



Working To Serve You Better

As Secretary of State, I am committed to providing efficient service to the people of Illinois.

This brochure serves as a guide to applying for a duplicate or corrected title. Typically, when a vehicle title is lost or destroyed, it is difficult to remember the information required to obtain a duplicate or corrected title. If all known information is completed as accurately as possible, including the vehicle identification number and the current license plate number, my office will be able to process your application faster.

Applications for Vehicle Transaction(s) for duplicate or corrected titles are available at many Secretary of State facilities for your convenience. If we can be of further assistance, please contact my office's Vehicle Services Department.

Jesse White

Jesse White
Secretary of State

Duplicate Title

A duplicate title replaces a previously issued title and will only be issued when the Secretary of State's office deems the original title is **lost, stolen** or **mutilated**.

Under no circumstances will an Illinois duplicate title be issued unless 15 days have elapsed from the date of issuance of the original title, or 30 days from the date of issuance of a duplicate title. This provision protects the public and financial institutions against fraud.

An Application for Vehicle Transaction(s) (VSD-190) marked **DUPLICATE TITLE** must be completed, showing signature(s) and the reason for needing the duplicate title. Submit the application along with the **\$50 fee** to the Secretary of State.

All boxes and questions on the application must be completed except for the number of cc's, which applies only to motorcycles and mopeds. Mobile home square footage must be completed for all mobile homes.

Copy the exact **vehicle identification number** (VIN) from the vehicle and complete the application carefully and legibly. Vehicle records will be researched for additional information if necessary.

A duplicate title application must state the vehicle's **current** odometer reading at the time of application for vehicles nine years old and newer.

Corrected Title

Any changes or corrections should be made on an Application for Vehicle Transaction(s) (VSD-190) marked **CORRECTED TITLE**. (A duplicate title replaces a previous title and should not be requested for correcting information.)

If you need to replace a **lost title and make changes**, the changes may be made on a duplicate title application.

A corrected title application must state the vehicle's **current** odometer reading at the time of application for vehicles nine years old and newer.

Apply for a CORRECTED title when:

- **Removing an owner's name due to divorce, etc.** — An affirmation from the individual releasing interest in the vehicle or a copy of relevant pages in the divorce decree awarding the vehicle must be submitted. Divorce decree pages must include the name of the court, identity of the vehicle and signature of the judge. In the case of a deceased owner, a certified copy of the death certificate must be submitted. If the estate is being probated, a certified

copy of the letters of administration or court order also must be submitted.

- **Adding or changing an owner's name due to marriage, etc.** — Changes should be indicated in the proper area and an explanation submitted. An Application for Vehicle Transaction(s) (VSD-190) must be submitted along with a \$3 fee to correct the registration card. If the vehicle registration sticker expires soon, the information may be indicated on the renewal application in lieu of an additional application; **however, the title and registration must be corrected at the same time.**
- **Changing the owner's name.**
- **Adding a lien** — Indicate the full name and address of the lienholder.
Note: Corrected title applications involving the removal of a name because of divorce or the death or a co-owner or changing an owner's name because of marriage must be accompanied with a \$15 title fee. Other changes may be made at the same time providing divorce, death of a co-owner or marriage is the prevailing reason for the change.

Liens and Special Mailing

Illinois titles are mailed to the lienholder if a lien is applied. Include the complete name and address of the lienholder on the duplicate title application. If there is no lien, the title will be mailed to the principal owner listed first on the application. If there is no lien and the owner wants the duplicate title mailed to a different address, special mailing instructions should be shown in the "MAIL TO" area.

If a lien shown on the previous title has been satisfied, do not show the lienholder on the duplicate title application. Submit one of the following items to remove the lienholder:

- **Lien clearance letter** from the lienholder indicating that the lien has been paid in full.
- **Lien contract** stating that the lien has been paid in full. Must be countersigned by an authorized representative of the company.
- **Copies of receipts** or canceled checks to the lienholder totaling the amount of the original lien and evidence of the original lien amount.
- **Court order** directing the Secretary of State's office to issue the duplicate title without the lien or lienholder's name. The court order must be signed by the judge residing over the case and/or reflect the filed stamp of the clerk's office, including the year, make and VIN of the vehicle in question.