The Institute of Museum & Library Services (IMLS) is funded through the annual federal appropriations process as a federal agency that administers discretionary programs. Through the Grants to States program, Assistance Listing CFDA 45.310, IMLS provides funds to state library agencies using a population-based formula; the resulting award is the “allotment.” Two different financial requirements are prescribed in statute 20 U.S.C. § 9133 (c) for receiving the federal funds: Match and Maintenance of Effort.

**Match:** Each state is responsible for leveraging non-Federal, State, and local funds to match the Federal LSTA funds it receives. The required match is 34 percent of the LSTA allotment. IMLS’s legislation does not permit a waiver of the match requirement. Match funds represent only those activities that align with the LSTA priorities but may include a mix of Secretary of State/Illinois State Library, local, private and other funds. The priorities are included in Illinois’ IMLS approved Long Range Plan for the Use of LSTA.

**Maintenance of Effort:** The Maintenance of Effort (MOE) provision ensures an ongoing financial commitment and support of library programs in general by state library agencies. MOE includes those state funds expended by the Secretary of State and Illinois State Library in support of programs consistent with appropriate uses of LSTA funds. In Illinois, state funds allocated to the School District Library Grants, Public Library Per Capita and Equalization Grants, Literacy Grants and Regional Library System Area and Per Capita Grants are examples included in the MOE calculation. State funds available for public library construction cannot be considered as MOE because the LSTA priorities do not support construction.

The required MOE is an average of the reported MOE over the previous three federal fiscal years. If the actual MOE reported annually is less than the calculated average, IMLS has the authority to reduce the state’s future LSTA allotment proportionally.

The following chart compares Illinois’ required and reported MOE. The federal fiscal year (FFY) runs from October 1 of the prior year through September 30 of the named year.
Waiver: If a state fails to meet the LSTA Maintenance of Effort (MOE) requirement, it may apply for a waiver of the requirement so the state’s allotment is not reduced. The Director of the IMLS is authorized to waive the requirement if IMLS determines that a waiver would be equitable due to exceptional or uncontrollable circumstances such as a natural disaster or a precipitous and unforeseen decline in the financial resources of a state.

- If a state does not meet its MOE requirement and does not apply for a waiver, the amount of LSTA funding available to that state is reduced proportionally for one year. The reduction affects the allotment three-years from the year the reported MOE is less than required.
- If a state does not meet its MOE requirement but submits a waiver that is accepted by IMLS, the state’s allocation (three-years from the year the reported MOE is less than required) is not reduced.
- Whether the waiver is accepted or not, the actual reported MOE continues to be used in the calculation of the three-year average for the annual MOE requirement.

IMLS approved requests from the Illinois State Library to waive the MOE requirement based on the exceptional and uncontrollable decline in the state’s fiscal condition for federal fiscal years 2009, 2010, 2011 and 2015.