

Newsletter
of the
Illinois
State
Archives
&
The Illinois
State Historical
Records
Advisory Board

Jesse White
Secretary of State
&
State Archivist

Volume 30
Number 1

Records Management staff attends Illinois Digital Government Summit

The Records Management Section of the Illinois State Archives recently participated in the Illinois Digital Government Summit. The summit was designed to help spread best practices and share innovative ideas among colleagues in the public sector. Through keynote addresses, leadership discussions, networking opportunities and breakout sessions, the summit provided an opportunity to see the latest in digital government solutions, keep abreast of current policy issues, and network with key government executives, technologists and industry specialists.



Robert C. Boots delivers a presentation on Records Retention in the Digital Age at the Illinois Digital Government Summit. Boots is the head of the Archives' Records Management Section.

Records Management staff hosted a table and were available to answer questions about what services the Archives offers to state and local governmental agencies. Robert



Archives staff hosts a booth to provide information on services offered to state and local governmental entities. Robert C. Boots, Steve Jones, and Rochelle Joseph (l-r) were available to answer questions and give guidance.

C. Boots, head of the Records Management Section, gave a presentation on Record Retention in the Digital Age. He spoke to the attendees regarding the estimation that the world's information doubles every 18 months, driven by an explosion of non-traditional data such as social media, texts, sensors, video, body cams and the Internet. His talk explored tools, technologies and strategies for coping with it all, noting that we have to do a better job of leveraging new technologies for storing, managing, classifying, authenticating and retrieving digital information.

Professional development scholarships available to Illinois archivists

The Illinois State Historical Records Advisory Board (ISHRAB) is offering professional development scholarships to Illinois archivists and archival volunteers to attend an archival workshop/seminar of their choice in Illinois (or an online professional archival development course) to enhance skills for appraising, capturing, preserving and providing access to electronic records. Awards are available for up to \$200 per applicant, per year, and may be used toward the cost of registration, housing and/or travel to the event. It is a reimbursable award. Scholarships will be awarded on a first-come, first-served basis until the funding is exhausted. Complete information and an application form can be found at www.cyberdriveillinois.com (click on Departments, Illinois State Archives, Illinois

Historical Records Advisory Board).

If you have any questions, please contact:

David Joens, Director
Illinois State Archives
M. C. Norton Building
Springfield, IL 62756
Phone: 217-782-3492
FAX: 217-524-3930
djoens@ilsos.net

This archival educational opportunity is funded by a State Board Programming grant from the National Historical Publications and Records Commission (NHPRC).

DATES & REMINDERS

Illinois State Historical Society

ISHS 2016 Annual Tour
April 1, Chicago

<http://www.historyillinois.org/Portals/HistoricalSociety/ISHS-2016AnnualTourFlyer.pdf>
217-525-2781

Midwest Archives Conference

2016 Annual Meeting
April 27–30, Milwaukee, WI
<http://www.midwestarchives.org/2016-annual-meeting>

Society of American Archivists/ Council of State Archivists

2016 Joint Annual Meeting
“Make the Connection:
ARCHIVES*RECORDS 2016”
July 31–August 6, Atlanta, GA
<http://www2.archivists.org/am2016>
866-722-7858

Federation of Genealogical Societies (Local Host: Illinois State Genealogical Society)

Federation of Genealogical Societies
Conference 2016
“Time Travel: Centuries of Memories”
August 31–September 3, Springfield
<https://www.fgsconference.org>
888-347-1500

Downstate Local Records Commission Meeting

1st Tuesday of the month, 10 a.m.
(unless otherwise noted)
Margaret Cross Norton Building, Springfield
www.cyberdriveillinois.com

Cook County Local Records Commission Meeting

2nd Tuesday of the month, 11 a.m.
Video Conference Room, 9th floor
Thompson Center, Chicago
or Capital City Center, Springfield
130 W. Mason St.
www.cyberdriveillinois.com

State Records Commission Meeting

3rd Wednesday of every month, 9:30 a.m.
Margaret Cross Norton Building, Springfield
www.cyberdriveillinois.com

Grant opportunities

National Historical Publications and Records Commission (NHPRC) Access to Historical Records

Deadline: June 15, 2016
Amount: Up to \$200,000

The NHPRC seeks proposals that promote the preservation and use of historical records collections to broaden understanding of our democracy, history, and culture. This grant program is designed to support archival repositories in preserving and processing primary source materials. The program emphasizes the creation of online tools that facilitate the public discovery of historical records.

The Commission looks to fund projects that undertake one or more of the following activities:

- Preservation, arrangement and online description of historical records in all formats
 - Digital preservation of electronic records and unstable audio or moving image formats
- After completing arrangement and description activities, applicants may also propose to digitize materials to provide online access to collections.

Eligible applicants:

- U.S. nonprofit organizations or institutions.
- U.S. colleges, universities and other academic institutions.
- State or local government agencies.
- Federally-acknowledged or state-recognized Native American tribes or groups.

Contact: Alex Lorch, Program Officer

Email: alexander.lorch@nara.gov

Telephone: 202-357-5101

Fax: 202-357-5914

<http://www.archives.gov/nhprc/announcement/access.html>

National Endowment for the Humanities (NEH) Preservation Assistance Grants for Smaller Institutions

Deadline: May 3, 2016
Amount: Up to \$6,000

The NEH Preservation Assistance Grant (PAG) program is tailored to smaller institutions to help improve the ability to preserve and care for their significant humanities collections and is often the first step toward securing funding for future preservation initiatives. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials.

Eligible applicants:

Small and mid-sized institutions such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities.

Contact: NEH Division of Preservation and Access

Email: preservation@neh.gov

Telephone: 202-606-8570

<http://www.neh.gov/grants/preservation/preservation-assistance-grants-smaller-institutions>

200 years of Illinois history (1818–2018)



The Illinois state flag as it appears today.

In 2018, Illinois will celebrate its 200th birthday. In anticipation of this bicentennial celebration, *For the Record* is featuring a document from the State Archives' holdings relevant to a significant event in Illinois history in each issue. The fifth featured document concerns the passage of the 1915 law to officially create an Illinois state flag.

Illinois officially became a state on Dec. 3, 1818, but did not have an official state flag until July 1, 1915. This was not an unusual situation because many states did not have a state flag until after the Civil War. During the wars of the 19th century military units were units of state militias. Flags were important on battlefields to avoid confusion during the heat of battle. Most units developed their own flags, often hand-made by women from their hometowns. The flags often contained the state seal or state coat of arms but these were banners and not considered "official."

After the Civil War, states began to think about creating a state flag. Georgia adopted a state flag in 1879, Alabama in 1891 and Mississippi in 1894. Ohio approved a flag in 1902; Pennsylvania in 1907; New Hampshire in 1909; California in 1911; and

Wisconsin, Missouri and Massachusetts in 1915.

In 1911 Ellen Park Lawrence, an Illinois Daughters of the American Revolution (DAR) member and state regent, visited Washington D. C., and noticed that there was no emblem or flag of Illinois on display in Memorial Hall. She came back to Illinois and wrote a letter to all Illinois DAR chapters offering a \$25 prize for the best state flag design. She also led a letter writing campaign to the Illinois General Assembly, urging that body to support a bill creating a state flag. Thirty five designs were submitted. The Rockford chapter's design, which was made by Lucy Derwent, was chosen by a panel of four judges. One of the panel members was Secretary of State Lewis Stevenson, son of a vice president and father of a two-time presidential candidate.

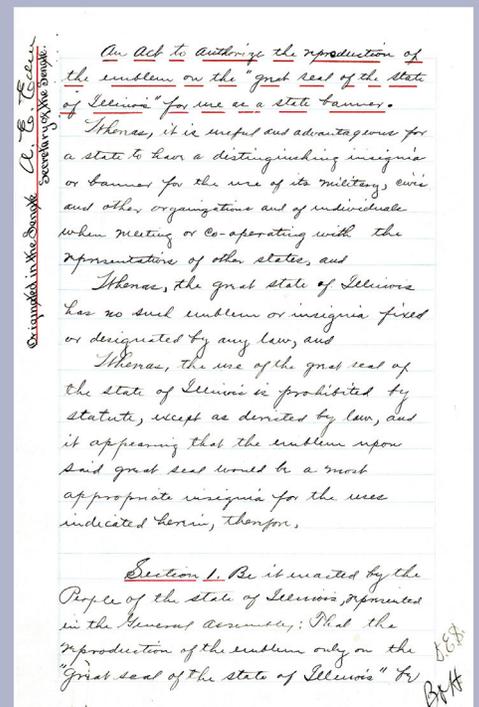
In 1915, State Sen. Raymond Meeker introduced a bill creating a state flag. The bill passed both chambers and became law on July 6, 1915.

The 1915 law, however, merely stated that the flag consist of the emblem of the great seal. Through the years flag companies would make the flag in varied colors and with various backgrounds. Sometimes the state seal was different than the actual one. This situation continued until 1968, when Chief Petty Officer Bruce McDaniel of Waverly, a small town near Springfield, wrote to his state representative that the Illinois flag, which hung in his mess hall with other state flags, could not be identified as the Illinois state flag. He requested that the word "Illinois" be added to the flag.

In response, the legislature passed a bill adding the word "Illinois" to the state flag. However, this bill still didn't address flag specifications. Therefore, Gov. Richard Ogilvie and Secretary of State Paul Powell

appointed a flag committee to address this oversight. The committee devised the standard colors for the flag and said the eagle shall be in color and only the emblem portion of the state seal would appear on the flag. The committee specified the height and appearance of the letters – 1/12th the size of the emblem in a serif lettering comparable to Craw Clarendon Modern typeface – in the word "Illinois." The committee's recommendations were submitted to Ogilvie and Powell in 1970. On May 11, 1970, the governor issued Executive Order Number 8, which enacted these flag specifications.

Mrs. Sanford Hutchinson, from Greenfield, Ill., submitted a design for the flag that met all of the specifications and her design was accepted. On July 1, 1970, the state flag was officially adopted in a ceremony held in Springfield.



This 1915 enrolled law to officially create an Illinois state flag.

Call for papers and teacher workshop proposals

**18th Annual Conference on Illinois History
October 6 & 7, 2016**

Abraham Lincoln Presidential Library, Springfield

Proposals for individual papers or panels on any aspect of Illinois' history, culture, politics, geography, literature and archaeology are requested for the Conference on Illinois History. The conference especially welcomes submissions exploring the upcoming bicentennial of statehood. We encourage submissions from professional and avocational historians, graduate students, and those engaged in the study of Illinois' history at archives, libraries, historic sites, museums and historical societies.

Proposals for teacher workshops. Are you a teacher who has created an innovative, comprehensive or timely curriculum on some aspect of Illinois' history, culture, politics, geography, literature or archaeology? Share your expertise with other teachers at the conference on Illinois History.

The deadline for proposals is May 1, 2016.

To submit your proposal for a paper or panel or teacher workshop, send:

1. A one-page summary of the topic, including a description of the major primary and secondary sources used.
2. A one-page resume of participant(s).

Send proposals to: Samuel Wheeler, Abraham Lincoln Presidential Library, 112 N. Sixth St., Springfield, IL 62701, or samuel.wheeler@illinois.gov. For more information, call 217-557-8336.

Updates can be found at: <https://www.illinois.gov/ihpa/Involved/Pages/Conference.aspx>

Illinois Archival Repositories Directory

The Illinois Archival Repositories Directory is an online resource that provides Illinois archivists with a way to locate other archivists in the state to exchange ideas and concerns. It also serves as a useful tool for researchers to use when trying to locate appropriate research centers. The directory is available online at http://www.cyberdriveillinois.com/departments/archives/ISHRAB/archival_repositories_directory/home.html. The Illinois State Historical Records Advisory Board uses this directory to send news about upcoming grant opportunities and funding possibilities. The directory is searchable by name of repository, region, or name of county or city. To add your organization to the directory or update an existing listing, use either the online Submission Form (<http://www.ilsos.gov/archivalrepositories/emailForm>) or the printable Submission Form (http://www.cyberdriveillinois.com/publications/pdf_publications/ard143.pdf) in Adobe PDF format.

**Illinois State Archives
Margaret Cross Norton Building
Capitol Complex
Springfield, IL 62756
217-782-4682
217-524-3930 (Fax)**

**Monday-Friday
8 a.m. — 4:30 p.m.**

Closed all state holidays.

2016 Accessions of the Illinois State Archives

State Government Records

Department of Children and Family Services

Licensing Section

Child Care Facility Enforcement Files, ca. 1990–2015; 10 cu. ft.

Department of Commerce and Economic Opportunity

Director's Administrative Files, 2003–2008; 4 cu. ft.

East St. Louis Financial Advisory Authority

Administrative Files, ca. 1990–2013; 55 cu. ft.
Meeting Minutes, 1990–2013; 11 cu. ft.
Newsclippings, 1997–1999, 2005, 2011–2013; 1 cu. ft.

Illinois Emergency Management Agency

Division of Nuclear Safety

Director's Administrative Files, 1986–2003; 4 cu. ft.

General Assembly

Bills, Resolutions, and Related General Assembly Records, 2007–January 2015 (95th–98th bienniums); 203 cu. ft.

Department of Human Rights

Legal Division

Agency Annual Affirmative Action Plans, July 2012–June 2013, 3 cu. ft.

Illinois State Labor Relations Board/Illinois Local Labor Relations Board

Board Clerk

Closed Case Files, July 2004–ca. 2006, 16 cu. ft.

Legislative Research Unit

Illinois Commission on Intergovernmental Cooperation

Administrative Correspondence Files, 1999–2004, 2 cu. ft.

Lieutenant Governor

Patrick Quinn Administrative Files, ca. 2004–2009, 1 cu. ft.
Robert Kustra Administrative Files, 1991–1994, 1 cu. ft.

Department of Natural Resources

Realty and Environmental Planning Division

Parks and Memorials Division Administrative Files, ca. 1929–1969, 2 cu. ft.

Illinois Department of Public Health

Director's Office (Legal Services Division)

Administrative Hearings Files, 1986–2005, 22 cu. ft.
Administrative Rules and Regulations Development Files, 2007–2008, 10 cu. ft.
Litigation Files, 1996–2014, 19 cu. ft.

Department of Revenue

Legal Services Division

Legal Files, 1992–1995, 96 cu. ft.

Secretary of State

Illinois State Archives

Illinois State Archives Advisory Board/Illinois State Historical Records Advisory Board
Administrative Files, 1991–2014, 0.5 cu. ft.

Index Department

Bond Files, 2006–2012, 3 cu. ft.
Deeds to State-Owned Real Estate, November 2014–December 2014; February 2015–March 2015; May 2015–July 2015; October 2015–November 2015, 0.55 cu. ft.
Enterprise Zone Registration and Certification Files, 2008–2011, 2 cu. ft.
Executive Section. Executive Files, 2012–2013, 2.5 cu. ft.
Executive Section. Executive Register, 1995–2004, 0.25 cu. ft.
Executive Section. Extradition Papers, 2012–2013, 2 cu. ft.
Executive Section. Oaths and Bonds of State and County Officials, 2008–2010, 1 cu. ft.
Executive Section. Proclamations of the Governor, 2013–2014, 3 cu. ft.
Files on Land Purchases for Road Development, 2014, 1 cu. ft.
Legislative and Congressional Apportionment Files, 1965–1991; 2001–2012, 2 cu. ft.

Programs and Policies Department

Proposed Amendments to the 1970 Constitution Files, 2014, 0.1 cu. ft.

Illinois Department of Transportation

Office of Chief Legal Counsel

Litigation Files, ca. 1998–2012, 4 cu. ft.

Office of Planning and Programming

Chicago Area Transportation Study Files, ca. 1953–2006, 48 cu. ft.

Local Government Records

Knox County

Circuit Court

Naturalization Index Card File, 1856–1952, 0.9 cu. ft. and 1 mi.
Naturalization Declarations of Intent, Nov. 1, 1876–Apr. 2, 1897; Jan. 28, 1907–July 16, 1952, 6 vols. and 2 mi.
Naturalization Petition Record, Jan. 26, 1907–June 7, 1927; Feb. 21, 1930–May 4, 1954, 11 vols. and 5 mi.
Naturalization Record, Sept. 22, 1856–Oct. 31, 1876, 2 vols. and 1 mi.
Naturalization Record, Final, Sept. 22, 1856–Oct. 31, 1876, 2 vols. and 2 mi.
Naturalization Record of Minors, Oct. 3, 1876–Nov. 17, 1898, 1 vol. and 1 mi.
Naturalization Record of Soldiers and Minors, Sept. 25, 1865–Oct. 16, 1876, 1 vol. and 1 mi.
Naturalization Order Books, Nov. 4, 1929–May 14, 1958, 1 vol. and 1 mi.
Naturalization Monthly Reports, Jan. 2, 1941–Jan. 4, 1956, 1 folder and 1 mi.

County Court

Naturalization Index Card File, 1860–1906, 0.9 cu. ft. and 1 mi.
Naturalization Declarations of Intent, Sept. 20, 1876–Mar. 16, 1907, 2 vols. and 2 mi.
Naturalization Record, Oct. 15, 1860–Nov. 3, 189; 2 vols. and 2 mi.
Naturalization Record of Soldiers, Feb. 26, 1866–Mar. 17, 1892, 1 vol. and 1 mi.
Naturalization Record of Minors, Mar. 28, 1891–Sept. 3, 1906, 2 vols. and 1 mi.
Naturalization Record–Final, Feb. 3, 1890–Sept. 3, 1906, 2 vols. and 1 mi.
Naturalization Dockets, Apr. 2, 1876–Sept. 25, 1906, 2 vols. and 2 mi.

LaSalle County

Circuit Court

Naturalization Declarations of Intent Index, May 18, 1840–Aug. 31, 1906, 1 vol. and 1 mi.
Naturalization Declarations of Intent, Jan 17, 1855–Feb. 26, 1856; June 3, 1878–Aug. 31, 1906; June 8, 1908–June 2, 1980, 18 vols. and 6 mi.
Naturalization Petition Record, Oct. 11, 1906–May 2, 1991, 49 vols. and 19 mi.
Naturalization Record Index, May 18, 1840–Oct. 18, 1900; Oct. 11, 1906–Oct. 3, 1908, 1 vol. and 1 mi.
Naturalization Record, May 18, 1840–Oct. 1862; Feb. 1, 1866–Mar. 31, 1882, 5 vols. and 3 mi.
Naturalization Record–Final, Oct. 14, 1872–Oct. 18, 1900, 2 vols. and 1 mi.
Naturalization Record of Minors, June 5, 1876–Mar. 22, 1900, 2 vols. and 2 mi.
Naturalization Record of Soldiers, Oct. 21, 1954–June 17, 1955, 1 vol. and 1 mi.
Naturalization Dockets, Feb. 19, 1869–Feb. 27, 1874, 1 vol. and 1 mi.
Naturalization Order Books, Jan. 17, 1930–May 2, 1988, 1 vol. and 1 mi.
Repatriation Record, Oct. 2, 1940–June 12, 1964, 1 vol. and 1 mi.
Naturalization Transfer Petition Record, Aug. 2, 1954–Oct. 20, 1969, 1 vol. and 1 mi.
Naturalization Certificate Stubs, Jan. 18, 1913–Jan. 16, 1914, 1 vol. and 1 mi.
Naturalization Papers, 1838–1900, 2.1 cu. ft. and 7 mi.
Naturalization Declarations of Intent Files, 1868–1906, 0.7 cu. ft. and 3 mi.

County Court

Naturalization Declarations of Intent Index, Mar. 22, 1854–Sept. 27, 1906, 1 vol. and 1 mi.
Naturalization Declarations of Intent, Mar. 22, 1854–Sept. 27, 1906, 8 vols. and 4 mi.
Naturalization Record Index, Nov. 25, 1851–Dec. 7, 1854; Sept. 12, 1856–Sept. 26, 1906, 3 vols. and 2 mi.
Naturalization Record–Final, Mar. 20, 1852–Dec. 7, 1854; Sept. 12, 1856–Apr. 30, 1864; Sept. 6, 1867–Sept. 26, 1906, 12 vols. and 6 mi.
Naturalization Record of Minors, Mar. 12, 1877–Sept. 26, 1906, 4 vols. and 2 mi.
Naturalization Record of Soldiers, Aug. 23, 1865–

2016 Accessions of the Illinois State Archives (continued)

- June 13, 1898, 1 vol. and 1 mi.
Recorder's Court of LaSalle
LaSalle: Naturalization Record, Apr. 1859–Jan. 1865, 1 vol. and 1 mi.
- City Court of LaSalle*
LaSalle: Naturalization Declarations of Intent, Mar. 17, 1875–Apr. 15, 1879, 1 vol. and 1 mi.
LaSalle: Naturalization Record, Apr. 12, 1875–Nov. 7, 1876, 1 vol. and 1 mi.
LaSalle: Naturalization Record of Minors, Oct. 24, 1876–Nov. 6, 1876, 1 vol. and 1 mi.
- Marion County**
Probate Court
Probate Record, Jan. 18, 1825–June 8, 1849, 4 vols. and 1 mi.
- County Board of Supervisors*
Board of Supervisors' Minutes, June 2, 1823–July 4, 1831, 1 vol. and 1 mi.
- Circuit Court*
Circuit Court Fee Books, Apr. 1825–Aug. 1838, 1 vol. and 1 mi.
Naturalization Declarations of Intent, Sept. 23, 1907–Jan. 14, 1952, 4 vols. and 1 mi.
Naturalization Petition Record, Jan. 20, 1908–Mar. 23, 1953, 5 vols. and 3 mi.
Naturalization Record, Mar. 22, 1865–Sept. 25, 1906, 1 vol. and 1 mi.
Naturalization Record of Soldiers and Minors, Mar. 23, 1865–Oct. 9, 1900, 1 vol. and 2 mi.
Naturalization Order Books, Oct. 2, 1929–Apr. 23, 1956, 1 vol. and 1 mi.
- Naturalization Certificate Stubs, May 20, 1908–Jan. 17, 1917; June 16, 1917–Oct. 3, 1923, 3 vols. and 1 mi.
- County Court*
Naturalization Record, Nov. 5, 1866–Sept. 13, 1906, 1 vol. and 1 mi.
Naturalization Record of Minors, June 7, 1904–Apr. 2, 1906, 1 vol. and 1 mi.
Naturalization Record of Soldiers and Minors, Nov. 5, 1866–Oct. 4, 1900, 1 vol. and 1 mi.
Naturalization Papers, 1860–1906, 0.5 cu. ft. and 1 mi.
- Richland County**
Probate Court
Probate Case Files, 1841–1928, 24 cu. ft.
Probate Case Files Index, 1841–1928, 1 mi.
- Circuit Court*
Circuit Court Case Files, 1842–1905, 36 cu. ft.
Circuit Court Case Files Index, 1842–1905, 1 mi.
Circuit Court Dockets, May 1846–Sept. 1856; May 1858–June 1860; June 1864–Oct. 1871; May 1873–Nov. 1874, 10 vols. and 1 mi.
- Sheriff*
Sheriff's Execution Dockets, May 16, 1845–Feb. 2, 1854, 1 vol. and 1 mi.
- Recorder*
Entry Books, May 1, 1846–June 10, 1852, 1 vol. and 1 mi.
Swamp Land Record, Aug. 9, 1852–June 12, 1865, 1 vol. and 1 mi.
- Police Magistrate*
Police Magistrate Dockets, May 21, 1957–Dec. 26, 1963, 10 vols. and 2 mi.
- Justice of the Peace*
Justice of the Peace Dockets, June 6, 1896–Nov. 2, 1901; June 17, 1931–Dec. 24, 1963, 42 vols. and 9 mi.
Chattel Mortgage Dockets, May 18, 1929–Feb. 28, 1936, 1 vol. and 1 mi.
- Rock Island County**
Coroner
Coroner's Inquest Files, 1876–Nov. 1988, 53.1 cu. ft.
Coroner's Inquest Record, Dec. 10, 1896–Nov. 28, 1944; Dec. 26, 1954–Nov. 21, 1956; Nov. 17, 1966–Aug. 20, 1978, 9 vols.
Coroner's Fee and Expense Record, June 3, 1925–Apr. 30, 1989, 4 vols.
- St. Clair County**
County Clerk
Death Record Index, Nov. 25, 1877–June 30, 1943, 2 mi.
Death Record, Nov. 25, 1877–June 30, 1943, 10 mi.
Death Record–Proof of, June 29, 1870–Dec. 18, 1880; July 10, 1882, 1 mi.
Death Record Index–Soldiers, Dec. 28, 1931–Apr. 1965, 1 mi.
Death Record–Stillbirths, Dec. 18, 1877–Oct. 31, 2005, 1 mi.

A complete list of all state government record holdings can be found at <http://archon.ilsos.net/>. A complete list of all local government record holdings can be found at <https://www.cyberdriveillinois.com/departments/archives/IRAD/iradholdings.html>.