

# Terms and Definitions

## Breath Alcohol Ignition Interlock Device (BAIID)

— A device installed on a vehicle that tests a driver's breath and prevents the vehicle from starting if alcohol is detected. A first-time DUI offender is required to drive with a BAIID if issued a Monitoring Device Driving Permit (MDDP) during his/her statutory summary suspension.

A person issued an RDP who has received in separate occurrences: 1) two or more DUI or reckless homicide convictions, or any combination thereof; or 2) within 10 years, one DUI or reckless homicide conviction and one statutory summary suspension; or 3) was convicted of driving while revoked due to reckless homicide, is only allowed to drive a vehicle equipped with a BAIID. An exception is allowed for a vehicle owned by the person's employer and used for employment purposes only. A person who has two or more Illinois DUI convictions also is required to install a BAIID for at least 12 consecutive months on all vehicles registered in his/her name as a condition of an RDP issuance. A BAIID is also required for a first time DUI offender to drive during the Statutory Summary Suspension as a stipulation of the Monitoring Device Driving Permit (MDDP).

**DUI disposition** — A conviction or supervision, an implied consent or a statutory summary suspension for driving under the influence, or a conviction for reckless driving reduced from DUI, or reckless homicide or fatal accident if alcohol/drugs were shown to be a factor, occurring in any state.

**Consultation** — First step in applying for reinstatement of driving privileges or an RDP after suspension or revocation. Takes place with an informal hearing officer, who reviews the applicant's driving record and explains the documents required to apply for reinstatement of driving privileges or an RDP.

**Denial** — Refusal of any request for reinstatement or an RDP.

**Eligibility date** — Date a driver may be considered for reinstatement following revocation or extension

order. If "proj. elig." indicates N/A, the driver is ineligible for reinstatement or an RDP.

**Formal hearing** — Required for a driver whose privileges have been suspended or revoked for an offense(s) involving a fatality or multiple DUI dispositions. A formal hearing must be requested in writing along with a \$50 filing fee.

**Informal hearing** — Required for a driver whose driving privileges have been suspended or revoked for an offense not involving a fatality or for a single DUI disposition. Held on a walk-in basis.

**Proof of financial responsibility** — Minimum liability insurance is required before reinstatement or issuance of an RDP. Must be filed with the Secretary of State's office in the form of a certified policy of insurance, cash deposit or surety bond, and must be maintained for three years. Insurance must be submitted on an SR-22 certificate.

**Restricted Driving Permit (RDP)** — Partial restoration of driving privileges, which allows a person to drive in certain areas and at certain times for employment, for recommended alcohol or drug remedial/rehabilitative activity, or to transport themselves, a family member or a child, elderly or disabled person living in his/her household for medical; daycare, or educational purposes when no other form of transportation is available. The driver must prove a hardship exists and submit proof of employment; support/recovery group meetings; need for medical care; elder, disabled person, or daycare verification; or an educational verification form and class schedule.

A person under statutory summary suspension for a second or third DUI within five years of the previous one is not eligible for relief. If convicted and imprisoned for reckless homicide or aggravated DUI that was a proximate cause of a death, no relief may be given until 24 months after release from imprisonment. If convicted of DUI a second or third time, no relief is allowed for one year from the effective date of the last revocation. Drivers under age 21 convicted for DUI are not eligible for an RDP until one year from the effective date of revocation.

**Revocation** — Loss of driving privileges for an indefinite period. A driver may apply for an RDP but cannot apply for reinstatement until eligible. To regain driving privileges, a driver must meet certain legal and administrative requirements. Permanent revocation after the fourth conviction for any combination of DUI, leaving the scene of a personal injury/fatal accident, or reckless homicide.

**Reinstatement** — Full restoration of driving privileges. Allows driving at any time and anywhere, provided the driver has obtained a valid driver's license and is not suspended or revoked or withdrawn in another state. **All revocations and most suspensions require a reinstatement fee.**


**Statutory Summary Suspension (SSS)** — Administrative suspension of driving privileges resulting from a DUI arrest. A BAC of .08 percent or more, any trace of impairing drugs, or failure to complete or refusal to test for alcohol or other drugs results in an automatic suspension, effective the 46th day from the date the notice is given to the driver. This is separate from other criminal charges against the driver. **Driving relief can only be granted to first-time offenders after the first 30 days of suspension, and a BAIID is required as a term of relief.**

**Statutory Summary Revocation (SSR)** — A revocation of driving privileges resulting from a motor vehicle accident with a Type A injury or death, an arrest for DUI and a refusal of chemical testing. No driving relief available for 12 months. Formal or informal hearing determined by driving record. Any hearing to contest is in the circuit court of venue.


**Suspension** — Loss of driving privileges for a period of time, generally not more than a 12-month period. A person may apply for an RDP to drive during a suspension; however, certain suspensions may not allow for an RDP.

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# the road to REINSTATEMENT



## RESTORING your driving privileges

OFFICE



OF THE

### ILLINOIS SECRETARY OF STATE

# DRIVING

*is a privilege*

As Secretary of State, I realize that the loss of driving privileges can cause great hardship for many individuals. Under Illinois law, drivers may apply for reinstatement or a Restricted Driving Permit under certain conditions.

This brochure provides information about the reinstatement process and phone numbers of Secretary of State hearing officer locations statewide.

I assure you it is my top priority that only responsible, qualified drivers will have their driving privileges reinstated.

*Jesse White*

JESSE WHITE  
Secretary of State

## HOW TO OBTAIN A RESTRICTED DRIVING PERMIT OR REINSTATEMENT

### — Restricted Driving Permit (RDP) —

#### — Eligibility —

Must provide proof of “undue hardship” because of employment; medical; child, elder or disabled persons daycare; educational; support group; or court-ordered community service reasons.

### — Reinstatement —

#### — Eligibility —

Cannot apply for reinstatement before your eligibility date.

#### — Consultation —

Contact Hearing Officer (see listing at right)

### — Complete Alcohol/Drug Requirements —

If your record reflects an alcohol/drug-related offense, you must complete the following requirements after your consultation:

- Complete an alcohol/drug evaluation by a Division of Alcoholism and Substance Abuse (DASA)-licensed provider within six months prior to your hearing date. The evaluator will classify you as one of the following:

#### Minimal risk:

- Must complete an alcohol/drug remedial education class by a DASA-licensed provider.

#### Moderate or Significant risk:

- Must complete minimal risk requirements, AND
- Provide proof of completion of early intervention (moderate risk) or recommended alcohol/drug treatment (significant risk) and provide continuing care status report.

#### High risk:

- Provide proof of completion of recommended treatment and provide continuing care status report. If non-dependent, a clinical explanation why dependency was ruled out must be provided, as well as proof of either abstinence or non-problematic use.
- Provide three letters from members of your support/recovery program confirming your participation in the program.
- Provide three letters from independent sources confirming your abstinence from alcohol/drugs.

dependent  
only

### — Informal or Formal Hearing —

An informal hearing is for an offense that did not involve a fatality or for a single alcohol/drug-related offense. A formal hearing is for an offense involving a fatality or for multiple DUI dispositions.

### — RDP Granted —

- Provide proof of financial responsibility within 60 days.
- Pay \$8 issuance fee.
- Submit verification of employment; support/recovery group meetings; medical; child, elder or disabled persons daycare; educational; or court-ordered community service.
- Take driver's examination if required.
- If BAID required, pay \$360 BAID RDP fee.

### — Denial —

If denied after an informal hearing, you may apply for a formal hearing or wait 30 days from the date of the hearing for another informal hearing. If denied after a formal hearing, you must wait 90 days from the date of the hearing to have another hearing.

### — Reinstatement Granted —

The following requirements must be completed:

- Provide proof of financial responsibility.
- Pay reinstatement fee.
- Complete BAID requirements.

### — Authorization for New License —

You will receive authorization by mail. You will be required to take a full or partial driver's license exam.

### — RDP —

You will receive your RDP by mail. You cannot operate a motor vehicle until you have the permit in your possession. If a BAID is required, it must be installed within 14 days from the RDP issue date.

*Please refer to the Terms and Definitions  
in this brochure for more details.*

## Formal Hearing Officer Locations

A petitioner who is speech or hearing impaired or uses TTY, may contact the appropriate office below by dialing 711.

Chicago .....17 N. State St., Ste. 1200 .....312-793-3722  
Springfield .....275 Howlett Building .....217-782-7065  
Mt. Vernon .....218 S. 12th St. ....618-242-8986  
Joliet .....54 N. Ottawa St., 4th Fl. ....815-740-7171

## Informal Hearing Officer Locations

Please call the Driver Services facility of your choice to confirm the availability of an informal hearing officer.

### Primary Informal Hearing Officer Locations

(3 or more days a week)

Belleville .....400 W. Main .....618-236-8750  
Bethalto .....20 Terminal Dr., East Alton .....618-258-0600  
Bloomington .....1510 W. Market St. ....309-827-3531  
Bradley .....1111 Blatt .....815-933-8680  
Carbondale .....2516 W. Murphysboro Rd. ....618-457-0488  
Champaign .....2401 W. Bradley Ave. ....217-278-3344  
Joliet .....54 N. Ottawa St., 4th Fl. ....815-740-7166  
LaSalle .....536 Third St. ....815-223-4861  
Libertyville .....342 Peterson Rd. ....847-362-8498  
Lombard .....837 S. Westmore, Ste. B27 ...630-629-1069  
Midlothian .....14434 S. Pulaski .....708-388-9192  
Mt. Vernon .....320 E. Main St. ....618-244-1183  
Naperville .....931 W. 75th St., Ste. 161 ....630-355-0289  
Peoria .....3311 N. Sterling Ave. ....309-686-6040  
Sterling Bazaar Shopping Plaza  
Rockford .....3720 E. State St. ....815-394-0329  
Springfield .....275 Howlett Building .....217-782-2569  
Chicago .....17 N. State St., Ste. 1200 ....312-814-9598  
Chicago Heights .....570 W. 209th St. ....708-481-0896  
Chicago North .....5401 N. Elston Ave. ....773-794-5821  
Chicago South .....9901 S. Martin L. King Dr. ....773-995-2615  
Chicago West .....5301 W. Lexington Ave. ....773-854-4810  
Schaumburg .....1227 E. Golf Rd., .....847-619-3318  
Woodfield Commons  
Silvis .....2001 Fifth St., Ste. 10 .....309-796-0934  
Sterling .....1224 W. Fourth St. ....815-626-2825  
Woodstock .....428 S. Eastwood Dr. ....815-338-3188

### Part-time Informal Hearing Officer Locations

(1-2 days a week)

Centralia .....418 S. Poplar .....618-532-1551  
Danville .....5 E. Southgate Dr., Tilton .....217-442-1564  
Decatur .....3149 N. Woodford St. ....217-875-1650  
DeKalb .....1316 Oakwood Ave. ....815-756-7781  
East St. Louis .....8750 Church Lane .....618-397-9488  
Loisel Village Shopping Center  
Edwardsville .....1502A Troy Rd. ....618-656-8956  
Elgin .....595 S. State .....847-697-2105  
Freeport .....1050 Riverside Dr. ....815-235-4164  
Galesburg .....1066 E. Losey .....309-342-1154  
Princeton .....R.R. 2, Backbone Rd. East ...815-875-2617  
Waukegan .....617 S. Green Bay Rd. ....847-662-8514