

## MOBILE FACILITY REQUIREMENTS

### Site Requirements

The parking area must be close to the building's entrance in order to load and unload equipment. Steps are unacceptable. Two parking spaces for Secretary of State employees are required as well as sufficient parking for customers.

A room to set up equipment should be close to the mobile facility entrance. An elevator must be accessible if the room location is not on ground level. The room must have filtered lighting with minimal windows.

### Room Size

A minimum 15' x 15' air-conditioned room is required to accommodate computer equipment and Secretary of State employees. The room must have at least two 110 outlets (20 amp circuit breaker) and a dedicated phone line. The waiting area and testing area must be sufficient for the number of anticipated customers, including tables and chairs, and be accessible for persons with disabilities.

### Advertising

Any additional advertising other than what has been provided must be approved by the Office of the Secretary of State.

## VEHICLE SERVICES

Basic vehicle registration services provided to customers:

- Vehicle Renewal Stickers
- Title Only Transactions
- Address Change

## DRIVER'S LICENSE/ID CARD FEES

Original instruction permit .....	\$20
Basic driver's license .....	\$30
Driver's license — ages 18-20 .....	\$ 5
Driver's license — ages 21-68 .....	\$30
Driver's license — ages 69-80 .....	\$ 5
Driver's license — ages 81-86 .....	\$ 2
Driver's license — age 87 and over .....	FREE
Corrected or duplicate driver's license or permit .....	\$ 5
Duplicate driver's license or permit for person age 60 and over whose license has been stolen (must have police report) .....	FREE
New classification added, not at time of renewal (except CDL) .....	\$ 5
Original or renewal M or L classification in addition to basic fee .....	\$ 5
5-year state ID card .....	\$20
5-year state ID card — under age 18 .....	\$10
Duplicate state ID card .....	\$20
Duplicate state ID card — under age 18 .....	\$10
Corrected state ID card .....	\$10
Corrected state ID card — under age 18 .....	\$ 5
State ID card — Age 65 and over and persons with disabilities .....	FREE

To apply for or renew a driver's license, you must provide acceptable identification to verify your NAME, DATE OF BIRTH, ILLINOIS RESIDENCY, SOCIAL SECURITY NUMBER AND SIGNATURE (see inside for more information).

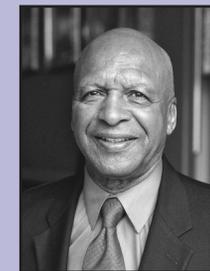
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# MOBILE

## DRIVER SERVICES FACILITY

- Driver's License Renewal
- State ID Cards
- Duplicate License
- Corrected License
- Vision Screening
- Vehicle Renewal Stickers



JESSE WHITE

SECRETARY OF STATE

# ACCEPTABLE IDENTIFICATION DOCUMENTS

PHOTOCOPIES ARE NOT ACCEPTED

All acceptable documents presented for verification or proof must be valid (current and not expired). One document may satisfy more than one Group.

Group A — Written Signature	Group B — Date of Birth	Group C — Social Security Number	Group D — Residency	Unacceptable Documents
<ul style="list-style-type: none"> <li>Canceled Check (within 90 days prior to application)</li> <li>CDTP Certification Form</li> <li>Court Order</li> <li>Credit Card/Debit Card (major brand)</li> <li>Driver Education Certificate</li> <li>Government Driver's License</li> <li>Government ID Card (current)</li> <li>Illinois Driver's License (current)</li> <li>Illinois ID Card (current)</li> <li>Medicare Card with suffix A, J, H, M or T</li> <li>Military Service Record (DD214)</li> <li>Mortgage or Installment Loan Documents</li> <li>Out-of-State Driver's License/ID Card (current)</li> <li>Passport (valid U.S. or foreign)</li> <li>Social Security Card</li> <li>Temporary DL/CLP/ID Card</li> <li>U.S. Citizenship and Immigration Services (USCIS) Forms — I-551 (Alien Registration Card); I-766 (Employment Authorization Card); I-94 (Arrival/Departure Record) with Valid Passport</li> <li>U.S. Military Driver's License/ID Card</li> </ul> <p>Acceptable major brand credit cards (for signature verification only) include American Express, Diners Club, Discover, Master Card and Visa.</p>	<ul style="list-style-type: none"> <li>Adoption Records</li> <li>Birth Certificate</li> <li>Court Order (Change of birth date)</li> <li>Certified Grade/High School/College/University Transcript</li> <li>Illinois Driver's License (current)</li> <li>Illinois ID Card (current)</li> <li>Military Service Record (DD214)</li> <li>Naturalization Certificate</li> <li>Passport (valid with complete date of birth)</li> <li>Social Security Award Letter (primary beneficiary only)</li> <li>U.S. Citizenship and Immigration Services (USCIS) Forms — I-551 (Alien Registration Card); I-571 (Refugee Travel Document); I-766 (Employment Authorization Card); I-797A (Notice of Action Status Change); I-94 (Arrival/Departure Record) with Valid Passport</li> <li>U.S. Military Driver's License/ID Card</li> <li>U.S. Passport Card (valid with complete date of birth)</li> <li>U.S. Visa</li> </ul> <p>Group B documents must contain the applicant's full name and complete date of birth and must be verifiable. To be verifiable, it must be possible to contact the regulatory authority to confirm the authenticity of the document.</p> <p>Birth Certificates must be original or certified by a Board of Health or Bureau of Vital Statistics within the U.S. or by the U.S. State Department, U.S. territories or Canada. A certified copy is a document produced by the issuing jurisdiction which has an embossed seal or an original stamped impression. Foreign passports and foreign birth certificates are accepted as proof if accompanied by any other item in Group B.</p>	<ul style="list-style-type: none"> <li>Illinois Driver's License Record</li> <li>Illinois ID Card Record</li> <li>Military Service Record (DD214)</li> <li>Social Security Award Letter (primary beneficiary only)</li> <li>Social Security Card (issued by SSA)</li> <li>U.S. Military Driver's License/ID Card</li> </ul> <p>Group C documents must contain the applicant's name and full Social Security Number. If using an Illinois driver's license or ID record, the Social Security Number must have been previously verified with the SSA.</p> <p>An applicant applying for a Temporary Visitor Driver's License is not required to present documents from Group C. Instead, the applicant must sign a declaration on the TVDL application that the applicant is at the time of application, ineligible to obtain, a Social Security number.</p>	<ul style="list-style-type: none"> <li>Official Electronic Statement (dated within 90 days prior to application)</li> <li>Bank Statement (dated within 90 days prior to application)</li> <li>Canceled Check (dated within 90 days prior to application)</li> <li>Certified Grade/High School/College/University Transcript</li> <li>Credit Report (issued by Experian, Equifax or TransUnion, dated within 12 months of application)</li> <li>Deed/Title, Mortgage, Rental/Lease agreement</li> <li>Insurance Policy (homeowner's or renter's)</li> <li>Letter on Official School Letterhead (dated within 90 days prior to application)</li> <li>Medical Claim or Statement of Benefits (from private insurance company or public (government) agency, dated within 90 days of application)</li> <li>Official mail received from a State, County, City or Village or a Federal Government agency (must include first and last name of applicant and complete current address), may include — Homestead Exemption Receipt; Jury Duty Notice (issued within 90 days of application); Selective Service Card; Social Security Annual Statement; Social Security Disability Income Statement; Supplemental Security Income Benefits Statement; Voter Registration Card</li> <li>Pay Stub or Electronic Deposit Receipt</li> <li>Pension or Retirement Statement</li> <li>Phone Book, produced by a phone book publisher</li> <li>Report Card from Grade/High School or College/University</li> <li>Tuition invoice/official mail from college or university, dated within the 12 months prior to application</li> <li>Utility Bill (electric, water, refuse, telephone land/cell, cable or gas, issued within 90 days of application)</li> </ul> <p>Group D documents must contain the applicant's full name and residence address. Documents in Groups A, B or C, that contain the full name and residence address also may be used for Group D.</p>	<ul style="list-style-type: none"> <li>Bond Receipt or Bail/Bond Card</li> <li>Business Card</li> <li>Check Cashing Card</li> <li>Club/Fraternal Membership Card</li> <li>College or University ID Card</li> <li>Commercially produced (non-State or unofficial) ID Card</li> <li>Concealed Carry Card</li> <li>DHS Card or documents (Department of Human Services)</li> <li>Fishing License</li> <li>HFS (Healthcare and Family Services) Card</li> <li>Handwritten ID/Employment Card</li> <li>Hunting License</li> <li>Illinois FOID card</li> <li>Instruction Permit/Receipt</li> <li>Insurance Card</li> <li>Library Card</li> <li>Personal Mail</li> <li>Traffic Citation (Arrest Ticket)</li> <li>Unlicensed Financial Institution Loan Papers</li> <li>Vehicle Registration</li> <li>Video Club Membership Card Wallet ID</li> <li>Wallet ID</li> </ul>

After review of all identification presented, Secretary of State management has the right to accept or refuse any document.

## First-time Illinois Driver's License/ID Card Applicant

An applicant applying for a driver's license or ID card for the first time in Illinois must present:

- one document that satisfies each of Group A, B, C and D

## Duplicate/Corrected Driver's License/ID Card Applicant

An applicant applying for either a duplicate or corrected driver's license or ID card must present:

- one document that satisfies Group A, and one document from Group D if requesting a address change.
- An applicant who requests a change in name, date of birth, Social Security number or gender must provide identification to link the change from the previous information to the new information.

## Illinois Driver's License/ID Card Renewal Applicant

An applicant renewing a current Illinois driver's license or ID card need only present his/her current valid driver's license or ID card if no changes are required. If the applicant does not have his/her current driver's license or ID card or changes are required, he/she must present:

- one document that satisfies Group A, and one document from Group D if requesting an address change.