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Illinois State Library Literacy Office
PENNY SEVERNS FAMILY LITERACY GRANT PROGRAM
Statistical Report

The Statistical Report is an identical report produced twice during the year. Reports are due in the Illinois State Library Literacy Office on or before Jan. 15 (midterm) and July 15 (final). Submit via email this report to literacy@ilsos.gov.

Before preparing this report, review all definitions on page 4.

Project Number: _____

Grantee Agency: _____

Person Preparing Report: _____

Email: _____ Telephone Number: _____

Region (check one):

Chicago Suburban Downstate

Period (check one):

Midterm (Information from July 1 to Dec. 31.)

Final (The report is cumulative for the entire grant year. Information from July 1 to June 30 or end of contract extension period for one fiscal year.)

TOTAL ENROLLMENT

Number of unduplicated enrolled¹ individuals.

| | Adult Learners Number Goal ² | To date |
|---|---|---------|
| Number of adult learners served exclusively with SOS funds | | |
| Number of adult learners co-served by SOS and another program | | |
| Total unduplicated adult learners ³ | | |

____ Average age of adult learners

____ Number of adult learners employed (part-time, full-time or seasonal)

Number of adult learners in ethnic groups:

| | |
|-------------------------------|--|
| White | |
| Black/African American | |
| Hispanic/Latino | |
| American Indian/Alaska Native | |
| Asian | |
| Hawaiian/Pacific Islander | |
| Some Other | |
| 2+ Races | |
| Not Reported | |
| TOTAL | |

Number of adult learners by gender:

| | |
|--------------|--|
| Male | |
| Female | |
| TOTAL | |

Number of all unduplicated³ adult learners by instructional type and setting:

| | 1:1 | Group |
|----------------------|-----|-------|
| ABE | | |
| ESL | | |
| Total adult learners | | |

ABE assessment results for adult learners who have both a pre-test and instructional hours:

| | Number Pre-tested | Pre-test Average-scale score | Number Post-tested | Post-test Average-scale score | Average Score Gain |
|--------------------|-------------------|------------------------------|--------------------|-------------------------------|--------------------|
| SORT | | | | | |
| TABE Reading | | | | | |
| TABE Math | | | | | |
| TABE Language | | | | | |
| Total ABE learners | | | | | |

ESL assessment results for adult learners who have both a pre-test and instructional hours:

| | Number Pre-tested | Pre-test Average-scale score | Number Post-tested | Post-test Average-scale score | Average Score Gain |
|--------------------|-------------------|------------------------------|--------------------|-------------------------------|--------------------|
| BEST | | | | | |
| BEST Plus | | | | | |
| ESLOA | | | | | |
| CASAS | | | | | |
| CELSA | | raw score | | raw score | |
| TABE CLAS-E | | | | | |
| Total ESL learners | | | | | |

The total ABE learners pre-tested plus the total ESL learners pre-test must equal the number of unduplicated learners.

Total adult participation hours⁴ in Adult Education⁵, Parenting⁶ and PACT⁷:

| | Total to date | Average hours per adult learner |
|---|---------------|---------------------------------|
| Hours of participation in Adult Education | | |
| Hours of participation in Parenting | | |
| Hours of participation in PACT | | |

CHILDREN INFORMATION

Number of unduplicated Enrolled¹ children:

| | Child Learner Number Goal ² | To date |
|---|--|---------|
| Number of children served exclusively with SOS funds | | |
| Number of children co-served by SOS and another program | | |
| Total unduplicated children ³ | | |

_____ Average age of children

Number of children in ethnic groups:

| | |
|-------------------------------|--|
| White | |
| Black/African American | |
| Hispanic/Latino | |
| American Indian/Alaska Native | |
| Asian | |
| Hawaiian/Pacific Islander | |
| Some Other | |
| 2+ Races | |
| Not Reported | |
| TOTAL | |

Total children's participation⁸ hours to date:

| | Total to date | Average hours of training per child learner |
|---|---------------|---|
| Hours of participation in Child Education | | |

FAMILY INFORMATION

Library⁹ information for both adults and children:

| | Total to date |
|---|---------------|
| Number who obtained library card ¹⁰ | |
| Total number of visits to the library as a program group | |
| Total hours of visits to the library as a program group | |

Length of family participation in FAM project:

| | 0-3 months | 4-6 months | 7-12 months | 13-24 months | More than 24 months |
|--------------------|------------|------------|-------------|--------------|---------------------|
| Number of families | | | | | |

FAM Statistical Report
Penny Severns Family Literacy Program Definitions and Instructions

Note: To count families on the statistical report, all adults must have been pre-tested and received at least one hour of ABE or ESL instruction.

1. **Enrolled:** An enrolled family consists of:
 - Adult(s) over age 17 who reads, writes, computes or comprehends below the ninth-grade level (GLE) in English, or who tests below student performance level (SPL) 7 in ESL. Testing of the adult is required.
 - Child(ren)-at-risk between ages 0 and 16 who lives in the same household as the adult participant. The child(ren) qualifies for service by enrollment in a child-at-risk program.
 - Both adults and children must participate in the required program components.
 - Adults in adult education or ESL, parenting education, parent-child together activities (PACT) and library services.
 - Children in children's education, PACT and library services.
2. **Goal:** The number proposed in your agency's grant application on page FAM 4. Number of adult learners and children to be instructed.
3. **Unduplicated:** Count each learner once. For adults, in either one-to-one or group instructional setting for either ABE or ESL. For children, either pre-school or school-age instruction.
4. **Adult Participation Hours:** Number of hours of instruction in adult education, parenting or PACT multiplied by the number of adults who attended.
5. **Adult Education Hours:** Time an adult learner spends learning with a teacher or tutor.
6. **Parenting:** Instructional hours spent studying issues related to the parental role of adults. Hours are calculated by multiplying by the number of individuals that attended each parenting session. (Session 1: Ten parents attended a one-hour parenting workshop for a total of ten hours of parenting; Session 2: Eight parents attended a one-hour parenting workshop for a total of eight hours of parenting; add ten plus eight for a total of 18 hours of participation in parenting.)
7. **PACT:** Parents interactive time spent by the parent and child together teaching and learning. Hours are calculated by multiplying by the number of adults that attended each PACT session. (PACT activity 1: Ten parents attended a two-hour PACT activity – ten parents x two hours = 20 hours of PACT; Session 2: eight parents attended a one-hour PACT activity – eight individuals x one hours = eight hours of PACT; add 20plus eight for a total of 28 hours of participation in PACT.)
8. **Children's Participation Hours:** Instructional time spent by the child learning, including time directly paid for by the grant and donated in-kind to the project by a partner agency. Please include school instruction for school-age children: however, only include children who have participated in all five components of the program.
9. **Library:** Program hours spent in the library or in the presence of a librarian employed by the library partner agency. This does not include independent library use. Hours are not multiplied by each person attending.
10. **Number who obtained library card:** Number of new library cards obtained for both adults and children during the current fiscal year.