption violates Section 5-45(c) of the IAPA (an agency cannot adopt the same emergency rule more than once in any 24- month period)". HFS previously adopted an emergency rule on July 1, 2006 (30 Ill. Reg. 11853) that is substantively identical to this later emergency rule that became effective November 28, 2006.

The Department acknowledges the objection of the Committee and will work closely with JCAR staff to avoid further objection in this regard.

JOINT COMMITTEE ON ADMINISTRATIVE RULES
ILLINOIS GENERAL ASSEMBLY

SECOND NOTICES RECEIVED

The following second notices were received by the Joint Committee on Administrative Rules during the period of March 13, 2007 through March 19, 2007 and have been scheduled for review by the Committee at its April 18, 2007 meeting in Springfield. Other items not contained in this published list may also be considered. Members of the public wishing to express their views with respect to a rulemaking should submit written comments to the Committee at the following address: Joint Committee on Administrative Rules, 700 Stratton Bldg., Springfield IL 62706.

<u>Second Notice Expires</u>	<u>Agency and Rule</u>	<u>Start Of First Notice</u>	<u>JCAR Meeting</u>
4/26/07	<u>Pollution Control Board, Organic material Emission Standards and Limitations for the Chicago Area (35 Ill. Adm. Code 218)</u>	10/6/06 30 Ill. Reg. 15867	4/18/07
4/26/07	<u>Pollution Control Board, Organic Material Emission Standards and Limitations for the Metro East Area (35 Ill. Adm. Code 219)</u>	10/6/06 30 Ill. Reg. 15892	4/18/07
4/27/07	<u>Department of Employment Security, Determination of Unemployment Contributions (56 Ill. Adm. Code 2770)</u>	1/5/07 31 Ill. Reg. 1	4/18/07
5/2/07	<u>Department of Healthcare and Family Services, Hospital Services (89 Ill. Adm. Code 148)</u>	8/18/06 30 Ill. Reg. 13636	4/18/07
5/2/07	<u>Department of Healthcare and Family Services, Long Term Care Reimbursement Changes (89 Ill. Adm. Code 153)</u>	12/1/06 30 Ill. Reg. 18349	4/18/07

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